

Burnt Store Isles Association Board of Directors Meeting Minutes

Approved 5.5.2023

In-Person Meeting Held at Twin Isles Country Club

April 7, 2023

Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) – CHIEF DAVIS

Also representing the Punta Gorda Police Department: Lt. Justin Davoult

Chief Davis highlighted the following:

- Increased traffic enforcement effort on Burnt Store Road.
- Reported that a 5 year strategic plan has been submitted requesting additional staff in year 1 and specifically the addition of a traffic officer in year 2.
- Indicated that there have been 7 crash incidents involving bicycles in the last quarter. Confirmed that electric bicycles are classified as bicycles.

Lt. Davoult spotlighted the **Public Safety Appreciation Night**. This event will be held on Friday, May 26th, at the Charlotte Harbor Event and Conference Center, beginning at 6:00 pm. It will include a cocktail hour (credit card only), dinner, and a program honoring all of the county's public safety personnel. The event supports Charlotte County youth with all proceeds benefitting Do the Right Thing of Charlotte County Inc., and Charlotte County Sheriff's Office Explorer Post 29; two programs that have a positive impact on our youth and their future. For questions or more information about sponsorships, please contact Skip Conroy, Sponsorship Chair, at (941) 575-5252.

Also highlighted was the **Away From Home program**: The Away from Home Program is an invaluable courtesy service offered by the City of Punta Gorda to its residents. The primary purpose of the Away from Home Program is to offer vacationing, seasonal, and year-round residents the reassurance that if a problem exists at their property such as suspicious activity, utility emergencies, or other emergency conditions, the resident or their designated key holder can be contacted expeditiously.

Members of the Punta Gorda Police Department's Volunteers on Patrol may also conduct periodic House Checks on your home while you are away and immediately notify you or your designee of any problems or concerns at your residence. Participants can provide contact information for themselves or a key holder which will enable the Police Department to more quickly remedy emergency situations.

It is important to note that the Away from Home Program is not intended, or designed, to replace home security systems or other security services. Rather, it is a courtesy service designed to further protect your home and enhance the Police Department's ability to rapidly respond to, and remedy, an emergency at the homes of our residents.

To enroll, please complete the [Security Registration Form](#).

2 ROLL CALL –

Officers Present

Bill Page, President
Charmaine Ponkratz, Secretary
Lee Brandt, Treasurer

Directors Present

Jenny Anderson, E Communications
John Bothwell (JB), Membership
Wanda Daugherty, Social

Bill Courtney, Past President

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)
David Elkins – Advertising Sales

Excused:

Brian Bender, Legal Liaison
Mary Boeringer, Planning
Faith Ferris, Community Standards
Patricia Iorio, Vice President
Kathy Martinelli, Special Projects

A quorum has been established.

Other Attendees: -

Rich Bevak, BSIA Resident and BSI Member
Bob Fritz, BSIA Resident and BSI Member
John Iorio
Dennis Williams

3 REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Wanda and seconded by Dave to approve the Minutes dated March 3, 2023. Motion carried.

4. DIRECTORS' REPORTS – MOVED EARLIER IN AGENDA TO ACCOMMODATE EARLY DEPARTURE OF DIRECTORS

Neighborhood Security – Dave Elkins

- Dave will emphasize bike safety protocols in upcoming newsletter article.

Social – Wanda Daugherty

- Wanda reported that the dart tournament and picnic were a success.
- The Naples Botanical Garden outing is undersubscribed at present; deadline to reach 20 is 4.13.2023
- Informed the Board about a charity organization, Power of 100, and inquired about whether it could be promoted in the upcoming newsletter. By consensus of the Board it was affirmed that this was better directed to posting on Facebook and Nextdoor, but would not be appropriate for the BSIA newsletter.

5. OFFICERS' REPORTS

President – Bill Page

- Bill reported that the second insurance seminar was appreciated by those in attendance. Combined, the two seminars were attended by about 125 people.
- Lynn Matthews was invited to attend an upcoming meeting. Although unavailable for today, she has it on her long-term calendar.

Vice President – Patricia Iorio – no report

Secretary – Charmaine Ponkratz - no report.

