

JUNE 4, 2020

MEETING #3404

TIME Commissioner Graff convened the meeting at 6:30 p.m.
ROLL Commissioners Graff, Mannone, Doherty, Samoles and Hemsley, Treasurer
CALL Lazansky and Secretary Urli

VISITORS None present due to COVID-19

CORRES

PONDENCE On June 1, 2020 the District received a letter from the TOH Board of Appeals regarding public attendance at a meeting scheduled for June 17, 2020.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner
PREVIOUS Mannone to waive the reading of the minutes and to approve the minutes
MINUTES of General Board Meeting #3401 held on May 7, 2020. Unanimously approved.

On Motion by Commissioner Mannone and seconded by Commissioner Samoles to waive the reading of the minutes and to approve the minutes of the Special Board Meeting #3402 held on May 13, 2020. Unanimously approved.

On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to waive the reading of the minutes and to approve the minutes of the Special Board Meeting #3403 held on May 18, 2020. Unanimously approved.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty
DISTRICT to approve payment of operating expenses, including payroll, from May 8,
EXPENSES 2020 through June 4, 2020. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Hemsley
DISTRICT to approve payment to each claimant in the abstract of claims provided by the
CLAIMS District Accountant and audited by the Board for the period from May 8, 2020 through June 4, 2020. Unanimously approved.

Reports:

Chairman's Report: No new business to report.

Supervisor: No new business to report.

Committee Reports:

Budget: Commissioner Graff stated he would like to begin having committee meetings in order to complete the 2021 Budget by August. Commissioner Graff said he would like it done early because of the General Election in September. Commissioner Mannone and Commissioner Graff will meet June 17th for a committee meeting at 11:00 a.m. with Treasurer Lazansky and accountant Alicia Zabala.

Insurance: No new business to report.

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Public Relations: No new business to report.

Personnel: No new business to report.

Ethics: No new business to report.

IT: Commissioner Graff said an outside source would be coming in.
Commissioner Doherty questioned if it was needed.

Commercial Pick-Up: No new business to report.

REPORT Prepared by Alicia Zabala, CPA of Rynkar, Vail & Barrett and subject to audit.
OF THE
TREASURER

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

| | | |
|------------------------|-----------------|------------------|
| FHL Bank Pittsburg | \$ 6,250,000.00 | HLB8315201550035 |
| J.P. Morgan Chase Bank | \$ 179,792.88 | FDIC Coverage |
| TOTAL | \$ 6,429,792.88 | |

CHASE BANK

| | | |
|--------------------------------|---------------|---------------|
| Ck. Acct. Bal 05/07/20 | \$ 101,235.83 | |
| 05/07/20 Payroll Transfer | 437.18 | |
| Payroll Transfer | 2.59 | |
| 05/08/20 Payroll Transfer | 200,000.00 | |
| Payroll Transfer | 400,000.00 | |
| 05/29/20 Interest | 3.18 | |
| | \$ 701,678.78 | |
| Disbursed thru 06/04/20 | \$ 521,885.90 | |
| Total Ck. Acct. Bal 06/04/2020 | | \$ 179,792.88 |

TD BANK

| | | |
|-----------------------------------|-----------------|----------------|
| Ck. Acct. Bal 05/07/20 | \$6,158,460.12 | |
| 05/08/20 Medical | 5,184.30 | |
| 05/15/20 Equipment Sale | 14,376.00 | |
| Interest | 1,285.75 | |
| 05/28/20 Medical | 244.00 | |
| Refund-NYS Refund Comp | 4,909.00 | |
| Refund-PERMA Workers Comp-Serviss | 300.00 | |
| | \$ 6,184,759.17 | |
| Disbursed thru 06/04/20 | 731,367.82 | |
| Total Ck. Acct. Bal 06/04/2020 | | \$5,453,391.35 |

TOTAL COMBINED BALANCES AS OF JUNE 4, 2020 \$5,633,184.23

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Sanitary District No.7 T.O.H

