



TMHS ARC/PTO – MEETING MINUTES
Tomball Memorial High School
(Academic Recognition Club/Parent Teacher Organization)

May 19, 2023, 1:00 pm

The next meeting is TBD for August 2023

Which will be our budget and 23-24 Year Planning Session

In Attendance: Jill Haywood, Kim Caudle, Amy Martin, Anne Miller, Tracy Fletcher, Shannon Lewis, Tara Powell, Naheshea Davis, Tiffany Cobb, Gloria Weber, Jeff Bailey

Reading the Minutes of the previous meeting [and their approval]

I. Secretary (Jill Haywood)

Minutes from the annual board meeting on April 21, 2023
 Motion to approve: Tracy Fletcher, 2nd Robin LaRue Vote: All in favor.

Reports of Boards and Standing Committees

II. VP Membership (Robin LaRue)

- a. Family- 84 memberships, \$2, 205
- b. Business- 1 \$100
- c. Donations \$175

III. Treasurer (Stephanie Viator)

- a. Operating PTO Bank Balance
- b. Monthly Reconciliation attached
- c. All Bank Statements YTD for 2022-2023 school year available for review in PTO google drive
<https://drive.google.com/drive/folders/18J95PHXn9e6NB41I3yBY47Xx2D6NOKUs>

IV. Hospitality (Anne Miller)

| Date | Hospitality Event | Donations | Budget |
|------------|---|--|---------|
| 8/9/2023 | Back to School Breakfast | parents and McDonald's donated the majority of the food | \$34.34 |
| 9/16/2023 | July-September Cupcakes plus bags and cups to wrap them | | \$60.43 |
| 9/19/2023 | Dinner for Open House | parents donated everything | 0 |
| 10/21/2023 | October Cupcakes | | \$15.98 |
| 10/21/2023 | Teachers CFA Lunch | chips from concessions, I donated water, budget for desserts | \$35.60 |
| 10/31/2023 | Healthy Snacks | | \$58.00 |
| 11/18/2023 | November Cupcakes | | \$15.98 |
| 11/14/2023 | Pumpkin Bread Delivery | parents donated and made bread | 0 |
| 12/12/2023 | K-Cups & Cocoa Bombs | parents donated everything | 0 |
| 1/13/2023 | December & January Cupcakes | | \$31.96 |
| 2/3/2023 | February Cupcakes | | \$15.98 |
| 2/3/2023 | Teachers CFA Lunch | teacher donations covered their chips and sandwich; I donated waters, budget for cookies | |
| 2/13/2023 | Chocolate Bars/Skittles | | |
| March | Treat/meal TBD | | |
| 3/24/2023 | March cupcakes | | |
| April | ice cream treats | | |
| 4/21/2023 | April cupcakes | | |
| May | Sonic style drink bar | | |
| 5/19/2023 | May & June Cupcakes | | |

V. Spirit Nights (Lynn Couste)

a. Spirit Nights

1. 8/25 Marcos \$58.25
 2. 9/22 Kroger Rewards \$123.24
 3. 9/28 Kroger Reward \$127.90
 4. 9/28 Rock the Block \$1,180.05
 5. 10/11 Texas Roadhouse \$82
 6. 11/9 Mcdonald's \$0
 7. 12/8 Adelyne's \$120
 8. 12/14 Kroger Rewards \$120.95
 9. 1/18 Great American Cookie \$122
 10. 2/22 The Annex Craft house \$250
 11. 3/27 Texas Roadhouse \$435.73
 12. 4/13 Adelyne's \$
- Running Total \$2,620.12

VI. Volunteer Coordinator (Tracy Fletcher)

VII. VP Concessions Income \$30,515.67 (not including product cost)

One of the microwaves in the concession stand was ruined and needs to be replaced next year.

