

APRIL 2, 2020

MEETING #3399

TIME Commissioner Graff convened the meeting at 6:30 p.m.  
ROLL Commissioners Graff, Samoles and Hemsley, Attorney Ciampoli and Secretary  
CALL Urli

VISITORS None present due to COVID-19

**CORRES**

PONDENCE On March 9, 2020 the District received an Affidavit of Publication from  
Newsday regarding the sealed letter bid for the sale of two trucks  
scheduled for April 2, 2020 at 6:30 p.m.

On March 21, 2020 the District received an Affidavit of Publication from  
Newsday regarding the Special Meeting held on March 12, 2020 to  
interview candidates for employment and other Board action.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner  
PREVIOUS Hemsley to waive the reading of the minutes and to approve the minutes of the  
MINUTES General Board Meeting #3396 held on March 5, 2020. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Hemsley  
to waive the reading of the minutes and to approve the minutes of the Special  
Board Meeting #3397 held on March 12, 2020. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Hemsley  
to waive the reading of the minutes and to approve the minutes of the Special  
Board Meeting #3398 held on March 17, 2020. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley  
DISTRICT to approve payment of operating expenses, including payroll, from March 6,  
EXPENSES 2020 through April 2, 2020. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley  
DISTRICT to approve payment to each claimant in the abstract of claims provided by the  
CLAIMS District Accountant and audited by the Board for the period from March 6,  
2020 through April 2, 2020. Unanimously approved.

Reports:

Chairman's Report: Commissioner Graff thanked the Sanitation Workers and  
District staff for all their hard work during COVID-19.

Supervisor: No new business to report.

Committee Reports:

Budget: No new business to report.

Insurance: No new business to report.

Public Relations: No new business to report.

Personnel: No new business to report.

Ethics: No new business to report.

IT: No new business to report.

Commercial Pick-Up: No new business to report.

MEETING #3399

REPORT Prepared by Alicia Zabala, CPA of Rynkar, Vail & Barrett and subject to audit.  
OF THE  
TREASURER

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

FHL Bank Pittsburg	\$ 8,250,000.00	HLB8315200690026
J.P. Morgan Chase Bank	\$ 149,439.12	FDIC Coverage
TOTAL	\$ 8,399,439.12	

CHASE BANK

Ck. Acct. Bal 03/05/20	\$ 122,260.39
03/06/20 Payroll Transfer	200,000.00
Payroll Transfer	200,000.00
03/16/20 ADP Service Chg Credit	500.00
03/20/20 ADP Refund Ck #3785712-P Doherty	132.16
03/31/20 Interest	18.49
	<u>\$ 522,911.04</u>
Disbursed thru 04/02/20	<u>\$ 373,471.92</u>

Total Ck. Acct. Bal 04/02/2020 \$ 149,439.12

TD BANK

Ck. Acct. Bal 03/05/20	\$7,748,248.38
03/06/20 Bins	78.72
Medical	2,435.33
03/13/20 Bins	49.20
03/16/20 Interest	2,074.11
03/20/20 Bins	29.52
Medical	87.78
03/27/20 Medical	1,052.46
	<u>\$ 7,754,055.50</u>
Disbursed thru 04/02/20	<u>662,112.63</u>

