

APRIL 6, 2017

MEETING #3309

TIME Commissioner Lanning convened the meeting at 6:30 p.m.

ROLL Commissioners Lanning, Mannone, Doherty and Kramer, General Supervisor
CALL Faust, Treasurer Douglas Hernandez, Attorney Jared Kasschau and Secretary Urli

VISITORS See Attached

BID Regular order of business was suspended for Bid Opening for engineering
OPENING services for 4,000 gallon above-ground fuel tank.

Two bids were submitted:
H2M-\$24,100
Walden Associates-\$46,200

Bids will be reviewed by District Counsel and the Board of Commissioners.

CORRES
PONDENCE

The District received an Affidavit of Publication from Newsday on March 7, 2017 regarding a Special Meeting scheduled for February 23, 2017 at 6:30 pm.

The District received an Affidavit of Publication from Newsday on March 7, 2017 regarding a Bid Opening for engineering services regarding a 4,000 gallon above ground fuel tank.

On March 16, 2017 the District received a FOIL request dated March 15, 2017 from Tony Iovino.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner
PREVIOUS Mannone to waive the reading of and to accept the Minutes of General
MINUTES Meeting #3308. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner
DISTRICT Kramer to approve payment of operating expenses, including payroll, from
EXPENSES March 3, 2017 through April 6, 2017. Unanimously approved.

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Mannone
DISTRICT to approve payment to each claimant in the abstract of claims provided by the
CLAIMS District Treasurer and audited by the Board for the period from March 3, 2017
through April 6, 2017. Unanimously approved.

MEETING #3309

REPORT
OF THE
TREASURER

Prepared by Treasurer Douglas Hernandez and subject to audit.

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

FHL Bank Pittsburg	\$ 7,000,000.00	LOC038294
FHL Bank Pittsburg	<u>\$ 3,000,000.00</u>	LOC039410
TOTAL	\$10,000,000.00	

CHASE BANK

Ck. Acct. Bal.03/02/17	\$ 125,805.85	
Interest-02/28/17	5.72	
Deposit-03/10/17 Payroll Transfer	150,000.00	
Deposit-03/24/17 Payroll Transfer	150,000.00	
Interest-03/31/17	4.66	
Deposit-04/04/17 Payroll Transfer	<u>150,000.00</u>	
	\$575,816.23	
Bank Charge-02/28/17	54.85	
Disbursed thru 04/06/17	<u>405,870.80</u>	
Total Ck. Acct. Bal 04/06/17		\$ 169,890.58

TD BANK

Ck. Acct. Bal. 03/02/17	\$ 8,550,047.74	
Interest-02/15/17	849.83	
Interest-03/15/17	1,204.01	
Deposit-04/04/17		
Recycling Bins	626.97	
Recycling-Metal	280.00	
Dental	906.85	
Medical	3,628.03	
Refund-Staples	112.76	
Refund-Lowes	.02	
Workers' Comp Reimbursement	235.08	
Workers' Comp Audit Adj	5,054.00	
PILOT	<u>5,744.44</u>	
	\$ 8,568,689.73	
Disbursed thru 04/06/17	<u>800,313.54</u>	
Total Ck. Acct. Bal 04/06/17		\$ 7,768,376.19

