

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

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**Approved 8/2/23**  
**July 12, 2023**

**Regular Meeting**

On July 12, 2023, the Mason Consolidated Schools Board of Education held a regular meeting in the Mason Senior High School Library. President Stieben called the meeting to order at 6:06 p.m.

**Roll Call**

Board Members Present: Fowler, Larrow Otting, Smith, and Stieben  
Absent: Grodi and Skaggs (Arrived at 6:18 pm)  
Also Present: Bates, Nieuwkoop, Pollard, and Tuller

**Pledge of Allegiance**

**Review/Approval of Agenda**

President Stieben asked for a review of the agenda.  
Request to add Action Items i: Recommendation to hire Stefanie Albring for Secretary to Transportation/Facilities/Athletics at \$18.17 per hour and j: Recommendation to hire Lisa Mueller for CES Special Education Educator at Step 3 MA+20 pending receipt of favorable criminal history, background, and certification.  
-It was moved by Smith, supported by Otting to approve the agenda with proposed changes.  
Motion carried 5-0

**Presentation**

Music Boosters presented their annual needs, fundraisers, expenditures, and revenues.

**Celebrations**

-Superintendent Tuller shared that the first look at State Assessment Scores shows growth for our students.

**Superintendent's Report**

- Communication and Community Engagement:  
Sent out the final Eagle Eye issue of the 22-23 year.  
Sent families information about late start dates to allow preparation for the upcoming year.
  
- Personnel and Leadership:  
Many vacancies have been filled. MAVA and the Spanish positions remain open.
  
- Operations:  
A special thank you to Mike Valentine, Dustin Pollard, and the maintenance staff for getting facilities ready for the June 23<sup>rd</sup> Monroe County All-Star Football Game.  
Regent Electric is starting the pool bonding and grounding project.  
Administrators met with Sgt Hammond of the Monroe County Sheriff's Department to review responses in the event of an armed situation. A mock scenario is planned in August.

•BOE Reminders:

Board members were reminded of their monthly commitments at Luna Pier, La Salle, and Erie meetings.

**Monthly Items**

Check Registers

- President Stieben presented; no comments or questions

Board Financial Report

- President Stieben presented; no comments or questions

**Discussion**

The next regularly scheduled Mason Consolidated Schools Board of Education Meeting will be held, Wednesday, August 2, 2023, at 6:00 p.m. in the Mason Senior High School Library.

Annual review of Board of Education Policies 1201, 3202, 4104, & 5307

**Action**

Approved Karen Konczal for elementary educator position at 6BA pending receipt of favorable criminal history, background checks, and required certification.

-Motion by Otting, support by Smith

Motion carried 6-0

Approved Shawna Lucarelli for HS Math educator position at 6MA pending receipt of favorable criminal history, background checks, and required certification.

-Motion by Larrow, support by Stieben

Motion carried 6-0

Approved the purchase of CES Reading materials: Into Reading 5-year subscription at \$78,263.01

-Motion by Larrow, support by Fowler

Motion carried 6-0

Approved American Heating and Cooling for Business Office heat/air at \$24,249

-Motion by Larrow, support by Smith

Motion carried 6-0

Approved American Heating and Cooling for backup server room heat/air at \$3,615

-Motion by Larrow, support by Fowler

Motion carried 6-0

Approved Dustin Pollard as CES/MMS Assistant Principal at \$79,378

-Motion by Otting, support by Stieben

Motion carried 6-0

Approved the designation of Depositories: First Merchants and Flagstar.

-Motion by Larrow, support by Fowler

Motion carried 6-0

Recommendation to adopt Policy 5706 Opioid Antagonist

-Motion by Smith, support by Stieben

Motion carried 6-0

Approved hire of Stefanie Albring for Secretary to Transportation/Facilities/Athletics at \$18.17 per hour

-Motion by Larrow, support by Otting  
Motion carried 6-0

Approved hire of Lisa Mueller for CES Special Education educator position at Step 3 MA+20

-Motion by Larrow, support by Smith  
Motion carried 6-0

### **Consent Agenda.**

Approval of the minutes from the June 7, 2023, Board of Education Meeting  
Approval of the May 2023 Check Register  
Approval of the June 2023 Check Register  
Approval of the 504 Coordinator Contract  
Approval of the High School Restorative Justice Coordinator Contract  
Approval of the Middle School Restorative Justice Coordinator Contract  
Approval of the CES/MS Counselor Contract  
Approval of the Operations Director Contract  
Approval of the Communications and Technology Specialist Contract  
Approval of the designation of Thrun Law Firm to be placed on retainer.  
Approval of 2400 Mason Eagles Drive Erie, MI 48133 as the designation of the principal office of the District.

-It was motioned by Smith, supported by Otting to approve all items on the consent agenda. Motion carried 6-0

### **Board Reports/Comments**

Fowler: Nothing to report.

Smith: Thank you Dustin. Good luck in your new position. Brandon will be lucky to find someone of his caliber.

Otting: Nothing to report.

Stieben: Dustin, I am thrilled you are with us still. You are a tremendous addition to the staff. I look forward to seeing how you can help down there as you helped here. Hopefully we can find someone of his caliber soon.

Skaggs: Yes, love to keep you Dustin. You have been amazing, appreciate it.

Larrow: Thank you to administration, all the staff and especially to Kelli for the support you have shown these past weeks.

### **Public Comment**

-none

### **Student Discipline Hearing**

The Board of Education was asked to conduct a hearing based on Student A's violation.

### **Closed Session**

Section 8 (b): To consider the dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of

higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing.

-A closed session request from Student A's parent was received

Motion to enter Closed Session made by Smith, supported by Otting

Roll Call:

Fowler-Yes

Grodi-Absent

Larrow-Yes

Otting-Yes

Skaggs-Yes

Smith-Yes

Stieben-Yes

-Motion Carried 6-0

Time in: 6:52 p.m.

Fowler left meeting at 7:33 p.m.

Time out: 7:50 p.m.

### **Student Discipline Resolution**

The Board moved to discipline Student A based on a preponderance of evidence and determined discipline and restorative practices to address the situation.

Discipline resolution was adopted.

-Motion was made by Smith to accept the resolution waiving the reading, supported by Otting. Motion passed 5-0

-Motion was made by Smith, supported by Stieben to accept the discipline  
Motion passed 5-0

### **Adjournment**

At 7:51 p.m., it was moved by Otting, supported by Skaggs to adjourn the July 12, 2023, meeting of the Board of Education. Motion carried 5-0

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Jamie Otting, Board Secretary