

Burnt Store Isles Association Board of Directors MEETING Minutes

Approved 4.5.2024

In-Person Meeting Held at Twin Isles Country Club
March 1, 2024
Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) LT. JUSTIN DAVOULT AND CHARLOTTE COUNTY ELECTIONS SUPERVISOR LEAH VALENTI

Lt. Davoult noted the following:

- **Vandalism and graffiti** have emerged as problems being aggressively rectified.
- Seven **open positions** remain even after several academy candidates complete their requirements.
- New **canine officer** is expected to come on duty in May.
- **Traffic enforcement** continues on Burnt Store Road corridor.
- Traffic near Sunseeker has not posed new enforcement issues for the PGPD.
- The most frequent calls being received are in response to **scam situations**. Reminder to be cautious.
- Two-year **road construction** on Tamiami between Carmalita and Retta Esplanade to begin shortly.

Leah Valenti, Charlotte County Elections Supervisor noted the following after a brief resume recap:

- The upcoming **presidential preference election is March 19**, with 21 locations and 41 election workers. This is open to registered Republicans only. If the presidential candidate did not either withdraw or suspend their candidacy by December 12, 2023, then they will appear on the ballot. Early voting begins on Monday, March 4.
- **Vote by mail information** was reviewed: must be renewed after each general election, March 7 is the deadline to request vote by mail ballot, two ballots may not be submitted in one envelope.
- **Voting security** was addressed with a description of the signature verification process, real time poll registry preventing someone who voted by mail or with early voting cannot vote again on election day, and the use of secure ballot intake boxes and ballot tracking.
- Joining Ms. Valenti was colleague Sara Leshner.
- It was suggested that upcoming BSIA e-weekly communications include the Charlotte County Elections website: www.SOECharlotteCountyFL.gov

2. Roll Call –

Officers Present

Bill Page, President
Patricia Iorio, Vice President
Lee Brandt, Treasurer
Charmaine Ponkratz, Secretary

Directors Present

Faith Ferris, Community Standards
Brian Bender, Legal Liaison
Wendy Heath Brandt, Membership
David Elkins, Neighborhood Security
Bill Courtney, Planning and Past President
Wanda Daugherty, Social
Kathy Martinelli, Special Projects

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)
David Elkins – Advertising Sales

Excused:

Polly Green, E. Communications

A quorum has been established.

Other Attendees:

Bob Fritz, BSI resident and BSIA member

3. REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Brian and seconded by Wendy to approve the Minutes dated February 2, 2024. Motion approved.

4. OFFICERS' REPORTS

President – Bill Page

- Bill P. encouraged attendance at **tonight's mixer event** at Twin Isles Country Club.
- He reported on well-attended **town hall meetings** that councilwoman Lux conducted. Bill P. will provide the information about additional town hall meetings and information on how to access the newsletters of the council members.

Vice President – Patricia Iorio

- Patricia reported that one **new construction application** was approved.
- **New Construction Fee** (continued): she reported on a follow-up with Star Management Company which oversees 160 properties and they do not charge for an architectural review. At this point the BSIA Board is not pursuing this idea for income generation.

Secretary – Charmaine Ponkratz - no report

Treasurer – Lee Brandt

Treasurer's Reports - Lee will provide copies of the following reports to the Board since the month ended one day before the meeting, and will be provided with the minutes.:

- **Financial Reports** – Budget vs. Actual February 2024 (*See detail at end of these minutes.*)
- **Banking Account Balances** (*See detail at the end of these minutes.*)
- Lee reported that a **credit card** has been issued for BSIA Board member use and provided instructions.
- An account has been established at the **Shipping Post**; making mail processing more convenient. The four Officers and Community Standards Director will have access.

5. OLD BUSINESS – NO REPORT

6. NEW BUSINESS - NO REPORT

7 DIRECTORS' REPORTS

Community Standards – Faith Ferris

- Faith reported that **12 approvals** were granted and other inquiries were fielded to include solar panels on roofs, dirty roofs and boat/trailer parking.

- She posed the question of how to handle complaints or inquiries when the **BSI deed restrictions are more limiting than the City of Punta code**. After discussion of this matter Faith was asked to provide a written position on how to navigate these situations, recognizing the precedent that has been the Board's practice. *Post Meeting Note:* The matter of parking restrictions was covered by the presentation made to the Board on May 5, 2023 from Nick Falkner, Code Compliance Officer, referencing City Code of Ordinance – Chapter 26, Article 3, Section 3.13.

E-Communication – Polly Green – presented by Bill Page

- The **directory** is in the process of being proofed.
- **Facebook** page has 217 members.
- After discussion it appears there are still some glitches in the **email system**.
- Using Constant Contact for **emergency notifications** has been considered, but believe it better to suggest that residents sign up for Alert Charlotte. <https://www.charlottecountyfl.gov/departments/public-safety/emergency-management/alert-charlotte.stml>

Legal Liaison – Brian Bender

- **3907 Madrid Court roof non-compliance** – Brian indicated that there has been no progress to report.
- **A cul-de-sac water leak on Marseilles Court** has been slowly responded to by the City.

Membership – Wendy Heath Brandt

- Wendy reported that **membership** stands at 462 +/-, down from two years ago.
- The **SWAG (stuff we all get) bag** is ready to be used in welcoming newcomers.

Neighborhood Security – David Elkins

- David reported that the **cameras** are all functioning.

