

SEPTEMBER 6, 2018

MEETING #3350

- TIME Commissioner Mannone convened the meeting at 6:30 p.m.
- ROLL Commissioners Mannone, Lanning, Doherty, Horowitz and Graff, Attorney
CALL Corbett, General Supervisor Faust, Treasurer Hernandez and Secretary Urli
- VISITORS See Attached
- CORRES
PONDENCE On August 9, 2018 the District received an Affidavit of Publication from Newsday regarding the Special Meeting scheduled for August 14, 2018.
- MOTION On Motion by Commissioner Graff and seconded by Commissioner
PREVIOUS Doherty to waive the reading of and to accept the Minutes of General
MINUTES Meeting #3329. Commissioner Lanning opposed. Commissioners Mannone, Doherty, Horowitz and Graff approve. Motion passes.
- On Motion by Commissioner Lanning and seconded by Commissioner Doherty to waive the reading of and to accept the Minutes of General Meeting #3346. Unanimously approved.
- On Motion by Commissioner Graff and seconded by Commissioner Horowitz to waive the reading of and to accept the Minutes of Special Meeting #3347. Commissioner Doherty abstained. Commissioners Mannone, Lanning, Horowitz and Graff approved. Motion passes.
- On Motion by Commissioner Doherty and seconded by Commissioner Lanning to waive the reading of and to accept the Minutes of Special Meeting #3348. Unanimously approved.
- On Motion by Commissioner Graff and seconded by Commissioner Doherty to waive the reading of and to accept the Minutes of Special Meeting #3349. Unanimously approved.
- MOTION On Motion by Commissioner Horowitz and seconded by Commissioner
DISTRICT Lanning to approve payment of operating expenses, including payroll,
EXPENSES from August 3, 2018 through September 6, 2018. Unanimously approved.
- MOTION On Motion by Commissioner Graff and seconded by Commissioner
DISTRICT Horowitz to approve payment to each claimant in the abstract of claims
CLAIMS provided by the District Treasurer and audited by the Board for the period from August 3, 2018 through September 6, 2018 except for claims from Walden Associates and Harris Beach PLLC to be discussed in Executive Session. Unanimously approved.

MEETING #3350

REPORT
OF THE
TREASURER

Prepared by Treasurer Douglas Hernandez and subject to audit.

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

FHL Bank Pittsburg	\$ 7,000,000.00	HLB8315181710018
FHL Bank Pittsburg	<u>\$ 1,000,000.00</u>	HLB8315182330023
TOTAL	\$ 8,000,000.00	

CHASE BANK

Ck. Acct. Bal 08/02/18	\$ 112,284.62	
Deposits:		
08/08/18	150,000.00	
08/28/18	150,000.00	
08/30/18	150,000.00	
Interest -08/31/18	<u>8.92</u>	
	\$ 562,293.54	
Disbursed thru 09/06/18	<u>\$ 392,966.14</u>	
Total Ck. Acct. Bal 09/06/18		\$ 169,327.40

TD BANK

Ck. Acct. Bal 08/02/18	\$ 3,713,110.98	
Deposits:		
08/15/18 Recycling Bins	157.62	
Recycling Metal	134.40	
Dental	1,363.66	
Medical	6,869.03	
Ins Reimb-Truck	6,236.48	
Workers' Comp Reimb	9.00	
Interest	3,027.73	
08/20/18 Tax Levy	<u>4,332,140.48</u>	
	\$ 8,063,049.38	
Disbursed thru 08/02/18	<u>648,425.32</u>	
Total Ck. Acct. Bal 09/06/18		\$ 7,414,624.06
<u>TOTAL COMBINED BALANCES AS OF SEPTEMBER 6, 2018</u>		\$ 7,583,951.46

