

SEPTEMBER 3, 2020

MEETING #3408

- TIME** Commissioner Graff convened the meeting at 6:38 p.m.
- ROLL CALL** Commissioners Graff, Mannone, Doherty, Samoles and Hemsley, Treasurer Lazansky, and Secretary Urli
Attorney Ciampoli arrived at 6:43 p.m.
- VISITORS** The meeting was closed to the public due to COVID-19.
- CORRESPONDENCE** On August 14, 2020 the District received an Affidavit of Publication from Newsday regarding the September 15, 2020 Election Notice.
- On August 21, 2020, the District received an Affidavit of Publication from Newsday regarding the change in date of the Reorganization Meeting from September 21, 2020 to September 17, 2020.
- MOTION PREVIOUS MINUTES** On Motion by Commissioner Samoles and seconded by Commissioner Mannone to waive the reading of the minutes and to approve the minutes of General Board Meeting #3407 held on August 13, 2020. Unanimously approved.
- MOTION DISTRICT EXPENSES** On Motion by Commissioner Mannone and seconded by Commissioner Samoles to approve payment of operating expenses, including payroll, from August 14, 2020 through September 3, 2020. Unanimously approved.
- MOTION DISTRICT CLAIMS** On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to approve payment to each claimant in the abstract of claims provided by the District Treasurer and audited by the Board for the period from August 14, 2020 through September 3, 2020. Unanimously approved.

Reports:

Chairman's Report: No new business to report.

Supervisor: No new business to report.

Committee Reports:

Budget: Commissioner Graff said the budget meetings with the Town of Hempstead are on September 18th by Zoom and October 13th in person.

Insurance: No new business to report.

Public Relations: No new business to report.

Personnel: No new business to report.

Ethics: No new business to report.

IT: No new business to report.

Commercial Pick-Up: No new business to report.

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REPORT Prepared by Treasurer Lazansky and subject to audit.
 OF THE
 TREASURER

The following irrevocable standby letters of credit serve as security for the District funds on deposit with TD Bank:

FHL Bank Pittsburg	\$ 5,000,000.00	HLB8315201920025
J.P. Morgan Chase Bank	\$ <u>456,769.09</u>	FDIC Coverage
TOTAL	\$ 5,456,769.09	

CHASE BANK

Ck. Acct. Bal 08/13/20	\$ 231,519.22	
08/14/20 Payroll Transfer	200,000.00	
Payroll Transfer	300,000.00	
08/29/20 Interest	<u>4.01</u>	
	\$ 731,523.23	
Disbursed thru 09/03/20	\$ <u>274,754.14</u>	
Total Ck. Acct. Bal 09/03/2020		\$ 456,769.09

TD BANK

Ck. Acct. Bal 08/13/20	\$3,694,070.82	
08/15/20 Interest	741.25	
08/25/20 1 st Half Pilot	6,457.62	
Recycling Refund	213.00	
Medical	488.00	
2 nd Half Tax Levy	<u>4,516,379.13</u>	
	\$ 8,218,349.82	
Disbursed thru 09/03/20	<u>693,128.72</u>	
Total Ck. Acct. Bal 09/03/2020		\$7,525,221.10

TOTAL COMBINED BALANCES AS OF SEPTEMBER 3, 2020 \$7,981,990.19

Register: 10150 - TD Bank

From 08/14/2020 through 09/03/2020

Sorted by: Date and Order Entered

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/15/2020			45000 - Investments:45...	Interest	X	741.25	3,694,812.07
08/25/2020			-split-	cous	X	4,523,537.75	8,218,349.82
			PILOT	1st half		6,457.62	
			Recycling Refunds			112.80	
			Recycling Refunds			40.20	
			EE Medical	September		244.00	
			EE Medical	September		244.00	
			Tax Levy (Budget)	2nd half		4,516,379.13	
			Recycling Refunds			60.00	
09/03/2020	32266	Ace Hardware	20000 - Accounts Paya...	Claim No. 363	17.98		8,218,331.84
09/03/2020	32267	AT&T	20000 - Accounts Paya...	Claim No. 364	6.87		8,218,324.97
09/03/2020	32268	AT&T Mobility	20000 - Accounts Paya...	Claim No. 3635	591.58		8,217,733.39
09/03/2020	32269	Barnwell House of Ti...	20000 - Accounts Paya...	Claim No. 366	2,739.54		8,214,993.85
09/03/2020	32270	Board of Elections C...	20000 - Accounts Paya...	Claim No. 367	564.00		8,214,429.85
09/03/2020	32271	Cablevision	20000 - Accounts Paya...	Claim No. 368	136.78		8,214,293.07
09/03/2020	32272	Callahead	20000 - Accounts Paya...	Claim No. 369	62.00		8,214,231.07
09/03/2020	32273	Capital Tire Service	20000 - Accounts Paya...	Claim No. 370	4,624.20		8,209,606.87
09/03/2020	32274	CSEA-EBF	20000 - Accounts Paya...	Claim No. 371	2,689.07		8,206,917.80
09/03/2020	32275	Global Montello Gro...	20000 - Accounts Paya...	Claim No. 372	8,345.53		8,198,572.27
09/03/2020	32276	Grade A Petroleum C...	20000 - Accounts Paya...	Claim No. 373	338.00		8,198,234.27
09/03/2020	32277	Herald Community N...	20000 - Accounts Paya...	Claim No. 374	205.70		8,198,028.57
09/03/2020	32278	Home Depot	20000 - Accounts Paya...	Claim No. 375	890.84		8,197,137.73
09/03/2020	32279	L.I. American Water	20000 - Accounts Paya...	Claim No. 376	162.64		8,196,975.09
09/03/2020	32280	National Grid	20000 - Accounts Paya...	Claim No. 377	36.52		8,196,938.57

