

Burnt Store Isles Association Board of Directors MEETING Minutes

Approved 8.4.2023

In-Person Meeting Held at Twin Isles Country Club
July 7, 2023
Meeting Called to Order at 9:00 a.m.

Pledge of Allegiance – Opened the meeting with the Pledge of Allegiance

1 UPDATE – PUNTA GORDA POLICE DEPARTMENT (PGPD) – LT. JUSTIN DAVOULT

Lt. Davoult reported on the following:

- Fourth of July string of car burglaries in a concentrated area of PGI – reminder to lock car doors
- Speed Trailer has been placed on Tripoli between Madrid and Monaco
- Board members offered commendation and appreciation for the great job patrolling on July 4th

2 UPDATE – LYNNE MATTHEWS, MAYOR, CITY OF PUNTA GORDA

Mayor Matthews reported on the following:

- The city is in 100% hurricane restoration mode; street signs, sidewalks, canals, etc. City Hall Annex damage has relocated staff to other locations with a domino-impact across multiple departments.
- Gilchrist Park renovation is completed after 8 years.
- Bayfront Center building is to be demolished; a stakeholder team is being established to prepare report to the Council at the end of August.
- Fisherman's Village and City Marketplace – no update.
- Height Restrictions appear to be settling at 80 feet above the flood elevation, plus roof elements. It is also noted that new architectural standards will be implemented.
- Canal clean-up is completed. BSI canal fees being proposed at \$985 per property, which includes the lock removal assessment. This is up from \$860 in 2023, \$560 in 2022, \$460 in 2021. There are 7.25 miles of seawall to be replaced as a result of Hurricane Ian damage. An issue for future coordination with the BSI Canal Committee is the identification of a fitting staging area for barge docking during canal restoration work.
- Property Tax millage rate likely to remain the same for the next billing cycle. 89% of properties are residential, 11% are commercial.
- Traffic issues were the final topic addressed:
 - Mayor Matthews has exhausted all efforts to get a left turn crossover from Madrid to Hwy. 41.
 - Burnt Store Road, a county road, is being reviewed for the possibility of a light at the Home Depot intersection.
 - A roundabout is planned for the intersection of Carmalita and Hwy. 41
- Anyone interested in being on the Mayor's newsletter may send a request to: LMatthews@CityofPuntaGordaFL.com

3. Roll Call –

Officers Present

Bill Page, President
Patricia Iorio, Vice President (via phone)
Charmaine Ponkratz, Secretary
Lee Brandt, Treasurer

Directors Present

Faith Ferris, Community Standards
Jenny Anderson, E. Communications
David Elkins, Neighborhood Security
Wanda Daugherty, Social
Kathy Martinelli, Special Projects

Bill Courtney, Past President

Other Board and Committee Representatives

Diane Peterson, Newsletter and Directory (not able to attend today's meeting)
David Elkins – Advertising Sales

Excused:

Brian Bender, Legal Liaison
Mary Boeringer, Planning

A quorum has been established.

Other Attendees: -

Wendy Brandt, BSI Resident and BSI Member
Bob Fritz, BSI Resident and BSI Member
David DeGerome, BSI Resident and BSI Member
Chuck and Nancy Modglin, BSI Residents and BSI Members

4. REVIEW AND APPROVE BOARD MEETING MINUTES

It was moved by Bill and seconded by Jenny to approve the minutes dated June 2, 2023. Motion carried.

5. OFFICERS' REPORTS

President – Bill Page

- Annual meeting is scheduled for November 14 at 3 p.m.
- Fielding calls on canal fees; it is desirable to have a workshop/forum to discuss rationale for assessments.
- Melissa Lockhart, Council Member will be attending August BSIA Board meeting.

Vice President – Patricia Iorio

- One approval on Santander.
- One construction complaint on Monaco – Code Compliance has issued a stop work order.

Secretary – Charmaine Ponkratz

- Charmaine will be absent for the August meeting and Kathy Martinelli has agreed to be secretary pro-tem.

