

BLACKMAN FIRE DISTRICT MEETING

DATE: 7 December 2023

REGULARLY SCHEDULED

TIME: 7:00 p.m.

EMERGENCY

WORKSHOP

ROLL CALL

PRESENT

Chairperson Larry Cunningham	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Wade Merritt	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Commissioner Sec/Tres Jim Lawson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Commissioner Steve Lawson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Vacant	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Welcome/Call Meeting to Order
Pledge of Allegiance

Discussion and Approval of the Meeting Minutes from 2 November 2023.

Discussion and Approval of the Financial Report from December 2023.

Chiefs Report

- Total Calls for Service = 15
 - 1 - Building Fire
 - 2 - Brush Fires
 - 8 - Medical
 - 3 - Canceled
 - 1 - Funeral Procession

Quote for fire hose and ladder testing to be done in February 2024 for \$2,118.00. Motion made and approved. Motion Passed.

State Fire Marshal certified state fire safety inspection should be in the mail.

WEX fuel cards on hand and have been issued to all apparatus.

Quality Air Sampling \$130.00 each quarter, totaling \$520 annually. Motion was made and approved. Motion Passed.

Miranda Sargent will work with Jim Lawson and do reconciliation of financials. She will also do secretarial duties with Jim Lawson as Administrator.

The department Audit Service Provider has gone up on their costs from \$9,000 to \$13,000. Motion was made to reach out to other companies for new audit services. Motion passed.

Grant Report

The Florida Firefighter Assistance Grant was awarded, and procurement of Wildland equipment and PPE were decided on. This grant will be reimbursement at 100%. Motion was made and approved to purchase the equipment. Motion Passed.

The Volunteer Firefighter Assistance Grant (50/50 Grant) was awarded, and procurement of SCBAs, Face Masks, Helmets, Thermal Imaging Cameras and Fire related student textbooks were decided on. Motion was made and approved to purchase the equipment. Motion Passed.

The Decontamination Grant was awarded but the executed grant agreement has not been received at

this time. Once received the procurement process will be able to occur. We are awaiting word from the state. Motion was made and approved on the proposed vendor. Motion Passed.

The asset list of equipment was updated as of Dec 2023.

An Asset Disposal Form was reviewed and approved for use in disposing of equipment.

Discussion was made on changing the Capital Asset property at \$3,500.00. A motion was made and approved. Motion Passed.

Discussion was made on authorizing Miranda Sargent for a debit card from Regions to pay bills only. No purchases will be made without prior approval. A motion was made and approved. Motion Passed.

Adjournment of meeting at 8:53pm (per recording) mfb

DATE AND TIME OF NEXT MEETING 4 January 2023 at 7:00 p.m.

These minutes were approved and accepted as read this date _____

Larry Cunningham, Chairperson Larry Cunningham
James Lawson, Secretary or Alternate Wade A. Merdutt
Wade A. Merdutt (ALT)