Register: 10200 · Chase

From 08/03/2018 through 09/06/2018

MEETING #3350

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/03/2018	ADP	ADP Services	65080 · Bank Charges		423.28	X		111,861.34
08/06/2018	Wire	NYS Employees Reti...	24100 · EE Retirement		6,386.70	X		105,474.64
08/07/2018	PRPMT0...		27100 · Payroll Checks...		49,474.88	X		55,999.76
08/07/2018	PRPMT0...		27300 · Payroll Federa...		23,655.98	X		32,343.78
08/08/2018			9699 · tranfers	Deposit		X	150,000.00	182,343.78
08/10/2018	ADP	ADP Services	65080 · Bank Charges		420.00	X		181,923.78
08/14/2018	2377	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,712.88			180,210.90
08/14/2018	2378	CSEA	24300 · Union Dues	Dues 2018	1,079.25			179,131.65
08/14/2018	2379	teamsters local 553	24300 · Union Dues	Dues 2018	1,862.00			177,269.65
08/14/2018	2380	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,712.88			175,556.77
08/14/2018	PRPMT0...		27100 · Payroll Checks...		51,641.41	X		123,915.36
08/14/2018	PRPMT0...		27300 · Payroll Federa...		22,658.28	X		101,257.08
08/17/2018	ADP	ADP Services	65080 · Bank Charges		428.17	X		100,828.91
08/21/2018	PRPMT0...		27100 · Payroll Checks...		52,106.99	X		48,721.92
08/21/2018	PRPMT0...		27300 · Payroll Federa...		22,864.10	X		25,857.82
08/24/2018	ADP	ADP Services	65080 · Bank Charges		423.50	X		25,434.32
08/28/2018			9699 · tranfers	Deposit		X	150,000.00	175,434.32
08/28/2018	2381	Teamsters National 4...	24400 · Teamsters 401K	T.Freudenberg ...	120.88			175,313.44
08/28/2018	2382	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,712.88			173,600.56
08/28/2018	2383	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,712.90			171,887.66

SEPTEMBER 6, 2018
Sanitary District No.7 T.O.H

Register: 10200 · Chase

From 08/03/2018 through 09/06/2018

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/28/2018	PRPMT0...		27100 · Payroll Checks...		52,538.36	X		119,349.30
08/28/2018	PRPM08...		27300 · Payroll Federa...		23,039.72	X		96,309.58
08/30/2018			9699 · tranfers	Deposit		X	150,000.00	246,309.58
08/31/2018			45000 · Investments:45...	Interest		X	8.92	246,318.50
08/31/2018			65080 · Bank Charges	Service Charge	15.19	X		246,303.31
08/31/2018	ADP	ADP Services	65080 · Bank Charges		842.84			245,460.47
09/04/2018	PRPMt0...		27100 · Payroll Checks...		48,098.54	X		197,361.93
09/04/2018	PRPMT0...		27300 · Payroll Federa...		22,626.44			174,735.49
09/06/2018	Wire	NYS Employees Reti...	24100 · EE Retirement		5,408.09			169,327.40

SEPTEMBER 6, 2018
Sanitary District No.7 T.O.H

Register: 10150 · TD Bank
From 08/03/2018 through 09/06/2018
Sorted by: Date and Order Entered

