Charter school	TUCSON PREPARATORY SCHOOL	County	PIMA	CTDS number_	108768000
	Charter name d.b.a. (as applicable)				
	d.o.a. (as applicable)				
	FY 2020				
	State of Arizona				
	Charter School Annual Financial Report				
We, tl	ne Governing Board of the Charter School, hereby certify the Annual	The annual financial	report file(s) for FY 2020 uploaded t	o the Arizona Department of	
	Financial Report for Fiscal Year 2020	Education's website		(s) the data for the annual fin	
	PRESIDENT	described at left.			
	V.C.I.O.F.D.	Chartenant.	ool official signature		ONPREPSCHOO!
	MEMBER	JODY SULLIVAN	ooi official signature	E	-man
_	MEMBER		l official (typed name)		
	MEMBER			IUGA@TUCS	ONPREPSCHOOI
			ool official signature		-mail
	MEMBER	JOSEPH LECHUGA Charter school	l official (typed name)		
		Charter seriou	official (typed name)		
		Total expenses by pr		22)	4 402 44
Si	igned Title		ther Special Projects (from page 2, linoject (from page 2, line 34)	s	1,192,619 107,182

Chai	rter school TUCSON PREPARATORY SCHOOL	County PIMA
Reve	nue	
	Local sources	Actual
1.	1310 Tuition from individuals	1.
2.	1320 Tuition from other Arizona schools or districts	2.
3.	1410 Transportation fees from individuals	3.
4.	1420 Transportation fees from other Arizona schools or districts	4.
5.	1500 Earnings on investments	37 5.
6.	1600 Food service (from Food Service AFR, line 2)	0 6.
7.	1700 School activities	7.
8.	1750 Revenue from enterprise activities	8.
9.	1790 Extracurricular activities fees tax credit	1,640 9.
10.	1800 Revenue from community services activities	10.
11.	1900 Other revenues and gains from local sources	11.
12.	1920 Contributions and donations from private sources	12.
13.	Other revenue from local sources (specify)  Miscellaneous	47,234 13.
14.	Subtotal (lines 1-13)	48,911 14.
2000	Intermediate sources	<u> </u>
15.	2100 Unrestricted	15.
16.	2200 Restricted	140,064 16.
17.	Other revenue from intermediate sources (specify)	17.
18.	Subtotal (lines 15-17)	140,064 18.
3000	State sources	<u></u>
19.	3110 State Equalization Assistance	1,096,523 19.
20.	3130-3150 Other unrestricted	20.
21.	3200 Restricted	98,576 21.
22.	3900 Revenue for/on behalf of the school	22.
23.	Other revenue from State sources (specify)	23.
24.	Subtotal (lines 19-23)	1,195,099 24.
4000	Federal sources	
25.	4100, 4300 Unrestricted/restricted received directly from the federal government	25.
26.	4200, 4500 Unrestricted/restricted received from the federal government through the State	127,651 26.
27.	4700 Revenue received from the federal government through other intermediate agencies	27.
28.	4800 Federal impact aid	28.
29.	4900 Revenue for/on behalf of the school	29.
30.	Other revenue from federal sources (specify)	30.
31.	Subtotal (lines 25-30)	127,651 31.
32. T	Total revenue from all sources (lines 14, 18, 24, and 31)	1,511,725 32.