| sport | gross profit | DATE | DAY | OPPONENT | 9B | 9A | JV | VARSIITY | Adult 1st shift | Adult 2nd shift |
|----------------|--------------|-------|------|----------------|-------|-------|-------|----------|---------------------|---------------------|
| Volleybal I | \$73.00 | 8/9 | Tues | PASADENA MEM | 4:30 | X | X | X | | |
| Volleybal I | \$761.00 | 8/16 | Tues | LAKE CREEK | X | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$215.83 | 8/23 | Tues | DULLES | X | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$0.00 | 8/23 | Tues | IOWA COLONY | 5:30 | X | X | X | | |
| Volleybal I | \$198.33 | 9/2 | Fri | BRIDGELAND | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$806.00 | 9/13 | Tues | KLEIN FOREST* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$1244.83 | 9/20 | Tues | TOMBALL* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$951.25 | 9/27 | Tues | *KLEIN OAK* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$701.50 | 10/4 | Tues | KLEIN CAIN* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$699.25 | 10/11 | Tues | KLEIN COLLINS* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$1,070.50 | 10/18 | Tues | # KLEIN* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Volleybal I | \$1,298.55 | 10/25 | Tues | % WALLER* | 5:30 | 4:30 | 4:30 | 5:30 | | |
| Boy BB | \$511.25 | 11/4 | Fri | The Woodlands | | 4:00 | 5:30 | 7:00 | Lisa Casey | Jill Haywood |
| Girl BB | \$1,379.94 | 11/15 | Tues | Montgomery | 4:00 | 4:00 | 5:30 | 7:00 | Lisa Casey | Anne Miller |
| Boy BB | \$996.55 | 11/18 | Fri | Huntsville | 4:00 | 4:00 | 5:30 | 7:00 | Tracy Fletcher | Marissa Williams |
| Boy BB | \$294.03 | 11/22 | Tues | Grand Oaks | | 10:00 | 11:30 | 1:00 | Jill Haywood | Lisa Casey |
| Girl BB | \$1,567.25 | 11/29 | Tues | Cy Woods | 4:00 | 4:00 | 5:30 | 7:00 | Brandy van Compe... | Jill Haywood |
| Girl BB | \$1,300.75 | 12/6 | Tues | Cy Ranch | 4:00 | 4:00 | 5:30 | 7:00 | Michelle Flash | Jill Haywood |
| Boy BB | \$683.52 | 12/13 | Tues | Klein Forest * | | 4:00 | 5:30 | 7:00 | Shalonda Chaddoc... | Jill Haywood |
| Boy BB | \$490.37 | 12/30 | Fri | Bridgeland | | 4:00 | 5:30 | 12:00 | Sabrina England | Kristin Odell |
| Girl BB | \$1326.00 | 12/31 | Fri | *Klein Collins | 10:00 | 10:00 | 11:30 | 1:00 | Kristin Odell | Tawnya Burch |
| Boy BB | \$881.25 | 1/4 | Wed | # Tomball * | | 4:00 | 5:30 | 7:00 | Kim Caudle | Brandy Van Compe... |
| Girl BB | \$910.25 | 1/7 | Sat | *Klein | 10:00 | 10:00 | 11:30 | 1:00 | Angela Brown | Kim Kneen |
| Boy BB | \$458.00 | 1/11 | Wed | Klein Oak * | | 4:00 | 5:30 | 7:00 | Jessica Noack | Gerald Hughes |
| Girl BB | \$871.50 | 1/14 | Sat | *Waller | 10:00 | 10:00 | 11:30 | 1:00 | Brandy van Compe... | Nicole Devens |
| Boy BB | \$598.85 | 1/18 | Wed | Klein Cain * | | 4:00 | 5:30 | 7:00 | Shalonda Chaddoc... | Amy Quirsfeld |

| | | | | | | | | | | |
|---------|------------|------|------|-----------------------|-------|-------|-------|------|---------------------|---------------------|
| Girl BB | \$908.30 | 1/21 | Sat | *Klein Forest | 10:00 | 10:00 | 11:30 | 1:00 | Brandy van Compe... | Brandy Van Compe... |
| Boy BB | \$338.00 | 1/24 | Tues | Klein Collins * | | 4:00 | 5:30 | 7:00 | Kristen Alcott | Amy Quirsfeld |
| Girl BB | \$2,136.25 | 1/27 | Fri | *Tomball | 4:00 | 4:00 | 5:30 | 7:00 | Brandy van Compe... | Marissa Williams |
| Boy BB | \$502.00 | 1/31 | Tues | Klein * | | 4:00 | 5:30 | 7:00 | Kristen Alcott | Gerald Hughes |
| Girl BB | \$1,860.50 | 2/3 | Fri | *Klein Oak | 4:00 | 4:00 | 5:30 | 7:00 | Brandy Van Compe... | Malcolm Kneen |
| Boy BB | \$803.50 | 2/7 | Tues | % Waller * | | 4:00 | 5:30 | 7:00 | Amy Oliver | Gerald Hughes |
| Girl BB | \$1,351.05 | 2/10 | Fri | *Klein Cain | 4:00 | 4:00 | 5:30 | 7:00 | Amy Oliver | Kim Kneen |
| playoff | \$1,081.02 | 2/24 | Fri | Woodlands/Cypres s | | | 6:30 | 9:00 | Jill Haywood | Andrew Haywood |
| playoff | \$1,245.50 | 2/28 | Tues | Woodlands/Cypres s | | | 6:30 | 9:00 | Ann Vanhearden | Ann Vanhearden |

VIII. Communications (Shannon Lewis)

Please like and share posts. Send any TMHS news to Shannon.

Cheddar Up has a volunteer sign-up option Shannon will look into to replace sign-up genius.

IX. VP Rewards/Recognition 4/17/23 (Amy Martin/Gloria Weber)

- a. Chick fil a Sandwich purchased 1620
 1. 1620 Total \$8019.00
 2. 118 Discounted from prior reward lunch points accumulated \$584.10
 3. Final \$7434.90
- b. 30 Sandwiches left over and donated to school students
- c. Cost of chips and snacks \$870.54
- d. Total Cost \$8305.44
- e. Donations \$395
- f. Net Cost \$7721.34

X. Principal Points (Dr. Bailey)

- a. PTO/Booster Club Guidelines meetings opportunities for your newly elected PTO/Booster Executive Board members scheduled to serve in the 2023-24 school year Tuesday, May 23rd @ Tomball Event Center
 1. Session 1: 9-10:30AM
 2. Session 2: 6-7:30 PM

XI. 2023-2024 Board Nominations

Kim Caudle was nominated for President

Naheshea Davis was nominated for concession buyer

Melyssa Bordelon responded to a FB post from grand oaks and is interested in the spirit night position.

Motion to approve: Anne Miller, 2nd Tracy Fletcher, Vote: All in favor

2023-2024 Board- Unanimously voted on and approved.

President: Kim Caudle

Treasurer: Stephanie Viator

Secretary: Jill Haywood

VP Membership: Robin LaRue

VP Concessions Manager: Open

VP Concessions Buyer: Naheshea Davis

VP Rewards/Recognition: Tara Powell

Hospitality/Teacher appreciation: Anne Miller

Spirit Night: Melyssa Bordelon

Volunteer Coordinator: Megan Drake

Communications: Shannon Lewis

XII. Old Business