

DEL NORTE COUNTY LIBRARY DISTRICT

Notice of Regular Board Meeting

Date: February 12, 2024

Time: 5:15 pm

Place: 190 Price Mall, Crescent City CA 95531

(707) 464-9793

ZoomLink: <https://us06web.zoom.us/j/83755553107?pwd=jppzxqXEpAeUxPoxVLbzlDHWnNafog.1>

Meeting ID: 837 5555 3107

Passcode: 864846

Public Comment: ANY MEMBER OF THE AUDIENCE MAY ADDRESS THE BOARD ON ANY MATTER EITHER ON OR OFF THE AGENDA THAT IS WITHIN THE BOARD'S JURISDICTION. Public comment on items of interest to the public, within the subject matter jurisdiction of the committee and not otherwise appearing on the agenda are accepted. Note, however, that the Library Board is not able to undertake extended discussion or act on non-agenized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. If you intend to address a subject that is on the Agenda, please hold your comments regarding that item unless we announce it so that we may properly address all comments on that subject at the same time. After receiving recognition from the Chair, please state your name and city or county of residency for the record. Speakers, please limit your comments to three (3) minutes.

A CLOSED SESSION may be called at any time during a meeting, as permitted by the 1994 Ralph M. Brown Act for the following purposes: pending litigation (Sec. 9495639), personnel (Sec. 54957), labor negotiations (Sec. 54957.6) or any other exceptions to open session as described by the Act.

Anyone requiring reasonable accommodation to participate in the meeting should contact the Library Manager at (707) 464-9793 at least five (5) days prior to the meeting.

AGENDA

I. Call to Order

II. Communications

1) Public Comment Period

III. Consent Agenda

- 1) Minutes: Review, potentially modify, and approve minutes from January 8, 2024. Regular board meeting.
- 2) Claims: Review, potentially modify and authorize claims.*

IV. Committee Reports

- 1) Del Norte Reads
- 2) Library Manager
- 3) Smith River Branch
- 4) Friends of the Library
- 5) Trustees
- 6) Policy

V. Unfinished Business

- 1) Update on charge to line 414-070-20233 in the amount of \$13,466. This is the cost of the county doing the collections for the library's portion of the property tax. Since we do not have to have the door replaced we do not need to transfer money from line 414-070-90741 Redevelopment Pass thru. I had moved money in anticipation of needing it to repair the door. I can now move the money out of building maintenance and back onto the correct line 414-070-20233 Professional Services County.
- 2) Ralph Guduco was sent an invitation to tonight's meeting. At the time of this writing I have not gotten a response.

VI. New Business

- 1) Transfer \$4,500 from line 90622 Library Outreach grant to line 20228 Promotional Items. This is a grant from the California Library Association for our Stay and Play program starting in March.
- 2) Discuss and take action on options for a new building. Plan a date for a walk through the building.
- 3) Discuss and possibly take action on a bond measure to increase the amount Property tax allocated to the library.

VII. Adjournment

The next regular meeting of the Del Norte County Library District Board is scheduled for March 11, 2024 at 5:15 pm.

Posted: 2/9/2024

DEL NORTE COUNTY LIBRARY DISTRICT
Minutes of the regular Board of Trustees meeting
January 8, 2024

I. Call to Order

Meeting called to order at 5:17 pm.

Roll Call

Present: Andrew Napier President, Marie Jondal Vice President, Trustee Jamie Daugherty, and Trustee Meaghan McGlasson.

Absent: 0

II. Communications

1) Public Comment Period

None.

III. Consent Agenda

1.) Minutes from December 11, 2023 approved by majority vote.

2.) Motion to approve claims approved by majority vote.

IV. Committee Reports

1. **Del Norte Reads** report submitted and read to the board.

2. **Library Director** report submitted and read to the board.

3. **Smith River Branch** report submitted and read to the board.

4. **Friends of the Library** Planning continues for fundraiser libations at the library. Reimburse Library for Christmas party, pay \$400 share of cost for Pilcrow grant.

5. **Trustees:** None

6. **Policy:** None

V. Unfinished Business

None

VI. New Business

1. Motion to transfer \$617 from line 91125 travel reimbursement to line 20290 travel and training by Trustee Jondal seconded by Trustee Daugherty. Poll vote: yes = 4 No = 0 motion passed.

2. Motion to transfer \$573 from line 91129 Miscellaneous Revenue to line 20140 Household expense by Trustee McGlasson seconded by Vice Chair Jondal. Poll vote: yes = 4 No = 0 motion passed.

3. Transfer \$7,535 from line 90741 Redevelopment Pass thru to line 20233 Professional Services county. This transfer brings the line into positive funds. Line was billed \$13,466 for county charges. Tabled until the auditor's office explains what the \$13,466 charge was for.

4. discuss and possibly take action on the virtual tool lending library proposed by Ted Ward, Director of Del Norte Solid Waste Management Authority. A presentation was given by Ted Ward and Kira Seymour outlining the details of the proposal. No action necessary at this time as the program is in its early planning stages.

5. Discuss and take action on Ralph Goduco's application for the open board seat. Ralph could not attend the meeting. His qualifications were discussed. Motion to table to next meeting by Vice Chair Jondal seconded by Trustee McGlasson.

IV. Adjournment

Meeting adjourned at 6pm. Next meeting of the Del Norte County Library District Board is scheduled for February 12, 2024 at 5:15 pm.

Minutes prepared and submitted by:

Minutes approved by:

Phyllis Goodeill, Library Director