

MAY 4, 2017

MEETING #3310

TIME Commissioner Scharfberg convened the meeting at 6:30 p.m.

ROLL CALL Commissioners Scharfberg, Lanning, Mannone, Doherty and Kramer, General Supervisor Faust, Treasurer Douglas Hernandez, Attorney Jared Kasschau and Supervisor Wayne Vulture

VISITORS See Attached

CORRESPONDENCE

On May 1, 2017 the District received an Affidavit of Publication from Newsday regarding an RFP for actuarial services scheduled for May 25, 2017.

On May 1, 2017 the District received a Claim Acknowledgement from Allied World Assurance Company regarding the 3 vehicles damaged in the fire.

On May 1, 2017 the District received a Claim Acknowledgement from Allied World Assurance Company regarding the property damaged in the fire.

MOTION PREVIOUS MINUTES On Motion by Commissioner Doherty and seconded by Commissioner Lanning to waive the reading of and to accept the Minutes of Meeting #3309. Commissioner Scharfberg abstained. Commissioners Lanning, Mannone, Doherty and Kramer approved. Motion passes.

MOTION DISTRICT EXPENSES On Motion by Commissioner Kramer and seconded by Commissioner Lanning to approve payment of operating expenses, including payroll, from April 7, 2017 through May 4, 2017. Unanimously approved.

MOTION DISTRICT CLAIMS On Motion by Commissioner Mannone and seconded by Commissioner Doherty to approve payment to each claimant in the abstract of claims provided by the District Treasurer and audited by the Board for the period from April 7, 2017 through May 4, 2017. Unanimously approved.

MEETING #3310

REPORT  
OF THE  
TREASURER

Prepared by Treasurer Douglas Hernandez and subject to audit.

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

|                    |                        |           |
|--------------------|------------------------|-----------|
| FHL Bank Pittsburg | \$ <u>8,750,000.00</u> | LOC040234 |
| TOTAL              | \$ 8,750,000.00        |           |

CHASE BANK

|                                   |                   |               |
|-----------------------------------|-------------------|---------------|
| Ck. Acct. Bal 04/06/17            | \$ 169,890.58     |               |
| Deposit-04/11/17 Payroll Transfer | 150,000.00        |               |
| Deposit-04/19/17 Payroll Transfer | 200,000.00        |               |
| Interest-04/30/17                 | 8.45              |               |
| Deposit-05/04/17 ADP Reversal     | <u>173.43</u>     |               |
|                                   | \$520,072.46      |               |
| Disbursed thru 05/04/17           | <u>367,728.41</u> |               |
| Total Ck. Acct. Bal 05/04/17      |                   | \$ 152,344.05 |

TD BANK

|                              |                   |                |
|------------------------------|-------------------|----------------|
| Ck. Acct. Bal 04/06/17       | \$ 7,768,376.19   |                |
| Deposit-04/11/17             |                   |                |
| Recycling Bins               | 118.08            |                |
| RFP Plans Deposit            | 20.00             |                |
| Dental                       | 388.65            |                |
| Medical                      | 287.40            |                |
| Deposit-04/13/17             |                   |                |
| Dental                       | 259.10            |                |
| Recycling Bins               | 9.84              |                |
| Interest-04/15/17            | <u>2,128.40</u>   |                |
|                              | \$ 7,771,587.66   |                |
| Disbursed thru 05/04/17      | <u>507,001.31</u> |                |
| Total Ck. Acct. Bal 05/04/17 |                   | \$7,264,586.35 |