6/19/2020 2:49 PM

Register: 10200 · Chase

From 05/08/2020 through 06/04/2020

MEETING #3404

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|------------------------|-----------------------------------|----------------|----------------|----------|--|----------------|
| 05/08/2020 | | | -split- Transfers Transfers | Deposit | | X | 600,000.00 200,000.00 400,000.00 | 701,586.05 |
| 05/12/2020 | PRPMT0... | | 27300 · Payroll Federa... | | 25,167.36 | X | | 676,418.69 |
| 05/12/2020 | PRPMT0... | | 27100 · Payroll Checks... | | 56,637.99 | X | | 619,780.70 |
| 05/15/2020 | | | 65080 · Payroll Proces... | Service Charge | 69.87 | X | | 619,710.83 |
| 05/19/2020 | PRPMT0... | | 27100 · Payroll Checks... | | 56,447.62 | X | | 563,263.21 |
| 05/19/2020 | PRPMT0... | | 27300 · Payroll Federa... | | 24,980.13 | X | | 538,283.08 |
| 05/20/2020 | PRPMT0... | | 27100 · Payroll Checks... | | 148,703.32 | X | | 389,579.76 |
| 05/20/2020 | PRPMT0... | | 27300 · Payroll Federa... | | 39,337.73 | X | | 350,242.03 |
| 05/26/2020 | PRPMT0... | | 27100 · Payroll Checks... | | 57,065.29 | X | | 293,176.74 |
| 05/26/2020 | PRPMT0... | | 27300 · Payroll Federa... | | 25,181.59 | X | | 267,995.15 |
| 05/29/2020 | | | 45000 · Investments:45... | Interest | | X | 3.18 | 267,998.33 |
| 06/02/2020 | PRPMT0... | | 27300 · Payroll Federa... | | 25,089.27 | | | 242,909.06 |
| 06/02/2020 | PRPMT0... | | 27100 · Payroll Checks... | | 52,697.45 | | | 190,211.61 |
| 06/04/2020 | 2562 | teamsters local 553 | 24300 · Union Dues | June 2020 | 3,203.00 | | | 187,008.61 |
| 06/04/2020 | 2563 | CSEA | 24300 · Union Dues | June 2020 | 955.61 | | | 186,053.00 |
| 06/04/2020 | 2564 | New York State Defe... | 24175 · EE Deferred C... | Dept #212158 | 1,572.00 | | | 184,481.00 |
| 06/04/2020 | 2565 | New York State Defe... | 24175 · EE Deferred C... | Dept #212158 | 1,520.00 | | | 182,961.00 |
| 06/04/2020 | 2566 | New York State Defe... | 24175 · EE Deferred C... | Dept #212158 | 1,520.00 | | | 181,441.00 |
| 06/04/2020 | 2567 | New York State Defe... | 24175 · EE Deferred C... | Dept #212158 | 1,520.00 | | | 179,921.00 |

JUNE 4, 2020
Sanitary District No.7 T.O.H

Register: 10200 · Chase

From 05/08/2020 through 06/04/2020

MEETING #3404

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|-------------------------|------------------------|-------------------|----------------|----------|----------------|----------------|
| 06/04/2020 | 2568 | Teamsters National 4... | 24400 · Teamsters 401K | T. Freudenberg... | 128.12 | | | 179,792.88 |