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Sanitary District No.7 T.O.H

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9/15/2020 9:19 AM

Register: 10150 - TD Bank

From 08/14/2020 through 09/03/2020

Sorted by: Date and Order Entered

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
09/03/2020	32281	National Metal Indus...	20000 - Accounts Paya...	Claim No. 378	300.00		8,196,638.57
09/03/2020	32282	Nawrocki Smith	20000 - Accounts Paya...	Claim No. 379	4,506.25		8,192,132.32
09/03/2020	32283	Newsday	20000 - Accounts Paya...	Claim No. 380	420.00		8,191,712.32
09/03/2020	32284	NYS Muni Workers ...	20000 - Accounts Paya...	Claim No. 381	106,355.25		8,085,357.07
09/03/2020	32285	PCdotCOM	20000 - Accounts Paya...	Claim No. 382	1,607.56		8,083,749.51
09/03/2020	32286	Poland Spring Water	20000 - Accounts Paya...	Claim No. 383	250.31		8,083,499.20
09/03/2020	32287	PSEG Recycling	20000 - Accounts Paya...	Claim No. 384	223.97		8,083,275.23
09/03/2020	32288	Sele-Dent	20000 - Accounts Paya...	Claim No. 385	1,081.00		8,082,194.23
09/03/2020	32289	Staples	20000 - Accounts Paya...	Claim No. 386	66.76		8,082,127.47
09/03/2020	32290	TIAA Bank	20000 - Accounts Paya...	Claim No. 387	175.00		8,081,952.47
09/03/2020	32291	Verizon	20000 - Accounts Paya...	Claim No. 388	345.70		8,081,606.77
09/03/2020	32292	Verizon Recycling	20000 - Accounts Paya...	Claim No. 389	160.18		8,081,446.59
09/03/2020	32293	Sanitary District No.7	20000 - Accounts Paya...		300,000.00		7,781,446.59
09/03/2020	32295	Sanitary District No.7	20000 - Accounts Paya...		100,000.00		7,681,446.59
09/03/2020	32294	New York State Emp...	20000 - Accounts Paya...	Claim No. 390	156,225.49		7,525,221.10

Register: 10200 - Chase

From 08/14/2020 through 09/03/2020

Sorted by: Date, Type, Number/Ref

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
7/31/20 08/14/2020	AWD	ADP	65080 Payroll -split-	Deposit	1,589.91	X	729,929.32
			Transfers				200,000.00
			Transfers				300,000.00
08/15/2020			65080 · Payroll Proces...	Service Charge	53.61	X	729,875.71
08/18/2020	PRPMT0...		27100 · Payroll Checks...		62,855.32	X	667,020.39
08/18/2020	PRPMT0...		27300 · Payroll Federa...		28,257.56	X	638,762.83
08/25/2020	PRPMT0...		27100 · Payroll Checks...		57,530.19	X	581,232.64
08/25/2020	PRPMT0...		27300 · Payroll Federa...		25,560.00	X	555,672.64
08/29/2020			45000 · Investments:45...	Interest		X	4.01
09/01/2020	PRPMT0...		27100 · Payroll Checks...		53,443.27	X	502,233.38
09/01/2020	PRPMT0...		27300 · Payroll Federa...		25,498.29		476,735.09
09/03/2020	AWD	NYS Employees Reti...	24100 · EE Retirement	August	6,983.28		469,751.81
09/03/2020	2581	Teamsters National 4...	24400 · Teamsters 401K	August	129.10		469,622.71
09/03/2020	2582	CSEA	24300 · Union Dues	August	955.61		468,667.10
09/03/2020	2583	teamsters local 553	24300 · Union Dues	August	3,238.00		465,429.10
09/03/2020	2584	New York State Defe...	24175 · EE Deferred C...		1,712.00		463,717.10
09/03/2020	2585	New York State Defe...	24175 · EE Deferred C...		1,712.00		462,005.10
09/03/2020	2586	New York State Defe...	24175 · EE Deferred C...		1,712.00		460,293.10
09/03/2020	2587	New York State Defe...	24175 · EE Deferred C...		1,762.00		458,531.10
09/03/2020	2588	New York State Defe...	24175 · EE Deferred C...		1,762.00		456,769.10

