

JANUARY 2, 2020

MEETING #3392

TIME Commissioner Graff convened the meeting at 6:32 p.m.

ROLL CALL Commissioners Graff, Mannone, Doherty and Samoles, Supervisor Catapano, Attorney Ciampoli and Secretary Urli

Commissioner Horowitz arrived at 7:25 p.m.

VISITORS See Attached

CORRES

PONDENCE On December 12, 2019 the District received a letter dated December 11, 2019 from Joseph Maniscalco, Esq. regarding Air Stream Foods.

On December 18, 2019 the District received a letter of retirement from Supervisor Catalanotto Jr..

On December 31, 2019 the District received an Affidavit of Publication from Newsday regarding the Special Meeting to be held on January 16th regarding the District's Commercial Business Policy and Air Stream Foods.

On December 31, 2019 the District received a letter dated December 16th from Empire Center for Public Policy.

MOTION PREVIOUS MINUTES On Motion by Commissioner Samoles and seconded by Commissioner Mannone to take off the table the acceptance of the Minutes of General Meeting #3366 held on March 7, 2019. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Doherty to waive the reading of the minutes and to approve the minutes of the General Board Meeting #3366 held on March 7, 2019. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Doherty to take off the table the acceptance of the Minutes of General Meeting #3369 held on April 11, 2019. Unanimously approved.

On Motion by Commissioner Mannone and seconded by Commissioner Samoles to waive the reading of the minutes and to approve the minutes of the General Board Meeting #3369 held on April 11, 2019. Unanimously approved.

On Motion by Commissioner Doherty and seconded by Commissioner Mannone to take off the table the acceptance of the Minutes of General Meeting #3384 held on October 3, 2019. Unanimously approved.

On Motion by Commissioner Doherty and seconded by Commissioner Samoles to waive the reading of the minutes and to approve the minutes of the General Board Meeting #3384 held on October 3, 2019. Unanimously approved.

MEETING #3391

On Motion by Commissioner Mannone and seconded by Commissioner Samoles to take off the table the acceptance of the Minutes of General Meeting #3387 held on November 7, 2019. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Mannone to waive the reading of the minutes and to approve the minutes of the General Board Meeting #3387 held on November 7, 2019. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Graff to take off the table the acceptance of the Minutes of Special Meeting #3388 held on November 14, 2019. Commissioners Graff, Mannone and Samoles approved. Commissioner Doherty abstained. Motion passes.

On Motion by Commissioner Samoles and seconded by Commissioner Mannone to waive the reading of the minutes and to approve the minutes of the Special Board Meeting #3388 held on November 14, 2019. Commissioners Graff, Mannone and Samoles approved. Commissioner Doherty abstained. Motion passes.

On Motion by Commissioner Samoles and seconded by Commissioner Mannone to take off the table the acceptance of the Minutes of Special Meeting #3389 held on November 20, 2019. Commissioners Graff, Mannone and Samoles approved. Commissioner Doherty abstained. Motion passes.

On Motion by Commissioner Samoles and seconded by Commissioner Mannone to waive the reading of the minutes and to approve the minutes of the Special Board Meeting #3389 held on November 20, 2019. Commissioners Graff, Mannone and Samoles approved. Commissioner Doherty abstained. Motion passes.

On Motion by Commissioner Doherty and seconded by Commissioner Graff to take off the table the acceptance of the Minutes of Special Meeting #3390 held on November 21, 2019. Unanimously approved.

On Motion by Commissioner Doherty and seconded by Commissioner Graff to waive the reading of the minutes and to approve the minutes of the Special Board Meeting #3390 held on November 21, 2019. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Doherty to waive the reading of the minutes and to approve the minutes of the General Board Meeting #3391 held on November 21, 2019. Unanimously approved.

MOTION

On Motion by Commissioner Mannone and seconded by Commissioner Graff to correct Commissioner Mannone's vote for Meeting #3387 held on November 7, 2019 to an abstention, not an approval. Motion still passes. Unanimously approved.

