

**NOTICE OF PUBLIC MEETING
LIMESTONE COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

Notice is hereby given pursuant to the Texas Government Code, Section 551 as amended, that the Board of Commissioners (the Board) of Limestone County Emergency Services District No. 2 (the District, ESD#2 or ESD) will hold a regular meeting at **7:00 p.m., Tuesday, September 20, 2022**, at the West Lake Limestone Volunteer Fire Department (the WLLVFD) Station-1 located at 6614 FM 937 in Thornton, Texas, 76687.

All Board meetings are open to the public, and everyone is welcome to attend. Board meetings will be recorded and the minutes of this meeting, as well as the meeting agenda, will be posted on the District web site (<https://www.wllvdesd2.org/public-documents>) and physically retained in the District Office in accordance with the Texas Public Information Act.

All in attendance are required to sign in upon arrival as a part of the public record. Proper order will be maintained and individuals may address the Board once recognized by the presiding officer. Visitors who wish to speak will be expected to state their full names for the public record. Subjects that are open for discussion are generally limited to the agenda items listed below.**

**AGENDA
REGULAR MEETING ON SEPTEMBER 20, 2022**

The subject matter to be considered and acted upon in this meeting* will include the following:

1. Meeting call to order and establishment of a quorum;
2. Pledge to the flag of the United States of America and a moment for prayer/reflection;
3. Citizen Comments Session** (Public comments, relevant to the business of the District, are limited to five minutes per person or a 20-minute limit per subject matter, whichever is less.);
4. Reading and approval of the minutes of the previous ESD meetings:
 - a. Presentation and approval of the minutes for the August 30, 2022 meetings.
5. Presentation of the ESD Treasurer's Report:
 - a. Presentation and approval of the Treasurer's Report;
 - b. 2022-23 Budget Update and 2021-22 close out projections;
 - c. Discussions and/or actions related to financial matters.
6. Presentations by the Fire Chief of WLLVFD :
 - a. Report on WLLVFD organizational/operational documents and issues;
 - b. Presentation of the WLLVFD Monthly Reports:
 - To include Incident, Training, Treasurer's, Apparatus Use, and Mobile Equipment Reports;
 - c. Report on external funding efforts and grant opportunities:
 - To include the current TFS Training Grants due in October;
 - d. Presentation of the WLLVFD annual inventory:
 - Equipment inventory by apparatus number or station number,
 - Personal Protective Equipment (PPE) by individual firefighter/medical first responder;
 - e. Presentation of funding requests and other ESD-VFD funding issues.

7. Deliberation and actions on the following agenda items:

- a. Discussion of Equipment and PPE inventories (the WLLVFD submission above);
- b. Discussion of Financial Plan, general update and on options for moving forward like:
 - Project Timeline (formal or informal),
 - Implications of WLLVFD storage space and space utilization,
 - Feasibility of "new" apparatus purchases,
 - VFD PPE acquisitions ("new" vs Helping Hands),
 - Feasibility of an outside consultant for the department (if so then, who/when);
- c. - Implementing The Carlton Law contract requirements/opportunities to include:
 - Draft agenda and minutes submission arrangements,
 - Mechanics of hosting virtual visits in STN-1 (first, possibly in October,)
 - Discuss on where Carlton should start, to include:
 - Timing of ESD-WLLVFD contract review,
 - Structuring financial transactions between ESD and the department,
 - ESD Financial policy statements and procedures,
 - ESD Policies and Procedure manual review.

8. Adjournment.

Note: The Board reserves the right to consider and take action on the above agenda items in any order, and to suspend the agenda at any point to enter into executive or closed session according to Chapter 551.074 of the Texas Government Code.

LIMESTONE COUNTY EMERGENCY SERVICES DISTRICT NO. 2



Dr. Paul A. Loeffler
President
Limestone County ESD#2

* The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney, discussing real property matters, discussing gifts and donations, discussing personnel matters, and discussing security personnel or devices. If the Board decides to enter into Executive Session, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed. No actions will be taken during the closed session and, following completion, the Board will return to the open meeting. Closed session items may be discussed and acted on, if appropriate, in the open meeting.

**During the Citizens Comments Session, individual understand that they are provided a limited amount of time and will be allowed to address the Board only if the comments are not rude, disparaging, or defamatory, nor disruptive to the good order of the meeting. As required by the Texas Open Meetings Act, if an individual inquires about a subject for which notice has not been provided, the provisions of the act do not apply to a statement of specific factual information given in response to the inquiry or to a recitation of existing policy in response to the inquiry or to previous Board decisions about the subject of the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda of a subsequent meeting.