

**Limestone County
Emergency Services District #2
Commissioners Regular Meeting – Minutes
February 16, 2021**

A quorum was present, and the meeting was called to order by Vernon Davis. Attending were Vernon Davis-President, Barbara Hicks-Vice President, Charles Eastburn-Treasurer, Paul Loeffler-Assistant and Deborah Gerrard-Secretary. Allen McWhirter was also in attendance.

There were no citizen's comments, and no citizens joined the meeting.

Approval of Minutes:

The minutes from the January 19, 2021 meeting were approved by a unanimous vote.

Treasures Report:

Monthly Report

The Treasurer provided the monthly report for January. The account balance at the end of January was \$68,173.37. Balances for the 3 savings accounts (1) Apparatus \$20,033.26, (2) Replacement \$500.29 (3) Facilities \$500.29 was noted. The Treasurer gave a brief overview of January's income and expenditure to date.

Bookkeeper

It was agreed that the Bookkeeper contract for "Truck It Up" be put on the March agenda for discussion and vote.

Credit Card

Charles Eastburn reported that some difficulties had been experienced using the debit card due to the authorized daily spending limit.

Motion made by Charles Eastburn and seconded that the debit card is canceled and replaced with an ESD Mastercard.

Amended motion made by Paul Loeffler and seconded that a credit card is obtained before canceling the debit card. The motion passed unanimously.

Report of service providers:

Allen McWhirter represented WLLVFD.

Organizational and Corporate:

There were no changes to report on organizational and corporate documents.

Emergency and Non-Emergency Calls:

During January, there were 16 total calls. There were 5 calls categorized as fire calls and 11 first responder medical calls. There were 4 mutual aid calls given and 1 mutual aid call received. The average response time was 10.20 minutes, and the average on-scene time was 57.44 minutes. A breakdown of the calls as follows: 1 building fire, 3 grass fires, 1 power line and 11 EMS, medical assist calls.

Training:

There were 20 people trained with 43 class hours and 238 personal hours of operations training during January.

Treasurer's Report:

Allen McWhirter presented the Treasurer's report for WLLVFD. The account balance at the end of December was \$11,107.36.

Mobile Equipment Report:

Allen McWhirter presented the mobile equipment report and reported that Truck 2506 had water trapped, causing the plumbing to freeze. An insurance claim had been filed and the Truck will be taken to Neel Fire in Waco for evaluation.

Mr. McWhirter confirmed that all other equipment is in service and fully functional.

Grants:

Allen McWhirter updated the Board with the status of grant requests as follows:

Firehouse Subs Grant. A \$15,300 grant for water storage tanks. No response has been received to-date.

Brothers Helping Brothers Grant. A \$4,000 grant for water tanks. No response has been received to-date.

AFG Grant. A \$375,000 grant for a new tender has been submitted.

Texas Forest Service Grant. A 3-month extension has been granted due to the weather. Invoices needed to be forwarded to the Texas Forest Services for purchases made.

ISO Improvement:

Mr. McWhirter reported that a used tender had been found in Ohio and would be available in June or July for \$35,000. Mr. McWhirter proposed that he and Warren Miller travel to Ohio to inspect the Truck and requested travel expenses be covered. Mr. McWhirter also asked for \$10,000 to leave as earnest money if the Truck is acceptable.

Motion made by Paul Loeffler and seconded that a check for \$10,000 is issued and taken from the Apparatus Fund as earnest monies. The motion passed unanimously.

Motion made by Barbara Hicks and seconded that travel expenses be paid for Allen McWhirter and Warren Miller. The motion passed unanimously.

Funding Requests:

Mr. McWhirter submitted a funding request for \$3,248.46 in respect of apparatus maintenance and repair.

Motion made by Charles Eastburn and seconded that the Board approves the funding request for \$3,248.46.

After discussion, it was agreed to reintroduce and rename budget code 5106 to Apparatus Maintenance.

Other Business:

Executive Meeting:

At 8.25pm, the Board moved into executive session.

At 8.37pm the regular session reconvened.

Election of Officers

After a discussion, it was agreed that an Election of Officers take place.

Following nominations and a vote for President. The new Officers of the Board are as follows:

President – Paul Loeffler

Vice-President – Barbara Hicks

Secretary – Charles Eastburn

Treasurer – Deborah Gerrard

Assistant Treasurer – Vernon Davis

Tax Initiative

The Community Relations Committee gave the Board a detailed explanation on progress made to-date. It was reported that the first Town Hall Meeting to be presented by Allen McWhirter would take place on March 6 and be recorded live for Facebook.

Adjournment:

At 9.25 pm, a motion was made and seconded that the meeting be adjourned. The motion passed unanimously.

Approved: _____

Date: _____