TOTAL COMBINED BALANCES AS OF MAY 4, 2017 \$7,416,930.40

MAY 4, 2017  
Sanitary District No.7 T.O.H

Register: 10200 · Chase

From 04/07/2017 through 05/04/2017

MEETING #3310

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u>           | <u>Account</u>            | <u>Memo</u>      | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|------------------------|---------------------------|------------------|----------------|----------|----------------|----------------|
| 04/07/2017  | ADP           | ADP Services           | 65080 · Bank Charges      |                  | 387.78         | X        |                | 169,502.80     |
| 04/07/2017  | Wire          | NYS Employees Reti...  | 24100 · EE Retirement     |                  | 4,106.13       | X        |                | 165,396.67     |
| 04/11/2017  |               |                        | 9699 · tranfers           | Deposit          |                |          | X 150,000.00   | 315,396.67     |
| 04/11/2017  | 2245          | New York State Defe... | 24175 · EE Deferred C...  | Dept.212158      | 26,948.06      |          |                | 288,448.61     |
| 04/11/2017  | PRPMT0...     |                        | 27100 · Payroll Checks... |                  | 63,577.44      | X        |                | 224,871.17     |
| 04/11/2017  | PRPMT0...     |                        | 27300 · Payroll Federa... |                  | 33,932.67      | X        |                | 190,938.50     |
| 04/14/2017  | ADP           | ADP Services           | 65080 · Bank Charges      |                  | 404.77         | X        |                | 190,533.73     |
| 04/18/2017  | 2246          | New York State Defe... | 24175 · EE Deferred C...  | Dept.#212158     | 1,948.06       |          |                | 188,585.67     |
| 04/18/2017  | PRPMT0...     |                        | 27100 · Payroll Checks... |                  | 51,209.40      | X        |                | 137,376.27     |
| 04/18/2017  | PRPMT0...     |                        | 27300 · Payroll Federa... |                  | 25,074.47      | X        |                | 112,301.80     |
| 04/19/2017  |               |                        | 9699 · tranfers           | Deposit          |                |          | X 200,000.00   | 312,301.80     |
| 04/21/2017  | ADP           | ADP Services           | 65080 · Bank Charges      |                  | 387.78         | X        |                | 311,914.02     |
| 04/25/2017  | PRPMT0...     |                        | 27100 · Payroll Checks... |                  | 52,012.07      | X        |                | 259,901.95     |
| 04/25/2017  | PRPMT0...     |                        | 27300 · Payroll Federa... |                  | 25,390.52      | X        |                | 234,511.43     |
| 04/28/2017  | ADP           | ADP Services           | 65080 · Bank Charges      |                  | 522.48         |          |                | 233,988.95     |
| 04/28/2017  | 2247          | Michael Mastropietro   | 66000 · Personal Servi... | Replacement C... | 173.43         |          |                | 233,815.52     |
| 04/28/2017  | 2253          | Corso,John             | 66000 · Personal Servi... | 1 Week Vacati... | 714.11         |          |                | 233,101.41     |
| 04/30/2017  |               |                        | 45000 · Investments:45... | Interest         |                | X        | 8.45           | 233,109.86     |
| 04/30/2017  |               |                        | 65080 · Bank Charges      | Service Charge   | 54.81          | X        |                | 233,055.05     |
| 05/02/2017  | PRPMT0...     |                        | 27100 · Payroll Checks... |                  | 48,576.32      |          |                | 184,478.73     |

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Sanitary District No.7 T.O.H

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Register: 10200 · Chase

From 04/07/2017 through 05/04/2017

MEETING #3310

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u>            | <u>Account</u>            | <u>Memo</u>       | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|-------------------------|---------------------------|-------------------|----------------|----------|----------------|----------------|
| 05/02/2017  | PRPMT0...     |                         | 27300 · Payroll Federa... |                   | 25,286.24      |          |                | 159,192.49     |
| 05/04/2017  | ADP           | ADP Services            | 66000 · Personal Servi... | Deposit           |                |          | 173.43         | 159,365.92     |
| 05/04/2017  | 2248          | New York State Defe...  | 24175 · EE Deferred C...  | Ddept.#212158     | 1,948.06       |          |                | 157,417.86     |
| 05/04/2017  | 2249          | New York State Defe...  | 24175 · EE Deferred C...  | Dept.212158       | 1,948.06       |          |                | 155,469.80     |
| 05/04/2017  | 2250          | CSEA                    | 24300 · Union Dues        | Dues 2017         | 1,051.03       |          |                | 154,418.77     |
| 05/04/2017  | 2251          | teamsters local 553     | 24300 · Union Dues        | Dues 2017         | 1,925.00       |          |                | 152,493.77     |
| 05/04/2017  | 2252          | Teamsters National 4... | 24400 · Teamsters 401K    | T.freudenberg ... | 149.72         |          |                | 152,344.05     |