CTDS number

108768000

Charter school TUCSON PREPARA	ATORY SCHOOL			County_	PIMA			(	CTDS number	108768000
			Employee	Purchased				Totals		% Increase/
Expenses		Salaries	benefits	services	Supplies	Other			Prior year	decrease in
1000 Schoolwide Project and 1500-1999 Other S	pecial Projects	6100	6200	6300, 6400, 6500	6600	6800	Budget	Actual	actual	actual
100 Regular education										
1000 Instruction	1.	202,930	99,179	2,900	24,135		389,100	329,144	366,415	-10.17%
2000 Support services										
2100 Students	2.	150,289	66,455	15,664	30,614	1,039	197,000	264,061	190,122	38.89%
2200 Instruction	3.	23,111	10,739	10,164			41,000	44,014	40,598	8.41%
2300 General administration	4.			232	159	1,960	40,000	2,351	38,923	-93.96%
2400 School administration	5.	116,574	46,659	20,558	1,220	7,456	157,500	192,467	153,073	25.74%
2500 Central services	6.			50,334		21,185	73,000	71,519	72,049	-0.74%
2600 Operation & maintenance of plant	7.	24,996	11,056	118,713	26,308		247,018	181,073	242,837	-25.43%
2900 Other support services	8.						0	0	0	0.00%
3000 Operation of noninstructional services	9.						0	0	0	0.00%
4000 Facilities acquisition & construction	10.						0	0	0	0.00%
5000 Debt service	11.						0	0	0	0.00%
610 School-sponsored cocurricular activities	12.						0	0	0	0.00%
620 School-sponsored athletics	13.						0	0	0	0.00%
630 Other instructional programs	14.						. L	0	0	
700, 800, 900 Other programs	15.						0	0	0	0.00%
Subtotal (lines 1-15)	16.	517,900	234,088	218,565	82,436	31,640	1,144,618	1,084,629	1,104,017	-1.76%
200 Special education										
1000 Instruction	17.			19,350			19,000	19,350	19,350	0.00%
2000 Support services										
2100 Students	18.			50,670			51,000	50,670	50,670	0.00%
2200 Instruction	19.						0	0	0	0.00%
2300 General administration	20.						0	0	0	0.00%
2400 School administration	21.						0	0	0	0.00%
2500 Central services	22.						0	0	0	0.00%
2600 Operation & maintenance of plant	23.						0	0	0	0.00%
2900 Other support services	24.						0	0	0	0.00%
3000 Operation of noninstructional services	25.						0	0	0	0.00%
4000 Facilities acquisition & construction	26.						0	0	0	0.00%
5000 Debt service	27.			70.020	0		0	0	0	0.00%
Subtotal (lines 17-27)	28.	0	0	70,020	0	0	70,000	70,020	70,020	0.00%
400 Pupil transportation	29.			31,210	6,697	63	40,000	37,970	38,732	-1.97%
530 Dropout prevention programs	30.						0	0	0	0.00%
540 Joint career & technical ed. & vocational ed. ce							0	0	0	0.00%
550 K-3 Reading	32.	517.000	224.000	210.705	00 122	21.702	0	0	0	0.00%
Subtotal (lines 16 and 28-32)	33.	517,900	234,088	319,795	89,133	31,703	1,254,618	1,192,619	1,212,769	-1.66%
Classroom Site Project (from page 4, line 18)	34.	85,745	21,437	0	0		70,150	107,182	70,703	51.59%
Instructional Improvement Project (from page 5, lin			•	0			6,000	5,831	5,973	-2.38%
English Language Learner Project (from page 6, lin		0	0	0	0	0	0	0	0	0.00%
Compensatory Instruction Project (from page 6, line		0	0	0	0	0	0	0	0	0.00%
Federal and State projects (from page 9, line 33)	38.						135,000	127,651	79,307	60.96%
Total (lines 33-38)	39.						1,465,768	1,433,283	1,368,752	4.71%

			Employee	Totals		
Expenses		Salaries	benefits			
		6100	6200	Budget	Actual	
Classroom Site Project 1011—base salary						
100 Regular education						
1000 Instruction	1.	12,000	3,000	11,500	15,000	
2100 Support services—students	2.			0	0 2	
2200 Support services—instruction	3.			0	0 3	
Program 100 Subtotal (lines 1-3)	4.	12,000	3,000	11,500	15,000	
200 Special education						
1000 Instruction	5.	3,000	570	2,300	3,570 5	
2100 Support services—students	6.			0	0 6	
2200 Support services—instruction	7.			0	0 7	
Program 200 subtotal (lines 5-7)	8.	3,000	570	2,300	3,570 8	
Other programs (specify)						
1000 Instruction	9.			0	0 9	
2100 Support services—students	10.			0	0 1	
2200 Support services—instruction	11.			0	0 1	
3300 Community services operations	12.				0 1	
Other programs subtotal (lines 9-12)	13.	0	0	0	0 1	
Total expenses (lines 4, 8, and 13)	14.	15,000	3,570	13,800	18,570	
Classroom Site Project 1012 —performance pay						
100 Regular education						
1000 Instruction	15.	20,000	6,000	16,100	26,000	
2100 Support services—students	16.	18,245	4,000	11,500	22,245	
2200 Support services—instruction	17.			0	0 1	
Program 100 subtotal (lines 15-17)	18.	38,245	10,000	27,600	48,245	
200 Special education						
1000 Instruction	19.	2,500	726	1,150	3,226	
2100 Support services—students	20.			0	0 2	
2200 Support services—instruction	21.			0	0 2	
Program 200 subtotal (lines 19-21)	22.	2,500	726	1,150	3,226	
Other programs (specify)						
1000 Instruction	23.			0	0 2	
2100 Support services—students	24.			0	0 2	
2200 Support services—instruction	25.			0	0	
3300 Community services operations	26.				0 2	
Other programs subtotal (lines 23-26)	27.	0	0	0	0 2	
Total expenses (lines 18, 22, and 27)	28.	40,745	10,726	28,750	51,471	

						Tota	als
Expenses		Salaries	Employee benefits	Purchased services	Supplies		
		6100	6200	6300, 6400, 6500	6600	Budget	Actual
Classroom Site Project 1013—other							
100 Regular education							
1000 Instruction	1.	15,000	3,550			13,800	18,550
2100 Support services—students	2.	15,000	3,591			13,800	18,591
2200 Support services—instruction	3.					0	0 3
2300 Support services—general administration	4.						0
Program 100 subtotal (lines 1-4)	5.	30,000	7,141	0	0	27,600	37,141
200 Special education							
1000 Instruction	6.					0	0 6
2100 Support services—students	7.					0	0
2200 Support services—instruction	8.					0	0
2300 Support services—general administration	9.						0 9
Program 200 subtotal (lines 6-9)	10.	0	0	0	0	0	0
530 Dropout prevention programs							
1000 Instruction	11.					0	0 1
Other programs (specify)							
1000 Instruction	12.					0	0   1
2100, 2200 Support services—students & instruction	13.					0	0
2300 Support services—general administration	14.						0
3300 Community services operations	15.						0
Other programs subtotal (lines 12-15)	16.	0	0	0	0	0	0
Total expenses (lines 5, 10, 11, and 16)	17.	30,000	7,141	0	0	27,600	37,141
Total Classroom Site Projects (line 17 and page 3, lines 14 & 28)	18.	85,745	21,437	0	0	70,150	107,182