MEETING #3391

MOTION On Motion by Commissioner Mannone and seconded by Commissioner
 DISTRICT Samoles to approve payment of operating expenses, including payroll,
 EXPENSES from December 6, 2019 through January 2, 2020. Unanimously
 approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner
 DISTRICT Mannone to approve payment to each claimant in the abstract of claims
 CLAIMS provided by the District Accountant and audited by the Board for the
 period from December 6, 2019 through January 2, 2020. Unanimously
 approved.

REPORT Prepared by Alicia Zabala, CPA of Rynkar, Vail & Barrett and subject to audit.
 OF THE
 TREASURER

The following irrevocable standby letters of credit serve as security for the District funds on
 deposit with TD Bank:

FHL Bank Pittsburg	\$ 7,000,000.00	HLB8315193450030
J.P. Morgan Chase Bank	\$ <u>215,487.22</u>	FDIC Coverage
TOTAL	\$ 8,671,011.92	

CHASE BANK

Ck. Acct. Bal 12/06/19	\$ 200,509.18	
12/12/19 Payroll Transfer	200,000.00	
Payroll Transfer	150,000.00	
12/31/19 Interest	<u>25.06</u>	
	\$ 550,534.24	
Disbursed thru 01/02/20	\$ <u>335,047.02</u>	
Total Ck. Acct. Bal 01/02/20		\$ 215,487.22

TD BANK

Ck. Acct. Bal 12/06/19	\$5,752,216.60	
12/06/19 Bins	29.52	
Medical	4,922.06	
12/16/19 Interest	3,870.15	
Refund-Microsoft Sales Tax	302.43	
12/20/19 Bins	29.68	
Medical	310.39	
PILOT	3,784.37	
12/27/19 PILOT	3,309.69	
Bins	9.84	
Medical	<u>1,063.71</u>	
	\$ 5,769,848.44	
Disbursed thru 01/02/20	<u>1,019,498.19</u>	
Total Ck. Acct. Bal 01/02/20		\$4,750,350.25

TOTAL COMBINED BALANCES AS OF JANUARY 2, 2020 \$4,965,837.47

Sanitary District No.7 T.O.H

1/30/2020 8:33 AM

Register: 10200 · Chase

From 12/06/2019 through 01/02/2020

MEETING #3392

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/06/2019	AWD	NYS Employees Reti...	24100 · EE Retirement		5,844.65	X		194,664.53
12/06/2019	AWD	ADP Services	65080 · Payroll Proces...	9/30/19 Qtrly ...	2,214.23	X		192,450.30
12/10/2019	PRPMT1...		27100 · Payroll Checks...	Payroll entered...	56,214.09	X		136,236.21
12/10/2019	PRPMT1...		27300 · Payroll Federa...	Payroll entered...	24,472.05	X		111,764.16
12/12/2019			-split- Transfers Transfers	Deposit		X	350,000.00 150,000.00 200,000.00	461,764.16
12/16/2019	AWD	ADP Services	65080 · Payroll Proces...		6.54	X		461,757.62
12/17/2019	PRPMT1...		27100 · Payroll Checks...	Payroll entered...	56,977.98	X		404,779.64
12/17/2019	PRPMT1...		27300 · Payroll Federa...	Payroll entered...	25,037.53	X		379,742.11
12/24/2019	PRPMT1...		27100 · Payroll Checks...	Payroll entered...	54,902.07	X		324,840.04
12/24/2019	PRPMT1...		27300 · Payroll Federa...	Payroll entered...	23,851.70	X		300,988.34
12/31/2019			45000 · Investments:45...	Deposit		X	25.06	301,013.40
12/31/2019	PRPMT1...		27100 · Payroll Checks...	Payroll entered...	55,599.91	X		245,413.49
12/31/2019	PRPMT1...		27300 · Payroll Federa...	Payroll entered...	24,117.97	X		221,295.52
01/02/2020	2518	teamsters local 553	24300 · Union Dues	Alexander Dur...	300.00			220,995.52
01/02/2020	2519	Micheal Aniano	66000 · Personal Servi...	Reissue of Ck ...	51.58			220,943.94
01/02/2020	2520	Teamsters National 4...	24400 · Teamsters 401K	T.Freudenberg ...	156.72			220,787.22
01/02/2020	2521	New York State Defe...	24175 · EE Deferred C...	Dept #212158	1,325.00			219,462.22
01/02/2020	2522	New York State Defe...	24175 · EE Deferred C...	Dept #212158	1,325.00			218,137.22
01/02/2020	2523	New York State Defe...	24175 · EE Deferred C...	Dept #212158	1,325.00			216,812.22