Planning – Bill Courtney

Bill C. reported on the following:

- He reported on attendance at several community meetings that addressed matters of concern for the **Burnt Store Road corridor** to include wildlife protection, 4-lane expansion and residential growth.
- There are 12 bills moving through the Florida legislature that pertain to homeowners associations, but generally pertain to mandatory associations. Bill will continue to track these developments.

Social – Wanda Daugherty

Wanda reported on the following:

- The **comedy show** attendance was lower than prior years yielding a modest financial loss.
- March 16 – **annual picnic** – logistics and timing were discussed.
- April 4 – **Peace River Botanical Gardens**
- May 16 – **Babcock Ranch Eco Tour**
- December 7 – **Christmas Party**
- Dates to be determined: **Library Tour, Darts Night and the Glo-Ride**.

Special Projects – Kathy Martinelli

- **Tripoli and Madrid Monument** – Kathy reported that progress is on hold until the builder finishes the grading on the lot adjacent to the sign.
- She reviewed the condition of the **islands**, noting that only one is in need of some maintenance.
- **Shredder Day** – April 20 – By consensus, it was agreed to invite local first responders (Police, Fire, Emergency) to take advantage of the shredder service, at no cost. Non-member cost will remain at \$20. Polly will provide a list of BSI members for FREE access to the service.

Past President – Bill Courtney - no additional report

8 PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson - no report

Directory – Diane Peterson – no report

Advertising Sales - Dave Elkins - no report

9 GUEST /MEMBER COMMENTS OR ISSUES - NO ADDITIONAL COMMENTS

10 OTHER TOPICS DISCUSSED PRIOR TO MEETING END

11 ADJOURN

It was moved by Lee and seconded by Wanda to adjourn the meeting. Motion carried.

Meeting adjourned at 10:35 A.M.

The next Board Meeting is planned to be held on Friday, April 5, 2024

The next meeting will be “In-Person” and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

Notes for BSIA Annual Meeting:

Bylaw Changes Pending: Change in director titles, change in address.

Bank Summary – reported at 3.1.2024 meeting – as of February 29, 2024

	Current Balance
Checking xxxxxx3729	\$ 27,998.23
Money Market xxxxxx3750	\$ 32,705.86
Certificate of Deposit	\$ 20,000.00
TOTAL	\$ 80,704.09

Burnt Store Isles Association, Inc
Burnt Store Isles Association
Budget vs. Actual
Jan 2024, Feb 2024

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Membership Dues	\$20,888.36	\$23,500.00	(\$2,611.64)	88.89%
4200 - New Construction Fees	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
4300 - Directory Ads	\$2,175.00	\$2,500.00	(\$325.00)	87.00%
4350 - Newsletter Ads	\$2,233.20	\$4,500.00	(\$2,266.80)	49.63%
4400 - Interest Income	\$30.67	\$450.00	(\$419.33)	6.82%
4610 - Misc. Income	\$5.00	\$50.00	(\$45.00)	10.00%
4620 - Badges - Member Paid	\$20.00	\$0.00	\$20.00	0.00%
4700 - Events - Member Paid	(\$206.30)	\$2,800.00	(\$3,006.30)	-7.37%
Total - Income	\$25,145.93	\$35,800.00	(\$10,654.07)	70.24%
Gross Profit	\$25,145.93	\$35,800.00	(\$10,654.07)	70.24%
Expense				
6100 - Landscaping Reserve	\$1,000.00	\$1,000.00	\$0.00	100.00%
6150 - Landscaping/Property Mgmt	\$1,420.00	\$1,420.00	\$0.00	100.00%
6300 - Directory Preparation	\$0.00	\$1,250.00	(\$1,250.00)	0.00%
6350 - Newsletter Preparation	\$0.00	\$6,000.00	(\$6,000.00)	0.00%
6400 - Legal Fees	\$1,072.83	\$3,500.00	(\$2,427.17)	30.65%
6420 - Liability Insurance	\$0.00	\$2,800.00	(\$2,800.00)	0.00%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$25.03	\$50.00	(\$24.97)	50.06%
6700 - Events Member Paid	\$950.00	\$2,800.00	(\$1,850.00)	33.93%
6710 - Events BSIA Paid	\$383.80	\$2,200.00	(\$1,816.20)	17.45%
6730 - Storage Unit Rent	\$137.16	\$150.00	(\$12.84)	91.44%
6750 - PO Box Rental	\$0.00	\$200.00	(\$200.00)	0.00%
6760 - Postage and Delivery	\$7.10	\$200.00	(\$192.90)	3.55%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$100.00	(\$100.00)	0.00%
6810 - Web Data Remote Hosting	\$159.90	\$2,600.00	(\$2,440.10)	6.15%
6820 - Web Emails Constant Contact	\$0.00	\$800.00	(\$800.00)	0.00%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$191.06	\$1,000.00	(\$808.94)	19.11%
6910 - Office Supplies	\$0.00	\$100.00	(\$100.00)	0.00%
6920 - Surveillance Cameras	\$77.87	\$0.00	\$77.87	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$0.00	\$625.00	(\$625.00)	0.00%
6950 - Banners	\$78.93	\$0.00	\$78.93	0.00%
Total - Expense	\$5,564.93	\$27,885.00	(\$22,320.07)	19.96%
Net Ordinary Income	\$19,581.00	\$7,915.00	\$11,666.00	247.39%
Net Income	\$19,581.00	\$7,915.00	\$11,666.00	247.39%