

# Burnt Store Isles Association Board of Directors Meeting

(Final)

In-Person Meeting – (Twin Isles Country Club)

June 3, 2022

Called to Order 9:00 a.m.

**Pledge of Allegiance** - Opened the Meeting with the Pledge of Allegiance

## 1 PUNTA GORDA POLICE DEPARTMENT (PGPD), BY CHIEF DAVIS AND LT JUSTIN DAVOULT

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### **Topic Areas Shared by Chief Pamela Davis and Lt. Justin Davoult for This Past Month:**

**Storm Preparation** – Chief Davis noted in preparation for today’s and this weekend’s anticipated tropical storms (possible 4 to 6 inches of rain) that sand bags are being made available starting today at 9:00 AM by the City of Punta Gorda for those who need them.

**Youth Public Safety Academy** – Chief Davis noted that on June 20<sup>th</sup> the PGPD is holding its 1<sup>st</sup> Youth Public Safety Academy, for youth aged 10 to 14, with a maximum class size of 32. This is part of the PGPD and Fire Departments community outreach programs, where the attendees will have an opportunity to learn and experience both what the police department and fire department do as part of their daily assignments/operations. This includes, for example, the attendees participating in mock traffic stops, helping to put out small staged fires, and more.

**Therapy Dog as Part of the PGPD Team** – Lt. Davoult next week will be attending a 40 hour nationally certified training course on therapy dogs, and as a new trained handler, he will then be assigned a “therapy dog” who will be joining PGPD’s team as a new member. There will be more to come on this as Chief Davis, Lt. Davoult, and the PGPD plan on introducing this program to the Punta Gorda community in the coming weeks.

**Traffic/Speed Controls** – Chief Davis said that she recently provided Tom, at his request, further historical information on PGPD efforts to help manage traffic and speed. Tom asked for Chief Davis’ help in reaching out to Bryan Clemons – Punta Gorda’s interim Public Works Director, so as to further discuss traffic/speed control options. Chief Davis indicated she will talk with Bryan to have him return Tom’s call. Tom noted that he and Bill hope to meet with Bryan the week of June 13<sup>th</sup> to carry forward suggestions the BSIA Board raised at the last 5/6/22 Board Meeting. Tom also asked Chief Davis, if she is available, to join this meeting.

**Pennsylvania Allegheny County Sheriffs’ “Community Outreach” and “Child Safety” Programs** – Dave D shared with both Chief Davis and Lt. Davoult topical information on Community Oriented Policing and Child Safety Programs he gathered during a recent presentation he attended in Pennsylvania (held by the Allegheny County Sheriffs’ Department). If Chief Davis feels any of the information could be of benefit to Punta Gorda, Jason Tarap, Deputy Sheriff in Allegheny County, who oversees these community programs, said he would be glad to share information on any of the outreach programs and child safety initiatives managed by his Pennsylvania department.

## 2 ROLL CALL –

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### Officers

Bill Courtney, President  
Faith Ferris, Vice President – Not able to attend today’s meeting  
Lee Brandt, Treasurer  
Dave De Gerome, Secretary

### Directors Present

Patricia Iorio, Community Standards  
Jenny Anderson, E Communications – Not able to attend today’s meeting  
Brian Bender, Legal Liaison  
John Bothwell (JB), Membership  
Tom Tomaszewski, Neighborhood Security  
Mary Boeringer, Planning  
Wanda Daugherty, Social – Not able to attend today’s meeting  
Kathy Martinelli, Special Projects – Not able to attend today’s meeting

Ian Milne, Past President - Not able to attend today’s meeting

### Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory – Not able to attend today’s meeting  
David Elkins – Advertising Sales

**A quorum has been established.**

### Other Attendees

Bob Fritz – BSI Resident and BSIA Member  
Pam Bevak – BSI Resident and BSIA Member  
Rich Bevak – BSI Resident and BSIA Member

## 3 REVIEW AND APPROVE BOARD MEETING MINUTES

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Bill moved, seconded by Tom, to approve the Minutes dated May 6, 2022. Motion carried.

