

# FRANKLIN COUNTY WEED BOARD

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## Minutes

### Franklin County Noxious Weed Control Board Meeting

Monday September 21, 2015

7:00 PM

LOCATION: Weed Board Office, 502 Boeing Street, Port of Pasco

Meeting was called to order at 7:00 p.m. by Chairman Marv Grassl; Board Members present were Vice Chair Dave Beach, Terry Utecht, Bill Middleton, and Paul Herrman. Guests included Vic Reeve, Benton County Weed Board Coordinator; Tim Waters, WSU and Leonard Van Buren. Staff included Todd Harris, Lead Inspector; Betsy Crysel, Office Manager; and Steven Moreno, Field Inspector.

#### OLD BUSINESS

Minutes from the August 17, 2015 Board Meeting were reviewed. Motion to approve by Terry Utecht with a second by Dave Beach. Motion passed.

**Monthly Financial** – Review of the August Treasurers Report, P&L comparison 2014-2015 and budget update.

**Meetings & Events** attended – BF Fair – Aug 25-29; FCWB shared a booth with Franklin and Benton County Pest Boards. Dave Maiden, Walla Walla Weed Board assisted in the booth. Todd & Betsy reported fair attendance was comparable to previous years.

#### NEW BUSINESS

**New employee** – Steven Moreno started Sept. 3rd as a field inspector. Steven is a University of Idaho graduate with a degree in Rangeland Ecology. He has acquired Laws and Safety, Right of Way and Ag Weed categories for his pesticide license.

**Benton County Weed Board** – Payment in the amount of \$200.00 has been received for assisting in aquatic application on Yakima Delta for phragmites work.

**DOT** – DOT has been mowing on 395.

**BPA** – We have been contacted by Craig Frackell, Natural Resource Specialist. Craig is based out of Pasco. The current contract terminates Sept. 30, 2015. Craig informed us he is looking into a new 5 year contract for \$55,000. We expect to hear something within the month and will follow up.

**WA State Parks** – Todd reported a change of personnel at the local level. Reade Obern, Sacajawea Park Ranger is interim contact until a replacement is hired. Reade expressed interest in fall sterilant application on the developed portion of the trail. Remaining noxious weed work will resume contingent on precipitation. There is approximately \$1,200.00 remaining to consume the \$3,600.00 allotted.

M.D.G.

**Commissioners Meeting** - The commissioners approved the \$3.00 per parcel assessment increase. FCWB staff expressed appreciation of Board participation at the hearing.

**Rent** – FC Emergency Management has informed us office rent will increase by 5% in 2016 to \$735.00 monthly.

**WA State Weed Conference** – Todd and Steven are registered to attend the conference in Wenatchee Nov 4-6<sup>th</sup>.

**Special Purpose District Fact Sheet** – Document was signed authorizing Todd to pick up payroll and warrants.

**Change of Status** – Document was signed confirming Vic's resignation.

**Vic** – Betsy reported on Vic's payout for unused vacation and sick time. Document was signed confirming his payout.

**County Rd** – Weed Board staff met with John White, Public Works to begin planning for fall 2015 residual. Todd reported on the meeting. Herbicide pricing has been requested from suppliers. Discussion followed about weed pressure reduction over time and the possibility of trials with a new product. Todd will meet with the road department again to finalize a plan.

**CDL Training** – Todd presented information on CDL training.

**Coordinator** – Todd addressed the Board prior to executive session. Board Members were given staffing and salary options.

Marv Grassl announced the Board was going into executive session at 8:19 p.m. to discuss the following personnel matters: filling the coordinator position and CDL training for employees. Executive session ended at 8:40 p.m.

Motion to appoint Todd Harris as Coordinator by Paul Herrman with a second by Dave Beach. Motion passed. Board approved covering the cost of CDL training for employees.

**2016 Budget** – Todd presented 4 budgets A, B, C, & D for preliminary review. Discussion followed. There was a motion by Bill Middleton with a second by Dave Beach to present Budget B at the Public Hearing on October 19, 2015.

**Upcoming Meetings & Events** – Public Hearing Budget 10-19, Commissioners Meeting Budget 10-28

Signed vouchers 15-088 through 15-095 in the amount of \$1,457.29.  
Payroll August \$15,319.90

**Next regular monthly meeting Monday October 19, 2015 1 PM**

There being no further business, meeting was adjourned by Chairman Marv Grassl at 9:05 p.m.

Franklin County Noxious Weed Control Board  
Board of Directors' proceedings for September 21, 2015

Maw D. Grassl  
Chairman

Oct. 19, 2015  
Date

Todd B. Lee  
Clerk of the Board

October 19, 2015  
Date