TOTAL COMBINED BALANCES AS OF MARCH 2, 2017

\$ 8,344,137.57

APRIL 6, 2017
Sanitary District No.7 T.O.H

Register: 10200 · Chase

From 03/03/2017 through 04/06/2017

MEETING #3309

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
03/03/2017	ADP	ADP Services	65080 · Bank Charges		391.32	X		125,365.40
03/07/2017	Wire	NYS Employees Reti...	24100 · EE Retirement		4,649.19	X		120,716.21
03/07/2017	2234	New York State Defe...	24175 · EE Deferred C...	Dept.No.212158	1,820.00	X		118,896.21
03/07/2017	2235	New York State Defe...	24175 · EE Deferred C...	Dept.No.212158	1,820.00			117,076.21
03/07/2017	2236	CSEA	24300 · Union Dues	Dues 2017	1,051.03			116,025.18
03/07/2017	2237	teamsters local 553	24300 · Union Dues	Dues 2017	1,890.00			114,135.18
03/07/2017	PRPMT0...		27100 · Payroll Checks...		51,643.14	X		62,492.04
03/07/2017	PRPMT0...		27300 · Payroll Federal...		26,850.76	X		35,641.28
03/10/2017			9699 · tranfers	Deposit		X	150,000.00	185,641.28
03/10/2017	ADP	ADP Services	65080 · Bank Charges		394.72	X		185,246.56
03/14/2017	PRPMT0...		27300 · Payroll Federal...		25,078.17	X		160,168.39
03/14/2017	PRPMT0...		27150 · Direct Deposit ...		51,898.75	X		108,269.64
03/17/2017	ADP	ADP Services	65080 · Bank Charges		521.66	X		107,747.98
03/21/2017	PRPMT0...		27100 · Payroll Checks...		51,692.40	X		56,055.58
03/21/2017	PRPMT0...		27300 · Payroll Federal...		25,099.24	X		30,956.34
03/23/2017	2238	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,820.00			29,136.34
03/24/2017			9699 · tranfers	Deposit		X	150,000.00	179,136.34
03/24/2017	ADP	ADP Services	65080 · Bank Charges		391.32	X		178,745.02
03/28/2017	PRPMT0...		27150 · Direct Deposit ...		52,046.51	X		126,698.51
03/28/2017	PRPMT0...		27300 · Payroll Federal...		25,315.16	X		101,383.35

APRIL 6, 2017

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Sanitary District No.7 T.O.H

4/18/2017 11:08 AM

Register: 10200 · Chase

From 03/03/2017 through 04/06/2017

MEETING #3309

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
03/30/2017	2239	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,820.00			99,563.35
03/31/2017			45000 · Investments:45...	Interest		X	4.66	99,568.01
03/31/2017			65080 · Bank Charges	Service Charge	51.50	X		99,516.51
03/31/2017	ADP	ADP Services	65080 · Bank Charges		391.72			99,124.79
04/04/2017			9699 · tranfers	Deposit			150,000.00	249,124.79
04/04/2017	2240	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,948.06			247,176.73
04/04/2017	2241	CSEA	24300 · Union Dues		1,051.03			246,125.70
04/04/2017	2242	teamsters local 553	24300 · Union Dues	Dues 2017	1,855.00			244,270.70
04/04/2017	2243	New York State Defe...	24175 · EE Deferred C...	Dept.#212158	1,820.00			242,450.70
04/04/2017	2244	Teamsters National 4...	24400 · Teamsters 401K	T.Freudenberg ...	149.48			242,301.22
04/04/2017	PRPMT0...		27300 · Payroll Federal...		24,832.59			217,468.63
04/04/2017	PRPMT0...		27100 · Payroll Checks...		47,578.05			169,890.58

APRIL 6, 2017
Sanitary District No.7 T.O.H

Register: 10150 · TD Bank

From 03/03/2017 through 04/06/2017

MEETING #3309

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
03/07/2017	29146	US Postal Service	20000 · Accounts Paya...	Claim No.113	94.00			8,550,803.57
03/15/2017			45000 · Investments:45...	Interest		X	1,204.01	8,552,007.58
03/24/2017	29679	Sanitary District No.7	20000 · Accounts Paya...		150,000.00	X		8,402,007.58
03/30/2017	29147	AT&T	20000 · Accounts Paya...	Claim No.114	18.19			8,401,989.39
03/30/2017	29148	L.I. American Water	20000 · Accounts Paya...	Claim No.115	5.78			8,401,983.61
03/30/2017	29149	National Grid	20000 · Accounts Paya...	Claim No.116	237.91			8,401,745.70
03/30/2017	29150	National Metal Indus...	20000 · Accounts Paya...	Claim No.117	449.94			8,401,295.76
03/30/2017	29151	New York State Emp...	20000 · Accounts Paya...	Claim No.118	138,086.46			8,263,209.30
03/30/2017	29152	Peterbilt of New Yor...	20000 · Accounts Paya...	Claim No.119	257.20			8,262,952.10
03/30/2017	29153	PSEG Electric	20000 · Accounts Paya...	Claim No.120	771.85			8,262,180.25
03/30/2017	29154	PSEG Recycling	20000 · Accounts Paya...	Claim No.121	232.17			8,261,948.08
03/30/2017	29155	american Bankers Ins...	20000 · Accounts Paya...	Claim No.122	3,545.00			8,258,403.08
03/30/2017	29156	Callahead	20000 · Accounts Paya...	Claim No.123	62.00			8,258,341.08
03/30/2017	29157	Drum Industrial Sale...	20000 · Accounts Paya...	Claim No.124	64.75			8,258,276.33
03/30/2017	29158	Fastenal Company	20000 · Accounts Paya...	Claim No.125	805.40			8,257,470.93
03/30/2017	29159	Greatland	20000 · Accounts Paya...	Claim No.126	335.79			8,257,135.14
03/30/2017	29160	H.O. Penn	20000 · Accounts Paya...	Claim No.127	106.36			8,257,028.78
03/30/2017	29161	Hess Fleet Card	20000 · Accounts Paya...	Claim No.128	461.23			8,256,567.55
03/30/2017	29162	Home Depot	20000 · Accounts Paya...	Claim No.129	510.24			8,256,057.31
03/30/2017	29163	luxaire HVAC Servic...	20000 · Accounts Paya...	Claim No.130	665.68			8,255,391.63