JANUARY 2, 2020
Sanitary District No.7 T.O.H

Register: 10200 · Chase

From 12/06/2019 through 01/02/2020

Sorted by: Date, Type, Number/Ref

MEETING #3392

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/02/2020	2524	New York State Defe...	24175 · EE Deferred C...	Dept #212158	1,325.00			215,487.22

JANUARY 2, 2020
Sanitary District No.7 T.O.H

Register: 10150 · TD Bank

From 12/06/2019 through 01/02/2020

Sorted by: Date and Order Entered

MEETING #3392

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/06/2019	31804	Jack Stanford	20000 · Accounts Paya...	Claim No. 549 ...	475.00	X		5,751,741.60
12/06/2019	31805	Sanitary District No.7	20000 · Accounts Paya...		150,000.00	X		5,601,741.60
12/06/2019	31806	Sanitary District No.7	20000 · Accounts Paya...		200,000.00	X		5,401,741.60
12/06/2019			-split-	Deposit		X	4,951.58	5,406,693.18
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			EE Medical	December			2,461.03	
			EE Medical	December			2,461.03	
			Recycling Refunds	Bins			9.84	
12/09/2019	31807	PJD Investigations	20000 · Accounts Paya...	Claim No. 550	5,000.00			5,401,693.18
12/16/2019			45000 · Investments:45...	Deposit		X	3,870.15	5,405,563.33
12/16/2019			65000 · Operations:65...	Deposit		X	302.43	5,405,865.76
12/19/2019	31808	A & S Foods	20000 · Accounts Paya...	Claim No. 551	424.00	X		5,405,441.76
12/20/2019			-split-	Deposit		X	4,124.44	5,409,566.20
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			EE Medical	January			310.39	
			PILOT	Bagels by Bell ...			3,784.37	
			Recycling Refunds	Bins			10.00	
12/27/2019			-split-	Deposit		X	4,383.24	5,413,949.44
			PILOT	TOH Housing ...			3,309.69	
			Recycling Refunds	Bin			9.84	
			EE Medical	COBRA			1,063.71	
01/02/2020	31809	Ace Hardware	20000 · Accounts Paya...	Claim No. 1	116.87			5,413,832.57
01/02/2020	31810	Arthur J. Gallagher R...	20000 · Accounts Paya...	Claim No. 2	46,776.25			5,367,056.32
01/02/2020	31811	AT&T	20000 · Accounts Paya...	Claim No. 3	7.43			5,367,048.89
01/02/2020	31812	AT&T Mobility	20000 · Accounts Paya...	Claim No. 4	634.03			5,366,414.86

