

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 10/5/22  
**September 7, 2022**

**Regular Meeting**

On September 7, 2022, the Mason Consolidated Schools Board of Education held a regular meeting in the Mason Senior High School Library. President Stieben called the meeting to order at 6:07 p.m.

**Roll Call**

Board Members Present: Fowler, Grodi, Larrow, Otting, Smith and Stieben  
Absent: Skaggs  
Also Present: Bates, Burt, McCain, Nieuwkoop, Pollard, Russow, Valentine, and Tuller

**Pledge of Allegiance**

**Review/Approval of Agenda**

Revision to Public Agenda to include:

- Introduction of new staff
- New Business L: Recommendation to approve Lisa Radant to attend the High School Teachers Research 2022 Conference in Washington, D.C. September 30 – October 2, 2022.
- Old Business: Board Policy 3109 Curricular Animals
- Consent agenda item addition: Approve overnight stay for Lisa Radant to attend the High School Teachers Research 2022 Conference in Washington, D.C. September 30 – October 2, 2022.
- Administrative reports addition: Technology Director

-It was moved by Grodi, supported by Otting to approve to the revised agenda.  
Motion carried 6-0; 1 absent (Skaggs)

**New Staff Introductions**

MCS Administrators introduced new staff to the Board of Education.

**Public Comment**

-Andy Good shared concerns about the changes to bus routing and delays in pick up and drop off for the first two days of school. Transportation Director, Michael Valentine, shared that he is reworking the routes to address concerns and noted that area construction and train activity has added to the delays.

**Old Business**

Presentation of minutes from the August 10, 2022, Board of Education Meeting  
-President Stieben presented, no comments

**Policy 3109 Curricular Animals**

-Superintendent Tuller mentioned the concern from administration, staff, board members and community members regarding the number of dogs on campus. Trustee Larrow shared recent experiences and observations she has had regarding unleashed animals near children on school property. The District will enforce Policy 3109 to ensure the health and safety of all on campus. Signs indicating no dogs on campus have been received and will be put up by maintenance.

### **Monthly Items**

August 2022 Check Register

-President Stieben presented; no comments/questions

Board Financial Reports

- President Stieben presented both July and August 2022 reports: no comments/questions

Sinking Fund Report

- President Stieben presented the sinking fund report: no comments/questions

### **New Business**

The next regular scheduled Board of Education meeting will be held Wednesday, October 5, 2022, at 6:00 p.m. in the Library at Mason High School.

Recommendation to approve Justin Johnson for the Instrumental/Vocal Music position at Step 6-BA \$47,775 pending favorable criminal history and background checks.

Principal Bates recommended Justin Johnson at Step 6-BA based on his teaching experience, certification, and fit at MCS.

-Motion by Larrow, supported by Smith

Motion carried 6-0; 1 absent (Skaggs)

Recommendation to approve Kari Cooley for the Middle School Science position at Step 1-BA \$36,075 pending meeting favorable criminal history, background, and certification requirements.

Principal Russow recommended Kari Cooley at Step 1-BA based on her teaching experience, certification, and fit at MCS.

-Motion by Fowler supported by Grodi

Motion carried 6-0; 1 absent (Skaggs)

Recommendation to approve the 2022-2023 Central Elementary Student Handbook

-Motion by Otting, supported by Fowler

Motion carried 6-0; 1 absent (Skaggs)

Recommendation to approve the 2022-2023 Mason Middle School Student Handbook

-Motion by Grodi, supported by Otting

Motion carried 6-0; 1 absent (Skaggs)

Recommendation to approve the 2022-2023 Mason Senior High/MAVA Student Handbook

-Motion by Smith, supported by Otting

Motion carried 6-0; 1 absent (Skaggs)

Recommendation to approve Pittsford High School for 2022-2024 TCC Membership

Dustin Pollard shared the desire for Pittsford to stay a TCC League member, with bowling being the only competing sport.

Recommendation to approve overnight stay for Beth Sherman to attend the MPAAA Fall Conference in Bay City, MI September 19-22, 2022.

Recommendation to approve overnight stay for Jason Burt to attend MAEDS Fall Conference in Traverse City, MI October 26 -28, 2022.

Recommendation to approve overnight stay for Michael Valentine to attend MSBO Facilities and Operator Director Conference in Thompsonville, MI October 2-5, 2022, Thompsonville, MI.

Recommendation to rescind approval of employment of Andrea Basile, Bus Driver.  
-Superintendent Tuller asked for the Board to rescind the employment offer of Andrea Basile.  
-Motion by Fowler, supported by Larrow  
Motion carried 6-0; 1 absent (Skaggs)

Recommendation to approve overnight stay for Lisa Radant to attend High School Research Teachers 2022 Conference September 30 -October 2, 2022 in Washington, D.C.