Sanitary District No.7 T.O.H

Register: 10150 - TD Bank

From 05/08/2020 through 06/04/2020

MEETING #3404

Sorted by: Date and Order Entered

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|----------------------|---------------------------|--------------------|----------------|----------|----------------|----------------|
| 05/08/2020 | | | -split- | Deposit | | X | 5,184.30 | 6,163,644.42 |
| | | | EE Medical | June and July | | | 488.00 | |
| | | | EE Medical | April | | | 2,348.15 | |
| | | | EE Medical | May | | | 2,348.15 | |
| 05/15/2020 | | | 46440 · Sale of Equiop... | Deposit | | X | 14,376.00 | 6,178,020.42 |
| 05/15/2020 | | | 45000 · Investments:45... | Interest | | X | 1,285.75 | 6,179,306.17 |
| 05/20/2020 | awd | Microsoft 365 | 65000 · Operations:65... | 02/20/20-05/19... | 64.75 | X | | 6,179,241.42 |
| 05/28/2020 | | | -split- | Deposit | | X | 5,453.00 | 6,184,694.42 |
| | | | EE Medical | June | | | 244.00 | |
| | | | Refunds | Refund 03/16/2... | | | 4,909.00 | |
| | | | Refunds | George Serviss ... | | | 300.00 | |
| 05/28/2020 | 32118 | Minuteman Press | 20000 · Accounts Paya... | Claim No. 237 | 2,108.61 | | | 6,182,585.81 |
| 05/28/2020 | AWD | P.C. Richard & Son | 20000 · Accounts Paya... | Claim No. 238 | 569.96 | X | | 6,182,015.85 |
| 06/04/2020 | 32119 | Ace Hardware | 20000 · Accounts Paya... | Claim No. 239 | 80.98 | | | 6,181,934.87 |
| 06/04/2020 | 32120 | AT&T Mobility | 20000 · Accounts Paya... | Claim No. 241 | 633.19 | | | 6,181,301.68 |
| 06/04/2020 | 32121 | Balco Industries Inc | 20000 · Accounts Paya... | Claim No. 242 | 202.88 | | | 6,181,098.80 |
| 06/04/2020 | 32122 | Cablevision | 20000 · Accounts Paya... | Claim No. 243 | 136.78 | | | 6,180,962.02 |
| 06/04/2020 | 32123 | Callahead | 20000 · Accounts Paya... | Claim No. 244 | 62.00 | | | 6,180,900.02 |
| 06/04/2020 | 32124 | Capital Tire Service | 20000 · Accounts Paya... | Claim No. 245 | 3,159.45 | | | 6,177,740.57 |
| 06/04/2020 | 32125 | Comply | 20000 · Accounts Paya... | Claim No. 246 | 154.00 | | | 6,177,586.57 |
| 06/04/2020 | 32126 | CSEA-EBF | 20000 · Accounts Paya... | Claim No. 247 | 1,981.42 | | | 6,175,605.15 |
| 06/04/2020 | 32127 | Harris Beach PLLC | 20000 · Accounts Paya... | Claim No. 248 | 42,904.80 | | | 6,132,700.35 |
| 06/04/2020 | 32128 | Hess Fleet Card | 20000 · Accounts Paya... | Claim No. 249 | 85.00 | | | 6,132,615.35 |

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Sanitary District No.7 T.O.H

