



**TMHS ARC/PTO – MEETING MINUTES**  
Tomball Memorial High School  
(Academic Recognition Club/Parent Teacher Organization)

**November 18, 2022 1:00pm**

**Next Meeting: Friday, January 13, 2023**

**In attendance: Shannon Lewis, Tracy Fletcher, Jill Haywood, Anne Miller, Gloria Webber, Dawn Rodriguez, Lynn Couste, Dr. Bailey**

Reading the Minutes of the previous meeting [and their approval]

**I. Secretary (Jill Haywood)**

Minutes from annual board meeting May 9<sup>th</sup> 2022, September 16<sup>th</sup> 2022  
No October Meeting Minutes due to Chickfila Student Reward Lunch time overlap  
May Minutes: Motion- Tracy 2<sup>nd</sup>: Amy All in favor  
Sept. Minutes: Motion- Tracy 2<sup>nd</sup>: Amy All in favor

Reports of Boards and Standing Committees

**II. VP Membership (Robin LaRue)**

Family- 84 memberships, \$2, 205  
Business- 1 \$100  
Donations \$175

**Robin will request to add to the Wildcat Weekly again.**

**III. Treasurer (Stephanie Viator)**

Do We continue to maintain insurance – Yes, it's required  
22-23 Budget Approval- We are voting on intent to follow the plan. Hospitality budget is really low so we reserve the right to vote on moving money form TMHS donation to hospitality if donations don't come in as needed.

Motion- Amy 2<sup>nd</sup>: Tracy All in favor

**IV. Hospitality (Anne Miller)**

Birthday cupcakes have gone well  
October teacher lunch delivery was well received by teachers who participated. We will continue to offer teachers the opportunity to purchase a CFA sandwich, chips, a treat and a water for \$5 along side reward lunch.  
October snack treats

November pumpkin bread

December K-cups and hot cocoa bombs. Sign up will go out the Monday after Thanksgiving.

**V. Spirit Nights (Lynn Couste)**

Rock the block went well

McDonalds was not as successful at wanted

Adelyne's spirit night coming up 12/8/22 from 6-8 Online orders count if you mention TMHS in the comments.

**VI. Volunteer Coordinator (Tracy Fletcher)**

We need more volunteers in the concession stand.

**Shannon will resend the sign up sheet to athletics booster club**

Dr. Bailey suggested asking SPO if they will partner with us and give parents a raffle ticket to work in the concession stand. Tracy was asking Staci Gullingsrud, SPO VP to discuss with the board.

**VII. VP Concessions – (Volunteer still needed) Athletic Booster Club helping**

Shannon will work on a sign with a QR code for donations at concessions and around the school.

**VIII. Communications (Shannon Lewis)**

Share, Share, Share

Got an email from godaddy about Microsoft 365 renewal for email. Will investigate further.

**IX. VP Rewards/Recognition (Amy Martin/Gloria Weber)**

Students earned sandwiches: 1,812

Excess sandwiches: 100ish

Deciding on a number to order is VERY HARD. There are so many variables that it is hard to estimate.

The sandwiches were counted as they got to the school, at one point we were 60 sandwiches short. CFA delivered them to the school. It was proposed that they pick up crew count at CFA before they bring them to the school. This will require extra helpers at CFA to add to the sign up genius.

We will request sandwiches with no pickles next time, pickles are very polarizing, and the kids are used to them not having pickles.

The price will be going up from \$4.39 to \$4.55, we need to factor that into the budget.

Next scheduled date is Jan. 20<sup>th</sup>, Investigating Feb 3 which is a basketball game night. If there are excess sandwiches they can be sold in concessions. Amy will report back which day the lunch will be so we can get the Sign up for donations and volunteers out.

**X. Principal Points (Dr. Bailey)**

Wildcat of the month recognition this morning.

Shared TMHS rankings with students

TMHS is:

#9 of 170 in Harris County

#14 of 210 in Houston

# 42 of 1080 in Texas

#513 of 20,100 in USA

**XI. Other Business**

Investigate a cookie cake fundraiser for valentines, Valentine Grams. Lynn was going to look into pricing when she checked in about spirit night.

**XII. Old Business**