Total Ck. Acct. Bal 04/02/2020 \$6,962,975.49

TOTAL COMBINED BALANCES AS OF APRIL 2, 2020 \$7,112,414.61

APRIL 2, 2020

page 3

Sanitary District No.7 T.O.H

4/24/2020 3:54 PM

Register: 10200 - Chase

MEETING #3399

From 03/06/2020 through 04/02/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/06/2020			-split- Transfers Transfers	Deposit		X	400,000.00 200,000.00 200,000.00	522,260.39
03/06/2020	awd	ADP Services	65080 - Payroll Proces...	1/31/20-2/29/20	2,521.74	X		519,738.65
03/07/2020	AWD	NYS Employees Reti...	24100 - EE Retirement		6,423.76	X		513,314.89
03/10/2020	PRPMT0...		27100 - Payroll Checks...		969.35	X		512,345.54
03/10/2020	PRPMT0...		27300 - Payroll Federa...		173.63	X		512,171.91
03/10/2020	PRPMT0...		27100 - Payroll Checks...		55,987.35	X		456,184.56
03/10/2020	PRPMT0...		27300 - Payroll Federa...		25,296.05	X		430,888.51
03/12/2020	2544	Hernandez,Douglas	66000 - Personal Servi...	Reissue PR ck. ...	36.55	X		430,851.96
03/12/2020	2545	New York State Defe...	24175 - EE Deferred C...	Dept #212158	780.00	X		430,071.96
03/16/2020			65080 - Payroll Proces...	Service Charge	0.25	X		430,071.71
03/16/2020			65080 - Payroll Proces...	to record ADP ...		X	500.00	430,571.71
03/17/2020	PRPMT0...		27100 - Payroll Checks...		77,223.88	X		353,347.83
03/17/2020	PRPMT0...		27300 - Payroll Federa...		32,140.90	X		321,206.93
03/20/2020			66000 - Personal Servi...	refund of Pat D...		X	132.16	321,339.09
03/24/2020	PRPMT0...		27100 - Payroll Checks...		56,708.00	X		264,631.09
03/24/2020	PRPMT0...		27300 - Payroll Federa...		25,582.69	X		239,048.40
03/31/2020			45000 - Investments:45...	Interest		X	18.49	239,066.89
03/31/2020	PRPMT0...		27100 - Payroll Checks...		57,853.07	X		181,213.82
03/31/2020	PRPMT0...		27300 - Payroll Federa...		26,025.99	X		155,187.83

APRIL 2, 2020

page 4

Sanitary District No.7 T.O.H

4/24/2020 3:54 PM

Register: 10200 · Chase

From 03/06/2020 through 04/02/2020

Sorted by: Date, Type, Number/Ref

MEETING #3399

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/02/2020	2546	Patrick Doherty	66000 · Personal Servi...	Reissue PR ck. ...	132.16			155,055.67
04/02/2020	2547	Teamsters National 4...	24400 · Teamsters 401K	T. Freudenberg...	161.55			154,894.12
04/02/2020	2548	New York State Defe...	24175 · EE Deferred C...	Dept #212158	2,195.00			152,699.12
04/02/2020	2549	New York State Defe...	24175 · EE Deferred C...	Dept #212158	1,530.00			151,169.12
04/02/2020	2550	New York State Defe...	24175 · EE Deferred C...	Dept #212158	1,530.00			149,639.12
04/02/2020	2551	teamsters local 553	24300 · Union Dues	March 2020	200.00			149,439.12

