

TIME Co Chairman Graff convened the meeting at 6:30 pm

ROLL CALL Commissioners Beckman, Samoles, Doherty and Graff

VISITORS Oceanside Residents

MOTION PREVIOUS MINUTES On Motion by Commissioner Doherty and seconded by Commissioner Beckman to Table the reading and approval of the minutes for the General Board meeting on April 13,2023, Meeting #3452 Approved, 3-0. Motion passed (Graff abstained as he was not present at the past meeting)

CORRESPONDENCE None

MOTION DISTRICT EXPENSES/TRANSFERS AND PAYMENTS On Motion by Commissioner Samoles and seconded by Commissioner Beckman to approve payment of District operating expenses, including payroll, for the period from April 14,2023- May 3,2023 Approved, 4-0. Motion passed.

APPROVALS OF CLAIMS On Motion by Commissioner Doherty and seconded by Commissioner Samoles to approve payment to each claimant included in the abstract of claims provided by the district Treasurer and audited by the Board for the period from April 14, 2023-May3,2023. Approved, 4-0. Motion passed.

REPORTS
Reports:
Treasurer's Report: Subject to Audit
Supervisors' Report: Nothing new to report
Commissioner/Committee Report: Nothing new to report
Chairman's Report: Nothing new to report
Budget Committee Report: Nothing new to report
Commercial Pick-Up Committee: Nothing new to report
Public Relations Committee: Nothing new to report
Insurance Committee: Nothing new to report
Personnel Committee: Nothing new to report
Ethics Committee: Nothing new to report
IT Committee: Nothing new to report

UNFINISHED BUSINESS
PERB Filing:
PERB Filing (Approved 10/6/2022) Board approved lawyer signature for application on 3/2/2023 – (Report by District Counsel)

Solar Panel RFP
Solar Panel RFP – (Report District Counsel)

Motion to Amendment By-Law Re: Open Meeting Rules
Re: Open Meeting Rules (Proposal by Comm. Beckman on April 13, 2023) (Draft Resolution Attached)

Motion to Adopt New Written Policy Guidelines
Treasurer adds we had a special meeting to adopt policy and procedures as a working draft. Commissioner Graff asked if this was done in a public meeting? There was a special meeting not in public.

MOTION
On motion by Commissioner Doherty and second by Commissioner Beckman to adopt the new written policy guidelines. Motion passed 4-0

NEW BUSINESS

On motion by Commissioner Doherty and second by Commissioner Samoles to except the lowest estimate from Big Cat Enterprise for new shirts, \$2310.00 Motion passed 4-0

MOTION

On motion by Commissioner Beckman and second by Commissioner Doherty to move from ADP call in process to online. Motion passed 4-0

PUBLIC COMMENTS

Commissioner Beckman starts off the public session by reiterating that last month The board made a motion to max out at 2 minutes for public questions and comments from both the residents and The Board. Commissioner Doherty adds, everyone has something to say, and we need to let everyone speak, respond if necessary or respond at a later date. Instead of going back and forth , the Board needs to stay quiet. Mr. Cibellis agrees and shares there is guilt on both sides, and it gets out of hand nothing gets done.

First question from Dan Faust- who is the records access officer? Commissioner Doherty asks if he is refereeing to the person that answers foils? Mr. Faust asked if it is the Secretary to the Board? Commissioner Graff said historically it has been the Secretary of the Board. When the position was vacant, it became the Chairman of the Board. But since we have a Secretary now I believe in the bi laws it states that position is the records access officer. On July 2, 2021 Doug Hernandez put a FOIL in, and has not received any feedback. Commissioner Graff adds, I know the document have been sitting in the office, and Mr. Ciampoli's office was supposed to review the documents before they were released. I do not know the status. Mr. Ciampoli is not here, he sent a co worker tonight. Commissioner Doherty asked counsel to dig in and find out what we can do. Mr. Faust asked if he can put a FOIL request in for himself. Can I bring to the office and submit it? Commissioner Graff adds, as long the access records officer is present. We can then circulate to The Board.

Mr. Cibellis asked if there are plans to extend the election? Commissioner Beckman asks, what does that exactly mean? The question is why not extend the hours on the day of the election? Commissioner Doherty asks do you mean 10am-10pm? Mr. Cibellis said a lot of people work, and The Board should seriously consider the change , because there are people that would like to vote but can not, especially the health care workers. Commissioner Graff adds typically the hours are 3pm-10pm. There was discussion to move to 2pm- 9pm. Mr. Graff adds if we start at 7am -9am, we have employees in the building and it makes it difficult to have operations going on while an

election is taking place. A resident asked if we can change the local? Commissioner Graff adds when we discussed in the past using the Firehouse it was an issue. Keeping the election in house is the best option to mange it properly. We will be discussing and voting on motions in the meeting.