## 4 OFFICER’S REPORTS

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### **President – Bill Courtney**

**BSIA June 2022 Newsletter** – Bill said the June 2022 BSIA Newsletter was mailed and that it looks good. He indicated that the Fall BSIA News Letter will go out in October and that Board Members’ contributed articles will be due during the upcoming August/September time frame. He shared that this Fall BSIA

Newsletter will include both the agenda for Annual Member Meeting along with the ballot for election of new officers. Bill indicated that Diane will provide both a listing of what is needed from Board Members and a calendar schedule for the upcoming Fall Newsletter.

**Mailing of the Deed Restrictions** – Bill indicated that Buffalo Graphics had a problem with their printer and booklet generating equipment. Thus, there was a slight delay in getting the Deed Restrictions booklet mailed, but the situation is now rectified, and he was promised that the booklets should be mailed shortly, if not already in the mail.

**Emergency Operations Plan** – In anticipation of a possible tropical storm arriving this weekend, Bill shared with the Board the steps to prepare for to support the BSI community.

Discussion followed regarding what the Board’s “assistance” responsibilities are to the City and other governing bodies, in both preparation for the storm and any aftermath.

Bill thanked Tom once more for his having generated this Emergency Operations Plan document last year, and asked Tom if he could reaffirm at the back of the document the listed contact information and update as may be needed for the new year.

**Vice President – Faith Ferris**

Faith was not able to attend today’s meeting.

**Secretary – Dave De Gerome**

Dave had nothing more to share, outside of info provided to the PGPD earlier in the meeting.

**Treasurer – Lee Brandt**

**Treasurer’s Reports** - Lee provided copies of the following Reports to the Board:

- **Financial Reports** – Budget vs. Actual January to May 2022
- **Checking Account Balances**

**Security Camera Budget** – Lee asked Tom to share what additional funding is needed to upgrade BSI’s entrance/exit cameras, to which Tom responded 2 more cameras are needed, and Tom said that he would be able to obtain them as a discounted sale price. It was agreed to purchase the 2 cameras, and the cost will be around \$650.

## 5 OLD BUSINESS

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**Traffic and Safety** – Bill shared with the Board that Tom and he are planning a meeting the week of June 13<sup>th</sup> with Bryan Clemons, Punta Gorda’s interim Public Works Director, to further discuss the 13+ traffic/speed control options/ideas that were raised by BSIA’s Board at the last 5/6/22 Board Meeting.

As another traffic/speed control suggestion, Bob Fritz provided product information to Tom on a “legal” solar powered stop sign with flash.

## 6 NEW BUSINESS

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**2023 Board Elections and BSIA Annual Members Meeting** – Bill noted that 3 BSIA Officers’ terms are expiring at the end of 2022, and represent the President, Vice President, and Secretary Board positions.

Bill said that he will be assembling a Nominating Committee to help fill these positions, and shared that a few people have already stepped up to volunteer to be on this Nominating Committee, plus more volunteers are needed. Bill said that according to our bi-laws he cannot be on this Committee.

Bill indicated that relating election notices will begin to be posted in our upcoming BSIA Weekly News Bulletins, and if any Board Member knows of people who would like to be considered candidates for these 3 positions, to please pass their names forward to the Nominating Committee.

The candidate nomination roster for these 3 positions will need to be finalized by late September or early October for inclusion in, and mailed out as part of, BSIA’s Fall Newsletter.

Subsequently voting on the nominees to fill these 3 positions will then take place at the November Annual BSIA Membership Meeting.

Bill shared that, in the past, the Vice President has typically set up the Annual Meeting and that he will reach out to Faith to talk about coordination of the upcoming annual meeting venue and details.

In the past, BSIA Annual Membership Meetings have been held at both the Burnt Store Presbyterian Church and the PGI Civic Association Facility.

## 7 DIRECTORS’ REPORTS

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**Community Standards – Pat Iorio -**

**Standards Topics covered** –

**Architectural Change Requests** – Pat indicated that May 2022 requests and topics addressed were for:

- Approval of a house painting
- Follow up permit copy requests for both fencing and a pool cage

- A metal roof install for which both the contractor and manufacturer affirmed the roof will be of an acceptable white barrel type design
- Questions on placement of a basketball hoop
- Removal of a truck parked in back of a residence
- Condition of a driveway on Licata Ct.

Also Tom followed up on this topic asking if the driveway area in question is located in the driveway's drain section, and if so, the City is responsible for addressing this portion of BSI's driveways.

### **Communication – Jenny Anderson**

Jenny was not able to attend today's meeting.

