

Limestone County Emergency Services District #2
Regular Meeting
May 17, 2022

A quorum was present and Paul Loeffler called the meeting to order at 7:00 p.m. Attending members were Randy Behringer, John Beall, Randy Denzer and Charles Eastburn. Attendees from WLLVFD included David Nobles and Lisa Nobles.

Citizens Comments: There were no citizens' comments.

Reading and approval of the minutes: Randy Behringer made a motion to approve the previous meeting's minutes. The motion was seconded and unanimously approved.

Treasurer's report: The month ended with a checking balance of \$86,377.28. After the payment for the new Tender, the Apparatus Fund had a balance of \$3,603.63. All of the auditor's requests have been fulfilled. We are waiting for the draft to be delivered. The Treasurer requested that an inventory of all equipment be submitted at the June meeting. Revenue from tax levies was \$8,529.82 and the sales tax revenues totaled \$10,030.77. Expenses for the month were \$6,693.78. John made a motion to contact the Carlton Law firm to establish a relationship. The motion was seconded and passed unanimously. The President appointed John Beall and Randy Denzer to draft a 2022-2023 budget

Service Provider's report:

WLLVFD Responses: During April, there were 20 incident calls.

WLLVFD Training: Two individuals completed EMR Training. Randy Denzer made a motion for the ESD to pay for EMT training for Lesa Nobles and Debbie Gerrard. The motion was seconded and passed unanimously. The cost of the training will not exceed \$1450.00.

Apparatus report: The Tender that was purchased in Ohio arrived and needs a radio installed. The Tender was labeled, equipped with tools and its pump was tested. The total cost of purchasing and equipping the Tender for service was \$37,209.69. The Medical Response Unit (MRU) needs new tires. Paul made a motion to purchase new tires for the MRU. The motion was seconded and approved unanimously. All other apparatus are operational. The Emergency Management Director gave WLLVFD three radios. The Fire Chief was requested to provide a semi-annual report covering apparatus usage, which will help in determining the most appropriate mix of apparatus to be maintained. There was a discussion about WLLVFD assigning individuals to keep maintenance logs, work logs and travel logs. In order to effectively obtain reasonable information, it was requested that a record of mileage would be added to the department's monthly truck check forms and that the apparatus numbers be recorded on the department's incident reports and that these data be provided quarterly and annually to the ESD.

Grants: The \$10,000.00 Texas Forest Service grant for training was approved.

Funding request: A request was made for \$1,560.82 to reimburse WLLVFD for monthly expenses documented with paid invoices. It was noted that fuel costs have recently increased. The extractor was purchased and the paid invoice for \$5,753.00 was provided to the ESD Treasurer.

ESD Budget review: The Treasurer provided a mid-year budget review. Charles made a motion to adopt the revised review. The motion was seconded and passed unanimously.

Policies and Procedures: Paul made a motion to adopt a general procedures manual that is based on the Williamson County's document with ESD – specific policies and procedures as a part of the manual. The motion was seconded and approved unanimously.

Wildland Firefighting: Randy Denzer reported about a meeting with County Commissioners focused on weather conditions that will increase the potential for wildland fires in our area. He provided information about the training required for volunteers that could be deployed to fight wildland fires. Additionally, he shared information about the type and cost of Personal Protective Equipment needed during the hot weather months. Commissioner Denzer and Chief Nobles stressed the urgency of this need in light of the expected summer fire season. The Board was in full support in light of its concern for WLLVFD firefighter safety.

Meeting schedule: Due to travel commitments and quorum issues, the next regular meeting was set for Saturday June 11 at 10:00 a.m.

Adjournment: Charles made a motion to adjourn. The motion was seconded and passed unanimously. The President requested that Board members submit their respective availability schedules for June, July and August.

Approved: *Charles Eastburn*
June 13, 2022