A resident questioned the countdown clock, and when it is suppose to start and stop. Commissioner Graff asks if the question he asked was answered. Mr. Cibellis said yes. Commissioner Graff suggests no interaction during the the time the resident is asking the question. Mr. Cibellis asked what happened in the last meeting, seems a lot happened and The Board should address it. How does The Board allow this to happen, then spin as if it was a resident? Commissioner Graff shares he was not at the last meeting and can not comment. Commissioners Doherty and Beckman agree it should be discussed and brought up at another meeting.

Mr. Faust asks about the audit results from March 23,2023 from the Controllars office. He shares they focused on four general topics. The area of concern were the fuel inventory mgmt. and storage. The key findings is the district did not have written policies and procedures concerning the monitoring of the inventory and usage. The vehicles that use diesel fuel require monthly inspections. The fuel storage tanks need to maintain accurate gasoline account information of usage and purchases. There was also concern with the above ground storage tank. Thousands of gallons have been above ground since 2020. Nassau County Health Dept requires it be inspected on a monthly basis. According to the report it has never been inspected.

Commission Beckman adds she spoke with a Supervisor, John Colalillo about this situation. The Supervisor says that he inspects it once a week. Mr. Faust adds according to the audit they did speak with John Colalillo and it's never been inspected. In addition, there are no written procedures, and according to the audit it is the responsibility of the Board. Commissioner Beckman adds BUT there are now.

# June 15, 2023, Election

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Doherty to adopt the following resolution: "That the annual election of Sanitary District No. 7, Town of Hempstead be held on June 15, 2023, at 90 Mott Street, Oceanside, New York for the election of one Commissioner to a five-year term to the polls shall remain open between the hours of 3:00 PM and 10:00 PM"

Approved 4-0

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Samoles to adopt the following resolution: "That any nomination for the public office of Commissioner of Sanitary District No. 7, Town of Hempstead, to be voted for at the election help on June 15, 2023, shall be submitted in petition form, subscribed by at least twenty-five (25) qualified voters of the district, at least ten (10) days prior to the election. And that nominating petitions may be picked up beginning on May 15, 2023, at 90 Mott Street, Oceanside, New York, during the district's regular business hours. It is further resolved that any necessary paperwork for ballot access be prepared by election counsel and made available as stated herein."

Approved 4-0

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Beckman approve the following regarding the June 15, 2023 Election: to hire up to 15 Election Inspectors that are residents of Sanitary District #7, and are to be paid \$200 for their service (with additional \$50.00 for supervising inspectors) , candidate names will be selected randomly for order placement on the ballot, each candidate may have three poll watchers with only one present at a time, the District will rent up to three optical scanners and one Automark machine from the Nassau County Board of Elections, the District will Hire Attorney Steven Leventhal, Esq. as election counsel and for pre-election work and the opening and closing of the polls and canvass of the votes as per the retainer agreement authorized in April 2023, each voter will be allowed up to three ballots with spoiled stickers to be used and Election Inspectors to keep track of the number of ballots used per voter, and Fort Orange Press to print up to 5000 bound ballots. The district shall contract with the NCBOE for poll books to conduct voter sign ins. The district shall contract with BOLD systems for supplemental lists to ensure voters not included in the poll books have an opportunity to vote. Affidavit ballots shall be used in a format as nearly as practicable to that set by the Election Law. All voting shall be in person on the day of election.

Approved 4-0

MOTION On Motion by Commissioner Beckman and seconded by Commissioner Doherty there shall be posted published and help one day of personal local registration on May 31, 2023, during the regular business hours of the district for persons eligible to vote but not registered to vote with the NCBOE. Voters wishing to register shall produce proof of qualification at the time of registration.

Approved 4-0

Mr. Faust starts off by saying, have you had a meeting on procedures? Commissioner Beckman replies by saying we have had many meetings about this. Mr. Faust asked if the Board has started to rectify this? Commissioner Beckman said absolutely, we began about 5 months ago. Mr. Faust asks what has been done, can you elaborate. The Treasurer adds that this particular system wasn't working at the time of the audit. Commissioner Graff explains with the new fuel tank there is an electric computer system that produces something similar to a credit card receipt, that is sent directly to the Supervisors office. That system was not working for a period of time, and part of the confusion of the auditors. It has since been repaired, and the Supervisors are continuingly monitoring it, and there are now procedures put into place to make sure the Supervisors monitor the intake and outtake, and the fuel consumption weekly. Mr. Faust states the Board had a special meeting today to limit public comments rather than deal with this disaster. He then thanks the men for their service, and asks if John Colalillo is in charge of Fuel?