APRIL 2, 2020

page 5

Sanitary District No.7 T.O.H

4/24/2020 3:35 PM

Register: 10150 · TD Bank

From 03/06/2020 through 04/02/2020

MEETING #3399

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/06/2020			-split-	Deposit		X	2,514.05	7,750,762.43
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			19.68	
			EE Medical	Lanning COBRA			2,435.33	
03/12/2020	32012	AT&T	20000 · Accounts Paya...	Claim No. 146	9.03	X		7,750,753.40
03/12/2020	32013	Callahead	20000 · Accounts Paya...	Claim No. 147	62.00	X		7,750,691.40
03/12/2020	32014	Comply	20000 · Accounts Paya...	Claim No. 148	1,175.00	X		7,749,516.40
03/12/2020	32015	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 149	1,177.10	X		7,748,339.30
03/12/2020	32016	L.I. American Water	20000 · Accounts Paya...	Claim No. 150	52.70	X		7,748,286.60
03/12/2020	32017	National Grid	20000 · Accounts Paya...	Claim No. 151	245.80	X		7,748,040.80
03/12/2020	32018	Nawrocki Smith	20000 · Accounts Paya...	Claim No. 152	2,100.00	X		7,745,940.80
03/12/2020	32019	Poland Spring Water	20000 · Accounts Paya...	Claim No. 153	155.90	X		7,745,784.90
03/12/2020	32020	PSEG Recycling	20000 · Accounts Paya...	Claim No. 154	274.57	X		7,745,510.33
03/12/2020	32021	Staples	20000 · Accounts Paya...	Claim No. 155	100.71	X		7,745,409.62
03/12/2020	32022	USimprints.com	20000 · Accounts Paya...	Claim No. 156	3,820.00	X		7,741,589.62
03/12/2020	32023	Verizon	20000 · Accounts Paya...	Claim No. 157	344.80	X		7,741,244.82
03/12/2020	32024	PettyCash	20000 · Accounts Paya...	Claim No. 158	111.87	X		7,741,132.95
03/13/2020	32025	NYS Muni Workers ...	20000 · Accounts Paya...	Claim No. 159	106,355.25	X		7,634,777.70
03/13/2020			-split-	Deposit		X	49.20	7,634,826.90
			Recycling Refunds	bins			9.84	

Sanitary District No.7 T.O.H

4/24/2020 3:35 PM

Register: 10150 · TD Bank

From 03/06/2020 through 04/02/2020

Sorted by: Date and Order Entered

MEETING #3399

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
03/16/2020			45000 · Investments:45...	Interest		X	2,074.11	7,636,901.01
03/20/2020			-split-	Deposit		X	117.30	7,637,018.31
			Recycling Refunds	bins			9.84	
			EE Medical	May			87.78	
			Recycling Refunds	bins			9.84	
			Recycling Refunds	bins			9.84	
03/27/2020			24350 · EE Medical	Deposit		X	1,052.46	7,638,070.77
04/02/2020	32026	Ace Hardware	20000 · Accounts Paya...	Claim No. 160	182.92			7,637,887.85
04/02/2020	32027	Airweld Inc.	20000 · Accounts Paya...	Claim No. 161	465.00			7,637,422.85
04/02/2020	32028	Arthur J. Gallagher R...	20000 · Accounts Paya...	Claim No. 162	46,776.25			7,590,646.60
04/02/2020	32029	AT&T Mobility	20000 · Accounts Paya...	Claim No. 163	632.98			7,590,013.62
04/02/2020	32030	BEN-AMI Inc	20000 · Accounts Paya...	Claim No. 164	672.60			7,589,341.02
04/02/2020	32031	Cablevision	20000 · Accounts Paya...	Claim No. 165	136.78			7,589,204.24
04/02/2020	32032	Capital Tire Service	20000 · Accounts Paya...	Claim No. 166	4,714.20			7,584,490.04
04/02/2020	32033	Chardonas	20000 · Accounts Paya...	Claim No. 167	90.24			7,584,399.80
04/02/2020	32034	Drum Industrial Sale...	20000 · Accounts Paya...	Claim No. 168	1,278.45			7,583,121.35
04/02/2020	32035	Fastenal Company	20000 · Accounts Paya...	Claim No. 169	159.93			7,582,961.42
04/02/2020	32036	Gabrielli Truck Sales	20000 · Accounts Paya...	Claim No. 170	1,608.66			7,581,352.76
04/02/2020	32037	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 171	3,163.67			7,578,189.09
04/02/2020	32038	Hess Fleet Card	20000 · Accounts Paya...	Claim No. 172	1,186.12			7,577,002.97