MEETING #3350

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/14/2018	30788	Capital Tire Service	20000 · Accounts Paya...	Claim No.383	484.90	X		3,712,626.08
08/14/2018	30789	L.I. American Water	20000 · Accounts Paya...	Claim No.384	31.21	X		3,712,594.87
08/14/2018	30790	Long Island Sanitatio...	20000 · Accounts Paya...	Claim No.385	167.40	X		3,712,427.47
08/14/2018	30791	Moreland Hose & Be...	20000 · Accounts Paya...	Claim No.386	105.00	X		3,712,322.47
08/14/2018	30792	Oceanside Iron & Steel	20000 · Accounts Paya...	Claim No.387	350.00	X		3,711,972.47
08/14/2018	30793	PERMA	20000 · Accounts Paya...	Claim No.388	1,119.97	X		3,710,852.50
08/14/2018	30794	Peterbilt of New Yor...	20000 · Accounts Paya...	Claim No.389	219.60	X		3,710,632.90
08/14/2018	30795	RynKar, Vail & Barre...	20000 · Accounts Paya...	Claim No.390	11,600.00	X		3,699,032.90
08/14/2018	30796	The Brake Service Gr...	20000 · Accounts Paya...	Claim No.391	167.60	X		3,698,865.30
08/14/2018	30797	TRUX INC./ L.I. Fre...	20000 · Accounts Paya...	Claim No.392	212.70	X		3,698,652.60
08/14/2018	30798	UniFirst Corporation	20000 · Accounts Paya...	Claim No.393	650.07	X		3,698,002.53
08/14/2018	30799	Ace Hardware	20000 · Accounts Paya...	Claim No.394	50.32	X		3,697,952.21
08/14/2018	30800	Andersen's Spring & ...	20000 · Accounts Paya...	Claim No.395	520.00	X		3,697,432.21
08/14/2018	30801	AT&T	20000 · Accounts Paya...	Claim No.396	9.29	X		3,697,422.92
08/14/2018	30802	Capital Tire Service	20000 · Accounts Paya...	Claim No.397	304.95	X		3,697,117.97
08/14/2018	30803	Fastenal Company	20000 · Accounts Paya...	Claim No.398	43.76	X		3,697,074.21
08/14/2018	30804	Global Montello Gro...	20000 · Accounts Paya...	Claim No.399	2,476.10	X		3,694,598.11
08/14/2018	30805	Grade A Petroleum C...	20000 · Accounts Paya...	Claim No.400	338.00	X		3,694,260.11
08/14/2018	30806	Capital Tire Service	20000 · Accounts Paya...	Claim No.401	2,009.65	X		3,692,250.46
08/14/2018	30807	Sanitary District No.7	20000 · Accounts Paya...		150,000.00	X		3,542,250.46

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08/15/2018			-split-	Deposit	X		147.78	3,542,398.24
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			10.00	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			19.68	
			Recycling Refunds	Bins			9.86	
			Recycling Refunds	Bins			9.84	
08/15/2018			-split-	Deposit	X		14,622.41	3,557,020.65
			EE DENTAL	Dental			2.72	
			EE DENTAL	Dental			136.03	
			EE DENTAL	Dental			138.75	
			EE DENTAL	Dental			138.75	
			EE DENTAL	Dental			138.75	
			EE Medical	Medical			310.39	
			EE Medical	Medical			310.39	
			EE Medical	Medical			310.39	
			EE Medical	Medical			931.17	
			EE Medical	Medical			2,348.15	
			EE DENTAL	Dental			136.03	
			EE Medical	Medical			310.39	
			EE Medical	Medical			2,348.15	
			EE DENTAL	Dental			136.03	
			EE DENTAL	Dental			138.75	
			EE DENTAL	Dental			138.75	
			EE DENTAL	Dental			129.55	
			EE DENTAL	Dental			129.55	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Metal			134.40	
			Refunds	Truck Repair R...			6,236.48	
			Refunds	WC			9.00	