			Classroom Site Project		7
Additional Classroom Site Project information		1012—Performance		1	
		1011—Base salary	pay	1013—Other	
Beginning project balance	19.	1,472	33,312	2,944	19.
Revenues					1
CSP allocation	20.	17,098	34,197	34,197	20.
Interest earned	21.				21.
Total revenues (lines 20 and 21)	22.	17,098	34,197	34,197	22.
Total available (lines 19 and 22)	23.	18,570	67,509	37,141	23.
Expenses (from line 17 and page 3, lines 14 & 28)	24.	18,570	51,471	37,141	24.
Ending project balance (line 23 minus line 24)	25.	0	16,038	0	25.

Expenses			Support	To	tals
		Instruction 1000	services 2000	Budget	Actual
Instructional Improvement Project 1020					
Teacher compensation increases	1.			0	0
Class size reduction	2.			0	0
Dropout prevention programs	3.	5,831		6,000	5,831
Instructional improvement programs	4.			0	0
Total Inst. Imp. expenses (lines 1-4, should equal line 9 below)	5.	5,831	0	6,000	5,831

Additional Instructional Improvement Project information		Actual	
Additional Instructional Improvement Project information		Actual	
Beginning project balance	6.	0	6.
Revenues	7.	5,831	7.
Total available (lines 6 and 7)	8.	5,831	8.
Expenses (line 5 above)	9.	5,831	9.
Ending project balance (line 8 minus line 9)	10.	0	10

Charter school County **PIMA** CTDS number 108768000 JCSON PREPARATORY SCHOOL Beginning Employee Purchased Total expenses Ending Revenues and expenses project Actual Salaries benefits services Supplies Other project 6100 6200 6300, 6400, 6500 6600 6800 balance balance revenues Budget Actual English Language Learner Project—1071 Revenues 3200 Restricted revenue from State sources 1500 Earnings on investments Total revenues (lines 1 and 2) **Expenses** 260 Special education—ELL incremental costs 1000 Instruction 0 0 2000 Support services 2100 Students 0 2200 Instruction 0 0 0 2300 General administration 2400 School administration 0 2500 Central services 0 2600 Operation & maintenance of plant 0 0 10. 2900 Other support services 0 0 11. Program 260 subtotal (lines 4-11) 0 12. 0 0 0 0 430 Pupil transportation—ELL incremental costs 2000 Support services 2700 Student transportation 13. 13. Total (lines 12 and 13) 14. 0 0 0 0 0 0 0 0 0 0 14 Compensatory Instruction Project—1072 Revenues 3200 Restricted revenue from State sources 15. 15. 1500 Earnings on investments 16. 16. Total revenues (lines 15 and 16) 17 **Expenses** 265 Special education—ELL compensatory instruction 1000 Instruction 18. 0 18. 0 2000 Support services 2100 Students 19. 0 19. 2200 Instruction 20. 0 0 21 0 2300 General administration 2400 School administration 0 2500 Central services 23 0 2600 Operation & maintenance of plant 24 0 0 24. 2900 Other support services 25. 0 0 Program 265 subtotal (lines 18-25) 26. 0 0 0 435 Pupil trans.—ELL compensatory instruction 2000 Support services 2700 Student transportation 27.

Total (lines 26 and 27)

0

0

0

0

0

0

0

0 28.

0

Charter school	TUCSON PREPARATORY SCHOOL		Count	ty PIMA					<b>CTDS number</b> 10876800
				Supplementary information					
A. Cash balance  B. Audit services 1. Nonfederal 2. Federal	July 1, 2019 June 30, 2020 \$ 215,700 \$ 201,850 Budget 9,900	Actual 9,900 9,900	2 3 4 5	Number of full-time equivalent Number of full-time equivalent Number of full-time equivalent Number of schools Actual days in session	noncertified teachers contract teachers			¢.	0 6 1 1 180
<ul> <li>3. Total (lines 1 and 2)</li> <li>C. Capital acquisitions <ol> <li>0191 Land and land improvements</li> <li>0192 Site improvements</li> </ol> </li> </ul>	Budget 0 0	Actual 0 0	7.	5. Tuition expense (except payme 7. Tuition expense (paid to other A 8. Textbooks (function 1000, objection)	Arizona schools or distri			\$	0 501
<ol> <li>0194 Buildings and building improv</li> <li>0196 Equipment</li> <li>0198 Construction in progress</li> <li>Total capital acquisitions (lines 1-5)</li> </ol>	0	9,500 0 0 9,500	1.	Ceacher salaries (function 1000)  Regular education  Special education	Certified teachers (object 6112)	Noncertified teachers (object 6152) 271,263 72,099	Certified substitutes (object 6113)	Noncertified substitutes (object 6153)	Contract teachers (object 6325)
<ul> <li>D. Investment in capital assets as of June 3</li> <li>1. 0191 Land and land improvements</li> <li>2. 0192 Site improvements</li> <li>3. 0194 Buildings and building improv</li> <li>4. 0196 Equipment</li> </ul>	\$ 317,000 \$ 0		3.	Vocational education     Other programs     Cocurr. act., athletics, & other (program 600)		12,079			
<ul><li>5. 0198 Construction in progress</li><li>6. Total (lines 1-5)</li></ul>	\$ 0 \$ 1,416,618		H. A	Average teacher salary (A.R.S. §1  Check box if the Ch	5-189.05, as added by L narter was new and bega				
<ol> <li>Current expenses by category</li> <li>Classroom instruction excluding clas</li> <li>Classroom supplies</li> <li>Administration</li> <li>Support services—students</li> <li>All other support services and operat</li> </ol>	\$ \$ \$	529,144 29,462 266,337 264,061 344,279	3	. Average salary of all teachers e 2. Average salary of all teachers e 3. Increase in average teacher sala 4. Percentage increase	mployed in FY 2019 rry from FY 2019			\$ \$ \$ \$	42,774 40,752 2,022 5.0%
<ul><li>6. Total (lines 1-5)</li><li>7. Current expenses from federal source</li><li>8. Current expenses from State and local</li></ul>	· · · · · · · · · · · · · · · · · · ·	1,433,283 127,651 1,305,632	5.	Comments on average salary ca	, ,			\$	35,300

