

JANUARY 3, 2019

MEETING #3361

TIME Commissioner Mannone convened the meeting at 6:35 p.m.

ROLL CALL Commissioners Mannone, Lanning, Doherty, Horowitz and Graff, Attorney Ciampoli, Supervisor Catapano and Secretary Urli

VISITORS See Attached

CORRESPONDENCE
On December 17, 2018 the District received an Affidavit of Publication from Newsday regarding the Special Meeting held on December 17, 2018.

On December 26, 2018 the District received an Affidavit of Publication from Newsday regarding the Special Meeting to be held on January 8, 2019.

MOTION PREVIOUS MINUTES
On Motion by Commissioner Horowitz and seconded by Commissioner Graff to waive the reading of and accept the Minutes of General Meeting #3358. Unanimously approved.

On Motion by Commissioner Graff and seconded by Commissioner Horowitz to waive the reading of and to accept the Minutes of Special Meeting #3359. Commissioner Doherty was not present at meeting and abstained. Commissioners Mannone, Lanning, Horowitz and Graff approved. Motion passes.

On Motion by Commissioner Horowitz and seconded by Commissioner Doherty to waive the reading of and to accept the Minutes of Special Meeting #3360. Unanimously approved.

MOTION DISTRICT EXPENSES
On Motion by Commissioner Horowitz and seconded by Commissioner Doherty to approve payment of operating expenses, including payroll, from December 7, 2018 through January 3, 2019. Commissioner Graff was not present. Commissioners Mannone, Lanning, Doherty and Horowitz approved. Motion passes.

MOTION DISTRICT CLAIMS
On Motion by Commissioner Graff and seconded by Commissioner Horowitz to approve payment to each claimant in the abstract of claims provided by the District Accountant and audited by the Board for the period from December 7, 2018 through January 3, 2019. Unanimously approved.

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REPORT
OF THE
TREASURER

Prepared by Alicia Zabala, CPA of Rynkar, Vail & Barrett and subject to audit.

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

FHL Bank Pittsburg	\$ 6,500,000.00	HLB8315183440035
J.P. Morgan Chase Bank	\$ 138,337.80	Collateral
TOTAL	\$ 6,638,337.80	

CHASE BANK

Ck. Acct. Bal 12/07/18	\$ 126,719.21	
Deposits:		
12/12/18 Payroll Transfer	300,000.00	
12/28/18 Payroll Transfer	300,000.00	
12/31/18 Interest	18.24	
12/31/18 Void Checks #2409, 2410 & 2411	2,956.86	
	<u>\$ 729,694.31</u>	
Disbursed thru 01/03/19	<u>\$ 361,502.12</u>	
Total Ck. Acct. Bal 01/03/19		\$ 368,192.19

TD BANK

Ck. Acct. Bal 12/07/18	\$ 5,015,894.71	
Deposits:		
12/17/18 Interest	4,678.95	
12/17/18 PILOT	242.79	
Bins	29.68	
Health Ins	931.17	
	<u>\$ 5,021,777.30</u>	
Disbursed thru 01/03/19	<u>510,136.64</u>	
Total Ck. Acct. Bal 01/03/19		\$ 4,511,640.66
<u>TOTAL COMBINED BALANCES AS JANUARY 3, 2019</u>		\$ 4,879,832.85