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/02/2020	31813	Balco Industries Inc	20000 · Accounts Paya...	Claim No. 5	2,108.00			5,364,306.86
01/02/2020	31814	Cablevision	20000 · Accounts Paya...	Claim No. 6	136.78			5,364,170.08
01/02/2020	31815	Callahead	20000 · Accounts Paya...	Claim No. 7	62.00			5,364,108.08
01/02/2020	31816	Comply	20000 · Accounts Paya...	Claim No. 8	441.00			5,363,667.08
01/02/2020	31817	CSEA-EBF	20000 · Accounts Paya...	Claim No. 9	2,406.01			5,361,261.07
01/02/2020	31818	Dell Marketing LP	20000 · Accounts Paya...	Claim No. 10	3,800.65			5,357,460.42
01/02/2020	31819	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 11	5,293.69			5,352,166.73
01/02/2020	31820	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 12	3,669.80			5,348,496.93
01/02/2020	31821	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 13	1,689.21			5,346,807.72
01/02/2020	31822	Grade A Petroleum C...	20000 · Accounts Paya...	Claim No. 14	338.00			5,346,469.72
01/02/2020	31823	Grainger	20000 · Accounts Paya...	Claim No. 15	81.97			5,346,387.75
01/02/2020	31824	Herald Community N...	20000 · Accounts Paya...	Claim No. 16	799.00			5,345,588.75
01/02/2020	31825	Hess Fleet Card	20000 · Accounts Paya...	Claim No. 17	1,132.99			5,344,455.76
01/02/2020	31826	L.I. American Water	20000 · Accounts Paya...	Claim No. 18	62.87			5,344,392.89
01/02/2020	31827	Long Island Freightli...	20000 · Accounts Paya...	Claim No. 19	168.54			5,344,224.35
01/02/2020	31828	Long Island Sanitatio...	20000 · Accounts Paya...	Claim No. 20	194.22			5,344,030.13
01/02/2020	31829	Minuteman Press	20000 · Accounts Paya...	Claim No. 21	4,213.90			5,339,816.23
01/02/2020	31830	Moreland Hose & Be...	20000 · Accounts Paya...	Claim No. 22	1,172.55			5,338,643.68
01/02/2020	31831	National Grid	20000 · Accounts Paya...	Claim No. 23	130.33			5,338,513.35
01/02/2020	31832	New York State Emp...	20000 · Accounts Paya...	Claim No. 24	151,360.06			5,187,153.29

JANUARY 2, 2020
Sanitary District No.7 T.O.H

Register: 10150 · TD Bank

From 12/06/2019 through 01/02/2020

Sorted by: Date and Order Entered

MEETING #3392

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/02/2020	31833	Newsday	20000 · Accounts Paya...	Claim No. 25	60.00			5,187,093.29
01/02/2020	31834	Peterbilt of New Yor...	20000 · Accounts Paya...	Claim No. 26	105.29			5,186,988.00
01/02/2020	31835	PettyCash	20000 · Accounts Paya...	Claim No. 27	110.00			5,186,878.00
01/02/2020	31836	Poland Spring Water	20000 · Accounts Paya...	Claim No. 28	158.00			5,186,720.00
01/02/2020	31837	PSEG Electric	20000 · Accounts Paya...	Claim No. 29	760.74			5,185,959.26
01/02/2020	31838	PSEG Recycling	20000 · Accounts Paya...	Claim No. 30	432.69			5,185,526.57
01/02/2020	31839	Sele-Dent	20000 · Accounts Paya...	VOID: Claim ...		X		5,185,526.57
01/02/2020	31840	Sinnreich Kosakoff ...	20000 · Accounts Paya...	Claim No. 32	3,500.00			5,182,026.57
01/02/2020	31841	The Brake Service Gr...	20000 · Accounts Paya...	Claim No. 33	1,710.56			5,180,316.01
01/02/2020	31842	The Parts Authority	20000 · Accounts Paya...	Claim No. 34	106.94			5,180,209.07
01/02/2020	31843	TIAA Bank	20000 · Accounts Paya...	Claim No. 35	155.00			5,180,054.07
01/02/2020	31844	UniFirst Corporation	20000 · Accounts Paya...	Claim No. 36	2,102.01			5,177,952.06
01/02/2020	31845	Verizon	20000 · Accounts Paya...	Claim No. 37	343.96			5,177,608.10
01/02/2020	31846	Verizon Recycling	20000 · Accounts Paya...	Claim No. 38	159.55			5,177,448.55
01/02/2020	31847	Woods Mens & Boys...	20000 · Accounts Paya...	Claim No. 39	2,098.30			5,175,350.25
01/02/2020	31848	Sanitary District No.7	20000 · Accounts Paya...		200,000.00			4,975,350.25
01/02/2020	31849	Sanitary District No.7	20000 · Accounts Paya...		225,000.00			4,750,350.25

MEETING #3391

Reports:

Chairman's Report: No new business to report.