MAY 4, 2017  
Sanitary District No.7 T.O.H

Register: 10150 · TD Bank

From 04/07/2017 through 05/04/2017

MEETING #3310

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u>            | <u>Account</u>            | <u>Memo</u>       | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|-------------------------|---------------------------|-------------------|----------------|----------|----------------|----------------|
| 04/11/2017  |               |                         | -split-                   | Deposit           |                | X        | 814.13         | 7,769,190.32   |
|             |               |                         | Buiding & Land Repair...  | Refund cash de... |                |          | 20.00          |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | EE Medical                |                   |                |          | 287.40         |                |
|             |               |                         | EE DENTAL                 |                   |                |          | 129.55         |                |
|             |               |                         | EE DENTAL                 |                   |                |          | 129.55         |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | EE DENTAL                 |                   |                |          | 129.55         |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
| 04/13/2017  |               |                         | -split-                   | Deposit           |                | X        | 268.94         | 7,769,459.26   |
|             |               |                         | EE DENTAL                 |                   |                |          | 129.55         |                |
|             |               |                         | EE DENTAL                 |                   |                |          | 129.55         |                |
|             |               |                         | Recycling Refunds         | Bins              |                |          | 9.84           |                |
| 04/15/2017  |               |                         | 45000 · Investments:45... | Interest          |                | X        | 2,128.40       | 7,771,587.66   |
| 04/19/2017  | 29709         | Ace Hardware            | 20000 · Accounts Paya...  | Claim No.173      | 240.68         | X        |                | 7,771,346.98   |
| 04/19/2017  | 29710         | Staples                 | 20000 · Accounts Paya...  | Claim No.174      | 66.86          |          |                | 7,771,280.12   |
| 04/19/2017  | 29711         | Airweld Inc.            | 20000 · Accounts Paya...  | Claim No.175      | 435.00         | X        |                | 7,770,845.12   |
| 04/19/2017  | 29712         | Andersen's Spring & ... | 20000 · Accounts Paya...  | Claim No.176      | 110.00         |          |                | 7,770,735.12   |
| 04/19/2017  | 29713         | Cablevision             | 20000 · Accounts Paya...  | Claim No.177      | 134.68         | X        |                | 7,770,600.44   |
| 04/19/2017  | 29714         | Callahead               | 20000 · Accounts Paya...  | Claim No.178      | 62.00          | X        |                | 7,770,538.44   |
| 04/19/2017  | 29715         | Herald Community N...   | 20000 · Accounts Paya...  | Claim No.179      | 696.00         | X        |                | 7,769,842.44   |

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From 04/07/2017 through 05/04/2017

