

Burnt Store Isles Association Board of Directors MEETING Minutes

DRAFT

In-Person Meeting Held at Twin Isles Country Club

May 3, 2024

Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) LT. JUSTIN DAVOULT AND LT. MATTHEW WOELK

- Staffing update: the PGPD is getting closer to being fully staffed, although the dispatch center has two vacancies.
- Lt. Woelk’s primary responsibility is traffic control; later this fall they hope to add a dedicated traffic unit. Speed limit signs have been converted to flashing signs on Burnt Store Road. Traffic speeds have been monitored on Madrid but found to be statistically unproblematic. Problem areas are defined as 15% of the cars traveling 10 miles or more over the speed limit.
- Recently the PGPD requested camera footage for an extended period of time. That transfer of data can be coordinated with the detective and does not require purchase of any additional hardware by BSIA. Bill Page will discuss with David Elkins.
- The PGPD volunteer program involves 66 residents and provides the equivalent of 7 to 8 full-time employees. Lt. Davoult will provide Bill Page with information about the program so that the BSIA communications can promote involvement in the program.
- A board member confirmed that the PGPD does take enforcement action on overnight parking, defined as 1 a.m. to 5 a.m., if the matter is called in by a resident.

UPDATE – HYPERFIBER - SCOTT JACKSON, DIRECTOR OF DIRECT SALES AND FIELD OPERATIONS

- HyperFiber is a provider of high speed internet. Mr. Jackson indicated that their installation began in PGI on July 10, 2023, 82% is underground and they have invested approximately \$12.1 million.
- Pricing: no contracts. Monthly \$65 for 250 mbps, \$75 for 500 mbps and \$85 for 1000 mbps (1 gigabit).
- Plans for the BSI installation have been submitted. Communications will come to the residents via direct mail and door hangers about 30 days prior to installation starting. BSI will likely be installed in four sectors. Door hangers will not be left behind on homes with shutters or posted for sale signs.

2. Roll Call –

Officers Present

Bill Page, President

Patricia Iorio, Vice President

Charmaine Ponkratz, Secretary

Directors Present

Faith Ferris, Community Standards

Polly Green, E-Communications

Bill Courtney, Planning and Past President

Wanda Daugherty, Social

Kathy Martinelli, Special Projects

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today’s meeting)

David Elkins – Advertising Sales (excused)

Excused:

Lee Brandt, Treasurer
Brian Bender, Legal Liaison
Wendy Heath Brandt, Membership
David Elkins, Neighborhood Security

A quorum has been established.

Other Attendees:

Joe Lanza, BSI resident and BSIA member

3. REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Faith and seconded by Pat to approve the Minutes dated April 5, 2024. Motion approved.

4. OFFICERS' REPORTS

President – Bill Page – report provided on several items below.

Vice President – Patricia Iorio – no report

Secretary – Charmaine Ponkratz - no report

Treasurer – Lee Brandt (excused)

Treasurer's Reports - Lee provided copies of the following reports to the Board:

- **Financial Reports** – Budget vs. Actual April (*See detail at end of these minutes.*)
- **Banking Account Balances** (*See detail at the end of these minutes.*)
- Bill P. alerted the Board of several budget overages in the amount of approximately \$5,000.

5. OLD BUSINESS – NO REPORT

6. NEW BUSINESS - NO REPORT

7 DIRECTORS' REPORTS

Community Standards – Faith Ferris

- Faith reported that there were 21 approvals in April; 8 for roof replacements, some for roll down shutters and impact windows.

E-Communication – Polly Green – no report

Legal Liaison – Brian Bender (excused) – report by Bill P.

- 3907 Madrid Court Roof Update. Bill P. reported that there has been a limited amount of interaction with the attorney with clarification of trial logistics to include the fact that this case will likely be heard by a jury.

Membership – Wendy Heath Brandt (excused) – report by Bill P.

- Wendy submitted the following update: 475 members, including several who are in the processing pipeline.
- 15 SWAG (stuff we all get) bags have been delivered to newcomers.

Neighborhood Security – David Elkins (excused) – report by Bill. P.

- David submitted a request for consideration to promote an upcoming Turkey Trot Car Rally, beginning and ending at the Riviera Bar and Grill, involving classic vehicles. After discussion, by consensus, the Board declined this request as it applies to the e-blast, newsletter and BSI facebook.

Planning – Bill Courtney

Bill C. reported on the following:

- Two developments on Jones Loop Road are making progress; Seagrass (a D.R.Horton development with approximately 225 lots) and Seagrove.
- Fawcett Hospital has purchased land in the triangle between Jones Loop Road, Taylor Road and Indian Springs Cemetery Road.