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03/30/2017	29164	Syosset Truck Sales, ...	20000 · Accounts Paya...	Claim No.131	106.74			8,255,284.89
03/30/2017	29165	Accurate Fire Equip...	20000 · Accounts Paya...	Claim No.132	521.39			8,254,763.50
03/30/2017	29166	Barnwell House of Ti...	20000 · Accounts Paya...	Claim No.133	180.00			8,254,583.50
03/30/2017	29167	Cablevision	20000 · Accounts Paya...	Claim No.134	132.96			8,254,450.54
03/30/2017	29168	Harris Beach PLLC	20000 · Accounts Paya...	Claim No.135	7,977.80			8,246,472.74
03/30/2017	29169	Ace Hardware	20000 · Accounts Paya...	Claim No.136	443.90			8,246,028.84
03/30/2017	29170	The Parts Authority	20000 · Accounts Paya...	Claim No.137	170.22			8,245,858.62
03/30/2017	29171	The Brake Service Gr...	20000 · Accounts Paya...	Claim No.138	4,420.14			8,241,438.48
03/30/2017	29172	Verizon	20000 · Accounts Paya...	Claim No.139	267.48			8,241,171.00
03/30/2017	29173	Verizon Recycling	20000 · Accounts Paya...	Claim No.140	122.79			8,241,048.21
03/30/2017	29174	Verizon Wireless	20000 · Accounts Paya...	Claim No.141	635.07			8,240,413.14
03/30/2017	29175	Capital Tire Service	20000 · Accounts Paya...	Claim No.142	4,569.20			8,235,843.94
03/30/2017	29176	Commercial Driver T...	20000 · Accounts Paya...	Claim No.143	495.00			8,235,348.94
03/30/2017	29177	Comply	20000 · Accounts Paya...	Claim No.144	289.75			8,235,059.19
03/30/2017	29178	Comply	20000 · Accounts Paya...	Claim No.145	484.50			8,234,574.69
03/30/2017	29680	Comply	20000 · Accounts Paya...	Claim No.146	980.00			8,233,594.69
03/30/2017	29681	Comply	20000 · Accounts Paya...	Claim No.147	554.00			8,233,040.69
03/30/2017	29682	4imprint	20000 · Accounts Paya...	Claim No.148	690.09			8,232,350.60
03/30/2017	29683	Capital Tire Service	20000 · Accounts Paya...	Claim No.149	1,194.80			8,231,155.80
03/30/2017	29684	CSEA-EBF	20000 · Accounts Paya...	Claim No.150	3,497.85			8,227,657.95

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			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.00	
			Recycling Refunds	Bins			10.00	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
04/04/2017			-split-	Deposit			9,694.26	8,085,520.35
			EE DENTAL				129.55	
			EE DENTAL				129.55	
			EE DENTAL				129.55	
			EE DENTAL				129.55	
			EE Medical				2,160.64	
			EE Medical				166.42	
			EE Medical				166.42	
			EE Medical				680.73	
			EE Medical				166.42	
			EE DENTAL				129.55	
			EE DENTAL				129.55	
			EE DENTAL				129.55	
			Refunds	Staples Credit			112.76	
			Refunds	Lowes credit			0.02	
			Refunds	Comp.Audit Re...			5,054.00	
			Recycling Refunds	Metal			280.00	
04/04/2017			-split-	Deposit			6,375.16	8,091,895.51
			Recycling Refunds	Bins			9.84	