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| <u>Date</u> | <u>Number</u> | <u>Payee</u>             | <u>Account</u>           | <u>Memo</u>    | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|--------------------------|--------------------------|----------------|----------------|----------|----------------|----------------|
| 04/19/2017  | 29716         | Home Depot               | 20000 · Accounts Paya... | Claim No.180   | 385.51         |          |                | 7,769,456.93   |
| 04/19/2017  | 29717         | L.I. American Water      | 20000 · Accounts Paya... | Claim No.181   | 40.37          | X        |                | 7,769,416.56   |
| 04/19/2017  | 29718         | Long Island Sanitatio... | 20000 · Accounts Paya... | Claim No.182   | 957.74         | X        |                | 7,768,458.82   |
| 04/19/2017  | 29719         | New York State Emp...    | 20000 · Accounts Paya... | Claim No.183   | 141,212.20     | X        |                | 7,627,246.62   |
| 04/19/2017  | 29720         | Newsday                  | 20000 · Accounts Paya... | Claim No.184   | 244.00         | X        |                | 7,627,002.62   |
| 04/19/2017  | 29721         | Planet Earth             | 20000 · Accounts Paya... | Claim No.185   | 149.70         | X        |                | 7,626,852.92   |
| 04/19/2017  | 29722         | PSEG Electric            | 20000 · Accounts Paya... | Claim No.186   | 1,085.35       | X        |                | 7,625,767.57   |
| 04/19/2017  | 29723         | PSEG Recycling           | 20000 · Accounts Paya... | Claim No.187   | 322.44         | X        |                | 7,625,445.13   |
| 04/19/2017  | 29724         | Sanitary District No.7   | 20000 · Accounts Paya... | Claim No.188   | 200,000.00     | X        |                | 7,425,445.13   |
| 04/19/2017  | 29725         | Sanitary Equipment ...   | 20000 · Accounts Paya... | Claim No.188.1 | 3,022.81       | X        |                | 7,422,422.32   |
| 04/19/2017  | 29726         | Staples                  | 20000 · Accounts Paya... | Claim No.189   | 141.86         |          |                | 7,422,280.46   |
| 04/19/2017  | 29727         | The Brake Service Gr...  | 20000 · Accounts Paya... | Claim No.190   | 137.12         | X        |                | 7,422,143.34   |
| 04/19/2017  | 29728         | Verizon                  | 20000 · Accounts Paya... | Claim No.191   | 270.51         | X        |                | 7,421,872.83   |
| 04/19/2017  | 29729         | Verizon Wireless         | 20000 · Accounts Paya... | Claim No.192   | 656.84         | X        |                | 7,421,215.99   |
| 04/19/2017  | 29730         | Staples                  | 20000 · Accounts Paya... | Claim No.193   | 38.70          |          |                | 7,421,177.29   |
| 04/19/2017  | 29731         | H2M Architect & En...    | 20000 · Accounts Paya... | Claim No.194   | 1,666.50       | X        |                | 7,419,510.79   |
| 04/19/2017  | 29732         | Staples                  | 20000 · Accounts Paya... | Claim No.195   | 414.66         |          |                | 7,419,096.13   |
| 04/19/2017  | 29733         | USimprints.com           | 20000 · Accounts Paya... | Claim No.196   | 1,774.97       |          |                | 7,417,321.16   |
| 04/19/2017  | 29734         | Fastenal Company         | 20000 · Accounts Paya... | Claim No.197   | 46.08          | X        |                | 7,417,275.08   |
| 04/19/2017  | 29735         | Grade A Petroleum C...   | 20000 · Accounts Paya... | Claim No.198   | 1,395.00       | X        |                | 7,415,880.08   |

MAY 4, 2017  
Sanitary District No.7 T.O.H

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From 04/07/2017 through 05/04/2017

MEETING #3310

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| <u>Date</u> | <u>Number</u> | <u>Payee</u>           | <u>Account</u>           | <u>Memo</u>  | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|------------------------|--------------------------|--------------|----------------|----------|----------------|----------------|
| 04/19/2017  | 29736         | Minuteman Press        | 20000 · Accounts Paya... | Claim No.199 | 425.00         | X        |                | 7,415,455.08   |
| 04/19/2017  | 29737         | USimprints.com         | 20000 · Accounts Paya... | Claim No.200 | 631.05         |          |                | 7,414,824.03   |
| 04/19/2017  | 29738         | PettyCash              | 20000 · Accounts Paya... | Claim No.201 | 139.68         | X        |                | 7,414,684.35   |
| 04/19/2017  | 29739         | US Postal Service      | 20000 · Accounts Paya... | Claim No.202 | 98.00          | X        |                | 7,414,586.35   |
| 05/04/2017  | 29740         | Sanitary District No.7 | 20000 · Accounts Paya... |              | 150,000.00     |          |                | 7,264,586.35   |

MEETING #3310

Commissioner Scharfberg made a statement regarding recent social media posts and mailings. He stated he was discouraged and thought this type of issue was over with the past administration. Commissioner Scharfberg said he does work for a company that does work for the District, but he has recused himself at least eight times. He also stated that if anyone knows of any problems to please notify the authorities.

Reports:

General Supervisor Faust:

Landtek began work on Monday, April 17<sup>th</sup>.

Pioneer was at the District April 25<sup>th</sup> through the 28<sup>th</sup> and again May 1<sup>st</sup> through May 4<sup>th</sup>.