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Unfinished Business:

Eastern Environmental- Commissioner Graff said he has not heard back from their attorneys, but requested the matter be tabled.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Doherty to Table the matter with Eastern Environmental to the next General Meeting. Unanimously approved.

Solar Panels-

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Mannone to Table the Solar Panel project until the next General Meeting. Unanimously approved.

Code of Ethics-

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Mannone to table the Code of Ethics update until after the Election. Unanimously approved.

2020 Election- Commissioner Graff said the District used the Nassau County Board of Elections Poll Worker list.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Mannone to hire the following Poll Workers for the September 15th Election: Frances Bacon, Tanya Brown, Dolores Buckley, Patricia Constantino, Barbara Davis, Gina Dubner, Janet Elin, Theresa Fabiano, Joseph Fragola, Oren Hausner, Barbara Isacs, Helene Luskin, Shabbiy Malik, Georgianna Miller, Michele Pitowsky, Marguerite Robinson, Joan Schwimmer, Susan Segarra, Judy Stumacher, Priscilla Triangali, Adam Vine, Shawn Vine, Shari Zagorski, and Ruth Zahn. Unanimously approved.

The Commissioners discussed the logistics of the Election. Commissioner Graff stated there will be ten voting books, four more than last year. He said Secretary Urli and Supervisor Liotti will set up the garage to minimize traffic. Plexi-glass dividers will be on each table as part of the safety protocols.

Commissioner Doherty suggested extending the hours of the Election. Commissioner Graff stated the District already committed to the time. Commissioner Hemsley said the time worked in the past, but now people do not feel safe and he has received a lot of messages requesting longer hours. He said people will drive by if they see long lines. Commissioner Mannone said the times with the longest lines will be the same no matter the hours and with more hours, there will be more exposure. Attorney Ciampoli said it is late to make any changes.

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Commissioner Graff said the Board tried to make a change before last year's election and it did not go through. He said two weeks before is too close. He said signs have been posted already and anyone on line at 10:00 p.m. will be entitled to vote. Commissioner Mannone stated he does not think more hours promotes safety.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty to extend the hours of the Election from 1:00 p.m. to 10:00 p.m. Commissioners Doherty and Hemsley approved. Commissioners Graff, Mannone and Samoles opposed. Motion failed.

Commissioner Doherty discussed the possibility of setting up tents outside the garage. The Board asked Secretary Urli to obtain prices for purchasing and renting tents.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Graff to approve the rental or purchase of tents up to \$10,000.00. Unanimously approved.

NYS Paid Family Leave-

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Graff to table the NYS Paid Family Leave matter. Unanimously approved.

Inter-Municipal Agreement- Commissioner Graff said he is waiting to hear from the attorney for District 2.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Graff to table the Inter-Municipal Agreement. Unanimously approved.

FEMA- Commissioner Graff stated he and Treasurer Lazansky will work on the costs associated with COVID-19 this month.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Mannone to table the FEMA matter. Unanimously approved.

Recycling Bins- Commissioner Hemsley said he would like to order the bins that are preferred by the workers and the community. He said he posted a message on Facebook, so the community could vote on which bin they prefer. He said the 32-gallon Rubbermaid bin with a lid is preferred.

He said the quotes for 10,000 cans range from \$150,000 to \$250,000. He said it will be put out to bid in the paper to get more quotes, as well as using Sourcewell. Commissioner Graff said he was contacted by a local company not on Sourcewell, but they are entitled to bid. Treasurer Lazansky will research to see what vendors are on the NY State contract.

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Commissioner Doherty asked Assistant Shop Steward Mitsetzis which bin the workers prefer. He agreed the 32-gallon bin is also preferred by the men.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Samoles to place a bid notice for 10,000 32-gallon Rubbermaid bins. Unanimously approved.

Budget Adjustments-Tabled to after Executive Session.

