

Emergency Services District #2 Minutes Regular Meeting – September 20, 2022

A quorum was present. Paul Loeffler called the meeting to order at 7:00 p.m. Attending members were Randy Behringer, John Beall, Randy Denzer and Charles Eastburn. Attendees from WLLVFD were Dan Mills, Sherry Solis, Carl Schrier, Carol Schrier, Lesa Nobles and J. Griffin. (Neither the Fire Chief nor the Assistant Fire Chief were present).

Citizens Comments: There were no comments from citizens.

Reading and approval of the minutes: Randy Behringer made a motion to approve the minutes of the August meeting. The motion was seconded and approved unanimously.

Treasurer's report: The end of the month checking balance was \$110,570.33. The Sales Tax revenue for August was \$15,299.10. John Beall made a motion to establish a Reserve account with an initial amount of \$60,000.00. The motion was seconded and passed unanimously. The Treasurer will use one of the existing three savings accounts for the reserve account, and the remaining two savings accounts will be used for capital items. There was discussion without action regarding an appropriate investment strategy. This item will be tabled for a future meeting.

Service Provider's Report: There were 13 calls for response during September. Ten calls for fires and three calls for emergency medical response. The average response time for the month was 13 minutes and 39 seconds.

WLLVFD Training: One structural fire training session was conducted during the month.

Apparatus Report: All apparatus are operational. Routine maintenance was conducted as scheduled.

Grant activity: A \$10,000.00 Texas Forest Service grant for training aids was approved. WLLVFD will provide an itemization of training aids that are needed and compatible with the grant requirements. The Higginbotham grant for \$5,000 was approved. The funds will be used to purchase hand-held radios.

Funding requests: WLLVFD submitted requests for monthly expenses totaling \$3,310.00. Paul made a motion to approve a maximum of \$4,000.00 to replace an overhead door at Station #1. The motion was seconded and approved unanimously.

Annual inventory of equipment: WLLVFD presented an inventory of equipment. The ESD Board rejected the submitted inventory due the lack of detail required. John Beall will work with the WLLVFD President to determine whether the software used for the inventory has the capacity to produce an inventory that meets the needs of the ESD

Board. It may be necessary to custom-design a format for collecting and presenting the information that meets the requirements. Although there was discussion about engaging an external consultant to guide WLLVFD through an inventory process, there was no motion to pursue that route. The Board contends that WLLVFD needs to go through the process without external assistance. An up-dated equipment inventory is expected for the October 20 meeting.

Strategic Planning: The Board discussed, without immediate action the need to set aside a special work session to complete a Strategic Plan that incorporates facility utilization, capital expenditures and resource requirements. A major emphasis will evaluate the required apparatus/equipment and the timetable for replacing aging capital items. Although there was discussion about engaging an external consultant to assist with the Strategic Plan There was no motion to explore that option at this time.

Contract with Carlson Law Firm: John made a motion to utilize the Carlton Law Firm for ESD-specific legal issues. The motion was seconded and approved unanimously. John provided the terms and conditions of the agreement.

Adjournment: Charles made a motion to adjourn. The motion was seconded and approved unanimously.

Approved: *Charles Eastburn*