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Register: 10150 · TD Bank

From 05/08/2020 through 06/04/2020

MEETING #3404

Sorted by: Date and Order Entered

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|-------------------------|--------------------------|---------------|----------------|----------|----------------|----------------|
| 06/04/2020 | 32129 | L.I. American Water | 20000 · Accounts Paya... | Claim No. 250 | 32.76 | | | 6,132,582.59 |
| 06/04/2020 | 32130 | luxaire HVAC Servic... | 20000 · Accounts Paya... | Claim No. 251 | 145.00 | | | 6,132,437.59 |
| 06/04/2020 | 32131 | Minuteman Press | 20000 · Accounts Paya... | Claim No. 252 | 4,020.00 | | | 6,128,417.59 |
| 06/04/2020 | 32132 | Mondial Automotive | 20000 · Accounts Paya... | Claim No. 253 | 327.36 | | | 6,128,090.23 |
| 06/04/2020 | 32133 | National Grid | 20000 · Accounts Paya... | Claim No. 254 | 53.73 | | | 6,128,036.50 |
| 06/04/2020 | 32134 | National Safety Coun... | 20000 · Accounts Paya... | Claim No. 255 | 495.00 | | | 6,127,541.50 |
| 06/04/2020 | 32135 | New York State Emp... | 20000 · Accounts Paya... | Claim No. 256 | 143,659.52 | | | 5,983,881.98 |
| 06/04/2020 | 32136 | PettyCash | 20000 · Accounts Paya... | Claim No. 257 | 121.37 | | | 5,983,760.61 |
| 06/04/2020 | 32137 | PSEG Electric | 20000 · Accounts Paya... | Claim No. 258 | 917.45 | | | 5,982,843.16 |
| 06/04/2020 | 32138 | PSEG Recycling | 20000 · Accounts Paya... | Claim No. 259 | 208.01 | | | 5,982,635.15 |
| 06/04/2020 | 32139 | RynKar,Vail & Barre... | 20000 · Accounts Paya... | Claim No. 260 | 24,697.00 | | | 5,957,938.15 |
| 06/04/2020 | 32140 | Sele-Dent Admin Fee | 20000 · Accounts Paya... | Claim No. 261 | 120.00 | | | 5,957,818.15 |
| 06/04/2020 | 32141 | Staples | 20000 · Accounts Paya... | Claim No. 262 | 676.09 | | | 5,957,142.06 |
| 06/04/2020 | 32142 | The Brake Service Gr... | 20000 · Accounts Paya... | Claim No. 263 | 292.44 | | | 5,956,849.62 |
| 06/04/2020 | 32143 | The State Insurance ... | 20000 · Accounts Paya... | Claim No. 264 | 898.87 | | | 5,955,950.75 |
| 06/04/2020 | 32144 | TIAA Bank | 20000 · Accounts Paya... | Claim No. 265 | 175.00 | | | 5,955,775.75 |
| 06/04/2020 | 32145 | Verizon | 20000 · Accounts Paya... | Claim No. 266 | 340.33 | | | 5,955,435.42 |
| 06/04/2020 | 32146 | Verizon Recycling | 20000 · Accounts Paya... | Claim No. 267 | 157.63 | | | 5,955,277.79 |
| 06/04/2020 | 32147 | AT&T | 20000 · Accounts Paya... | Claim No.240 | 6.64 | | | 5,955,271.15 |
| 06/04/2020 | 32148 | Farinella,Joseph | 20000 · Accounts Paya... | Claim No. 268 | 867.60 | | | 5,954,403.55 |

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Sanitary District No.7 T.O.H

Register: 10150 · TD Bank

From 05/08/2020 through 06/04/2020

MEETING #3404

Sorted by: Date and Order Entered

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|------------------------|--------------------------|---------------|----------------|----------|----------------|----------------|
| 06/04/2020 | 32149 | John Holmes | 20000 · Accounts Paya... | Claim No. 268 | 433.80 | | | 5,953,969.75 |
| 06/04/2020 | 32150 | Richard & Rosemarie... | 20000 · Accounts Paya... | Claim No. 268 | 578.40 | | | 5,953,391.35 |
| 06/04/2020 | 32151 | Sanitary District No.7 | 20000 · Accounts Paya... | | 200,000.00 | | | 5,753,391.35 |
| 06/04/2020 | 32152 | Sanitary District No.7 | 20000 · Accounts Paya... | | 300,000.00 | | | 5,453,391.35 |

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Unfinished Business:

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-Commissioner Graff said the capping on the roof still needs to be completed and they are working on the HVAC units. The doors are postponed due to the factory being closed during the pandemic.

Eastern Environmental- Tabled

Solar Panels- Tabled

2020 Election- Commissioner Graff said by order of Governor Cuomo the General Election will be held on September 15, 2020. The Resolutions for the Election will be completed at the July General Meeting.

NYS Paid Family Leave-Tabled to discuss with Counsel.

Inter-Municipal Agreement- Tabled

New Business:

Recycling-Commissioner Graff said recycling resumes the week of June 8th and Local 553 will be at full time and will have a full staff.

Commissioner Samoles said the men should be allowed to take the recyclables in anything residents put out including bags and bins.

Commissioner Graff said the Town of Hempstead asked the District to stop picking up recycling with bags. Commissioner Samoles did not agree and said the bags get crushed. Commissioner Doherty questioned what would happen if the bags that people have been storing during the Corona Virus are picked up. Commissioner Samoles said the dump would just give a warning.