### Supplementary information (Cont'd)

## A. Enrollment of gifted pupils by grade

Areas of identification

- 1. Quantitative reasoning
- 2. Verbal reasoning
- 3. Nonverbal reasoning
- 4. Total duplicated enrollment (lines 1-3)

	Grade													
K	1	2	3	4	5	6	7	8	9	10	11	12	Total	]
													0	1
													0	2
													0	3
														1
0	0	0	0	0	0	0	0	0	0	0	0	0	0	4

# B. Expenses for gifted pupils (elementary & secondary)

Actual expenses for all gifted programs:

K-8	\$ 0
9-12	\$ 0
Total	\$ 0

## C. Special education programs by type

- 1. Total all disability classifications
- 2. Gifted education
- 3. ELL incremental costs
- 4. ELL compensatory instruction
- 5. Remedial education
- 6. Vocational and technical education
- 7. Career education
- 8. Total (lines 1-7)

	Program	
Program	200	
200 budget	actual	
70,000	70,020	1.
0	0	2.
0	0	3.
0	0	4.
0	0	5.
0	0	6.
0	0	7.
70,000	70,020	8.
		•

9. Expenses incurred for transportating students with disabilities (as defined in A.R.S. §15-761) unique to the IEP

County

PIMA

Charter school

TUCSON PREPARATORY SCHOOL

**CTDS number** 108768000

County

PIMA

CTDS number

108768000

## Additional information for National Public Education Financial Survey Reporting

Projects (1000	1-1999)
1000 Instruction	on
2000 Support	services
2100 Stude	ents
2200 Instru	ection
2300 Gene	ral administration
2400 Scho	ol administration
2500, 2900	Central services, other support services
2600 Oper	ation & maintenance of plant
2700 Stude	nt transportation
3000 Operatio	n of noninstructional services
3100 Food	service operations
3400 Book	store operations
Total (lines 1-	(0)
From federal s	ources (from line 11 above)
From State &	ocal sources (from line 11 above)
4000 Facilities	acquisition & construction

				Progran	ns 100-630			
	Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Dues and fees 6810	Miscellaneous 6890	Other 6800 (excluding 6810, 6850 and 6890)	Property disbursements
1.	318,630	128,230	2,900	24,135				
2.	220,334	93,076	15,664	30,614	1,039			
3.	23,111	9,293	10,164	159	1,960			
4. 5.	116,574	46,925	20,558	1,220	7,456			
6.	,	Ź	50,334	0	21,185			
7.	24,996	10,059	188,733	26,308				
8.			31,210	6,697	63			
9.								
10.								
11.	703,645	287,583	319,795	89,133	31,703	0	0	0
12.	101,000	25,579	210.505	1,072	21.502	0		
13.	602,645	262,004	319,795	88,061	31,703	0	0	0
14.								9,500

1. Program 700—Adult/continuing education programs
Program 800—Community college education programs
Program 900—Community services program
2. Function 3300—Community services operations (programs 700-900)

All expense		
object codes		
(excluding	Property	
6700 and 6900)	disbursements	
		1.
0	0	
0	0	2.

Property	disbursements	by type

- 1. Land and land improvements
- 2. Buildings
- 3. Equipment
- 4. Construction

All programs	
0	1.
9,500	2.
0	3.
0	4.

#### Debt service

- 1. Interest 6850
- 2. Redemption of principal

Programs 100-630	
21,185	1
19,260	2

#### Revenue from selected federal sources

1. ESEA Title IV—Student Support and Academic Enrichment Grants

0	1.