### **Legal Liaison – Brian Bender**

**Enforcement - Contractor Compliance with Deed Restrictions**– Brian noted a successful resolution to BSI's legal "*deed restrictions compliance*" case with builder, Lewis Maguire Homes LLC, and discussed with the Board each of the settlement terms including submission of compliant building plans, their approvals, and fee payments by the builder. The builder has until June 10<sup>th</sup> to meet the settlement terms, for the suit to be dropped.

### **Membership – John Bothwell (J.B.)**

**Membership** – On J.B.'s behalf, Lee indicated that per his financial records, BSIA membership is now at 515.

**Houses Closed** - In the last 30 days, 3 houses were purchased in BSI, ranging in a price of \$1,000,000 to \$1,250,000.

**Newsletter Inclusions – for New Residence Packets** – Bill provided J.B. with extra newsletters to include in J.B.'s New Resident Packets.

**New Member Information - Riviera Restaurant** – Dave E. said that, with the work he is doing at the Riviera Restaurant, he would be happy to pass out BSIA membership applications to BSI homeowners who visit the restaurant.

### **Neighborhood Security – Tom Tomaszewski**

**Cameras and Security Equipment** – Tom mentioned that he had to replace one of the older cameras from 2016, using one of the new style cameras BSIA is now making use of and, for example on Monaco, these new cameras are able to capture over 80% of the license plate numbers of people passing by. Tom noted that he continues to work on the cameras' angles/directions, so as

to get maximum coverage of vehicles and traffic. Tom said that the \$350 cameras he's installing are working better than the \$1,000+ cameras he was using in the government. Camera work is still being performed by Tom on the Madrid section.

**Traffic/Speed Controls** – Tom reaffirmed what was earlier noted in the meeting by Chief Davis and under “Old Business”, saying that he is coordinating with her, the PGPD, and the City to address the 13+ traffic/speed control options/ideas that were raised by the BSIA Board at the last 5/6/22 BSIA Board Meeting. Tom said that, per his research, the traffic/speed control issues experienced by BSI are not unique to BSI, but are impacting all of Punta Gorda, the County, and the State.

Tom and Bill said that the PGPD had, in the past, supported installation of a bullnose median guardrail to help prevent diagonal cutting from behind Publix's back road onto Tripoli (*this use of a bullnose guard ties directly in to BSIA Board's idea #5 provided at the 5/6/22 BSIA Board Meeting*).

Tom once more noted that he has a call into Bryan Clemons, Punta Gorda's interim Public Works Director, for Bill and him to meet with Bryan during the week of 6/13/22, so as to further discuss the BSIA Boards' 13+ traffic/speed control ideas.

Dave D. noted that BSIA members and residents are, as it should be, watching what BSIA's Board is doing to help implement traffic/speed controls for the residents of BSI, based on people's comments/feedback to him on their having read last month's 5/6/22 BSIA Minutes pertaining to the Boards' approach in developing the 13+ ideas to better control traffic/speed in the community.

Bob Fritz suggested for the Board to keep in mind, and look into, a survey that was distributed about a year and a half ago concerning installation of 4 way stop signs at both Madrid and Monaco, and at Tripoli and Monaco, with installation of these 4 ways subsequently being voted down by the majority who responded to the survey.

Bill said that Tom and he will come back to the BSIA Board at the next 7/1/22 Board Meeting with findings from his and Tom's discussion with Bryan Clemons.

### **Planning – Mary Boeringer**

Mary provided the following recap of her City Council May 27<sup>th</sup> Meeting attendance:

“At the Council Meeting of May 27<sup>th</sup>, one of the subjects discussed was increasing the height of downtown buildings to 80 feet. It was not voted on, but by a 3 to 2 consensus, it was penciled in to be discussed at future meetings. It was pointed out that the Wyvern Hotel was 67 feet tall and the Justice Center was 114 feet at its tallest point. There will be more conversations about this in the future before anything is voted on. To keep current with the updates and/or modifications to the form based code and architectural guidelines, go to the following City of Punta Gorda website: ”

<https://www.ci.punta-gorda.fl.us/government/comprehensive-plan/plan-punta-gorda-comprehensive-plan-update>

## Social – Wanda

Wanda was not able to attend today's meeting, but provided Bill with the following recap:

### Events

#### Recent Events that Took Place –

- Ice Cream Social – was great

#### Other Events Being Worked On –

- Darts Event – 6/30/22
- Cass Cay Restaurant - July 4<sup>th</sup> celebration with the Boat Club
- Bowling
- Escape Room – Maybe September
- Antique Car Show – Targeting November
- Christmas Party

## Special Projects – Kathy Martinelli

Wanda was not able to attend today's meeting, but provided Bill with the following recap on Islands:

**Islands** – The islands are looking much better with trimming taking place, fertilizing taking effect, new growth coming in, and vegetation debris having been removed.