**MOTION EXECUTIVE SESSION** On Motion by Commissioner Doherty, seconded by Commissioner Beckman to go into executive session at 6:55pm to discuss legal matters. Motion approved, 4-0

On Motion by Commissioner Beckman, seconded by Commissioner Samoles to come out of executive session at 7:21pm. Motion approved, 4-0

**MOTION** On Motion by Commissioner Samoles, seconded by Commissioner Doherty to approve the buybacks. Let the Employee Number # 9791 2307.72

**MOTION** On Motion by Commissioner Beckman, seconded by Commissioner Doherty to end the meeting at 7:22pm. Motion approved, 4-0

X  
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John M. Mannone, Co Chairman

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Austin R. Graff, Co-Chairman

\_\_\_\_\_  
Patrick Doherty

\_\_\_\_\_  
Joseph Samoles

\_\_\_\_\_  
Sheryl Beckman

RESOLUTION  
TO  
AMEND DISTRICT BY-LAW  
(OPEN MEETING RULES)

WHEREAS, on May 4, 2023, upon the motion of Commissioner Sheryl Beckman, seconded by Commissioner Pat Doherty below, and passed by a majority vote of the Board of Commissioner of Town of Hempstead Sanitary District No. 7, whom votes are record below by the Secretary of the Board below, does hereby:

RESOLVED, as follows:

1. Article VII of the By-Laws of Town of Hempstead Sanitary District No. 7, entitled Public Relations and Open Meetings shall be amended, as follows:

a. Section 3(4) shall be amended to read: "Speakers must limit their remarks to two (2) minutes, and may not yield any remaining time they may have to another speaker. The board shall appoint an individual to act as a time keeper to monitor the allocation of time granted to speaker.

Upon the expiration of the two minute period, the time keeper shall notify that the speaker time is up, and the speaker shall yield to the board. Notwithstanding this, the speaker may request an extension of time, which may be granted by the chair provided no other commissioners objects. In the event of an objection by a board member, the chair will call forth a board vote on the issue of whether to grant the speaker additional time to speak."

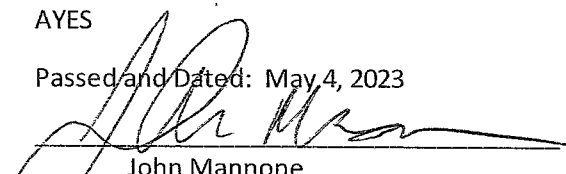
b. The board wishes to correct a typographical error in a subsection of Article VII, which was added to the By-Laws by amendment on June 7, 2016, entitled "PUBLIC ACCESS TO MEETINGS OF TOWN OF HEMPSTEAD SANITARY DISTRICT NO. 7", however the by-laws failed to number the provision as a separate Article. In order to avoid any future confusion, the relevant provision shall be numbered as "Article VII-a"

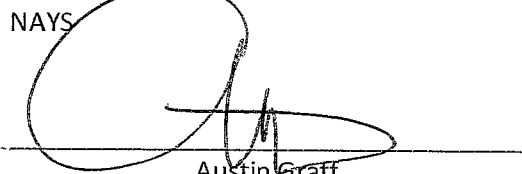
RECORDING OF VOTES

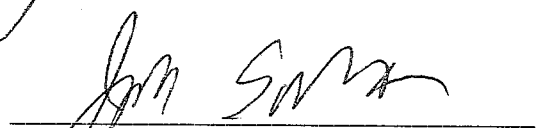
AYES


NAYS

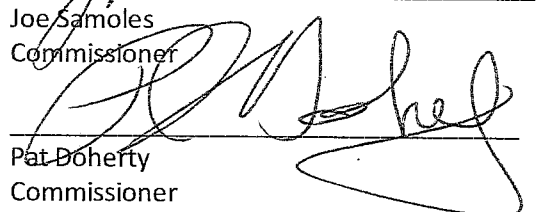
Passed and Dated: May 4, 2023

  
\_\_\_\_\_  
John Mannone  
Co Chairman

  
\_\_\_\_\_  
Austin Graff  
Co Chairman

  
\_\_\_\_\_  
Joe Samoles  
Commissioner

  
\_\_\_\_\_  
Sheryle Beckman  
Commissioner

  
\_\_\_\_\_  
Pat Doherty  
Commissioner

4-May-23

Meeting # 3453

REPORT OF THE TREASURER Prepared by Treasurer Lazansky and subject to audit.