Treasurer – Lee Brandt

Treasurer's Reports - Lee provided copies of the following Reports to the Board:

- **Financial Reports** – Budget vs. Actual March 2023 (*See detail at end of these minutes.*)
- **Checking Account Balances** (*See detail at the end of these minutes.*)
- Lee is exploring an investment account alternative to yield a higher return for cash reserves not needed to meet short term operating needs.

6. OLD BUSINESS –

Bill called attention to the traffic report sent prior to the meeting and asked for an initial reaction. It will remain on the agenda for a future discussion.

7. NEW BUSINESS - NO ADDITIONAL ITEMS

8. DIRECTORS' REPORTS

Community Standards – Faith Ferris – Bill provided report

- New construction paint color on St Giron home is being addressed.
- The 580 Macedonia addition is being reviewed. A guest questioned whether standalone outbuildings are permitted in BSI. Clause #8 of the Deed Restrictions state: "No garage or carport shall be erected which is separate from the main building."

- Several roof questions were clarified, to include the fact that the Architectural Review Committee is considering all applications on a case-by-case basis, primarily with an eye toward aesthetic compliance. There was a question about how the association might work with realtors to make sure new buyers become aware of the deed restrictions and be alerted to the association approval process. By way of clarification it was noted that the city will not enforce the deed restrictions of any homeowner's association.

Communication – Jenny Anderson

- Jenny indicated that she is exploring ways to reduce the processing cost of online transaction fees by finding an alternative to PayPal.
- Also noted is that this year marks Jenny's final year of eligibility in the communications position and encouraged the nominations process to recruit a replacement so that there can be overlap in the transition. Jenny will use the newsletter message to invite people to consider this tech-heavy role.

Legal Liaison – Brian Bender - Bill provided report

- Nick Falkner, City of Punta Gorda code compliance officer, will be attending the Board meeting in May. All questions to be posed shall be submitted to Bill in advance of the meeting so that an orderly and constructive format can be maintained.

Membership – John Bothwell (J.B.)

- JB reported that current membership is 521. 13 house closings since the first of the year.

Planning – Mary Boeringer – Bill provided report

- The developer for the Fisherman's Village expansion has withdrawn their proposal.

Special Projects – Kathy Martinelli - written email report provided

- Shredder Day, May 6, is all set with volunteers. Kathy will set up early.
- Islands are doing well and looking forward to some rain to root the new plants.
- Determining what needs to be done with the Madrid and Tripoli monument and Maguire Homes; proposing to them to do all the work and reconfiguration to the island if it needs to be reduced in size.

Past President – Bill Courtney

9. PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson

- Bill reminded the board of the newsletter due date of May 1

Directory – Diane Peterson

- Bill reported that the directory is at the printer.

Advertising Sales - Dave Elkins - no report

10. GUEST /MEMBER COMMENTS OR ISSUES

- An inquiry was made about boat lift restrictions and whether a realtor has the responsibility to disclose difficulty in getting a dock or boat lift approved. It was noted that the buyer has responsibility for due diligence to determine improvements being planned will be approved by the city and the homeowners association. Specific incident cited is on Macedonia.
- Inquiry was made on street side activity on Monaco.

11. Other Topics Discussed Prior to Meeting End

There were no topics discussed that apply to this category.

12. ADJOURN

It was moved by Lee and seconded by Jenny to adjourn the meeting. Motion carried.

Meeting adjourned at 10:08 AM

The next Board Meeting is planned to be held on Friday, May 5, 2023.

The next meeting will be "In-Person" and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

Bank Summary – reported at 4.7.2023 meeting – as of March 31, 2023

| Checking | Current Balance | Available Balance |
|-------------------------|---------------------|---------------------|
| Operating xxxxxx3729 | \$ 31,922.00 | \$ 31,922.00 |
| Reserve Xxxxxx3750 | \$ 52,576.41 | \$ 52,576.41 |
| TOTAL | \$ 84,498.41 | \$ 84,498.41 |