	C	as.	h	ar	ıd	- 11	١V	es	tr	ne	en	ıts	ŀ	1e	ld	la	t.	Jι	ır	ıe	3	(	),	2	"	<i>y</i> 2	"	)	
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1. Sinking funds	
2. Bond funds	
3. Other funds, except for any employee retirement funds	2.0

## Long-term and short-term debt

1. Long-term debt outstanding, July 1, 2019	397,393	1.
2. Long-term debt issued during FY 2020	0	2.
3. Long-term debt retired during FY 2020	19,260	3.
4. Long-term debt outstanding, June 30, 2020	378,133	4.
# G1 11 11 X 1 2010	20.224	-

5. Short-term debt outstanding, July 1, 2019	29,334	5.
6. Short-term debt outstanding, June 30, 2020	8,814	6.

## Utilities and energy detail (only function 2600)

1. 6410 Utility services	5,339	1.
2. 6621-6626 Energy	13,124	2.

## Technology (all functions)

- 1. Technology-related supplies & purchased services
- 2. Technology-related hardware & software

Page	Reference	
		We provide these instructions to help charter schools (charters) prepare the Charter School Annual Financial Report (AFR). Within the forms, blue font indicates that an instruction is linked to that specific line. The instructions button links to any general instructions or to the first instruction for a page. To return to the related forms after reviewing the instructions, simply click on the form's tab at the bottom of the Excel screen or press the Alt and back arrow keys.
		The AFR presents condensed financial activity (i.e., beginning and ending balances, revenues and expenses, and budget to actual comparisons of expenses for the fiscal year) of the Charter for comparison purposes. This information assists sponsors, charter governing boards, administrators, ADE, legislators, other governmental agencies, and taxpayers in determining whether charters are meeting their stewardship responsibilities.
		The Charter should report all amounts to the nearest dollar. Do not enter information in the shaded areas or protected cells and do not change formulas. Charter must follow all instructions to ensure uploaded files will pass validation checks.
	General	All actual revenues, expenses, and account balances presented on the AFR must agree with the Charter's accounting records as of June 30, 2020. Revenue and expense account codes used in the AFR agree with the <i>Uniform System of Financial Records for Arizona Charter Schools</i> (USFRCS) Chart of Accounts. Charters that are exempted from all or part of the USFRCS in accordance with A.R.S. §15-183(E)(6) must use an accounting system that provides for the proper recording and reporting of financial data using USFRCS revenue and expense object codes. (See the USFRCS Chart of Accounts for more information on project, function, and object codes and descriptions: https://www.azauditor.gov/reports-publications/charter-schools/manuals-memorandums) Expense budget amounts should be taken from the Charter's most recently revised or adopted budget, which has been submitted to ADE, for FY 2020.
		Revenues must include cash receipts through June 30, 2020, and accrued revenues received after the end of the fiscal year. Examples of accrued revenues are cost reimbursement and entitlement programs, interest earned on investments, and FY 2020 Classroom Site Project revenues.
		Expenses consist of all expenses incurred during the fiscal year, including expenses for goods and services received on or before June 30, 2020, but not paid for by that date. Examples of items requiring such treatment are included in the USFRCS, pages VI-G-8 and 9.

		Alerts will appear on the cover page and throughout the form when areas of the AFR are not completed or do not appear to be accurately reported. The alerts will disappear as they are resolved. Detailed descriptions of the alerts, as well as guidance on how to resolve the alerts, can be found on the Alerts Tab. Charters should complete all areas of the AFR that apply to their operations, whether or not the item is listed in the alert. These alerts do not replace the need for a separate employee to review the AFR for accuracy and completeness. Charters should ensure that no alerts remain on the cover page before uploading the files.
Cover	Name, county, CTDS number	The charter name, county, and CTDS number should be entered on the cover page of the AFR. The CTDS number should not contain any slashes, dashes, etc., and must be exactly 9 digits. Zeros should be entered to fill the school portion of the number on the cover page. This information will be automatically transferred to other sheets in the file.
1	General	Report all revenues received by the Charter on this page.
1	1600 Food service, line 6	Report all revenues received from dispensing food to students and adults. If the Charter participates in the National School Lunch Program and completed the Food Service AFR as required, this amount will populate from revenues, line 2 on the Food Service AFR. If the Charter did not collect any revenue from students or adults for food service, enter a 0 value on the line.
1	3200 Restricted, line 21	Revenues received in the Classroom Site Project (project codes 1011 through 1013), Instructional Improvement Project (project code 1020), English Language Learner Project (project code 1071), and Compensatory Instruction Project (project code 1072) should be reported as restricted. In addition, any restricted revenues received for State projects, as reported on page 9, should also be included, as applicable. Classroom Site Project and Instructional Improvement Project YTD Payment Reports can be obtained from ADE at https://apps.azed.gov/SchoolFinanceReports/Reports  If you are not following the USFRCS Chart of Accounts, please report these revenues as 3200 restricted for federal survey
		purposes.
1	4100, 4300 Unrestricted/restricted received directly from the federal government, line 25	Do not include federal impact aid revenues received on this line. These revenues should be reported on line 28 as 4800 federal impact aid.
1	4200, 4500 Unrestricted/restricted received from the federal government through the State, line 26	Report unrestricted/restricted revenues received from the federal government through the State on this line, including revenues from COVID-19 federal relief projects, such as the Elementary and Secondary School Emergency Relief (ESSER), the Governor's Emergency Education Relief (GEER), the Enrollment Stability Grant (ESG), and the FEMA Public Assistance Arizona Express Pay Program.