Treasurer – Lee Brandt

Treasurer's Reports - Lee provided copies of the following reports to the Board:

- **Financial Reports** – Budget vs. Actual June 2023 *(See detail at end of these minutes.)*
- **Checking Account Balances** *(See detail at the end of these minutes.)*

- .Lee will be initiating budget discussions for 2024 shortly.

6. OLD BUSINESS – Deferred the discussion of traffic issues to a future meeting.

7. NEW BUSINESS - Election of replacement Membership Director.

The Board gratefully expresses appreciation for the work of John Bothwell (JB) and regretfully accepts his resignation.

MOTION – It was moved by Wanda and seconded by David that Wendy Brandt be elected to the position of Membership Director, through the end of the year, consistent with BSIA Bylaws, Article III, Section 6. Motion carried.

8. DIRECTORS' REPORTS

Community Standards – Faith Ferris

- Faith reported that she has processed 11 requests over the past month.
- **POLICY/PROCEDURE MOTION 2023-002:** It was moved by Faith, seconded by David, to clarify the definition of “trucks” in the BSIA Deed Restrictions, paragraph 8 – Location of Garage and Parking: The definition of “trucks” is clarified to mean a vehicle used for commercial or industrial purpose. Commercial vehicles include any vehicle with business graphics or signage and those partially or completely converted from being used as a private vehicle to a vehicle used for transporting goods or articles [such as, but not limited to: ladders, wheelbarrows, tools, equipment, supplies or other materials] if such vehicle so converted is used in or incidental to the operation of a business. This clarification of “trucks” is not intended to prevent the overnight parking of any truck within a completely enclosed garage. Motion carried.

Faith will provide information to Jenny for posting on the BSIA website.

Communications – Jenny Anderson

- Jenny reported that Polly Green has stepped forward to be considered for nomination as Communications Director when her term concludes at the end of the year. Additionally, two others, Diane Peterson and Joanne Fritz will round out the communications team.

Legal Liaison – Brian Bender - no report

Membership – Wendy Brandt

- Wendy indicated that she will be formulating a more proactive use of a welcome package for new residents, to include helpful community information and further membership benefits.

Neighborhood Security – Dave Elkins

- Florida State Representative will meet with Dave, Bill Page and Bill Courtney in October to discuss emerging concerns that fall under the purview of FDOT.
- Emergency Operations Booklet – David will follow-up with needed updates.

Planning – Mary Boeringer – no report.

Social – Wanda Daugherty

- Wanda reported that a good time was had by many at the Fourth of July outing.
- The Board continues to actively recruit a replacement for Wanda at the end of her term.
- Wanda floated the idea of expanding the current charity activity of the Association. To date, the Association has been active in an annual food drive. There was a favorable reaction to adding an effort that would support a community organization (Crossroads Hope Academy was mentioned). Wanda will be presenting a plan for future consideration.

Special Projects – Kathy Martinelli

- Kathy has gathered information on the history of the monument/signage at Madrid and Tripoli. Bill P, Kathy and other Board members are meeting with City Planners next week to determine how best to go forward.

Past President – Bill Courtney - no report

9. PUBLISHER REPORTS

Newsletter (published 3 times a year) - Diane Peterson

- The proposal offered by Diane to modify the newsletter production schedule was considered. Information was also provided about the net cost of newsletter production. At this point the Board took no action.

Directory – Diane Peterson - no report

Advertising Sales - Dave Elkins – no report

10. GUEST /MEMBER COMMENTS OR ISSUES - NONE

11. OTHER TOPICS DISCUSSED PRIOR TO MEETING END - NONE

12. ADJOURN

It was moved by Lee and seconded by Faith to adjourn the meeting. Motion carried.

Meeting adjourned at 11:00 AM

The next Board Meeting is planned to be held on Friday, August 4, 2023.

The next meeting will be "In-Person" and held at the Twin Isles Country Club.