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			Recycling Refunds	Bins			9.84	
			EE Medical				287.40	
			PILOT				5,744.44	
			Refunds	Comp. Reim.T...			235.08	
			Recycling Refunds	Bins			9.84	
04/04/2017	29688	UniFirst Corporation	20000 · Accounts Paya...	Claim No.153	2,972.94			8,088,922.57
04/04/2017	29689	Pioneer Landscaping ...	20000 · Accounts Paya...	Claim No.154	78,757.44			8,010,165.13
04/04/2017	29690	Global Montello Gro...	20000 · Accounts Paya...	Claim No.155	6,677.84			8,003,487.29
04/05/2017	29691	Chardonas	20000 · Accounts Paya...	Claim No.156	125.00			8,003,362.29
04/05/2017	29692	Fastenal Company	20000 · Accounts Paya...	Claim No.157	337.24			8,003,025.05
04/05/2017	29693	Grade A Petroleum C...	20000 · Accounts Paya...	Claim No.158	119.66			8,002,905.39
04/05/2017	29694	Hempstead Tire Serv...	20000 · Accounts Paya...	Claim No.159	339.95			8,002,565.44
04/05/2017	29695	Hess Fleet Card	20000 · Accounts Paya...	Claim No.160	375.48			8,002,189.96
04/05/2017	29696	LandTek	20000 · Accounts Paya...	Claim No.161	20.00			8,002,169.96
04/05/2017	29697	Minuteman Press	20000 · Accounts Paya...	Claim No.162	190.00			8,001,979.96
04/05/2017	29698	National Grid	20000 · Accounts Paya...	Claim No.163	235.22			8,001,744.74
04/05/2017	29699	PERMA	20000 · Accounts Paya...	Claim No.164	59,824.00			7,941,920.74
04/05/2017	29700	Peterbilt of New Yor...	20000 · Accounts Paya...	Claim No.165	14.21			7,941,906.53

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04/05/2017	29701	RynKar,Vail & Barre...	20000 · Accounts Paya...	Claim No.166	5,700.00			7,936,206.53
04/05/2017	29702	Sanitary District No.7	20000 · Accounts Paya...		150,000.00			7,786,206.53
04/05/2017	29703	Staples	20000 · Accounts Paya...	Claim No.167	107.64			7,786,098.89
04/05/2017	29704	Syosset Truck Sales, ...	20000 · Accounts Paya...	Claim No.168	778.00			7,785,320.89
04/05/2017	29705	The Brake Service Gr...	20000 · Accounts Paya...	Claim No.169	1,248.12			7,784,072.77
04/05/2017	29706	Vassilaros & Son Inc.	20000 · Accounts Paya...	Claim No.170	162.00			7,783,910.77
04/06/2017	29707	H2M Architect & En...	20000 · Accounts Paya...	Claim No.171	11,925.46			7,771,985.31
04/06/2017	29708	H2M Architect & En...	20000 · Accounts Paya...	Claim No.172	3,609.12			7,768,376.19

MEETING #3309

Reports:

General Supervisor Faust reported:

Cullen & Danowski were at the District March 6th-9th for the independent audit.

Bill Brennan of H2M and Kevin Cox of Pioneer were at the District on March 6th to review the outstanding issues with the rear lot.

A walk through was conducted for the engineers for the fuel tank bid on Friday March 17th.

H2M and Landtek were at the District March 23rd for a kick off meeting for the rear building project. Construction is set to begin Monday April 17th.

General Supervisor Faust had a Supervisors meeting on March 23rd.

There was a GOSR grant kick off meeting on Wednesday March 29th

General Supervisor Faust had a monthly meeting with Dan Gatto, President of Local 553, Shop Steward Artie Schnabel, Assistant Shop Steward Dimitrios Missetzis and the Supervisors on Thursday March 30th.

NYSDHSES was at the District on March 31st for a walk through related to a Sandy Claim the state is closing out.

The new paper truck was delivered on April 4th.