2	Expenses, lines 1-32	Report expenses for 1000-Schoolwide Project and 1500-1999-Other Special Projects on lines 1 through 32. Do not include the Classroom Site Project (project codes 1011 through 1013), Instructional Improvement Project (project code 1020), English Language Learner Project (project code 1071), Compensatory Instruction Project (project code 1072), or Federal and State Projects (project codes 1100 through 1499) expenses  Report expenses for programs 200-special education and 270-vocational and technical education on lines 17-28. Report expenses for program 400-pupil transportation on line 29.  Do not include payments for capital acquisitions, depreciation or impairment expense.
2	Federal and State projects, line 38	The total of budget and actual federal and State project expenses (project codes 1100 through 1499 on page 9) should be included on line 38. The total of budgeted and actual expenses on line 38 should agree with the total of federal and State project expenses on line 33 of page 9.
3 and 4	Page 3, lines 12 and 26 Page 4, line 15	Report <b>allowable</b> CSP amounts for function 3300—community service operations on these lines. For example, if a charter included a community school program, such as preschool for children without disabilities, as a CSP-eligible program related to its educational mission, expenses for teacher salaries and related expenses <b>allowable under CSP</b> would be reported here.
4	Lines 4, 9, and 14	Report expenses in accordance with A.R.S. §15-977(H) for teacher liability insurance premiums made from Project 1013. Such insurance costs are reported on these lines. No administrative costs, other than teacher liability insurance premiums, may be made with CSP monies.
7	Section B— Audit services	Record amounts expended in FY 2020 for audit services.  Nonfederal audit expense incurred in FY 2020 may be included on the budget work sheets for FY 2022 for reimbursement pursuant to A.R.S. §15-914. In order to receive reimbursement in FY 2022, nonfederal audit expenses must be included in the FY 2020 AFR. Amounts reported must be amounts actually spent in FY 2020. Do not include the costs of consulting or other services paid to audit firms in the nonfederal or federal audit services actual expenses.

7	Section C— Capital acquisitions	Enter the total increase in capital assets, by asset classification, recorded in the general ledger and on the capital assets list for the year ended June 30, 2020. These amounts represent only the acquisitions made during the year costing \$5,000 or more and, for equipment, having useful lives of 1 year or more. If no acquisitions were made during the year, enter a 0 value in each line.  Note: If the Charter's policy is to include land, buildings, and related improvements; site improvements; or equipment costing less than \$5,000 on the capital assets list, these items should also be included.
7	Section C— Capital acquisitions, line 5	Enter the total increase in construction in progress for the year ended June 30, 2020. This amount is not recorded on the capital assets list until the project is completed. Therefore, it will not appear on the capital assets list as of June 30, 2020.
7	Section D—Investment in capital assets	Enter the total cost, by asset classification, recorded in the general ledger and on the capital assets list as of June 30, 2020, for items costing \$5,000 or more and, for equipment, having useful lives of 1 year or more. These amounts represent the ending balances in the capital assets accounts and should not include depreciation.
		Note: If the Charter's policy is to include land, buildings, and related improvements; site improvements; or equipment costing less than \$5,000 on the capital assets list, these items should also be included. The sum of lines 1, 2, 3, and 4 should agree with the amount recorded on the Charter's capital assets list as of June 30, 2020.
7	Section D— Investment in capital assets, line 5	Enter the total cost of construction in progress as of June 30, 2020. This amount is not recorded on the capital assets list as of June 30, 2020.
7	Section E—Current expenses by category	A.R.S. §15-255 requires the Superintendent of Public Instruction's Annual Report to include total current expenses per pupil and separate per pupil amounts by (1) classroom instruction excluding classroom supplies, (2) classroom supplies, (3) administration, (4) support services—students, and (5) all other support services and operations. ADE will calculate the "per pupil" amounts based on the total current expenses reported on lines 1 through 5 of this section.  Current expenses include expenses from all projects for elementary and secondary education. Current expenses do not include tuition paid to other Arizona school districts or charters, outlays for facilities acquisition and construction, furniture, equipment, technology, vehicles, debt retirement, and expenses for nonpublic school programs (e.g., adult/continuing education, community college education, community services, etc.).
7	Section E— Current expenses by category, line 1	Classroom instruction excluding classroom supplies includes current expenses coded to function 1000 less function 1000, object code 6600. Do not include expenses coded to programs 700, 800, and 900.