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08/15/2018			45000 · Investments:45...	Interest		X	3,027.73	3,560,048.38
08/20/2018			43400 · Tax Levy (Bud...	Deposit		X	4,332,140.48	7,892,188.86
08/28/2018	30808	Cablevision	20000 · Accounts Paya...	Claim No.402	134.68			7,892,054.18
08/28/2018	30809	Comply	20000 · Accounts Paya...	Claim No.403	450.00			7,891,604.18
08/28/2018	30810	Dentcare Delivery Sy...	20000 · Accounts Paya...	Claim No.404	1,819.00			7,889,785.18
08/28/2018	30811	Edmer Sanitary Supp...	20000 · Accounts Paya...	Claim No.405	180.75			7,889,604.43
08/28/2018	30812	Global Montello Gro...	20000 · Accounts Paya...	Claim No.406	3,137.42			7,886,467.01
08/28/2018	30813	Harris Beach PLLC	20000 · Accounts Paya...	VOID: Claim ...		X		7,886,467.01
08/28/2018	30814	lowe's Home Centers...	20000 · Accounts Paya...	Claim No.408	335.31			7,886,131.70
08/28/2018	30815	Minuteman Press	20000 · Accounts Paya...	Claim No.409	215.00			7,885,916.70
08/28/2018	30816	National Grid	20000 · Accounts Paya...	Claim No.410	42.19			7,885,874.51
08/28/2018	30817	New York State Emp...	20000 · Accounts Paya...	Claim No.411	151,385.00			7,734,489.51
08/28/2018	30818	Newsday	20000 · Accounts Paya...	Claim No.412	220.00			7,734,269.51
08/28/2018	30819	Poland Spring Water	20000 · Accounts Paya...	Claim No.413	240.66			7,734,028.85
08/28/2018	30820	PSEG Electric	20000 · Accounts Paya...	Claim No.414	1,191.04			7,732,837.81
08/28/2018	30821	PSEG Recycling	20000 · Accounts Paya...	Claim No.415	207.91			7,732,629.90
08/28/2018	30822	Sanitary District No.7	20000 · Accounts Paya...		150,000.00	X		7,582,629.90
08/28/2018	30823	Staples	20000 · Accounts Paya...	Claim No.416	143.58			7,582,486.32
08/28/2018	30824	UniFirst Corporation	20000 · Accounts Paya...	Claim No.417	1,897.54			7,580,588.78
08/28/2018	30825	Verizon	20000 · Accounts Paya...	Claim No.418	291.57			7,580,297.21

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/28/2018	30826	Verizon Recycling	20000 · Accounts Paya...	Claim No.419	129.43			7,580,167.78
08/28/2018	30827	Verizon Wireless	20000 · Accounts Paya...	Claim No.420	656.83			7,579,510.95
08/28/2018	30828	Walden Associates	20000 · Accounts Paya...	Claim No.421	7,500.00			7,572,010.95
08/28/2018	30829	Callahead	20000 · Accounts Paya...	Claim No.422	124.00			7,571,886.95
08/28/2018	30830	Ace Hardware	20000 · Accounts Paya...	Claim No.423	33.26			7,571,853.69
08/28/2018	30831	Home Depot	20000 · Accounts Paya...	Claim No.424	176.37			7,571,677.32
09/06/2018	30832	Gabrielli Truck Sales	20000 · Accounts Paya...	Claim No.425	67.26			7,571,610.06
09/06/2018	30833	Global Montello Gro...	20000 · Accounts Paya...	Claim No.426	3,289.37			7,568,320.69
09/06/2018	30834	Grade A Petroleum C...	20000 · Accounts Paya...	Claim No.427	2,781.52			7,565,539.17
09/06/2018	30835	Hess Fleet Card	20000 · Accounts Paya...	Claim No.428	556.64			7,564,982.53
09/06/2018	30836	National Grid	20000 · Accounts Paya...	Claim No.429	38.47			7,564,944.06
09/06/2018	30837	Robocent, Inc.	20000 · Accounts Paya...	Claim No.430	320.00			7,564,624.06
09/06/2018	30838	Sanitary District No.7	20000 · Accounts Paya...		150,000.00			7,414,624.06

MEETING #3350

Reports:

Chairman's Report: Commissioner Mannone stated that he is pleased that the Board has met numerous times regarding the CBA with Local 553 and is looking forward to a successful conclusion.

General Supervisor Faust:

AT & T was at the District on August 22nd regarding the push to talk radios. A September 7th conference call is scheduled to set up the phones.

General Supervisor Faust had Supervisor meetings on August 16th and September 4th.

Landtek returned and completed the roof repair on August 9th and 10th

Rynkar, Vail & Barrett were at the District on August 15th for their quarterly review.