APRIL 2, 2020

page 7

Sanitary District No.7 T.O.H

4/24/2020 3:35 PM

Register: 10150 · TD Bank

From 03/06/2020 through 04/02/2020

Sorted by: Date and Order Entered

MEETING #3399

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/02/2020	32039	Home Depot	20000 · Accounts Paya...	Claim No. 173	332.39			7,576,670.58
04/02/2020	32040	Nassau County Dept....	20000 · Accounts Paya...	VOID: Claim ...		X		7,576,670.58
04/02/2020	32041	National Grid	20000 · Accounts Paya...	Claim No. 175	82.30			7,576,588.28
04/02/2020	32042	New York State Emp...	20000 · Accounts Paya...	Claim No. 176	151,178.32			7,425,409.96
04/02/2020	32043	Newsday	20000 · Accounts Paya...	Claim No. 177	128.00			7,425,281.96
04/02/2020	32044	Northern Safety Co.,I...	20000 · Accounts Paya...	Claim No. 178	182.44			7,425,099.52
04/02/2020	32045	PowerPak	20000 · Accounts Paya...	Claim No. 179	63.45			7,425,036.07
04/02/2020	32046	PSEG Electric	20000 · Accounts Paya...	Claim No. 180	867.79			7,424,168.28
04/02/2020	32047	Robocent, Inc.	20000 · Accounts Paya...	Claim No. 181	688.96			7,423,479.32
04/02/2020	32048	RynKar,Vail & Barre...	20000 · Accounts Paya...	Claim No. 182	29,386.00			7,394,093.32
04/02/2020	32049	Sele-Dent	20000 · Accounts Paya...	Claim No. 183	1,360.00			7,392,733.32
04/02/2020	32050	Sele-Dent Admin Fee	20000 · Accounts Paya...	Claim No. 184	120.00			7,392,613.32
04/02/2020	32051	The Brake Service G...	20000 · Accounts Paya...	Claim No. 185	1,909.39			7,390,703.93
04/02/2020	32052	TIAA Bank	20000 · Accounts Paya...	Claim No. 186	175.00			7,390,528.93
04/02/2020	32054	Verizon Recycling	20000 · Accounts Paya...	Claim No. 188	158.11			7,390,370.82
04/02/2020	32055	Walden Associates	20000 · Accounts Paya...	Claim No. 189	2,906.25			7,387,464.57
04/02/2020	32056	Sanitary District No.7	20000 · Accounts Paya...		200,000.00			7,187,464.57
04/02/2020	32057	Sanitary District No.7	20000 · Accounts Paya...		200,000.00			6,987,464.57
04/02/2020	32058	american Bankers Ins...	20000 · Accounts Paya...	Claim No. 190	5,768.00			6,981,696.57
04/02/2020	32059	Personnel Concepts	20000 · Accounts Paya...	Claim No. 191	174.05			6,981,522.52

APRIL 2, 2020

page 8

Sanitary District No.7 T.O.H

4/24/2020 3:35 PM

Register: 10150 · TD Bank

From 03/06/2020 through 04/02/2020

MEETING #3399

Sorted by: Date and Order Entered

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/02/2020	32060	Dennis Heuer	20000 · Accounts Paya...	Claim No. 192	1,626.00			6,979,896.52
04/02/2020	32061	UniFirst Corporation	20000 · Accounts Paya...	Claim No. 187	4,000.00			6,975,896.52
04/02/2020	32062	UniFirst Corporation	20000 · Accounts Paya...	Claim No. 193	5,025.93			6,970,870.59
04/02/2020	32063	Dennis Heuer	20000 · Accounts Paya...	Claim No. 194	867.60			6,970,002.99
04/02/2020	32064	Dorothy Gibbs	20000 · Accounts Paya...	Claim No. 194	433.80			6,969,569.19
04/02/2020	32065	George Beyer	20000 · Accounts Paya...	Claim No. 194	867.60			6,968,701.59
04/02/2020	32066	Jean & Charles Thuren	20000 · Accounts Paya...	Claim No. 194	867.60			6,967,833.99
04/02/2020	32067	Legault,James	20000 · Accounts Paya...	Claim No. 194	867.60			6,966,966.39
04/02/2020	32068	Michael Scarlata	20000 · Accounts Paya...	Claim No. 194	1,388.10			6,965,578.29
04/02/2020	32069	Richard Butler	20000 · Accounts Paya...	Claim No. 194	433.80			6,965,144.49
04/02/2020	32070	Rogers,John	20000 · Accounts Paya...	Claim No. 194	867.60			6,964,276.89
04/02/2020	32071	Vurture,Wayne	20000 · Accounts Paya...	Claim No. 194	867.60			6,963,409.29
04/02/2020	32072	Samoles,Joseph	20000 · Accounts Paya...	Claim No. 195	433.80			6,962,975.49



MEETING #3399

Bid Opening-Commissioner Graff opened sealed bids for the sale of two 2002 Peterbilt trucks.