Respectfully submitted by Charmaine Ponkratz, Secretary

Bank Summary – reported at 7.7.2023 meeting – as of June 30, 2023

Balance Month End June 2023

Checking xxxxxx3729	\$27,968.82
Money Market Account Xxxxxx3750	\$32,611.93
Certificate of Deposit	\$20,000.00
TOTAL	\$80,580.75

Burnt Store Isles Association, Inc
Burnt Store Isles Association
Budget vs. Actual
From Jan 2023 to Jun 2023

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Membership Dues	\$23,479.85	\$23,500.00	(\$20.15)	99.91%
4200 - New Construction Fees	\$2,500.00	\$3,000.00	(\$500.00)	83.33%
4300 - Directory Ads	\$1,287.50	\$2,300.00	(\$1,012.50)	55.98%
4350 - Newsletter Ads	\$3,407.01	\$4,500.00	(\$1,092.99)	75.71%
4400 - Interest Income	\$43.89	\$50.00	(\$6.11)	87.78%
4500 - Donations Received	\$1,020.00	\$0.00	\$1,020.00	0.00%
4600 - 50/50	\$135.00	\$0.00	\$135.00	0.00%
4610 - Misc. Income	\$0.00	\$100.00	(\$100.00)	0.00%
4620 - Badges - Member Paid	\$105.17	\$0.00	\$105.17	0.00%
4700 - Events - Member Paid	\$4,185.00	\$2,800.00	\$1,385.00	149.46%
Total - Income	\$36,163.42	\$36,250.00	(\$86.58)	99.76%
Gross Profit	\$36,163.42	\$36,250.00	(\$86.58)	99.76%
Expense				
6100 - Landscaping Reserve	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
6150 - Landscaping/Property Mgmt	\$9,139.48	\$9,110.00	\$29.48	100.32%
6300 - Directory Preparation	\$1,071.77	\$1,000.00	\$71.77	107.18%
6350 - Newsletter Preparation	\$3,618.95	\$4,800.00	(\$1,181.05)	75.39%
6400 - Legal Fees	\$492.50	\$4,000.00	(\$3,507.50)	12.31%
6420 - Liability Insurance	\$2,711.35	\$2,800.00	(\$88.65)	96.83%
6500 - Donation Given	\$0.00	\$250.00	(\$250.00)	0.00%
6620 - Badges	\$148.38	\$50.00	\$98.38	296.76%
6700 - Events Member Paid	\$3,839.00	\$2,900.00	\$939.00	132.38%
6710 - Events BSIA Paid	\$627.37	\$2,200.00	(\$1,572.63)	28.52%
6730 - Storage Unit Rent	\$354.67	\$392.48	(\$37.81)	90.37%
6750 - PO Box Rental	\$0.00	\$200.00	(\$200.00)	0.00%
6760 - Postage and Delivery	\$266.99	\$100.00	\$166.99	266.99%
6770 - Safe deposit Rent	\$100.00	\$100.00	\$0.00	100.00%
6800 - Software	\$104.93	\$100.00	\$4.93	104.93%
6820 - Web Emails Constant Contact	\$0.00	\$588.00	(\$588.00)	0.00%
6830 - State Fees	\$61.25	\$65.00	(\$3.75)	94.23%
6900 - Misc. Expense	\$99.49	\$500.00	(\$400.51)	19.90%
6920 - Surveillance Cameras	(\$48.00)	\$0.00	(\$48.00)	0.00%
6930 - Meeting Room Rent	\$0.00	\$675.00	(\$675.00)	0.00%
6940 - Shredder Day	\$600.00	\$645.00	(\$45.00)	93.02%
6950 - Banners	\$51.46	\$120.00	(\$68.54)	42.88%
Total - Expense	\$23,239.59	\$31,595.48	(\$8,355.89)	73.55%
Net Ordinary Income	\$12,923.83	\$4,654.52	\$8,269.31	277.66%
Net Income	\$12,923.83	\$4,654.52	\$8,269.31	277.66%