

## **Limestone County Emergency Services District #2 Regular Meeting – November 15, 2022**

**A quorum was present, Paul Loeffler called the meeting to order at 7:00 p.m. Attending members were Randy Denzer, Randy Behringer, John Beall and Charles Eastburn. Attendees from WLLVFD were Lesa Nobles, Warren Miller Carol Schrier, Sherry Solis and Ernie Solis. Benny Gaida, representing our insurance carrier VFIS, was also present.**

**Citizens' comments:** There were no comments from citizens.

**Review of insurance coverages for 2023:** Benny Giada provided an up-date of our insurance coverages. One recommendation was to check with our attorney regarding the need for a bond for the Treasurer.

**Reading and approval of the minutes:** Paul made a motion to amend the October minutes to clarify the relationship with Harris County ESD #47. The motion to amend the minutes stated: *“Representatives from WLLVFD and Shiloh VFD drove to Katy, Texas to meet with leaders from WLLVFD and HCESD#47. Their purpose was to inspect a 2,500-gallon tender that WLLVFD is offering to sell to Shiloh. WLLVFD also donated 30 sets of bunker and 20 helmets. To help out our neighbors, Chief Nobles has passed on these sets of bunker gear to Lake Mexia VFD, Seale-Round Prairie and Reagan VFDs”*. The motion was seconded and approved unanimously.

**Treasurer's report:** The end of the month's checking balance was \$10,845.25. The Reserve Fund's balance was \$60,001.84. The Apparatus Fund and Other savings Fund's balances were \$20,000.82 each. The Sales Tax Revenue for October was \$9,584.32 and the Tax Levies for the month totaled \$497.43. Expenses for October totaled \$15,408.60. WLLVFD will add a line item to their budget to reflect the re-stocking fees for the Rehab Unit. The Treasurers from WLLVFD and the ESD will up-date the financial reporting formats using the one software for both entities. The Treasurer will develop a draft policy for ESD travel.

**Service Provider's Report:** There were 10 Emergency Medical Response calls during the month and six fire calls with an average response time of 12 minutes and 25 seconds.

**Apparatus report:** Vehicle 2505 (Medical Response Unit) was damaged in a crash with a hog resulting in \$2,500 of repairs. Insurance covered \$2,000.00 of the cost. All other apparatus was operational during the month.

**Grant activity:** A grant request for \$10,000.00 was submitted to the Texas Forest Service for Personal Protective Equipment.

**Donation from HCESD #47:** A Rotary Rescue Saw was awarded by Harris County ESD #47.

**Funding Requests:** Funding requests totaled \$10,041.52 for the month.

**Service Provider's Contract:** The ESD is working with the attorney to draft the 2023 contract with WLLVFD.

**WLLVFD Five Year Financial Plan** – There was no progress on the plan during October.

**Annual Calendar:** Paul submitted a draft of an annual calendar. Board members were requested to add additional items as needed

**Facilities improvements:** The Acting Chief mentioned that no renovations would be planned to Station 2 other than the addition of foam insulation.

**PPE Roll-over:** WLLVFD will determine and document which firefighters received replacement PPE.

**Use of an external consultant for WLLVFD:** WLLVFD will assess the feasibility of contracting with an external consultant to improve operations, evaluate apparatus needs and administrative issues.

**SAFE-D Conference:** The Treasurer will provide SAFE-D with our ESD's Tax Exempt Number.

**Next Meeting:** The ESD's December meeting will be held on December 12, 2022. This decision was made in consideration for the regular meeting date falling too close to the Christmas holiday.

**Adjournment:** Randy Denzer moved to adjourn. The motion was seconded and approved unanimously.

Approved: \_\_\_\_\_ -