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**Store Isles Association, Inc Burnt
Store Isles Association Budget
vs. Actual
Jan 2023, Q1 2023, Feb 2023, Mar 2023**

| t | AMOUNT | BUDGET AMOUNT | AMOUNT OVER BUDGET | % OF BUDGET |
|------------------------------------|--------------------|----------------------|---------------------------|--------------------|
| 4100 - Membership Dues | \$23,004.25 | \$23,500.00 | (\$495.75) | 97.89% |
| 4200 - New Construction Fees | \$1,500.00 | \$3,000.00 | (\$1,500.00) | 50.00% |
| 4300 - Directory Ads | \$1,287.50 | \$2,300.00 | (\$1,012.50) | 55.98% |
| 4350 - Newsletter Ads | \$3,083.01 | \$4,500.00 | (\$1,416.99) | 68.51% |
| 4400 - Interest Income | \$4.47 | \$50.00 | (\$45.53) | 8.94% |
| 4600 - 50/50 | \$135.00 | \$0.00 | \$135.00 | 0.00% |
| 4610 - Misc. Income | \$0.00 | \$100.00 | (\$100.00) | 0.00% |
| 4620 - Badges - Member Paid | \$5.17 | \$0.00 | \$5.17 | 0.00% |
| 4700 - Events - Member Paid | \$3,695.00 | \$2,800.00 | \$895.00 | 131.96% |
| Total - Income | \$32,714.40 | \$36,250.00 | (\$3,535.60) | 90.25% |
| Gross Profit | \$32,714.40 | \$36,250.00 | (\$3,535.60) | 90.25% |
| Expense | | | | |
| 6100 - Landscaping Reserve | \$0.00 | \$1,000.00 | (\$1,000.00) | 0.00% |
| 6150 - Landscaping/Property Mgmt | \$6,434.73 | \$6,980.00 | (\$545.27) | 92.19% |
| 6300 - Directory Preparation | \$0.00 | \$1,000.00 | (\$1,000.00) | 0.00% |
| 6350 - Newsletter Preparation | \$1,884.63 | \$4,800.00 | (\$2,915.37) | 39.26% |
| 6400 - Legal Fees | \$437.50 | \$4,000.00 | (\$3,562.50) | 10.94% |
| 6420 - Liability Insurance | \$2,711.35 | \$2,800.00 | (\$88.65) | 96.83% |
| 6500 - Donation Given | \$0.00 | \$250.00 | (\$250.00) | 0.00% |
| 6620 - Badges | \$24.23 | \$50.00 | (\$25.77) | 48.46% |
| 6700 - Events Member Paid | \$3,529.00 | \$2,900.00 | \$629.00 | 121.69% |
| 6710 - Events BSIA Paid | \$627.37 | \$2,200.00 | (\$1,572.63) | 28.52% |
| 6730 - Storage Unit Rent | \$146.98 | \$196.23 | (\$49.25) | 74.90% |
| 6750 - PO Box Rental | \$0.00 | \$200.00 | (\$200.00) | 0.00% |
| 6760 - Postage and Delivery | \$254.39 | \$100.00 | \$154.39 | 254.39% |
| 6770 - Safe deposit Rent | \$100.00 | \$100.00 | \$0.00 | 100.00% |
| 6800 - Software | \$104.93 | \$100.00 | \$4.93 | 104.93% |
| 6820 - Web Emails Constant Contact | \$0.00 | \$588.00 | (\$588.00) | 0.00% |
| 6830 - State Fees | \$61.25 | \$65.00 | (\$3.75) | 94.23% |
| 6900 - Misc. Expense | \$99.49 | \$500.00 | (\$400.51) | 19.90% |
| 6920 - Surveillance Cameras | (\$48.00) | \$0.00 | (\$48.00) | 0.00% |
| 6930 - Meeting Room Rent | \$0.00 | \$675.00 | (\$675.00) | 0.00% |
| 6940 - Shredder Day | \$0.00 | \$645.00 | (\$645.00) | 0.00% |
| 6950 - Banners | \$51.46 | \$120.00 | (\$68.54) | 42.88% |
| Total - Expense | \$16,419.31 | \$29,269.23 | (\$12,849.92) | 56.10% |
| Net Ordinary Income | \$16,295.09 | \$6,980.77 | \$9,314.32 | 233.43% |
| Net Income | \$16,295.09 | \$6,980.77 | \$9,314.32 | 233.43% |