

ISABELLE HUNT MEMORIAL PUBLIC LIBRARY

Meeting Room Application

The Isabelle Hunt Memorial Public Library makes its meeting room available to group or organization usage. In so doing, the library expresses no endorsement of, nor concurrence with, the action or statements of these groups.

The Isabelle Hunt Memorial Public Library complies with the Americans with Disabilities Act (ADA). If requested, groups and organizations using the library meeting room must provide accommodations for persons with disabilities. Groups unable to provide needed accommodations will not be allowed to meet.

The use of a library meeting room is a privilege and not a right and is subject to the library's sole and exclusive discretion. The library reserves the right to deny the use of the meeting room to any group.

GROUP/ORGANIZATION : _____

MEETING DATE : _____

TIME MEETING BEGINS : _____ ENDS : _____

NATURE OF MEETING : _____

NUMBER EXPECTED TO ATTEND : _____

CONTACT PERSON : _____ ALTERNATE : _____

ADDRESS : _____

WORK PHONE : _____ HOME PHONE _____

I have read the *Isabelle Hunt Memorial Public Library's Meeting Room Policy* and agree to follow the rules set forth.

_____ Date _____

Signature

FOR LIBRARY USE ONLY:

DATE RESERVED _____ RESERVED BY _____

DEPOSIT RECEIVED \$ _____ CHECK NUMBER _____

PAYMENT RECEIVED \$ _____ CHECK NUMBER _____

Board Approved September 20, 2005, July 2022