New Business:

Financial Statements-Commissioner Graff stated the 2019 Financial Statements were emailed to the Board and given out prior to the meeting.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty to table the approval of the Financial Statements to the next meeting. Unanimously approved.

Health Insurance In Lieu of Benefits-Commissioner Samoles said employees in the past received \$5,000 if they did not take the medical benefits. Commissioner Doherty agreed that many businesses have that policy. Attorney Ciampoli said there would need to be an agreement with the unions to opt out of NYSHIP. Treasurer Lazansky discussed an incentive of \$1,000 given for opting out of single coverage and \$3,000 for opting out of family coverage. She also said the employees would need to show proof of coverage. Attorney Ciampoli said he will review and discuss with both unions.

Commissioner Samoles said if a spouse has benefits then the workers can opt out and get a bonus check instead of the benefits. He said the amount of money could be pro-rated when someone opts in. Treasurer Lazansky stated Clerk Ward can research if there is a certain time period for opting out of benefits. Commissioner Mannone agreed that it would save the District money if both unions agree to it.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Doherty to table the Payment in Lieu of Benefits matter. Unanimously approved.

Assetworks- Commissioner Graff stated that this company provides an online log of all the assets the District owns over \$1,000.00, including depreciation and value. The cost of the software is \$1,600.00 per year and the current contract expires on October 1st. Commissioner Mannone stated that this was recommended by the NYS Comptroller.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty to approve the proposal from Assetworks for \$1600 for a one-year contract. Unanimously approved.

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Buy-Backs-

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Doherty to approve the buy-back of 5 Sick Days for Sanitation Worker Michael Barlanti to be paid in one lump sum. Unanimously approved.

Public Comment Period: None.

MOTION On Motion by Commissioner Doherty and seconded by Commissioner Mannone to enter into Executive Session. Unanimously approved.

EXECUTIVE BOARD went into Executive Session at 7:15 p.m. to discuss matters
SESSION involving personnel, pending litigation and for the purpose of soliciting and receiving legal advice.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Mannone to exit Executive Session at 8:00 p.m. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Samoles to approve the transfer of five Vacation Days to five Compensatory Days for Sanitation Worker Adam Taddeo. Unanimously approved.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Samoles to reinstate 17 Sick Days for Mechanic Ed Norris that were missed due to COVID-19. Unanimously approved.

The Board discussed two voter lists sent by Bold Systems that were compiled from the 2019 Election.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Hemsley to remove the names of the 2019 voters that do not appear on the active 2020 Board of Elections list. Unanimously approved.

The Board then discussed the second list that included a list of 2019 Affidavit voters not listed in the Board of Elections books. Commissioner Mannone said some of these voters may have been disqualified last year. Commissioner Graff stated he does not think these names should be included and that the District should stay true to the Board of Elections. Commissioner Samoles said that a lot of voters on the list were counted in last year's election.

MOTION On Motion by Commissioner Samoles and seconded by Commissioner Hemsley to add the list of names provided by Bold Systems from the 2019 Affidavit Ballots to the 2020 election books. Commissioners Doherty,

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Samoles and Hemsley approved. Commissioners Graff and Mannone opposed. Motion passed.

Commissioner Graff stated that Oceanside Cove has requested an extra day pick up for recycling. He said he spoke to the Supervisors and they agreed to an additional pick up because of the increase in the amount of cardboard. Commissioner Graff said this is due to an increase in home deliveries because of COVID-19. He said he will express in his letter to the Oceanside Cove that their recycling needs to be put out in a more organized manner, so it is safer for the men.

MOTION On Motion by Commissioner Hemsley and seconded by Commissioner Doherty to approve one more day of recycling pick-up for Oceanside Cove at no additional charge, since they are not a commercial business. Unanimously approved.

Budget Adjustments-The Board discussed the adjustments needed for year ending December 31, 2019 and that the transfer would be from the Assigned Building and Land Fund Balance.

MOTION On Motion by Commissioner Mannone and seconded by Commissioner Samoles to transfer \$63,886 from the Assigned Building and Land Fund Balance to account 60100-Building and Land Repair for year-end December 31, 2019. Unanimously approved.

The Board discussed the need for thermometers for the Election. Attorney Ciampoli said the District could take voter temperatures and exclude a voter from the premises if they have a fever. The Board asked Secretary Urli to order four thermometers.

The next General Board of Commissioners Meeting will be held on Thursday, October 1, 2020 at 6:30 p.m.

ADJOURNED On motion duly made and seconded the meeting adjourned at 8:18 p.m.

Attest

Austin R. Graff, Chairman

John M. Mannone, Co-Chairman

Patrick Doherty

Joseph Samoles

Ryan Hemsley