Social – Wanda Daugherty

Wanda reported on the following:

- May 16 – **Babcock Ranch Eco Tour**
- June Date TBD – **Darts Night**
- December 7 – **Christmas Party**

Special Projects – Kathy Martinelli

Kathy reported on the following:

- **Tripoli and Madrid Monument** – Sod installation is anticipated shortly. The capstone on the monument was damaged; Stoneworks has agreed to replace it. After those two enhancements are completed, Kathy will schedule the sign painting the lettering re-installation.
- **Shredder Day** – 152 people participated. Kathy offered thanks to the volunteers from the Board.

Past President – Bill Courtney – no additional report.

8 PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson – Bill P. offered a reminder to submit articles for the next issue.

Directory – Diane Peterson – no report

Advertising Sales - Dave Elkins - (excused) – no report

9 GUEST /MEMBER COMMENTS OR ISSUES - NO ADDITIONAL COMMENTS

10 OTHER TOPICS DISCUSSED PRIOR TO MEETING END - NONE

11 ADJOURN

It was moved by Polly and seconded by Bill C. to adjourn the meeting. Motion carried.

Meeting adjourned at 10:12 A.M.

The next Board Meeting is planned to be held on Friday, June 7, 2024

The next meeting will be “In-Person” and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

Notes for BSIA Annual Meeting:

Bylaw Changes Pending: Change in director titles, change in address.

Bank Summary – reported at 5.3.2024 meeting – as of April 30, 2024

	Current Balance
Checking xxxxxx3729	\$ 27,998.23
Money Market xxxxxx3750	\$ 32,705.86
Certificate of Deposit	\$ 20,000.00
TOTAL	\$ 80,704.09

Burnt Store Isles Association, Inc
Budget vs. Actual
From Jan 2024 to Apr 2024

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary				
Income/Expens				
4100 - Membership Dues	\$21,343.66	\$23,500.00	(\$2,156.34)	90.82%
4200 - New Construction Fees	\$500.00	\$2,000.00	(\$1,500.00)	25.00%
4300 - Directory Ads	\$1,995.00	\$2,500.00	(\$505.00)	79.80%
4350 - Newsletter Ads	\$2,233.20	\$4,500.00	(\$2,266.80)	49.63%
4400 - Interest Income	\$60.66	\$450.00	(\$389.34)	13.48%
4600 - 50/50	\$175.00	\$0.00	\$175.00	0.00%
4610 - Misc. Income	\$15.00	\$50.00	(\$35.00)	30.00%
4620 - Badges - Member Paid	\$20.00	\$0.00	\$20.00	0.00%
4700 - Events - Member Paid	\$1,468.70	\$2,800.00	(\$1,331.30)	52.45%
Total - Income	\$27,811.22	\$35,800.00	(\$7,988.78)	77.68%
Gross Profit	\$27,811.22	\$35,800.00	(\$7,988.78)	77.68%
Expense				
6100 - Landscaping Reserve	\$1,000.00	\$1,000.00	\$0.00	100.00%
6150 - Landscaping/Property Mgmt	\$2,840.00	\$2,840.00	\$0.00	100.00%
6300 - Directory Preparation	\$1,115.63	\$1,250.00	(\$134.37)	89.25%
6350 - Newsletter Preparation	\$1,591.78	\$6,000.00	(\$4,408.22)	26.53%
6400 - Legal Fees	\$1,152.83	\$3,500.00	(\$2,347.17)	32.94%
6420 - Liability Insurance	\$3,096.00	\$2,800.00	\$296.00	110.57%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$25.03	\$50.00	(\$24.97)	50.06%
6700 - Events Member Paid	\$950.00	\$2,800.00	(\$1,850.00)	33.93%
6710 - Events BSIA Paid	\$729.42	\$2,200.00	(\$1,470.58)	33.16%
6730 - Storage Unit Rent	\$274.32	\$300.00	(\$25.68)	91.44%
6750 - PO Box Rental	\$0.00	\$200.00	(\$200.00)	0.00%
6760 - Postage and Delivery	\$7.10	\$200.00	(\$192.90)	3.55%
6770 - Safe deposit Rent	\$0.00	\$100.00	(\$100.00)	0.00%
6800 - Software	\$0.00	\$100.00	(\$100.00)	0.00%
6810 - Web Data Remote Hosting	\$159.90	\$2,600.00	(\$2,440.10)	6.15%
6820 - Web Emails Constant Contact	\$1,246.08	\$800.00	\$446.08	155.76%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$1,304.72	\$1,000.00	\$304.72	130.47%
6910 - Office Supplies	\$0.00	\$100.00	(\$100.00)	0.00%
6920 - Surveillance Cameras	\$77.87	\$0.00	\$77.87	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$600.00	\$625.00	(\$25.00)	96.00%
6950 - Banners	\$78.93	\$0.00	\$78.93	0.00%
Total - Expense	\$16,310.86	\$29,455.00	(\$13,144.14)	55.38%
Net Ordinary Income	\$11,500.36	\$6,345.00	\$5,155.36	181.25%
Net Income	\$11,500.36	\$6,345.00	\$5,155.36	181.25%