Sanitary District No.7 T.O.H

1/23/2019 9:41 AM

Register: 10200 · Chase

From 12/07/2018 through 01/03/2019

MEETING #3361

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/07/2018	ADP	ADP Services	65080 · Bank Charges	Payroll Fees 12...	419.12	X		129,256.95
12/11/2018	PRPMT1...		27100 · Payroll Checks...		51,384.73	X		77,872.22
12/11/2018	PRPMT1...		27300 · Payroll Federa...		21,079.66	X		56,792.56
12/12/2018			-split-	Deposit		X	300,000.00	356,792.56
			transfers	Payroll			150,000.00	
			transfers	Payroll			150,000.00	
12/14/2018	ADP	ADP Services	65080 · Bank Charges		439.36	X		356,353.20
12/17/2018			65080 · Bank Charges		27.46	X		356,325.74
12/18/2018	PRPMT1...		27100 · Payroll Checks...		90,066.56	X		266,259.18
12/18/2018	PRPMT1...		27300 · Payroll Federa...		37,101.57	X		229,157.61
12/21/2018	ADP	ADP Services	65080 · Bank Charges		419.56	X		228,738.05
12/24/2018	PRPMT1...		27100 · Payroll Checks...	payroll entered	51,438.22	X		177,299.83
12/24/2018	PRPMT1...		27300 · Payroll Federa...	payroll entered	21,135.88	X		156,163.95
12/28/2018			-split-	Deposit		X	300,000.00	456,163.95
			transfers	Payroll			150,000.00	
			transfers	Payroll			150,000.00	
12/28/2018	ADP	ADP Services	65080 · Bank Charges		870.45	X		455,293.50
12/28/2018	2412	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,417.88			453,875.62
12/28/2018	2413	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,437.90			452,437.72
12/28/2018	2414	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,437.88			450,999.84
12/28/2018	2415	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,437.88			449,561.96
12/28/2018	2416	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,437.88			448,124.08

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12/28/2018	2417	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,437.88			446,686.20
12/31/2018			45000 · Investments:45...	Deposit		X	18.24	446,704.44
12/31/2018	PRPMT ...		27100 · Payroll Checks...	payroll entered	51,585.60	X		395,118.84
12/31/2018	PRPMT ...		27300 · Payroll Federa...	payroll entered	21,152.72	X		373,966.12
01/02/2019	Wire	NYS Employees Reti...	24100 · EE Retirement		5,501.69			368,464.43
01/02/2019	2418	Teamsters National 4...	24400 · Teamsters 401K	T.Freudenberg ...	151.28			368,313.15
01/02/2019	2419	Teamsters National 4...	24400 · Teamsters 401K	T.Freudenberg ...	120.96			368,192.19

JANUARY 3, 2019
Sanitary District No.7 T.O.H

Register: 10150 · TD Bank

From 12/07/2018 through 01/03/2019

MEETING #3361

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/17/2018			45000 · Investments:45...	Deposit		*	4,678.95	5,020,573.66
12/20/2018	31034	PettyCash	20000 · Accounts Paya...	Petty Cash Rei...	174.42	*		5,020,399.24
12/21/2018	Wire	GoDaddy LLC	65000 · Operations:65...		11.99	*		5,020,387.25
12/27/2018	31035	Sanitary District No.7	20000 · Accounts Paya...		150,000.00	*		4,870,387.25
12/27/2018	31036	Sanitary District No.7	20000 · Accounts Paya...		150,000.00	*		4,720,387.25
12/27/2018	31037	Global Montello Gro...	20000 · Accounts Paya...	Claim #560	3,733.98			4,716,653.27
12/27/2018	31038	Harris Beach PLLC	20000 · Accounts Paya...	Claim # 561	10,510.00			4,706,143.27
12/27/2018	31039	Capital Tire Service	20000 · Accounts Paya...	Claim No.562	2,869.50			4,703,273.77
12/27/2018	31040	Peterbilt of New Yor...	20000 · Accounts Paya...	Claim No.563	2,494.77			4,700,779.00
12/27/2018	31041	Capital Tire Service	20000 · Accounts Paya...	Claim No.564	1,694.70			4,699,084.30
12/27/2018	31042	Long Island Freightli...	20000 · Accounts Paya...	Claim No.565	497.40			4,698,586.90
12/28/2018	31043	Grade A.Petroleum C...	20000 · Accounts Paya...	Claim No.566	829.00			4,697,757.90
12/28/2018	31044	Grade A.Petroleum C...	20000 · Accounts Paya...	Claim No.567	507.00			4,697,250.90
12/28/2018	31045	Global Montello Gro...	20000 · Accounts Paya...	Claim No.568	1,735.77			4,695,515.13
12/28/2018	31046	Harris Beach PLLC	20000 · Accounts Paya...	Claim No.569	3,000.00			4,692,515.13
12/28/2018	31047	H2M Architect & En...	20000 · Accounts Paya...	Claim No.570	75.00			4,692,440.13
12/28/2018	31048	L.I. American Water	20000 · Accounts Paya...	Claim No.571	111.16			4,692,328.97
12/28/2018	31049	Barnwell House of Ti...	20000 · Accounts Paya...	Claim No.572	3,093.30			4,689,235.67
12/28/2018	31050	Chardonas	20000 · Accounts Paya...	Claim No.573	125.00			4,689,110.67
12/28/2018	31051	Island Auto Body	20000 · Accounts Paya...	Claim No.574	3,575.00			4,685,535.67

