

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date: 10/9/2023

Time: 5:15 pm

Place: 190 Price Mall, Crescent City CA 95531

(707) 464-9793

Zoom Invite Link

<https://us06web.zoom.us/j/83755553107?pwd=jppzxqXEpaEuxPoxVLbzIDHWnNafog.1>

Meeting ID: 837 5555 310 Pass Code: 864846

Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item until we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

I. Call to Order

II. Communications

- 1) Public Comment Period

III. Consent Agenda

- 1) Minutes: Review, potentially modify, and approve minutes from September 18, 2023, Regular board meeting.
- 2) Claims: Review, potentially modify and authorize claims.*

IV. Committee Reports

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

None

VI. New Business

- 1) Move \$14,043 from line 91124 gifts unspecified to line 20284-003 Zip books.
- 2) Move \$6,000 from line 91129 Misc Revenue to line 20228 promotional items.
- 3) Move \$7,000 from line 414-010-07102 Fund Balance Building Major Repairs & Improvements to line 20180 Building Maintenance.
- 4) Request for more hours for literacy staff Erin and Danny and Certified Library Technician Kathy.
- 5) Approve linking Amazon accounts. Amazon library account is linked with director Phyllis personal amazon account for Prime discount.

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for November 13, 2023 at 5:15 pm.

Posted: _____

DEL NORTE COUNTY LIBRARY DISTRICT
Minutes of the Regular Board of Trustees meeting

I. Call to Order

Meeting called to order at 5:16 pm

II. Roll Call

Present: Andrew Napier President via zoom, Marie Jondal Vice President and Robin Fornoff Secretary, Trustee Jamie Daughtery and Trustee Meghan McGlasson.

Absent: 0

III. Communications

1) Public Comment Period

None

IV. Consent Agenda

- 1.) Minutes from August 14, 2023 approved by majority vote.
- 2.) Motion to approve claims approved by majority vote.

V. Committee Reports

- 1) Del Norte Reads: Due to fires and power outage Reads was not operational from August 8-16th. 3 new computer learners and one HiSet student. Received a large donation of curriculum from Elk Creek and Mary Peacock. 31 learners, 17 tutors and 630 hours.
- 2) Library Director: Second phase of library maintenance is complete. The alarm is being set off regularly when we are closed on Sunday. Montez Construction will inspect the doors and give us an estimate. Lunch at the Library is complete for summer book giveaways. 4,500 books were given away to children and families to increase their home book shelves. There is winter break funding available and I will be applying for funds for books. We will be attending the Tolowa Dii Nii day and giving away bilingual books. We will be launching our NIFTY program. The children will be learning about parachutes and balloons. The Zip Book program was awarded \$10,995. This program will be funded until October 2024.
- 3) Smith River Branch: New staff has joined the team. Someone was car camping in the parking lot to use the internet when the library was closed. We started turning off the internet when the library was closed. We received an unhappy note from the car camper and a nearby resident was heard yelling 'leave the internet on'.

- 4) Friends of the Library: Hosting a Meeting on the 27th at 5:15pm.
Discussion will include Libations at the Library, 501 3c Status, new members and spending some money on the Library's wishlist.
- 5) Trustees: none
- 6) Policy: none

V. New Business

None

VI. Old Business

- 1) Move \$19,420 from line 414-371-90622 CLLS grant to line 414-371-20283 Books ESL. Motion to approve by Fornhoff seconded by Jondal. Poll votes Fornhoff-yes, Napier-yes, Jondal-yes, McGlasson-yes, and Daughtery-yes. Motion passes yes-5 No-0.

VII. Adjournment

Meeting was adjourned at 5:33 pm. The next regular meeting of the Del Norte County Library District Board is scheduled for October 16, 2023 at 5:15 pm.

Minutes prepared and submitted by:

Minutes approved by:

Phyllis Goodeill, Library Director

Robin Fornhoff, Board Secretary