

Minutes
September 12th, 2019
5:30pm – Library Theatre room

ATTENDANCE:

Russ Garvey (regrets)	David Little, chair
Marian Mair	Irene Way
Angie Surzyshyn	GraceHooker (regrets)
Lorie Fiddler	Scott Spicer
Rosalyn Howard	Larry Lattanzi
Cindy Stewart (regrets)	Ken Kuryliw

Welcome Introductions

1. Welcome
2. Adoption of the Agenda

MOVED: Angie	SECOND: Lorie	Passed all
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3. Review of Minutes from June, 2019

MOVED: Marian	SECOND: Scott	Passed All
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4. Business Arising from Last minutes
Mobility Bus update lower Selkirk pricing worked out.

Copier selected based on best over cost for quality from four submissions. Xerox was the best deal and cost was within approved motion and cost per copy less than estimated.

5. Financial: as of the end of July and August 2019.
Budget is on track doing a little better than expected as review has been higher and expenses slightly lower.

INFORMATION ITEMS

1. Librarians Report

Please see report. It was a really good summer with better than expected numbers of summer participants and borrowing is up over last year.

2. Chair Report

Chair asked that members review the financials provided and feel free to ask questions. Strategic Plan is underway and we will work on developing at board meetings, and a big thank you to Rosalyn for her efforts.

3. Grant Update

All municipal third quarters are in and all but technology grant from Province which is normally October or November.

4. Capital reserve fund

All three municipalities agreed to the plan of \$7,000 a year each for 5 years to build a library building capital fund.

5. Lottery Raffle – 2019 update

Lottery license applied for, same as last year 500 tickets at \$20 with prize the same \$2500 cash or \$4000 towards a dream vacation.

6. Medical leave (October through January)– IT and PR coordinator

Approval giving to fill with contract/casual within existing budget resources.

7. Strategic Plan – (Ros) –

Plan discussed to include plan development at each board meeting.

Action Items:

1. Selkirk Foundation application

MOVED: Lorie	SECOND: Larry	Passed All
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Agree to apply to Selkirk Foundation for \$5,000 for collection development grant for accessibility based materials audio, e-audio and large print. Lorie and David asked to sign application on behalf of the Board.

2. Donna Sutherland Aboriginal collection – Official announcement event

MOVED:	SECOND:	Passed All
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Ken will contact Grace to see if she will assist.

3. Budget 2020 review

MOVED: Scott	SECOND: Marian	Passed All
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The board approved the proposed 2020 Library Budget. Ken will inform the Municipalities.

4. Protelec motion sensor upgrade

MOVED: Lorie	SECOND: Marian	Passed All
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Upgrade Protec sensors as quoted to reduce false alarms. The Planning Board has agreed to pay their third of the cost.

Security Scope of Work: Replace all existing PIR/microwave DT900 motion detector with motion detector with PIR only.

- Replace zone 4 motion with new LC-100 PIR with wall bracket
- Replace zone 5 motion with new LC-100 PIR with wall bracket
- Replace zone 6 motion with new LC-100 PIR with wall bracket
- Replace zone 9 motion with new LC-100 PIR with wall bracket
- Replace zone 20 motion with new LC-100 PIR with wall bracket
- Replace zone 21 motion with new LC-100 PIR with wall bracket
- Replace zone 23 motion with new LC-100 PIR with wall bracket
- Replace zone 30 motion with new LC-100 PIR with wall bracket
- Replace zone 31 motion with new LC-100 PIR with wall bracket
- Test entire system



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Selkirk, Manitoba R1A 2H4
Phone: (204) 482-3522
Fax: (204) 482-6166
Email: library@gfrl.org
Website: www.gfrl.org

- Re label all zoning to clients specifications
- Train client on system use if needed

The above system, including hardware and labor: \$2,285.00 plus applicable taxes

5. Approval to create a capital reserve bank account at Sunova with same signing authority

MOVED: Larry	SECOND: Angie	Passed All
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Create a bank account for capital reserve at Sunova with same signing authority as other accounts.

6. Indigenous mural proposal

MOVED: Marian	SECOND: Rosalyn	Passed All
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The Board is very excited about a partnership on murals to recognize missing indigenous Women and girls. Ken will work with Jeannie Redeagle and the team that has been doing murals in Selkirk.

ADDITIONAL ITEMS:

Adorned 6:53pm

Special Meeting regarding Strategic Plan: Priority item at October meeting,
Next Regular meeting: October 10th, 2019