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12/28/2018	31052	Fastenal Company	20000 · Accounts Paya...	Claim No.575	15.45			4,685,520.22
12/28/2018	31053	Moreland Hose & Be...	20000 · Accounts Paya...	Claim No.576	241.68			4,685,278.54
12/28/2018	31054	Gabrielli Truck Sales	20000 · Accounts Paya...	Claim No.577	115.80			4,685,162.74
12/28/2018	31055	Gabrielli Truck Sales	20000 · Accounts Paya...	Claim No.578	2,099.99			4,683,062.75
12/28/2018	31056	UniFirst Corporation	20000 · Accounts Paya...	Claim No.579	1,898.76			4,681,163.99
12/28/2018	31057	Drum Industrial Sale...	20000 · Accounts Paya...	Claim No.580	256.36			4,680,907.63
12/28/2018	31058	National Grid	20000 · Accounts Paya...	Claim No.581	91.78			4,680,815.85
12/28/2018	31059	UniFirst Corporation	20000 · Accounts Paya...	Claim No.582	1,888.47			4,678,927.38
12/28/2018	31060	Cablevision	20000 · Accounts Paya...	Claim No.583	134.68			4,678,792.70
12/28/2018	31061	Newsday	20000 · Accounts Paya...	Claim No.584	52.00			4,678,740.70
12/28/2018	31062	Callahead	20000 · Accounts Paya...	Claim No.585	62.00			4,678,678.70
12/28/2018	31063	Comply	20000 · Accounts Paya...	Claim No.586	737.00			4,677,941.70
12/28/2018	31064	Comply	20000 · Accounts Paya...	Claim No.587	550.50			4,677,391.20
12/28/2018	31065	Comply	20000 · Accounts Paya...	Claim No.588	355.50			4,677,035.70
12/28/2018	31066	PSEG Electric	20000 · Accounts Paya...	Claim No.589	865.47			4,676,170.23
12/28/2018	31067	PSEG Recycling	20000 · Accounts Paya...	Claim No.590	330.34			4,675,839.89
12/28/2018	31068	luxaire HVAC Servic...	20000 · Accounts Paya...	Claim No.591	387.00			4,675,452.89
12/28/2018	31069	Dentcare Delivery Sy...	20000 · Accounts Paya...	Claim No.592	1,837.50			4,673,615.39
12/28/2018	31070	New York State Emp...	20000 · Accounts Paya...	Claim No.593	148,109.30			4,525,506.09
12/28/2018	31071	Gabrielli Truck Sales	20000 · Accounts Paya...	Claim No.594	165.04			4,525,341.05