The e-cycling, shed the meds and document shredding program is scheduled for Saturday, September 15th from 10:00 a.m. until 2:00 p.m. A robo-call is scheduled for September 13th at 7:00 pm.

General Supervisor Faust requested the purchase of one packer as per the new equipment budget line. Supervisor Licari recommended either going out for bid or possibly purchasing through Sourcewell-a state approved agency.

Committee Reports:

Budget: Commissioner Horowitz stated the 2019 Budget will be completed by the Special Meeting on September 13th.

Insurance: No new business to report.

Public Relations: The E-cycling, Shed the Meds and document shredding will take place September 15th.

Personnel: Commissioner Graff stated the Board met with Local 553 on September 5th in Executive Session.

Unfinished Business:

Pavement Project- Navigators is closing the claim. A check for \$2,725.50 will make the total reimbursement \$78,459.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to table the discussion. Unanimously approved.

MEETING #3350

Rear Building Project- Bill Brenan sent an email stating he is waiting for the closing documents from Landtek.

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-The next scheduled meeting is September 24th.

Fuel Tank Project-

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to table the fuel tank bid discussion and discuss in Executive Session. Unanimously approved.

Uniform RFP- No new business to report.

RFP Legal Services

RFP Internal Auditor/Accountant

RFP Forensic Accountant

RFP Insurance Broker

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz for Commissioner Graff to make revisions for the RFP's. Unanimously approved.

Commercial Businesses-The Board discussed the need to record the number of dumpster pick-ups during October and January before an analysis can be completed.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to table the Commercial Businesses until the October Meeting. Unanimously approved.

New Business:

Medical and Dental Benefits- The Board discussed the health and dental benefits of retired employees and former Commissioners. Commissioner Graff raised the issue of eligibility. Treasurer Hernandez stated that retirees can keep their dental benefits through CSEA if they pay for them. Healthplex does not offer this option. The Board requested Treasurer Hernandez to inquire if the dental payments can be paid directly to CSEA and eliminate the District from receiving and processing payments on behalf of retired employees. Attorney Corbett stated he has not reviewed this matter.

MEETING #3350

MOTION On Motion by Commissioner Graff and seconded by Commissioner Doherty to amend the by-laws to bar former Commissioners and former employees from paying into dental program through the District. Commissioner Lanning abstained. Commissioners Graff, Mannone, Doherty and Horowitz approved. Motion passes.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to direct Secretary Urli to send COBRA notices regarding dental coverage to CSEA retired employees and former Commissioners within the next ten days. Commissioners Lanning and Doherty abstained. Commissioners Mannone, Horowitz and Graff approved. Motion passes.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Lanning to amend the by-laws and to immediately prohibit former Commissioners from receiving medical benefits through the District. Unanimously approved.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Doherty to direct Secretary Urli to send COBRA notices regarding medical coverage to former Commissioners within the next ten days. Unanimously approved.

2019 Calendar-The Board discussed the need for the calendar to inform the public of the holiday schedule. Two quotes were obtained. PIP Printing was \$4,366.64 and Minuteman Printing was \$3,913.65 for the production and mailing of the 2019 postcard calendars.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Horowitz to award the 2019 Calendar printing and mailing to Minuteman Printers at a cost of \$3,913.65. Unanimously approved.

2019 Budget-Tabled

MOTION On Motion by Commissioner Graff and seconded by Commissioner Doherty to table the discussion of the 2019 Budget due to the Town of Hempstead on September 17, 2018 to the Special Meeting scheduled for September 13, 2018. Unanimously approved.

Sanitation Truck Bid-Commissioner Horowitz stated that the District would purchase one truck a year for the next five years. The Board discussed using a vendor approved through the New York State procurement office.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Graff for General Supervisor Faust to obtain a quote for a new sanitation truck through Sourcewell, an approved New York State vendor. Unanimously approved.