7	Section E— Current expenses by category, line 2	Classroom supplies includes current expenses coded to function 1000, object code 6600. Do not include expenses coded to programs 700, 800, and 900.
7	Section E— Current expenses by category, line 3	Administration includes current expenses coded to functions 2300, 2400, 2500, and 2900. Do not include expenses coded to programs 700, 800, and 900.
7	Section E— Current expenses by category, line 4	Support services—students includes current expenses coded to function 2100. Do not include expenses coded to programs 700, 800, and 900.
7	Section E— Current expenses by category, line 5	All other support services and operations includes current expenses coded to functions 2200, 2600, 2700, 3100, and 3400. Do not include expenses coded to programs 700, 800, and 900.
7	Section E— Current expenses by category, lines 7 and 8	The Every Student Succeeds Act (ESSA) requires current expenses to be reported by federal sources. Report the portion of current expenses from line 6 that were paid from federal sources. If no expenses were paid from federal sources, enter a 0 value on line 7. Line 8 contains a formula to calculate the current expenses from State and local sources.
7	Section F—Number of full-time equivalent teachers	Report the number of full-time equivalent (FTE) certified, noncertified, and contract teachers on lines 1-3, respectively. These amounts may include fractional FTE for part-time teachers. A teacher should be reported on only 1 line. If a teacher is both a certified and contract teacher, report only the applicable FTE on line 3. Do not include instructional aides or assistants.
7	Section G—Teacher salaries	Report base salaries, overtime, and additional compensation paid to certified and noncertified teachers, certified and noncertified substitute teachers, and contract teachers. Do not include salaries paid to instructional aides or assistants. Report the salaries based on the appropriate program. If a teacher teaches in more than 1 program, calculate the salary based on the amount of time instructing in each program. If FTE amounts were reported for certified, noncertified, or contract teachers in section F, corresponding salary amounts should be reported in section G.
7	Section G— Teachers salaries, line 1	Regular education includes expenses coded to program 100, career education programs coded to program 200, and K-3 Reading expenses coded to program 550.
7	Section G— Teachers salaries, line 2	Special education includes expenses coded to program 200 (excluding ELL incremental costs, compensatory instruction, vocational and technological education, and career education programs).

7	Section G—	Vocational education includes expenses coded to programs 270 and 540.
	Teachers salaries, line 3	
7	Section G—	Other programs includes expenses coded to programs 260, 265, and 530.
	Teachers salaries,	
	line 4	
7	Section G—	Cocurricular activities, athletics, and other includes expenses coded to program 600.
	Teachers salaries,	
	line 5	
7	Section H—	Enter the average teacher salary of all teachers employed in FYs 2020 and 2019. Each charter should be consistent in the type
	Average teacher salary	of salary information included in this table from year to year, as similarly reported in the budget. An optional comment box is
		available to provide any additional detail regarding the average teacher salary calculation.
7	Section I—	Enter Paycheck Protection Program amounts on lines 1-3. If the Charter does not have any amounts to report, enter a 0 value
	Paycheck Protection Program	
	, ,	
8	Sections B and C—	Total actual gifted expenses in sections B and C must agree.
	Total gifted expenses	
8	Section C—Special ed.	Enter the amounts of expenses for special education programs by type. Retain supporting documentation for the allocation of
0	programs by type	expenses to individual special education programs.
	programs by type	expenses to marviadar special education programs.
8	G 4 G T 4 1 11 11 1 11 14	F + + + 1 = - C + 1   1   1   1   1   C + 1   1   A D C + 15 7C1
8	classifications	Enter total expenses for the disability classifications defined in A.R.S. §15-761.
	classifications	
8	Section C—Transportation	Charters should report actual total transportation expenses coded within program 400 for transporting students whose IEPs
		require transportation as necessary for the provision of free and appropriate public education (FAPE).
	D 1 1 100 1	
9	Federal and State projects	Amounts for indirect costs, expenses, capital acquisitions, and ending balance should agree with the Charter's completion
		reports filed with the ADE Grants Management Office.
		Do not include normants for conital acquisitions, domesistion or immainment armones
		Do not include payments for capital acquisitions, depreciation or impairment expense.

9		Enter Impact Aid amounts on line 16. Enter all Other Federal Projects (less Impact Aid), including amounts for COVID-19 federal relief projects, such as the Elementary and Secondary School Emergency Relief (ESSER), the Governor's Emergency Education Relief (GEER), the Enrollment Stability Grant (ESG), and the FEMA Public Assistance Arizona Express Pay Program on line 17. Separetly report revenues and expenses for COVID-19 federal relief projects on line 19. If the Charter does not have any amounts to report, enter a 0 value for each item as applicable.
9	Results-Based Funding	In accordance with A.R.S. §15-249.08, all charters that received monies for Project 1457-Results-Based Funding must separately complete ADE's Results Based Fund Report. The completed form should be uploaded to ADE along with the AFR, as it is required by November 1. Instructions for completing the report are included in the separate form.  Additional questions about completing the Result Based Fund Report should be directed to ADE's School Finance Budget Team.  sfbudgetteam@azed.gov
9	Federal and State projects,	The total budget and actual expenses on line 33 should agree with the total column for federal and State projects on line 38 of
	line 33	page 2.
10	General	ADE will use the information included on this page to complete the National Public Education Financial Survey (NPEFS) and Form 33 issued by the National Center for Education Statistics. All charters are required to submit NPEFS data, which is used to calculate a State per pupil expenditure amount that is used in the formula for allocating a number of federal program funds to states and local education agencies, including Title I, Impact Aid, and Indian Education. Other programs use State per pupil expenditure data indirectly because their allocation formulas are based, in whole or in part, on State Title I allocations. The NPEFS and Form 33 data is also used by researchers and government policymakers to address important education policy and research issues.  Report all amounts from Projects 1000 through 1999 on this page.
10	Property disbursements	Property disbursements should include actual payments made during the year for capital acquisitions, not including related capital lease or other debt service payments. Property disbursements for nonfixed (movable) equipment in programs 100 through 600 should be allocated to functions 1000 through 4000 based on the intended use of the equipment. All other property disbursements for these programs should be included in function 4000.
10	Federal sources, line 12 State & local sources, line 13	Report total expenses from line 11 on lines 12 and 13, by source. Report any food service expenses made with federal revenues, as shown on the Food Service AFR, lines 4 and 5, on line 12. If no expenses were paid from federal sources, enter a 0 value on line 12. Line 13 contains a formula to calculate the expenses from State and local sources.