General Supervisor Faust had a Supervisors meeting on Tuesday April 25<sup>th</sup>.

The Governor's Office of Storm Recovery and H2M were at the District for a walk through on Tuesday, April 18<sup>th</sup> regarding the grant work.

General Supervisor Faust attended the APWA meeting with Jim Mitchell on April 19<sup>th</sup>.

The District participated in Earth Day at the Kindergarten Center on Friday, April 21<sup>st</sup>.

On Saturday, April 22<sup>nd</sup> the District held an E-Cycling program at the Oceanside Library.

General Supervisor Faust had a monthly meeting with Dan Gatto, President of Local 553, Shop Steward Artie Schnabel, Assistant Shop Steward Dimitrios Misetzis and the Supervisors on Wednesday, April 26<sup>th</sup>.

John Iovino of Bender Insurance was at the District on Thursday, April 27<sup>th</sup> and met with the Insurance Committee.

New York State Department of Homeland Security was at the District on Friday, April 28<sup>th</sup> regarding the closing of a Sandy Claim.

On Friday, April 28<sup>th</sup> at 3 am General Supervisor Faust was called to the District for a fire in the rear lot. Three trucks were damaged, two of which are totaled. There was some damage to the rear garage façade and door, as well as the lighting. An adjuster from Allied World Assurance came to the District on Friday, April 28<sup>th</sup> for the damage to the rear garage building and another adjuster came Tuesday, May 2<sup>nd</sup> for the vehicles. Replacing the two trucks on state bid is being researched.

On Saturday, April 29<sup>th</sup> the District and Children's Services from the Oceanside Library held a recycling program at the District garage.



MEETING #3310

General Supervisor Faust met with Detective Randazzo on Wednesday, May 3<sup>rd</sup> regarding the truck fire.

General Supervisor Faust stated that since the District received the new paper truck, he requested that the Board sell the old truck by sealed letter bid.

Committee Reports:

**Budget:** General Supervisor Faust asked the committee to meet with him regarding the replacement of sanitation trucks. Commissioner Mannone and Commissioner Doherty said they will arrange a meeting.

**Insurance:** Commissioner Kramer said the committee met with the broker on April 27<sup>th</sup> regarding the insurance renewal. They were told that the District is doing better with Workers' Compensation claims. Commissioner Lanning stated that the renewal for the general liability was also fine previous to the fire on April 28<sup>th</sup>.

**Personnel:** Commissioner Doherty stated that there was an in-house vote by Local 553 on the assignment of routes and it passed. General Supervisor Faust stated this would be implemented May 15<sup>th</sup>.

**Public Relations:** Commissioner Scharfberg complimented personnel on the Earth Day & recycling programs, as well as the Oceanside Library and School #6.

**Ethics:** Commissioner Mannone asked for the Code of Ethics discussion to be tabled so the Board has more time to review. The Board agreed.

Unfinished Business:

Pavement Project- Commissioner Scharfberg recused himself. H2M Project Manager Bill Brenan and Commissioner Lanning said that they discussed the outstanding issues with Pioneer. Pioneer will be paid the outstanding balance when the work is complete.

Rear Building Project- H2M Project Manager Bill Brenan said Landtek is making progress and that more steel was found and a credit will be issued. They will be pouring foundation the week of May 8<sup>th</sup>.

Roof Repair Project-The Board discussed removing this from the Agenda due to the GOSR grant project.

**MOTION** On Motion by Commissioner Doherty and seconded by Commissioner Mannone to remove the roof repair project from the Agenda. Unanimously approved.

MEETING #3310

Fuel Tank Project-The Board is reviewing the bids that were received by the engineers.

Community Development Block Grant Disaster Recovery (CDBG-DR) Program (NY Rising Community Reconstruction Program)-GOSR was at the District and went over a checklist of items that the District may be qualified to receive.

Actuarial Services-There is a published RFP for actuarial services. The bid date is May 25<sup>th</sup>.

