

**FREEDOM OF INFORMATION ACT
WRITTEN REQUEST**

TO: Bangor Community Fire Dept. _____
(City in general or Name of Department)

REQUESTED BY: _____
(Name of Requesting Person)

(Address)

(Telephone Number)

Description of public record(s) requested: _____

Nature of request (check one below):

- Please provide a copy of the requested public record(s).
- Please provide a certified copy of the requested public record(s)/
- Please allow me the opportunity to inspect the requested public record(s).

Payment (check one below):

- I understand that the Bangor Community Fire Dept. may charge me a fee for providing a copy of a public record, including the cost of copying, mailing, searching, examining, re-viewing, separating, and deleting exempt information.
- Attached is an affidavit of indigence. Please furnish me the requested public record(s) without charge for the first \$20.00 of the required fee.

I agree that the Bangor Community Fire Dept. may respond to my request by the
_____ day of _____, 202_____.

Signed _____
(Signature of Requesting Person)

Date _____

Statutory Disclosure

If you disagree with the Bangor Community Fire Departments responses regarding this matter, pursuant to the Act, you are hereby advised and put on notice of your rights to do either of the following:

You can submit a written appeal to the ABB Joint Fire Board. That appeal must be in writing, must contain the word “appeal” and must identify the reason or reasons for reversal of the disclosure denial.

You may seek judicial review of the denial under Section 10 of the Act. You are further advised of the right to receive attorney fees and damages as provided in Section 10 of the Act if, after judicial review, the Circuit Court determines that the fire department has not complied with Section 5 of the Act and orders disclosure of all or a portion of a public record.

Section 5(7) of the Act also states that if the fire department denies in whole or in part a request to inspect or receive a copy of the public record or a portion of a public record, the requesting party may do either of the following:

- Appeal the denial to the head of the public body pursuant to Section 10.
- Commence an action in Circuit Court, pursuant to Section 10 of the Act.

Notice of requester’s right to seek judicial review:

You are entitled under Section 10 of the Freedom of Information Act to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If you are successful in asserting the right to inspect or receive a copy of a public record or a portion thereof, the Court will award reasonable attorney fees, costs and disbursements. If you prevail in part of your action, the Court may, in its discretion, award reasonable attorney fees, costs and disbursements or an appropriate portion thereof.