

# 755 Parkland Air Cadets SSC Directors Meeting Minutes for Thursday, October 5, 2023

---

**Meeting Called by:** SSC Directors

**Location:** LHQ 755 RCACS

**Prepared by:** Kristina Millican

**Time:** 19:30 pm

**To be attended by:** 755 Directors (Kristina Millican, Kathleen Rivest, Vickie Meed, Jason Kennedy, Christine Cluff)

---

## 1. Open Discussion/Prep for October 26 Meeting and AGM

- a. Kris to discuss
  - i. Website - ensure families are checking for announcements and viewing the calendar for events/sign up
  - ii. Volunteer Screening
  - iii. Holiday Potluck (date time etc.) Saturday December 9, Stony Plain Community Centre. 5 pm to 10 pm
  - iv. Communication with families re: lack of attendance at meetings
    1. This will be discussed after the vote of the new By-Laws:  
Set monthly and bimonthly meetings have been poorly attended by 755 families. We understand people are busy so moving forward we will hold the AGM and meetings of the directors will take place. Parent meetings will be held 3 or 4 times a year as important information needs to be shared (camp info, pub night planning etc). Families will continue to be kept apprised of events via website, email, evening announcements.
- b. Kathleen to discuss
  - i. Pub night April 13
    1. Require subcommittee
  - ii. Passive fundraising
    1. Will set up and share links for Co-Op Gas, Flip Give and Bottle Drive Locations
      - a. Millican's will be adding a "How Can I Help" tab to the website once everything is set up as a way to share the codes/info
  - iii. Jason to discuss
    1. Financial report

- iv. Christine to discuss
  - 1. Fundraising set up for the year
    - a. Ball tournament approximate profit
    - b. Bottle drive profit
    - c. 50/50 profit
    - d. Kick Ass Carments (November)
    - e. Casino (January)
      - i. Need volunteers!!
    - f. Cash Calendars
    - g. Highway clean up (possibly May)

**2. Museum Day November 4**

- a. Due to lack of funding from DND for museum entrance fees it was decided only one museum would be attended that day not two
- b. Parent drop off and pick up is now being requested for the event as only one location rather than two.

**3. New Director Position - Volunteer Screening Coordinator**

- a. Help with the volunteer screening process is being requested to reduce the workload on the Chair
- b. We will be requesting nominations for this position and adding it to the AGM for October 26
  - i. Announcement will be made to parents this evening as well as another email sent out with by-law, minutes and agenda.

**4. Next Meeting AGM - October 26, 2023 at Muir Lake Hall at 19:00**

**5. Meeting Adjourned 21:00**