Code of Ethics-Tabled

New Business:

June 15<sup>th</sup> Election

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to adopt the following resolution; "That the annual election of Sanitary District No. 7, Town of Hempstead be held on June 15, 2017, at 90 Mott Street, Oceanside, New York for the election of one Commissioner to a five year term to replace Commissioner Kramer whose term expires on June 17, 2017, and that the polls shall remain open between the hours of 3:00 PM and 10:00 PM." Unanimously approved.

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Mannone to adopt the following resolution; "That any nomination for the public office of Commissioner of Sanitary District No. 7, Town of Hempstead, to be voted for at the election held on June 15, 2017, shall be submitted in petition form, subscribed by at least twenty-five (25) qualified voters of the District, at least ten (10) days prior to the election. And that nominating petitions may be picked up beginning on May 18, 2017, at 90 Mott Street, Oceanside, New York, during regular business hours." Unanimously approved.

Public Comment Period:

Stephen Edmondson inquired about the fire.  
Joseph Samoles questioned why there were only two bids for the Fuel Tank Project. Commissioner Scharfberg and Attorney Kasschau explained the bidding process. Commissioner Doherty stated that interviews took place.

MEETING #3310

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Mannone to enter into Executive Session to discuss matters involving the employment history of particular persons, pending litigation; and for the purpose of soliciting and receiving legal advice. Unanimously approved.

EXECUTIVE SESSION Board went into Executive Session at 7:10 p.m. to discuss matters involving the employment history of particular persons, pending litigation; and for the purpose of soliciting and receiving legal advice.

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Doherty to exit Executive Session at 8:10 p.m. Unanimously approved.

MOTION On Motion by Commissioner Kramer and seconded by Commissioner Doherty to sell the paper truck by bid. Unanimously approved.

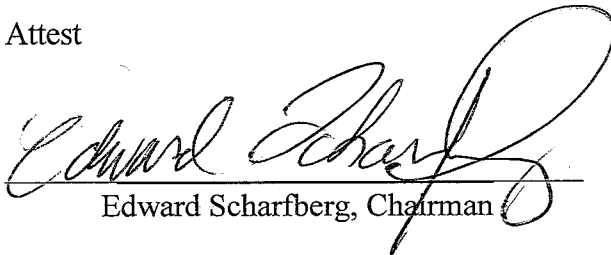
MOTION On Motion by Commissioner Doherty and seconded by Commissioner Lanning to pay Sanitation Worker John Corso five vacation days. Unanimously approved.

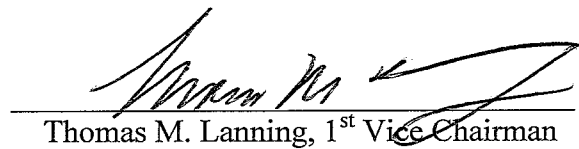
MOTION On Motion by Commissioner Mannone and seconded by Commissioner Kramer to form an ad hoc committee to review bids for the Fuel Tank Project. Commissioner Scharfberg abstained. Commissioners Lanning, Mannone, Doherty and Kramer approved. Motion passes.

The next Board of Commissioners Meeting will be on Thursday, June 1, 2017 at 6:30 p.m.

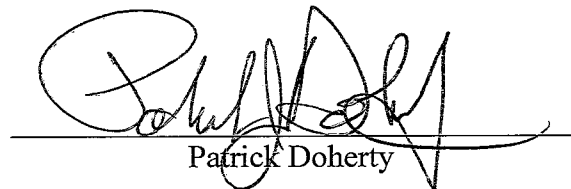
ADJOURNED On motion duly made and seconded the meeting adjourned at 8:15 p.m.

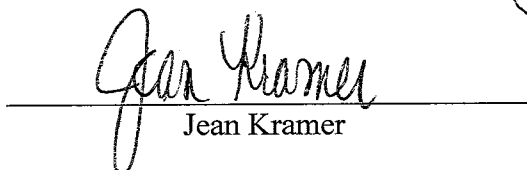
Attest

  
Edward Scharfberg, Chairman

  
Thomas M. Lanning, 1<sup>st</sup> Vice Chairman

\_\_\_\_\_  
John M. Mannone

  
Patrick Doherty

  
Jean Kramer