10		Property disbursements for buildings should include only disbursements for the purchase of existing buildings. All disbursements for construction services for buildings and building improvements (whether or not construction is in progress at year-end) should be included on the construction line. Do not include capital lease or other debt service payments. Total property disbursements in this table should equal the sum of property disbursements in the 2 preceding tables above. If no disbursements were made during the year, enter a 0 value in each line.
10	Debt service	Debt service amounts should include interest and redemption of principal for all programs. Interest should be expenses charged to object code 6850. Redemption of principal should include payments made during the year for principal on capital leases and other long-term debt that were recorded as a reduction of the related liability.
10	Revenue from selected federal sources	Report revenues received from selected federal sources listed on lines 1 through 4.  1. Student Support and Academic Enrichment Grants (subgrants from States only) (ESEA IV-A-1, section 4105) The purpose of this grant is to improve students' academic achievement by increasing the capacity of States, local educational agencies, schools, and local communities to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. Additional information is available at the following link:
		https://www.azed.gov/titleiv-a/  2. 21st Century Community Learning Centers (subgrants from States only—excludes awards under national activities) (ESEA IV-B)  This program is funded by a federal grant from the U.S. Department of Education and administered by the Arizona Department of Education. Additional information is available at the following link:
		https://www.azed.gov/21stcclc/federal-and-state-regulations/
		3. Rural education - Rural and Low-Income School program (RLIS) (ESEA V-B-2, section 5221)  The purpose of this program is to provide for equity in cases where rural or low-income schools receive allocations insufficient for their needs and are at a competitive disadvantage for other grants. Additional information is available at the following link:
		https://www.azed.gov/titlei/sample-page/rural-low-income-schools-rlis/
		4. Rural education - Small, Rural School Achievement program (SRSA) (ESEA V-B-1, section 5211)  This program authorizes the U.S. Secretary of Education to award formula grants directly to eligible LEAs (i.e., those LEAs eligible under the alternative uses of funds program) to carry out activities authorized under other specified federal programs. Additional information is available at the following link:
		https://www.azed.gov/titlei/reap/ For support assistance for federal and State grants, please contact the Arizona Department of Education's Grants Management Team:

I	1	https://www.azed.gov/grants-management/contact/
10	Cash and investments held at fiscal year end	Charters should report ending balance amounts of cash and investments (at market value) for the following funds:  Sinking funds — funds containing reserves held specifically for redemption of long-term debt.  Bond funds — funds containing unexpended proceeds of bond issues that were being held pending their disbursement.  Other funds — all other funds, exclude any employee retirement funds.  Include cash balances; cash on hand; certificates of deposit; federal securities; State and local government securities; mortgages; and corporate stocks, bonds, and notes. Exclude accounts receivable, value of real property, and all nonsecurity assets.  This section was added to the AFR to assist with Form 33 reporting to NCES.
10	Long-term and short-term debt	Long-term debt—Report beginning and ending balances for all bonded indebtedness and any other interest-bearing debt with a term of more than 1 year on lines 1 and 4, respectively. Include bonds, notes, and loans. Report all long-term debt issued during the fiscal year on line 2. Report all principal payments made on long-term debt during the fiscal year on line 3.  Short-term debt—Report beginning and ending balances for interest-bearing debt with a term of 1 year or less such as bank revolving lines of credit and other short-term debt. Charters with short-term debt activity but no beginning and ending balances should report 0 on lines 5 and 6.  DO NOT INCLUDE lease purchase agreements, compensated absences, accounts payable, and other noninterest bearing obligations in amounts reported in this section.  This section was added to the AFR to assist with Form 33 reporting to NCES.
10	Utilities and energy services	Report expenses for utility services, such as water and sewage services, coded to object code 6410 and energy expenses, such as electricity, gas, coal, and gasoline, coded to object codes 6621-6626. Services received from public or private utility companies should be reported here. Do <u>not</u> include expenses for telephone or internet services.
10	Technology detail	Report expenses for technology-related supplies coded to object code 6650, technology-related hardware and software costs below the capitalization threshold, and technology-related purchased services on line 1. For technology-related supplies, include expenses for supplies that are typically used in conjunction with technology-related hardware or software (e.g., compact discs, flash drives, cables, and monitor stands). Technology-related hardware and software costs that exceed the capitalization threshold should be reported on line 2. Do <b>not</b> include expenses for nontechnology-related equipment such as machinery, vehicles, and furniture.