**Monument at Tripoli/Madrid** – Bill said he needs to coordinate with Faith regarding present location of the Monument at Tripoli and Madrid – more to come as to any redesign/relocation needs.

## 8 PUBLISHER REPORTS

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### Newsletter (published 3 times a year) - Diane Peterson

Diane was not able to attend today's meeting, but provided Bill with the following recap regarding the Directory:

**Board Member Articles** – Bill said that Diane will be issuing a schedule for the October Newsletter, including when Board Members articles will be due – which presently is estimated for an August/September time frame.

## Directory – Diane Peterson

Again, Diane and Jenny were not able to attend today's meeting, but provided Bill with the following recap regarding the Directory:

**Directory Updates** - Bill said that Jenny offered to put together as needed updates for inclusion in the BSIA Weekly Bulletin, to list any needed inclusions/changes to the Directory, due to new people being added, phone number changes, and/or for other corrections.

## Advertising Sales - Dave Elkins

**New Advertisers** - David E. said that the "Black Label Marina Group" will be joining as an advertiser in BSIA publications this fall of 2022.

He noted that he'll again begin working on bring on board additional advertisers for the upcoming BSIA fall publication

David E. said that per discussion with recent advertisers, they as of yet have not had much foot-traffic generated from their advertising in BSIA's newsletter, but he reaffirmed that for any vendor/retailer/service provider, advertising contributing to sales takes time.

## 9 GUEST /MEMBER COMMENTS OR ISSUES

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**Sea Wall and Canal Maintenance** - Rich Bevak spoke about this past week's City Council meeting in which a \$300 increase in seawall fees was proposed (first reading) by the Canal Committee – (of which \$200 would go to the seawall fund, for repairing condition 5 category seawalls, and \$100 for planned barge-widening/access funding). No decision was made yet by City Council (since this was only a first reading), and the Canal Committee continues to discuss this issue with City Council.

Rich said that a further City Council meeting, covering this topic, will take place (time/date not yet determined) and he urged residents to attend the next meeting so that they are current as to what's taking place with canal planning.

Rich then mentioned he has previously spoken to both Melissa Lockhart, a member of City Council, and Rick Daugherty, the Chair of the BSI Canal Advisory Board.

In response to Rich's comments on need to further keep both BSIA Members and BSI residents informed, Bill noted:

- Rick Daugherty attended and presented information on this topic at the last 5/6/22 BSIA Board Meeting
- He (Bill) will find out when the next City Council meeting is planned to take place, in which this topic will be covered, and will then publicize that date and event for BSIA members, using BSIA's Weekly Bulletin.



- For these 6/3/22 Minutes, which BSIA Members monthly refer to, Bill provides the following link to the slide presentation made at the 6/1/22 City Council meeting discussing the FY 2023 budget for the BSI Canal Maintenance District:

<https://d2kkoa27fdvtw.cloudfront.net/puntagorda/112ca8baac16a0f40af94cc5e15526b40.pdf>

- Bill said that he also has asked Rick Daugherty, as Chair of the BSI Canal Advisory Board, to write a brief article for our weekly BSIA Bulletin about where the budget process stands and to also reference this above link, or a different one if the slides have been updated or changed.

**Thanks to Tom Tomaszewski** – Bob Fritz personally acknowledge his appreciation to Tom Tomaszewski, for Tom’s dedication in working on BSI’s cameras throughout Memorial Day.

## 10 Other Topics Discussed Prior to Meeting End

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No “other topics” were addressed at the end of the meeting.

## 11 ADJOURN

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Mary moved, seconded by Lee, to adjourn the meeting. Motion carried.

Meeting adjourned at 10:00 AM

The next Board Meeting is planned to be held on Friday, July 1, 2022, and will be a “Zoom Call” Meeting.