### **Consent Agenda**

Approve the minutes from the August 10, 2022, Board of Education Meeting  
Approve the August 2022 Check Register  
Approve Pittsford High School for 2022-2024 TCC Membership  
Approve overnight stay for Beth Sherman to attend the MPAAA Fall Conference in Bay City, MI September 19-22, 2022.  
Approve overnight stay for Jason Burt to attend MAEDS Fall Conference in Traverse City, MI October 26 -28, 2022.  
Approve overnight stay for Michael Valentine to attend MSBO Facilities and Operator Director Conference in Thompsonville, MI October 2-5, 2022, Thompsonville, MI.  
Approve overnight stay for Lisa Radant to attend High School Research Teachers 2022 Conference September 30 -October 2, 2022 in Washington, D.C.

-Motion by Otting, supported by Grodi to approve all items on the consent agenda.  
Motion carried 6-0; 1 absent (Skaggs)

### **Superintendent's Report**

#### Personnel and Leadership:

- The District has implemented a framework for mentoring. All administrators have reviewed the framework and are utilizing this tool for with all mentors and mentees.
- The District's staff participated in opening day activities focused on staff wellness and retention. Staff members participated in teambuilding activities, games, and created a self-care plan for the 2022-23 school year. Staff members were honored for years of service and a staff member of the year was drawn from last year's staff members of the month. The 21-22 Staff Member of the Year was Mrs. Katelyn Hodge. New staff members were introduced to the group.

#### Learning Environment and Culture:

- A master list of all in-school and extra-curricular student programs is being developed and reviewed to prepare for publishing and adding extension activities.

#### Communication and Engagement:

- Jason Burt is currently coordinating an initiative inventory of all communication practices in the district. We will use this information to build our comprehensive communications plan.

#### Academics and Programs:

- The District Core team will have their first professional development workshop session on September 20<sup>th</sup> with Solution Tree to develop strategies and tools to lead team and overall school progress by building a PLC foundation. Outcomes will include an understanding of a focus on learning, a collaborative culture and

collective responsibility, and a results orientation. This team will also develop a common understanding of the Four Critical Questions of a PLC: What do we want our students to learn? How will we know if they have learned it? How will we respond when our students don't learn? and How will we respond when our students already know it?

#### Operations:

- Deputy Rollins will be coordinating a plan for a campus security assessment. He has already identified a couple of areas of focus. The administrative team will discuss student, staff, and campus safety monthly. The Monroe County Intermediate School District is hosting county level school safety meetings starting in October.

#### **Administrative Reports**

- Elementary Principal
- Middle School Principal
- High School Principal
- Athletic Director
- Operations Director
- Technology Director
- Finance and Business Services Director

-Administrators shared monthly updates

Full September Administrative Reports can be found on the district's website under the District Tab: Reports

#### **Board Reports/Comments**

Smith: Congratulations for starting up a new year to all the teachers and staff and for the increase in students. Looking forward to another year and continuing to improve. Especially as we move into our comprehensive plan. Thank you to all.

Fowler: Thank you for all the work you are going to do this school year. Excited about the new staff. It is always good to have new folks. I will send you all good vibes for a good school year.

Otting: The orientation day on August 18<sup>th</sup> was outstanding. We were able to come in and get everything done. It eliminated the need to come to this building for Open House so for families that have kids in multiple buildings, it helped with that. On the pool, Erie Aquatic Club started back up. September 13<sup>th</sup> is their meeting.

Larrow: I want to welcome all our new staff members. I would like to report that the mole count is 35 and all mole traps have been removed from the campus. I would like to recognize the Tuesday the 30<sup>th</sup> painting crew. Joanna Murbach, Kelly Moore, my husband, and myself got 75 % of it done and then the Friday paint crew of Deanna Vanderpoole, my husband and myself finished it up. Thank you to Mike for the supplies.

Skaggs: Absent

Stieben: I am super excited about everything we have heard here today. There have been times in the past when we have sat here and when school opens it just seems like another year. This does not seem like another year. Everything that I have heard is really exciting. Over the next five years, we are going to have a lot of people retiring and I will be excited to see the next group of folks coming in. Not that we won't miss those that retire but this is neat to have new folks and folks from out of town and some new energy. All of the repairs and the sports stuff is

great. The repairs on the bleachers and pool have been a long time coming. I am very excited to hear your test scores next month. Up 51 students is the best we have been up in a very long time. Good vibes and if there is anything the Board can do to help, please let us know.

Grodi: Excited to send the message out for education. We should get non-homestead information out to the governmental entities. Great job everyone.

**Adjournment**

At 7:35 p.m., it was moved by Otting, supported by Grodi to adjourn the September 7, 2022, meeting of the Board of Education. Motion carried 6-0, 1 absent (Skaggs)

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Dr. Ben Smith, Vice President  
Janice Skaggs, Secretary- Absent