

# COVID-19 EVENT RENTAL AGREEMENT



Please review and sign the COVID-19 policies and procedures set forth and implemented by the management of [Eventology 23](#) Event Center to aid in the prevention of the spread of COVID-19. Please feel free to contact us for additional information related to State and CDC regulated guidelines.

- Event tours are by appointment ONLY until further notice and are limited to two people per party at a time.
- The event staff will wear a mask and gloves during events, and a mask during tours.
- It is also required that visitors wear masks during tours, and it is also recommended when they are not eating or drinking during an event.
- All hard surfaces, tables, chairs, door knobs, kitchen, and bathrooms, etc. will be sanitized between events.
- Automatic soap dispensers will be utilized, and the lights come on automatically in the bathrooms.
- Hand sanitizers will be at the entrance doors and dispensed to all event guest before entrance into the event center.
- All event staff will undergo a mandatory temperature check at the start of each shift in preparing for all events.
- The entrance to the door will remain open 30 minutes before the start of an event and 30 minutes before the end of the all events.
- CDC guidelines regarding the prevention of the spread of COVID-19 are posted throughout the venue.
- Clients are requested to please their guest to remain home and not attend the event if they are sick or have a temperature.
- Catering staff and servers must provide their own masks and gloves and they MUST be worn during food preparation and service.
- Vendors are required to wear masks and gloves during delivery and setup inside the venue.

PLEASE KNOW THAT [Eventology 23](#) WILL DO EVERYTHING WE CAN TO PREVENT THE SPREAD OF COVID-19 AND TO PROVIDE A HEALTHY ENVIRONMENT FOR YOUR EVENT, BUT WE ALSO WANT OUR VISITORS TO UNDERSTAND THAT WE CANNOT GUARANTEE AN ENVIRONMENT THAT IS 100% COVID FREE. THEREFORE, ALL GUESTS ATTENDING AN EVENT AT [Eventology 23](#) DO SO AT THEIR OWN RISK AND SHOULD ALSO FOLLOW THE POSTED INSTRUCTIONS AND EXERCISE DUE DILIGENCE TO HELP FIGHT THE SPREAD OF COVID-19.

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**Customer**

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**Date**