Steven Zanazti bid \$1,258.00 per truck.  
Devino used Trucks & Parts bid \$7,188.00 per truck.

The Board tabled the decision until the May General Meeting. They said they will consult with Supervisor Licari.

Unfinished Business:

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-Commissioner Graff said the contractor will start the roof project April 6, 2020 and at this point there is no cost to the District.

Fuel Tank Project- Commissioner Graff stated the fuel tank is complete.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to remove the Fuel Tank Project from the Agenda. Unanimously approved.

Code of Ethics-Tabled

Solar Panels-Tabled

2020 Election- Commissioner Graff said the government has not mentioned that elections will be delayed because of COVID-19.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to adopt the following resolution; That the annual election of Sanitary District No. 7, Town of Hempstead be held on June 18, 2020, at 90 Mott Street, Oceanside, New York for the election of one Commissioner to a five year term to replace Commissioner Mannone whose term expires on June 18, 2020, and that the polls shall remain open between the hours of 3:00 PM and 10:00 PM. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to adopt the following resolution; That the annual election of Sanitary District No. 7, Town of Hempstead be held on June 18, 2020, at 90 Mott Street, Oceanside, New York for the election of one Commissioner to a two year term to replace Commissioner Horowitz whose term was to expire on June 16, 2022, and that the polls shall remain open between the hours of 3:00 PM and 10:00 PM. Unanimously approved.

MEETING #3399

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to adopt the following resolution; That any nomination for the public office of Commissioner of Sanitary District No. 7, Town of Hempstead, to be voted for at the election held on June 18, 2020, shall be submitted in petition form, subscribed by at least twenty-five (25) qualified voters of the District, at least ten (10) days prior to the election. And that nominating petitions may be picked up beginning on May 18, 2020, at 90 Mott Street, Oceanside, New York, during regular business hours. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to approve the following regarding the June 18, 2020 Election to hire 15 Election Inspectors that are residents of Nassau County and are to be paid \$175 for their service, candidates names will be selected randomly for order placement on the ballot, each candidate may have three poll watchers with only one present at a time, the District will rent two optical scanners and one Automark machine from the Nassau County Board of Elections, each voter will be allowed up to three ballots with spoiled stickers to be used and Election Inspectors to keep track of the number of ballots used per voter, to hire Phoenix Printers to print 2,500 bound ballots. Unanimously approved.

E-Cycling Programs-Commissioner Graff said the District was notified that the Nassau County Police Department cannot send an officer for the scheduled program.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to postpone the April 25<sup>th</sup> Shed the Meds & E-Cycling Program. Unanimously approved.

NYS Paid Family Leave-Tabled

Inter-Municipal Agreement- Tabled

New Business:

Buybacks:

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to approve the buyback of fifteen Sick Days for Supervisor Kass. Unanimously approved.

Public Comment Period: None.

Commissioner Graff said there would be no Executive Session. He said the Commissioners would be reviewing vouchers and signing checks to pay District bills.

MEETING #3399

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to adjourn the meeting at 6:42 p.m. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to reopen the meeting at 7:06 p.m. Unanimously approved.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to approve the transfer of unused Vacation Days to Compensatory Days for Vacation Days not used during the COVID-19 period. Unanimously approved.

The next General Board of Commissioners Meeting will be held on Thursday, May 7, 2020 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 7:07 p.m.

Attest



Austin R. Graff, Chairman

John M. Mannone, Co-Chairman

  
Patrick Doherty  
Joseph Samoles  
Ryan Hemsley