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12/28/2018	31072	Verizon Recycling	20000 · Accounts Paya...	Claim No.595	257.59			4,525,083.46
12/28/2018	31073	Verizon	20000 · Accounts Paya...	Claim No.596	290.56			4,524,792.90
12/28/2018	31074	AT&T Mobility	20000 · Accounts Paya...	Claim No.597	693.72			4,524,099.18
12/28/2018	31075	Poland Spring Water	20000 · Accounts Paya...	Claim No.598	115.54			4,523,983.64
12/28/2018	31076	Chardonas	20000 · Accounts Paya...	Claim No.599	150.00			4,523,833.64
12/28/2018	31077	CSEA-EBF	20000 · Accounts Paya...	Claim No.600	2,497.50			4,521,336.14
12/28/2018			-split-	Deposit		*	1,203.64	4,522,539.78
			PILOT	PILOT 1st & 2...			242.79	
			Recycling Refunds	Bins			9.84	
			EE Medical	Dec Health Ins...			310.39	
			EE Medical	Dec Health Ins...			310.39	
			EE Medical	Dec Health Ins...			310.39	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			10.00	
01/03/2019	31078	Global Montello Gro...	20000 · Accounts Paya...	Claim No. 601	2,043.76			4,520,496.02
01/03/2019	31079	Hess Fleet Card	20000 · Accounts Paya...	Claim No. 602	408.52			4,520,087.50
01/03/2019	31081	Newsday	20000 · Accounts Paya...	Claim No. 603	52.00			4,520,035.50
01/03/2019	31082	Ace Hardware	20000 · Accounts Paya...	Claim No. 604	19.75			4,520,015.75
01/03/2019	31083	Planet Earth Recycling	20000 · Accounts Paya...	Claim No. 605	202.50			4,519,813.25
01/03/2019	31084	Long Island Sanitatio...	20000 · Accounts Paya...	Claim No. 606	784.22			4,519,029.03
01/03/2019	31085	Capital Tire Service	20000 · Accounts Paya...	Claim No. 607	3,129.45			4,515,899.58
01/03/2019	31086	The Brake Service Gr...	20000 · Accounts Paya...	Claim No. 608	3,038.92			4,512,860.66
01/03/2019	31088	Harris Beach PLLC	20000 · Accounts Paya...	Claim No. 609	1,220.00			4,511,640.66

MEETING #3361

Reports:

Chairman's Report: Commissioner Mannone stated the 2019 wage increase is in effect for Local 553 and CSEA. He thanked Supervisor Catapano and Supervisor Catalanotto for their assistance.

Supervisor Catapano:

Supervisor Catapano had a meeting with Supervisor Catalanotto and Commissioner Mannone on January 2, 2019 regarding uniforms. He also met with Shop Steward Artie Schnabel and Assistant Shop Steward Dimitrios Missetzis regarding Local 553's uniforms.

Supervisor Catapano said that Supervisor Liotti made a storage unit for batteries that is in the garage.

Supervisor Catapano stated he put new dry erase boards up and will list truck issues.

Committee Reports:

Budget No new business to report.

Insurance: No new business to report.

Public Relations: No new business to report.

Personnel: The Committee sent a response to CSEA regarding the grievances from Douglas Hernandez and Daniel Faust.

Ethics- No new business to report.

Unfinished Business:

Rear Building Project- Close out documents were received from Landtek. The Board asked District Counsel to review the final documents.

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-Commissioner Mannone received an email from Town of Hempstead and is waiting for a start date.

Fuel Tank Project- Walden was at the District December 27th. Commissioner Horowitz stated the fuel tank may be moved to the pad until the new tank is installed. He also said that the removal of the waste oil tank was delayed due to illness.

Uniform RFP-Commissioner Mannone said he met with Supervisor Catapano regarding design and quantity. Prices should be ready by next month's meeting.

MEETING #3361

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Graff to table the uniforms until the February 7th meeting. Unanimously approved.

RFQ Accountant-Interviews were held December 17, 2018. The Board discussed the need to overlap current and future accounting firms. Commissioner Horowitz said he would like to have further discussion in Executive Session.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to table the RFQ for internal accountant until after Executive Session. and to table the RFQ for forensic accountant and insurance broker. Unanimously approved.

Commercial Businesses- The recording of commercial businesses is continuing until January 5th.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Doherty to table the commercial business discussion until the February 7th meeting. Unanimously approved.

Business Manager Position- Commissioner Mannone said he thinks this should not be addressed until after the hiring of a Treasurer.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to table the Business Manager position. Unanimously approved.

2019 Election-The Board discussed the proposal from Bold Systems. Commissioner Horowitz said he would like to discuss the matter with counsel.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Graff to table the discussion of hiring Bold Systems and to speak with District Counsel. Unanimously approved.

Back Up Cameras-The Board discussed the safety issues regarding use of back-up cameras.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to remove the discussion of back up cameras and resolve that new trucks will not have back up cameras. Unanimously approved.