Committee Reports:

Budget: No new business to report

Insurance: No new business to report

Personnel: No new business to report

Public Relations: No new business to report

Ethics: No new business to report

Unfinished Business:

Pavement Project- H2M Project Manager Bill Brenan stated Pioneer would be at the District the week of April 10th to complete the unfinished work. He also stated that the DEC report was submitted and approved. Mr. Brenan said the DEC has closed the case.

Rear Building Project-Project Manager Bill Brenan of H2M stated that Landtek is ready to begin construction on April 17th and that the contracts are ready for signature.

Roof Repair Project-Tabled

Fuel Tank Project-Tonight's bid opening will be reviewed.

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-Attorney Kasschau stated that the kick off meeting on March 29th went well. He stated it was a preliminary planning and design meeting to review the needs of the District. Items include a generator, elevating the electrical panel, waterproofing doors and windows, valve for stoppage of waste return and if finances allow, repairing or replacing the garage roof.

Actuarial Services- Attorney Kasschau reviewed the changes that the Budget Committee made to the RFP for actuarial services and submitted the RFP to the Board for review.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to approve the RFP for actuarial services, as drafted. Unanimously approved.

New Business:

Code of Ethics-Attorney Kasschau sent the Board a guideline for an updated Code of Ethics. The Board stated it needed more time to make adjustments.

Public Comment Period:

Eugene Doyle stated he would like the District to consider expanding its recycling program, making it similar to the Town of Hempstead. General Supervisor Faust said he will research the matter.

Stephen Edmondson inquired about mattresses. He was told that mattresses go to the Town of Hempstead facility in Merrick and the town recycles them.

Commissioner Kramer made a statement. She said that she does not want private carting in Oceanside. Commissioner Kramer said that she did provide the District with her employment and that District counsel said there is no conflict of interest. Commissioner Kramer went on to say that she and all the commissioners have a responsibility to the employees as well as to the taxpayers. She said the past is the past and she would like a contract that both sides can agree on. Commissioner Kramer said that she is looking to the future.

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Doherty to enter into Executive Session to discuss matters involving the employment history of particular persons, pending litigation; and for the purpose of soliciting and receiving legal advice. Unanimously approved.

EXECUTIVE SESSION Board went into Executive Session at 7:02 p.m. to discuss matters involving the employment history of particular persons, pending litigation; and for the purpose of soliciting and receiving legal advice.
Commissioner Mannone left Executive Session at 8:00 p.m.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Kramer to exit Executive Session at 8:17 p.m. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to re-enter into Executive Session to discuss matters involving the employment history of particular persons, pending litigation; and for the purpose of soliciting and receiving legal advice. Unanimously approved.

EXECUTIVE SESSION Board went into Executive Session at 8:20 p.m. to discuss matters involving the employment history of particular persons, pending litigation; and for the purpose of soliciting and receiving legal advice.

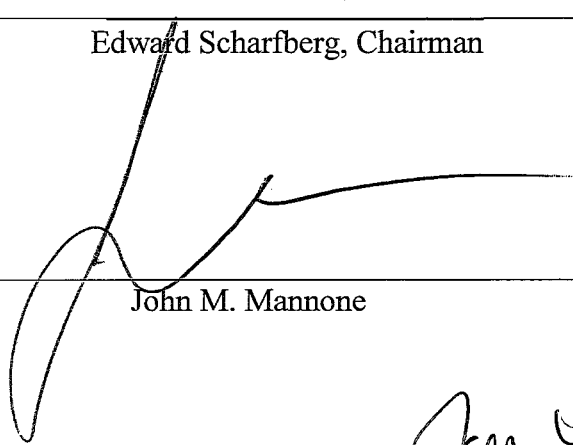
MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to exit Executive Session at 8:32 p.m. Unanimously approved.

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Doherty to approve a buyback for employees Douglas Hernandez 17 Vacation Days and 7 Comp Days, Edwin Norris 10.563 Comp Days and 62.8437 Sick Days and Frank Catapano 5 Sick Days and 4 Comp Days. Unanimously approved.


The next Board of Commissioners Meeting will be on Thursday, May 4, 2017 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 8:36 p.m.

Attest



Edward Scharfberg, Chairman




Thomas M. Lanning, 1st Vice Chairman



John M. Mannone



Patrick Doherty



Jean Kramer