Respectfully submitted by Dave De Gerome, Secretary

**Burnt Store Isles Association, Inc**  
**Burnt Store Isles Association**  
**Budget vs. Actual**  
**From Jan 2022 to May 2022**

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 - Membership Dues	\$22,987.67	\$23,625.00	(\$637.33)	97.30%
4200 - New Construction Fees	\$2,000.00	\$3,000.00	(\$1,000.00)	66.67%
4300 - Directory Ads	\$2,124.50	\$2,307.00	(\$182.50)	92.09%
4350 - Newsletter Ads	\$3,589.00	\$1,500.00	\$2,089.00	239.27%
4400 - Interest Income	\$6.90	\$150.00	(\$143.10)	4.60%
4500 - Donations Received	\$20.00	\$0.00	\$20.00	0.00%
4600 - 50/50	\$227.00	\$0.00	\$227.00	0.00%
4610 - Misc. Income	\$155.00	\$100.00	\$55.00	155.00%
4620 - Badges - Member Paid	\$20.00	\$0.00	\$20.00	0.00%
4700 - Events - Member Paid	\$3,395.00	\$1,594.00	\$1,801.00	212.99%
<b>Total - Income</b>	<b>\$34,525.07</b>	<b>\$32,276.00</b>	<b>\$2,249.07</b>	<b>106.97%</b>
<b>Gross Profit</b>	<b>\$34,525.07</b>	<b>\$32,276.00</b>	<b>\$2,249.07</b>	<b>106.97%</b>
<b>Expense</b>				
6100 - Landscaping Reserve	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
6150 - Landscaping/Property Mgmt	\$4,541.07	\$3,130.00	\$1,411.07	145.08%
6300 - Directory Preparation	\$894.95	\$1,145.00	(\$250.05)	78.16%
6350 - Newsletter Preparation	\$1,443.09	\$4,095.00	(\$2,651.91)	35.24%
6400 - Legal Fees	\$2,220.00	\$3,000.00	(\$780.00)	74.00%
6420 - Liability Insurance	\$2,616.97	\$2,900.00	(\$283.03)	90.24%
6500 - Donation Given	\$165.85	\$250.00	(\$84.15)	66.34%
6620 - Badges	\$20.33	\$0.00	\$20.33	0.00%
6700 - Events Member Paid	\$3,160.00	\$1,594.00	\$1,566.00	198.24%
6710 - Events BSIA Paid	\$450.95	\$900.00	(\$449.05)	50.11%
6730 - Storage Unit Rent	\$275.85	\$240.00	\$35.85	114.94%
6750 - PO Box Rental	\$100.00	\$200.00	(\$100.00)	50.00%
6760 - Postage and Delivery	\$13.45	\$525.00	(\$511.55)	2.56%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$935.00	(\$935.00)	0.00%
6810 - Web Data Remote Hosting	\$0.00	\$588.00	(\$588.00)	0.00%
6820 - Web Emails Constant Contact	\$1,054.08	\$0.00	\$1,054.08	0.00%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$175.00	\$1,050.00	(\$875.00)	16.67%
6920 - Surveillance Cameras	\$2,589.48	\$6,280.00	(\$3,690.52)	41.23%
6930 - Meeting Room Rent	\$0.00	\$630.00	(\$630.00)	0.00%
6940 - Shredder Day	\$600.00	\$600.00	\$0.00	100.00%
6950 - Banners	\$0.00	\$250.00	(\$250.00)	0.00%
6970 - Mass Mailings	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
<b>Total - Expense</b>	<b>\$20,382.32</b>	<b>\$31,477.00</b>	<b>(\$11,094.68)</b>	<b>64.75%</b>
<b>Net Ordinary Income</b>	<b>\$14,142.75</b>	<b>\$799.00</b>	<b>\$13,343.75</b>	<b>1,770.06%</b>
<b>Net Income</b>	<b>\$14,142.75</b>	<b>\$799.00</b>	<b>\$13,343.75</b>	<b>1,770.06%</b>

# Accounts

## CHECKING

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**OPERATING ACCOUNT**

XXXXXX3729

Current Balance

**\$27,963.50**

Available Balance

**\$28,048.50****RESERVE**

XXXXXX3750

Current Balance

**\$52,501.55**

Available Balance

**\$52,501.55**

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**Total****\$80,465.05****\$80,550.05**