Supervisor Catapano: Supervisor Catapano said he is almost done ordering the uniforms for Local 553 and the CSEA employees. He said the men are happy with the sweatshirts and he will order t-shirts in the Spring. Supervisor Catapano thanked the office staff, the mechanics and the maintenance workers for doing a great job. He also said the Sanitation Workers are doing an outstanding job. Commissioner Graff agreed everyone has stepped up. Commissioner Mannone thanked management for saving money on the uniforms.

Committee Reports:

Budget: No new business to report.

Insurance: No new business to report.

Public Relations: No new business to report.

Personnel: No new business to report.

Ethics- No new business to report.

IT: No new business to report.

Commercial Pick-Up: No new business to report.

Unfinished Business:

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-Commissioner Graff said there will be a pre-construction meeting to be held on January 14, 2020 at 10:00 a.m.

Fuel Tank Project- Commissioner Graff asked Supervisor Catapano if anyone had been at the District working on the project. He was told that Cesar Alfaro of Walden has not been at the District since Christmas week. Commissioner Mannone asked if Eastern Environmental asked for payment yet. Commissioner Graff said they have not sent any invoices.

Code of Ethics- Commissioner Graff stated that he met with counsel at his office on December 19th. He said Attorney Leventhal sent the Code of Ethics today and he will distribute it to the Board.

Commercial Pick Ups-Commissioner Graff stated the new rules went into effect today, except for Air Stream. The Board will be meeting with Air Stream on January 16, 2020.

MEETING #3391

Solar Panels-Tabled. Commissioner Samoles questioned if this was going to be considered. Commissioner Graff said the New York State grant is paying to have the roof done. The Board will consider the solar panels when the roof is completed.

Uniforms-Supervisor Catapano previously reported on this.

Ticket Policy-Commissioner Graff stated he wants this as part of an employee handbook.

New Business:

Employee Buy Backs-The Board discussed the memo from Rynkar, Vail & Barrett regarding the Liability Reserve.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Samoles to authorize that the employee benefit accrued liability reserve fund be utilized to pay for all accrued sick, vacation and compensatory time for all retired and terminated employees. All payments made for this purpose after December 31, 2018 should be funded by the employee benefit accrued liability reserve fund until further notice. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Doherty to approve the Buy Back of Supervisor Lou Catalanotto of 75 Sick Days to be put in deferred compensation. Unanimously approved.

CSEA EBF Dental Agreement-Commissioner Graff said he circulated the agreement to the Board. Retirees can receive the benefit and will pay for it directly to CSEA EBF.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Mannone to approve the agreement from CSEA. Unanimously approved.

Accrued Liability Reserve-The Board discussed the January 2, 2020 memo from Rynkar, Vail & Barrett regarding budget adjustments.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Mannone to approve the Budget transfers in the total amount of \$35,548.17 according to the memo from Rynkar, Vail & Barrett attached. Unanimously approved.

Commissioner Graff thanked Supervisor Catalanotto and his family for their years of service to the District. He said a member of Supervisor Catalanotto's family has worked at the District for 56 years.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Doherty to accept the retirement of Louis Catalanotto Jr. effective January 30, 2020. Unanimously approved.

MEETING #3391

Public Comment Period: There were no comments or questions.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Mannone to enter into Executive Session. Unanimously approved.

EXECUTIVE Board went into Executive Session at 6:56 p.m. to discuss matters
SESSION involving personnel, pending litigation and for the purpose of soliciting and receiving legal advice.

