

**SALEM TOWNSHIP BOARD OF SUPERVISORS  
MEETING AGENDA  
April 17, 2024  
7:00PM**

- ζ Call the meeting to order
- ζ Pledge of Allegiance
- ζ Prayer
- ζ Introduction: Bob Zundel, Kenneth Trumbetta and Kerry Jobe  
Attorney Gary Falatovich and Secretary Kelly Otto
- ζ Public discussion from residents and taxpayers taken during the course of the meeting, as each item is brought up for motion.
- ζ Announcements : No smoking during the meeting;  
: Residents, please give your name when addressing Supervisors.  
: Please turn off all cell phones.

**1. ADMINISTRATION**

1A. Motion to approve the Minutes of the March 20, 2024 Supervisor meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1B. Motion to approve expenditures for the month as follows, noting those disclosures filed of record with the Township Secretary, by Supervisors of their routine business dealings with certain of those vendors whose invoices may be paid pursuant to this Motion:

General Fund	\$61,034.93
Payroll Fund	\$51,963.64
Liquid Fuels	\$314.29
Street Lights	\$405.85
Sewage	\$2,350.00
Machinery	\$164.23
Fire Protection	\$2,763.50
ARPA	\$17,006.93

TOTAL \$136,003.37

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1C. Motion to approve the purchase of various materials and supplies through procurement contracts bid through the Indiana-Westmoreland COG. The COG bids were opened at the COG Meeting on March 25, 2024. (A copy of the bid awards is attached)

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1D. Motion to advertise for bids for the purchase of:

- 6100 linear ft. (various sizes) of double wall plastic pipe
- 12,000 gallons diesel fuel
- 5,000 gallons regular gasoline

All quantities are approximate and more or less may be approved. Bids must be received by 8:00 a.m. on May 13, 2024 and will be opened at a Special Meeting at 9:00 a.m. on May 13, 2024. Bids will be awarded at the Supervisors' meeting on May 15, 2024. The Township has the right to reject all bids.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1E. Motion to approve the advertisement for bids for the 2024 Road Paving Project Materials will be purchased from the COG. Bids will be solicited for the pick-up, delivery, and installation of those materials in place.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1F. Motion to approve the advertisement for bids for used equipment owned by the Township: 2002 GMC Sierra 3500, 2000 Ford F550, and 2003 Ford F550. Bids must be received by 8:00am on May 13, 2024 and will be opened at a Special Meeting at 9:00am on May 13, 2024. Bids will be awarded at the Supervisors' meeting on May 15, 2024 .

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1G. Motion to approve funding a sewage study between the Unity Township Municipal Authority (UTMA) and Salem Township, up to \$17,000 to be paid to our respective sewage engineers.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1H. Motion to approve a proposal with Gibson-Thomas Engineering for \$20,000 for engineering expenses associated with the 2023 ARLE Grant – Route 66 upgrade project.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1I. Motion to approve reimbursement of \$3,655.95 to Delmont Realty Associates LLC for County taxes paid on March 17, 2022. Reimbursement is the result of a Court Decision.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

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1J. Motion to approve the proposal from Artuso Construction Engineering Consultants to conduct infiltration testing at Seanor Park for a sum of \$9,259.50.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1K. Motion to approve the change order for Robinson Pipe Cleaning to bypass a 10” sewer Manhole 147 – Manhole 46 at a cost pf \$6,400.00 per 8-hour day.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

1L. Motion to approve the request of Randall Koenig to create Lot 4 (8.4801 Acres) from the lands of John Randall Koenig (Map No: 57-09-00-0-110 Instrument No: 202311270030400. Approval is contingent upon the following conditions being met:

1. The existing holding tank on Lot 4 is to be removed, Non-Building nomenclature must be added to the Plan, a Non-Buildable Waiver form for Lot 4 signed by the Applicant must be submitted to and approved by the Township SEO, and the following note must appear on the Plan:

“The water supply on Lot 4 is limited to a cistern, the existing holding tank will be removed and any existing sanitary sewer facilities will be disabled. The use of the property will be used for storage by the Owner and will not be used or occupied for any commercial or residential purposes, and will be declared “Unbuildable” unless sanitary sewage facilities are hereafter approved for the property.”

2. The existing home on Parcel “1-B” must be labeled on the Plan (Section 307.D.5).
3. The locations of the well and septic for the house on Parcel “1-B” must be located on the Plan (Section 307.D.5).
4. Amend the Township Seal to read “Salem Township Board of Supervisors” (Section 502.H.5.c).
5. Amend the County Seal to read “Westmoreland County Planning Department” (Section 502.H.5.d).
6. The front setback for Lot 4 should be forty (40) feet from the edge of the ROW on State Route 819 (Sections 412.B and 502.H.11).

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- 7. The side and rear setbacks for Lot 4 should be fifteen (15) feet and labelled on the Plan (Sections 412.D and 502.H.11).
- 8. Amend the “Setbacks” information under the Plan Data to reflect #4 and #5 above.
- 9. Should the existing building on Lot 4 encroach into the required front yard setback, a request for an exception must be submitted in writing to the Township, and the following Note must appear on the Plan:

“By approval of this Plan, the Board of Supervisors of Salem Township acknowledge that, to the extent any building or structure depicted on the plan encroaches into a required setback, such building or structure is legally nonconforming in the location shown on the plan.”

- 10. The location of the private driveway on Parcel “1-B” should be shown on the Plan (Section 502.H.12).
- 11. Label the gravel area on Lot 4 as a private driveway (Section 502.H.12).
- 12. A Note should be added to the Plan indicating no portion of the property is in a designated flood zone (Section 307.D.4).
- 13. The following Note should be added to the Plan:

“No plat which will require access to a highway under the jurisdiction of the Department of Transportation shall be finally approved unless the plat contains a notice that a highway occupancy permit is required pursuant to section 420 of the act of June 1, 1945 (P.L.1242, No.428), known as the “State Highway Law,” before driveway access to a State highway is permitted.”

- 14. A Revision Number and Date must be shown on the Plan.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

- 2. COMMUNITY DEVELOPMENT**
- 3. SEWAGE**
- 4. COMMITTEE REPORT**

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- 4A. Solicitor's Report
- 4B. Treasurer's Report - submitted for the month ending March 31, 2024
- 4C. Park Initiative Report

- 5. OLD BUSINESS**
- 6. NEW BUSINESS**
- 7. ADJOURNMENT**

7A. Motion to adjourn meeting with the next meeting being a Special Meeting on May 13, 2024 at 9:00 A.M., and a regular meeting to be held thereafter on May 15, 2024 at 7:00 P.M. at the Salem Township Municipal Building.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: Zundel \_\_\_\_\_ Trumbetta \_\_\_\_\_ Jobe \_\_\_\_\_

**Time of adjournment:** \_\_\_\_\_