

To whom it may concern,

Hello, my name is Donovan Russo. I am an undergraduate student at Montclair State University, with a major in English and a minor in Business. I am currently a second semester junior and have achieved Dean's List honors every Fall and Spring semester so far; my GPA is currently a 3.58. My strengths are centered around creative work, work that challenges me to use my brain to produce fresh ideas and new perspectives. I am a strong creative and expository writer, who is a purposeful communicator and team player. I also have a superior work ethic; I believe that in order to be successful, one's foundation needs to be based upon preparation. I am always willing to learn and am always willing to work my absolute hardest to achieve what I am striving for.

I write this letter with the purpose of finding an internship. An internship that provides me with real life experiences, so I can grow intellectually and so I can gain a better understanding of how a real working environment is conducted. I hope that you can share a moment of your time with me, so we can further discuss internship opportunities. On my resume, you will see my working experience, my educational background and other skills that I possess. Thank you for taking the time to read my cover letter, I hope to hear from you soon!

Warmest regards and thank you,

Donovan Russo