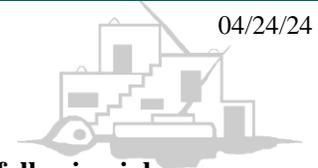


# HOPI TRIBAL HOUSING AUTHORITY

## **JOB VACANCY** **Re-Advertisement**



The Hopi Tribal Housing Authority is seeking a qualified individual to fill the following job vacancy.

### **DEVELOPMENT DIRECTOR**

Regular Full-Time

**CLOSING DATE: May 24, 2024 @ 5:00 P.M.**

#### **Job Summary:**

Under direct supervision of the Executive Director plans, organizes, and schedules all construction development activities for the Hopi Tribal Housing Authority. Maintains a high level of confidentiality.

#### **Minimum Qualifications & Requirements:**

- Bachelor's Degree or equivalent in Construction Management, Engineering, Architecture or related field;
- Two (2) years experience in construction;
- Two (2) years trade school in residential building practices; AND
- Six (6) years contracting experience OR equivalent combination and experience which demonstrates the ability to perform the duties of the position.
- Must have a valid AZ Driver's License with no DWI/DUI convictions within the last three (3) years.
- Must be able to pass a pre-employment drug/alcohol screening and background investigation.

#### **FOR MORE INFORMATION AND/OR TO OBTAIN AN APPLICATION AND JOB DESCRIPTION, CONTACT:**

Christine Tawahongva, Human Resources Generalist

P.O. Box 906

Polacca, AZ 86042

Phone: (928) 737-2800

Fax: (928) 737-9270

Email: [ctawahongva@htha.org](mailto:ctawahongva@htha.org)

Hopi Tribal Housing Authority Website: [WWW.HTHA.ORG](http://WWW.HTHA.ORG)

**PLEASE READ THOROUGHLY – Applications must be a complete packet to be considered for the position vacancy.**

**Submit a completed Hopi Tribal Housing Authority employment application, along with a letter of interest and three (3) reference letters. All must be received by the closing date to be considered a complete application packet.**

*THE HTHA IS AN EQUAL OPPORTUNITY EMPLOYER AND EXERCISES NATIVE AMERICAN PREFERENCE.*