

WILLOW CREEK ELEMENTARY PTO BOARD MEETING MINUTES

FRIDAY, APRIL 5, 2024

Lacie Housel opened the meeting at 12:03 PM

I. Opening Remarks - Lacie Housel

- a. Lacie welcomed everyone.

II. February Minutes - Sara Marion

- a. Sara reviewed the March meeting minutes.
- b. Helen Vo motioned to approve; Raquel seconded. Minutes approved.

III. Budget - Kelsey Light

- a. Kelsey went over March income and expenses. General Donations – Paypal giving fund + online giving. Spirit Night Income includes Dynamo ticket sales. Spirit Night Expenses is Dynamo Ticket purchases. Insurance renewed in March.
- b. Helen Vo motioned to approve. Laura Law seconded; budget approved.
- c. Kelsey mentioned Texas Time Machine is no longer an event. Cortney made a motion to move the line item to 4th grade field trip. Lacie seconded. Motion approved.

IV. Principal Notes - Teresa Sullivan, Principal

- a. Fun Run – 4/13/24. Currently over 100 people signed up.
- b. STAAR testing on 4/16 & 4/30
- c. Mrs. Apolskis in running for Region ESL Teacher of the Year – 4/27/24
- d. Master calendar planning on 5/2/24 from 11AM – 1PM. Lacie and Cortney to attend
- e. Solar Eclipse on 4/8/24. Classes are preparing for that
- f. Incoming 5th Grade Parent Meeting (Northpoint) – 4/25/24

V. 2024-2025 PTO Positions

- a. Lacie went over the following positions, noting Run Wild and Spirit night are open.
 - i. President- Cortney Jurek
 - ii. Vice President (Fall Fundraiser)- Deborah Schramm & Helen Vo
 - iii. Vice President (Spring Fundraiser) - OPEN
 - iv. Treasurer – Laura Law
 - v. Secretary – Sara Marion
 - vi. Staff Appreciation- Raquel Janak & Gina Adams
 - vii. Homeroom Parent Coordinator- Jennifer Barron, Jenny McKee
 - viii. 4th Grade Paw Prints- Lacie Housel & Raquel Janak
 - ix. Yearbook- Amy Breaux
 - x. Social Media – Marina Schlosberg
 - xi. Junior Achievement- Deborah Schramm
 - xii. Spirit Night – OPEN

VI. Run Wild Wrap Up – Jenny Aday & Becky Wilson

- a. Lacie advised we came in slightly under our goal. We still have gift cards for teachers to give out.
- b. Discussion about track length for Pre-K & Kinder.

- c. Discussion about how to reach goal next year: specific goal, adjust reward level amounts, registration prizes.
- VII. Home Room Parent - Jennifer Barron, Jenny McKee**
 - a. Jennifer discussed about having pizza delivered for lunch and ice cream at party. Volunteers to possibly come help at lunch to distribute.
- VIII. Staff Appreciation Week - Raquel Janak, Gina Adams**
 - a. Raquel is talking about sports theme. Planning for Mon, Wed, Friday, but still in planning portion.
- IX. 4th Grade Step Up – Taryn Patke, Jenny Aday**
 - a. Lacie advised they are still meeting and planning. Circus themed. Still looking for Circus mural.
- X. Paw Prints – Lacie Housel**
 - a. Lacie opened discussion about painting over during the summer. Sales will open in May. What is purchased over summer will be painted prior to school starting.
- XI. Spirit Night/Dynamo – Cortney Jurek & Lacie Housel**
 - a. Cortney advised that 107 were sold for Dynamo night. We raised \$642 from this event.
 - b. Marcos on 4/16 and Red Robin rescheduled for May.
 - c. Brittany Taylor and Sandi Thomas to possibly take over for next year.
 - d. Discussion how to raise participation: teacher involvement, new places, etc.
- XII. End of Year Donation – Lacie Housel**
 - a. Grade Level Donation- \$5,000
 - b. Educational Websites- Approximately \$16,000
 - c. Run Electricity for Digital Sign- Approximately \$16,500 – placed on hold.
 - d. Key Fob project - \$15,000 – 20,000
 - e. Total: \$36,000 – 41,000

Meeting Adjourned at 1:08 PM

Next Meeting: Friday, May 3, 2024

March Attendees: Sara Marion, Lacie Housel, Kelsey Light, Cortney Jurek, Raquel Janak, Teresa Sullivan, Helen Vo, Jennifer Barron, Laura Law, Diana Galaviz, Sandi Thomas, Krysten Chovanec