New Business

Inter-Municipal Agreement- The Board discussed the adjustment needed with District 2 regarding border properties. The Board asked Secretary Urli to contact District #2.

By-Laws -Commissioner Mannone stated that he would like new counsel to research the issues with voter registration. Attorney Ciampoli said the By-Laws could be updated.

MEETING #3361

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to have District Counsel review the By-Laws with respect to the District's election and voter registration. Unanimously approved.

Public Comment Period:

There were no comments.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to enter into Executive Session. Unanimously approved.

EXECUTIVE BOARD went into Executive Session at 7:01 p.m. to discuss matters involving the employment history of particular persons, pending litigation and for the purpose of soliciting and receiving legal advice.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Graff to exit Executive Session at 9:32 p.m. Unanimously approved.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Lanning for Supervisor Lou Catalanotto 30 Compensatory Days, 30 Banked Vacation Days and 30 Sick Days at his 2019 rate of pay. Unanimously approved.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Lanning for the following employees to buy back their overage of 2018 earned time: John Trowbridge 28 Sick Days, Wayne Vulture 6 Banked Vacation Days, Jay Tavalaro 15 Sick Days, John Colalillo 15 Sick Days, Mike Sarro 20 Sick Days. Unanimously approved.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Horowitz to hire Kyle Knoernschild as a full time Sanitation Worker subject to Civil Service approval. Unanimously approved.

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to authorize Chairman Mannone to negotiate with CSEA an offer of administrative leave to Daniel Faust. Unanimously approved.

MOTION On Motion by Commissioner Horowitz and seconded by Commissioner Graff to purchase 1,000 postcards with the typo corrected from Minute Man Printers. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Graff to authorize the C4 application for a new title-Confidential Assistant to the Board. Commissioners Mannone, Horowitz and Graff approved. Commissioners Lanning and Doherty abstained. Motion passes.

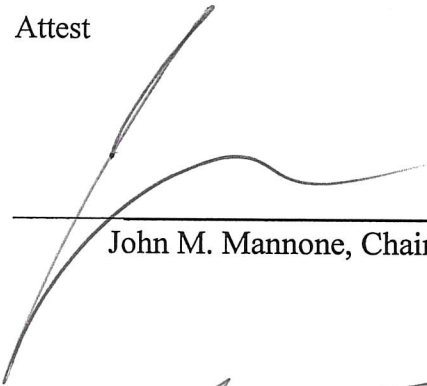
MEETING #3361

MOTION On Motion by Commissioner Graff and seconded by Commissioner Horowitz to retain Nawrocki, Smith as internal accountant/auditor for the District effective upon execution of a retainer agreement. Unanimously approved.

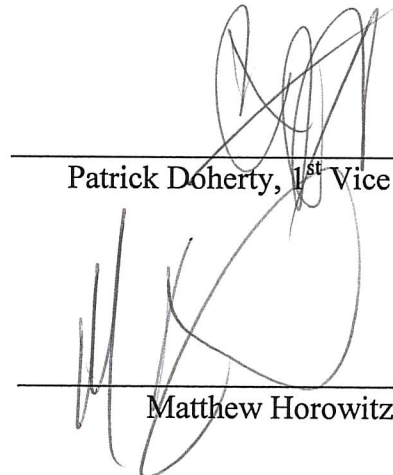
The next General Board of Commissioners Meeting will be held on Thursday, February 7, 2019 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 9:43 p.m.


Attest



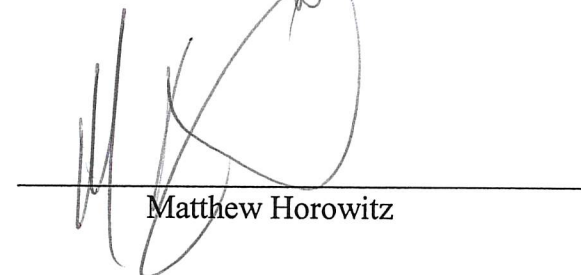
John M. Mannone, Chairman



Patrick Doherty, 1st Vice Chairman



Thomas M. Lanning



Matthew Horowitz



Austin R. Graff