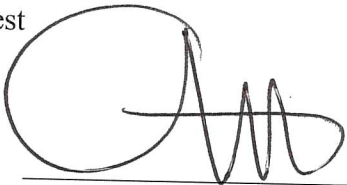
MOTION On Motion by Commissioner Doherty and seconded by Commissioner Samoles to exit Executive Session at 8:30 p.m. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Samoles to approve the payout of three unused weeks of vacation from 2019 for Sanitation Worker Richard Zappa. Commissioner Graff abstained. Commissioners Mannone, Doherty and Samoles approve. Motion passes.

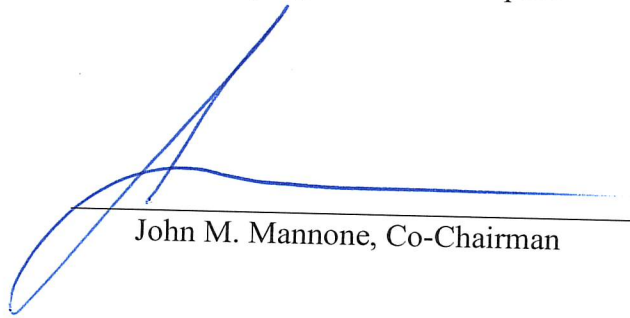
The next General Board of Commissioners Meeting will be held on Thursday, February 6, 2020 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 8:34 p.m.

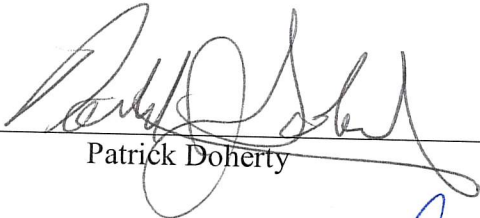
Attest



Austin R. Graff, Chairman



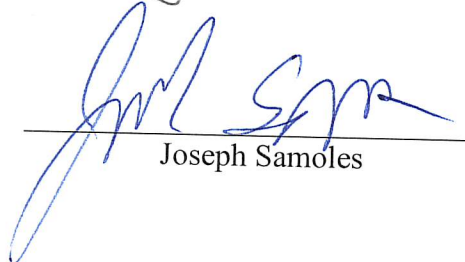
John M. Mannone, Co-Chairman



Patrick Doherty



Matthew Horowitz



Joseph Samoles

MEMORANDUM

To: Board of Commissioners
 From: Rynkar, Vail & Barrett, LLP
 Date: January 2, 2020

Budget Adjustments

We recommend that the District resolve to transfer funds between the budgetary accounts listed below:

	Original Budget Line Amount	12/5/2019 Adjusted Budget Line Amount	Budget Transfers 1/2/2020		Adjusted Budget Line Amount
			Increase Budget Line	Decrease Budget Line	
<u>Appropriations:</u>					
62140- Legal Fees	100,000.00	146,102.73	3,500.00		149,602.73
62120- Consulting	6,000.00	6,600.00	5,000.00		11,600.00
62815- Truck Maintenance Fuel	100,000.00	100,000.00	9,403.59		109,403.59
65045- Office Equipment	5,000.00	11,977.75	2,927.68		14,905.43
65020- Postage, Mailing Service	2,200.00	2,592.93	2,962.90		5,555.83
65030- Printing and Copying	-	1,105.00	2,105.00		3,210.00
65060- Radio	7,000.00	7,000.00	521.05		7,521.05
65160- Other Costs	-	900.00	475.00		1,375.00
66150- Uniforms	36,200.00	47,352.02	8,570.98		55,923.00
65070- Shop Equipment	6,000.00	8,909.76	81.97		8,991.73
65130- Dental	66,700.00	66,700.00		15,548.17	51,151.83
65125- Medical	1,985,000.00	1,781,727.05		20,000.00	1,761,727.05
			35,548.17	35,548.17	

Additional budget adjustments will be needed in the future.