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

FLH Bank Pittsburg	\$7,000,000	Irrevocable standby letter of credit HLB831522060034
J.P. Morgan Chase Bank	1,262,971.17	FDIC Coverage, collateral for amount in excess of \$250,000
CHASE BANK		
Ck. Acct. Bal 4/14/23	\$	947,036.81
4/27/2023 Payroll Transfer		675,000.00
4/30/2023 Interest		571.86
		<u>\$ 1,622,608.67</u>
Disbursed thru 5/4/23		<u>\$ 359,637.50</u>
Total Ck. Acct. Bal 5/4/23		\$ 1,262,971.17
TD BANK		
Ck. Acct. Bal 4/14/23	\$	3,842,635.90
Deposits:		
4/26/2023 Medical		1,558.95
Recycling Refund		972.00
PILOT		4,039.33
4/15/2023 Interest		10,904.25
		<u>\$ 3,860,110.43</u>
Disbursed thru 5/4/23		<u>653,449.85</u>
Total Ck. Acct. Bal 5/4/23		\$ 3,206,660.58
Total Combined Balances as of May 4, 2023		\$ 4,469,631.75

## Sanitary District No.7 T.O.H

6/28/2023 7:58 AM

Register: 10150 · TD Bank

From 04/14/2023 through 05/04/2023

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/15/2023			45000 · Investments:45...	Interest		X	10,904.25	3,853,732.03
04/24/2023	AWD	GoDaddy LLC	-split-	renew	191.88	X		3,853,540.15
			Office		-191.88			
04/26/2023			-split-	Deposit		X	6,570.28	3,860,110.43
			EE Medical				311.79	
			EE Medical				311.79	
			EE Medical				311.79	
			EE Medical				311.79	
			EE Medical				311.79	
			PILOT				4,039.33	
			Recycling Refunds				188.00	
			Recycling Refunds				784.00	
05/04/2023	33938	Ace Hardware	20000 · Accounts Paya...	Claim No. 156	377.90	X		3,859,732.53
05/04/2023	33939	All Systems Brake Se...	20000 · Accounts Paya...	Claim No. 157	4,171.88	X		3,855,560.65
05/04/2023	33940	AT&T	20000 · Accounts Paya...	Claim No. 158	8.22	X		3,855,552.43
05/04/2023	33941	Cablevision	20000 · Accounts Paya...	Claim No. 159	139.94	X		3,855,412.49
05/04/2023	33942	Callahead	20000 · Accounts Paya...	Claim No. 160	62.00	X		3,855,350.49
05/04/2023	33943	Capital Tire Service	20000 · Accounts Paya...	Claim No. 161	989.80	X		3,854,360.69
05/04/2023	33944	Comply	20000 · Accounts Paya...	Claim No. 162	80.00	X		3,854,280.69
05/04/2023	33945	CSEA-EBF	20000 · Accounts Paya...	Claim No. 163	3,141.65	X		3,851,139.04
05/04/2023	33946	EFPR Group, CPAs, ...	20000 · Accounts Paya...	Claim No. 164	20,000.00	X		3,831,139.04
05/04/2023	33947	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 165	9,142.01	X		3,821,997.03
05/04/2023	33948	Herald Community N...	20000 · Accounts Paya...	Claim No. 166	1,083.00	X		3,820,914.03
05/04/2023	33949	Legault,James	20000 · Accounts Paya...	Claim No. 167	989.40	X		3,819,924.63