Commissioner Doherty suggested that the men pick everything up the first week, June 10th and 11th, and then address the bag issue. Commissioner Mannone said when the committee works on the budget for 2021 the recycling pails should be looked into. Commissioner Doherty stated the cost is approximately \$21.00 per pail.

MOTION

On Motion by Commissioner Samoles and seconded by Commissioner Doherty to accept any recycling put out by residents on June 10, 2020 and June 11, 2020. Unanimously approved.

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Buy Backs:

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Mannone to approve a buyback of 15 Days Owed, 3 Personal Days and 66 Sick Days for Michael Bozymowski, to be taxed as a regular paycheck and paid in a lump sum. Unanimously approved.

E-Cycling Program: Commissioner Graff said the April program was canceled due to COVID-19. Nassau County Police Department is available on July 11th to collect medications.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty to hold the E-Cycling, Shed the Meds and document shredding program for July 11, 2020. Unanimously approved.

FEMA- Commissioner Graff stated the District has between \$15,000 and \$17,000 in additional costs related to COVID-19. He said he will work with Treasurer Lazansky and accountant Alicia Zabala to get the money reimbursed.

Food Drive: Commissioner Samoles suggested having a food drive on June 6th from 12:00-5:00 p.m. to help residents that are not working due to COVID-19. He said WBAB, Newsday and Channel 12 News will advertise the drive.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to approve the Food Drive to be held on June 6, 2020 from 12:00 p.m-5:00 p.m. Unanimously approved.

Open Meeting Law: Commissioner Mannone expressed his concern regarding how the Board is texting during COVID-19. He said he understands if there is an emergency and to keep the District operating, but he said the Board should not be communicating outside of public meetings. He asked the chairman to use this communication sparingly.

Commissioner Mannone said when three commissioners are conducting regular business it needs to be open to the public. He said the Board should aim to be in compliance with the Open Meeting Law.

Commissioner Graff said he will not communicate to the Board as a group. He said he will make sure he phones, emails or texts one on one.

Commissioner Samoles stated he would like to limit the number of questions a resident can ask at a meeting to one. Commissioner Graff said the Board should look at the rules that are in place and then they can be

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revised. Commissioners Mannone and Samoles stated chaos is created intentionally. Commissioner Mannone said the Board does not need to take questions.

Commissioner Hemsley and Samoles said that the Board has to take questions from the residents. Commissioner Mannone stated that a specific individual should not be allowed to ask a question. He said he has done harm to the community and that that is factual, not subjective.

Commissioner Doherty said the public has a right to ask questions.

Public Comment Period: None.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty to enter into Executive Session. Commissioners Graff, Mannone, Doherty and Hemsley approved. Commissioner Samoles abstained. Motion passed.

EXECUTIVE BOARD went into Executive Session at 6:54 p.m. to discuss matters involving personnel, pending litigation and for the purpose of soliciting and receiving legal advice.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to exit Executive Session at 7:53 p.m. Unanimously approved.

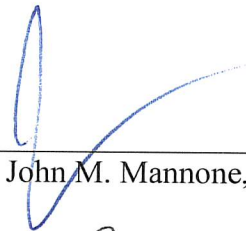
The next General Board of Commissioners Meeting will be held on Thursday, July 2, 2020 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 7:54 p.m.

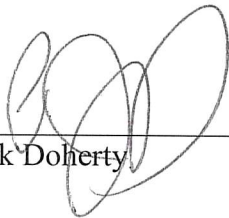
Attest



Austin R. Graff, Chairman



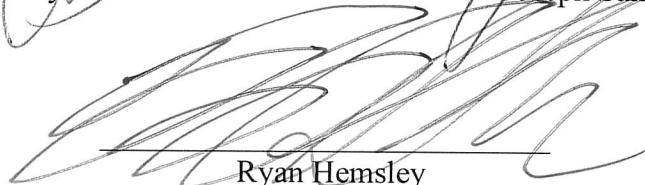
John M. Mannone, Co-Chairman



Patrick Doherty



Joseph Samoles



Ryan Hemsley