MEETING #3350

Voter Registration- Commissioner Graff stated he would like New York State voter registration forms and Oceanside library registration forms available to the public at the Shed the Med, E-Cycling Day event. Commissioner Lanning stated he would want this discussed when the Board discusses the 2019 Election.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to have the District place New York State and Oceanside Library voter registration forms at the District event to be held on September 15, 2018. Commissioner Lanning Opposed. Commissioners Mannone, Doherty, Horowitz and Graff approved. Motion passes.

Business Manager Position-Commissioner Mannone asked Commissioner Graff to discuss this in Executive Session.

Public Comment Period:

Guy Tricarico asked if the District could ask voters for identification. Attorney Corbett stated that that was not permissible. Commissioner Lanning said the Board would be discussing the election process after the CBA with Local 553 and the 2019 Budget is completed.

MOTION On Motion by Commissioner Horowitz and seconded by Commissioner Doherty to enter into Executive Session. Unanimously approved.

EXECUTIVE SESSION Board went into Executive Session at 7:33 p.m. to discuss matters involving the employment history of particular persons, pending litigation and for the purpose of soliciting and receiving legal advice.

MOTION On Motion by Commissioner Horowitz and seconded by Commissioner Doherty to exit Executive Session at 9:45 p.m. Unanimously approved.

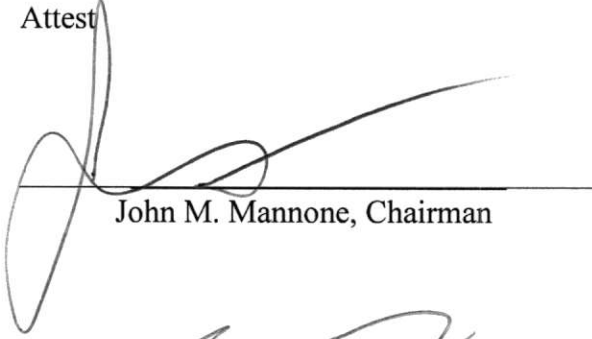
MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to file a CS-4 for Business Manager on table of organizations. Unanimously approved.

The next General Board of Commissioners Meeting will be held on Thursday, October 4, 2018 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 9:50 p.m.

MEETING #3350

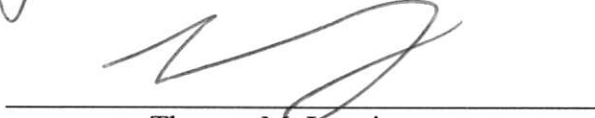
Attest



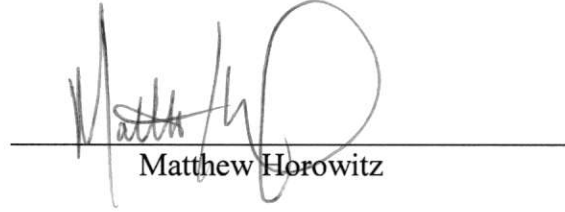
John M. Mannone, Chairman



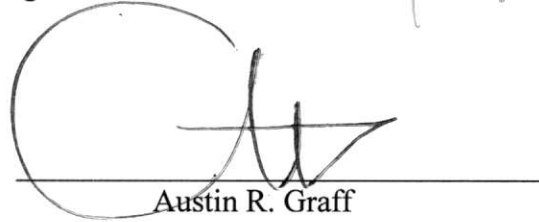
Patrick Doherty, 1st Vice Chairman



Thomas M. Lanning



Matthew Horowitz



Austin R. Graff

OCEANSIDE SANITATION DEPARTMENT



Sanitary District No. 7
Town of Hempstead

90 Mott Street
Oceanside, N.Y. 11572

SIGN IN SHEET GENERAL MEETING

SEPTEMBER 6, 2018 6:30 P.M.

NAME (Please Print)

SIGNATURE

JOSEPH SAMALLS

A. Mannone

U. Fleming

Guy Treccarico

Dan Gato

Peter Belfiore