## Sanitary District No.7 T.O.H

6/28/2023 7:58 AM

Register: 10150 · TD Bank

From 04/14/2023 through 05/04/2023

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/04/2023	33950	Liberty American Wa...	20000 · Accounts Paya...	Claim No. 168	44.30	X		3,819,880.33
05/04/2023	33951	Long Island Freightli...	20000 · Accounts Paya...	Claim No. 169	217.99	X		3,819,662.34
05/04/2023	33952	National Grid	20000 · Accounts Paya...	Claim No. 170	43.97	X		3,819,618.37
05/04/2023	33953	Nawrocki Smith	20000 · Accounts Paya...	Claim No. 171	5,412.50	X		3,814,205.87
05/04/2023	33954	New York State Emp...	20000 · Accounts Paya...	Claim No. 172	185,739.47	X		3,628,466.40
05/04/2023	33955	NYSIF	20000 · Accounts Paya...	Claim No. 173	599.96	X		3,627,866.44
05/04/2023	33956	Poland Spring Water	20000 · Accounts Paya...	Claim No. 174	323.61	X		3,627,542.83
05/04/2023	33957	PSEG Electric	20000 · Accounts Paya...	Claim No. 175	1,014.00	X		3,626,528.83
05/04/2023	33958	PSEG Recycling	20000 · Accounts Paya...	Claim No. 176	445.01	X		3,626,083.82
05/04/2023	33959	SE Solutions	20000 · Accounts Paya...	Claim No. 177	2,544.21	X		3,623,539.61
05/04/2023	33960	Sele-Dent	20000 · Accounts Paya...	Claim No. 178	2,128.00	X		3,621,411.61
05/04/2023	33961	Sele-Dent Admin Fee	20000 · Accounts Paya...	Claim No. 179	123.00	X		3,621,288.61
05/04/2023	33962	Staples	20000 · Accounts Paya...	Claim No. 180	180.12	X		3,621,108.49
05/04/2023	33963	The Parts Authority	20000 · Accounts Paya...	Claim No. 181	941.25	X		3,620,167.24
05/04/2023	33964	TIAA Bank	20000 · Accounts Paya...	Claim No. 182	175.00	X		3,619,992.24
05/04/2023	33965	Verizon	20000 · Accounts Paya...	Claim No. 183	35.95	X		3,619,956.29
05/04/2023	33966	Vitulano,Anthony	20000 · Accounts Paya...	Claim No. 167	494.70	X		3,619,461.59
05/04/2023	33967	Voipx	20000 · Accounts Paya...	Claim No. 184	445.43	X		3,619,016.16
05/04/2023	33968	Vurture, Lisselote	20000 · Accounts Paya...	Claim No. 167	692.40	X		3,618,323.76
05/04/2023	33969	Vurture, Wayne	20000 · Accounts Paya...	Claim No. 167	692.40	X		3,617,631.36



## Sanitary District No.7 T.O.H

6/28/2023 7:58 AM

Register: 10150 · TD Bank

From 04/14/2023 through 05/04/2023

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/04/2023	33970	Sanitary District No.7	20000 · Accounts Paya...		400,000.00	X		3,217,631.36
05/04/2023	33971	Proshred Security	20000 · Accounts Paya...	Claim No. 186	800.00	X		3,216,831.36
05/04/2023	33972	Hess Fleet Card	20000 · Accounts Paya...	Claim No 185	373.44	X		3,216,457.92
05/04/2023	33973	Perillo & Hill, LLP	20000 · Accounts Paya...	Claim No. 187	8,855.00	X		3,207,602.92
05/04/2023	33974	Tolls by Mail	20000 · Accounts Paya...	4/12/23 truck p...	42.34	X		3,207,560.58
05/04/2023	33975	E-ZPass	20000 · Accounts Paya...	Replenish e-zP...	150.00	X		3,207,410.58
05/04/2023	33976	Robert Lettieri	20000 · Accounts Paya...	Claim No 190	750.00	X		3,206,660.58

## Sanitary District No.7 T.O.H

6/28/2023 7:58 AM

Register: 10200 · Chase

From 04/14/2023 through 05/04/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/14/2023	AWDD	New York State Defe...	24175 · EE Deferred C...	4/8/23	5,256.00	X		941,780.81
04/19/2023	AWD	New York State Defe...	24175 · EE Deferred C...	4/15/23	4,856.00	X		936,924.81
04/20/2023	PRPMT0...		27300 · Payroll Federa...		37,295.31	X		899,629.50
04/20/2023	PRPMT0...		27100 · Payroll Checks...		80,877.78	X		818,751.72
04/26/2023	AWD	New York State Defe...	24175 · EE Deferred C...	4/22/23	4,856.00	X		813,895.72
04/27/2023			9699 · Transfers	Deposit		X	675,000.00	1,488,895.72
04/27/2023	PRPMT0...		27300 · Payroll Federa...		35,682.60	X		1,453,213.12
04/27/2023	PRPMT0...		27100 · Payroll Checks...		76,092.34	X		1,377,120.78
04/30/2023			45000 · Investments:45...	Interest		X	571.86	1,377,692.64
05/03/2023	AWD	New York State Defe...	24175 · EE Deferred C...	4/29/23	4,966.00	X		1,372,726.64
05/04/2023	2789	Teamsters National 4...	24400 · Teamsters 401K	T. Freudenberg...	160.08	X		1,372,566.56
05/04/2023	2790	CSEA	24300 · Union Dues	May Dues	1,554.91	X		1,371,011.65
05/04/2023	2791	teamsters local 553	24300 · Union Dues	May Dues	4,442.00	X		1,366,569.65
05/04/2023	PRPMT0...		27300 · Payroll Federa...		35,071.24	X		1,331,498.41
05/04/2023	PRPMT0...		27100 · Payroll Checks...		68,527.24	X		1,262,971.17