

TOWN OF ALAMEDA
Regular Meeting May 19, 2021

The Regular Meeting of the Council of the Town of Alameda met in the Alameda Fire Hall on Wednesday, May 19, 2021. The meeting was called to order at 7:00 pm by Mayor Kinder.

PRESENT: Mayor Perry Kinder,
Councillors: Jennifer Cobham, Dwayne Henderson, Jeff Cameron, Donna Griffin,
Janelle Dorrance, Dean Copeland
Mentor Administrator – Myrna-Jean Babbings
Administrator – Amber Rittaler

1. DELEGATIONS:

- a. Delegate Allen Schiestel attended the meeting at 7:30 p.m. to discuss matters of doing work for the town. Left the meeting at 8:04 p.m.
- b. Delegate Jeremy Burness
- c. Delegate Colby Ricard attended the meeting at 8:00 p.m. for an Interview for the position of Maintenance Personnel. Left the meeting at 8:35 p.m.

137/05/21: *Hiring of Maintenance Personnel*

Made by: Councillor Cobham

That the Town of Alameda hires Colby Ricard for the position of Seasonal Public Works Labourer for 30 hours a week at fifteen dollars (\$15.00) per hour.

CARRIED

- 2. CONFLICT:** Mayor Kinder declared a conflict of interest with agenda item 172/05/21.

3. AGENDA:

138/05/21: *Agenda*

Made by: Councillor Cobham

That the agenda of May 19, 2021, Regular Meeting is approved.

CARRIED

4. MINUTES:

139/05/21: *Regular Meeting Minutes*

Made by: Councillor Henderson

That the minutes of the April 21, 2021 Regular Meeting of Council is approved as presented.

CARRIED

140/05/21: *Special Meeting Minutes*

Made by: Councillor Dorrance

That the minutes of the May 12, 2021 Special Meeting of Council is approved as presented.

CARRIED

- 5. APPOINTMENTS:** - None

JR PLK

6. CORRESPONDENCE:

- a. Alameda Fish Derby Committee Fundraiser
- b. Saskatchewan Housing Corporation-Nomination Committee
- c. Moose Creek Regional Park Authority Minutes of Meeting, March 16, 2021
- d. SARM – Letter from Ray Orb – Membership Vote for SUMA name change
- e. Community Futures Sunrise – Support Services Offer
- f. B.C.E. Earthworks – Services Offer
- g. Dr. Robert Kitchen – Request for Motion of Support
- h. Municipalities of Saskatchewan – Membership Vote for SUMA name change

141/05/21: Alameda Fish Derby Donation

Made by: Councillor Dorrance

That the Town of Alameda donates to the Alameda Fish Derby an auction item of one hundred dollars (\$100.00).

CARRIED

142/05/21: 3-digit Suicide Prevention Hotline - Motion of Support

Made by: Councillor Griffin

That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot-line that is accessible to all Canadians.

CARRIED

143/05/21: Community Futures Sunrise

Made by: Councillor Copeland

That administration arranges a consultation for services offered for Municipal Councillor Guidance from Community Futures Sunrise.

CARRIED

144/05/21: Municipalities of Saskatchewan – Membership Name Vote

Made by: Councillor Copeland

That the Council appoint Councillor Jennifer Cobham as the representing voting member for the SUMA rebranding membership vote to be held on June 1 to June 3, 2021.

CARRIED

145/05/21: Correspondence

Made by: Councillor Henderson

That the Correspondence presented is approved and filed for future reference.

CARRIED

7. ACCOUNTS FOR APPROVAL

146/05/21: Bank Reconciliation

Made by: Councillor Cobham

That the bank reconciliations for April 2021 is approved as presented.

CARRIED

147/05/21: Financial Statement

Made by: Councillor Dorrance

That the April 2021 Financial Statement is approved as presented.

CARRIED

ER. PLK

148/05/21: Payments

Made by: Councillor Griffin

That Council approves the payments for the accounts covered in cheques #5379 to #5398 in the amount of sixteen thousand, four hundred and eight dollars and fifty-seven cents (\$16,408.57); and the online payments in the amount of seven thousand six hundred and ninety-four dollars and thirty-three cents (\$7694.33) and direct online payroll in the amount of six thousand and sixty-five dollars and eighty-one cents (\$6065.81).

CARRIED

8. UNFINISHED BUSINESS:

Code of Ethics Bylaw No. 3-2021

149/05/21: Bylaw No. 3-2021 First Reading

Made by: Councillor Cobham

That Bylaw 3-2021 being a Bylaw to establish a Code of Ethics Bylaw for Council members is read for the first time.

CARRIED

150/05/21: Bylaw No. 3-2021 Second Reading

Made by: Councillor Henderson

That Bylaw 3-2021 is read a second time.

CARRIED

151/05/21: Bylaw No. 3-2021 Consent for Third Reading

Made by: Councillor Dorrance

That Bylaw 3-2021 is given a third and final reading and is permitted at this meeting.

CARRIED UNANIMOUSLY

152/05/21: Bylaw No. 3-2021 Third and Final Reading

Made by: Mayor Kinder

That Bylaw 3-2021 being read for the third and final time, now is adopted, signed and sealed as a Bylaw for the Town of Alameda, and is attached to these minutes, and furthermore Bylaw No. 7-2016 now is repealed.

CARRIED

153/05/21: 2021 - Budget

Made by: Councillor Copeland

That the 2021 Budget is approved as presented with Revenues totalling \$728,889.00 and Expenditures \$768,601.00 with a deficit of \$39,712.00, as well as a Taxable Assessment of \$31,787,535.00 and a Mill Rate of 8, Mill Rate Factor of: 1.0 on Agricultural, 0.75 Residential, 2.0 Commercial, and a Base Tax of \$1000 Commercial Land with Improvements \$800.00 on Residential Land with Improvements, \$1500.00 on Residential and Commercial Land only and that this Budget is attached to forming part of these minutes.

CARRIED

154/05/21: Increasing Water Infrastructure Reserve

Made by: Councillor Griffin

That due to the future repairs required for the Water Treatment Plant the Infrastructure Fee on the utility bills be raised from five dollars (\$5.00) a month to ten dollars (\$10.00) monthly starting on July 1, 2021, to build a reserve for this future endeavour and that administration write a newsletter to ratepayers addressing this increase; as well as make application to the Municipal Board for this increase.

CARRIED

ER PLK.

155/05/21: 2020 Draft Audited Financial Statements

Made by: Councillor Cobham

That the Draft Financial Statements, as prepared by MNP of Moosomin, SK is discussed and be approved for 2020.

CARRIED

9. ADMINISTRATORS REPORT:

156/05/21: Administrators Report

Made by: Councillor Cobham

That Council approves the Administrator's verbal report for the month of May 2021.

CARRIED

157/05/21: Rescind Motion Amber's Holiday Request

Made by: Councillor Henderson

That motion 89/03/21 Administrators Request for Holidays is rescinded due to COVID-19 and having to reschedule events.

CARRIED

158/05/21: UMAAS – Urban Municipal Administrators Convention

Made by: Councillor Copeland

That Amber Rittaler is approved to attend the virtual UMAAS convention on June 9 & 10, 2021 and that the registration fee of one hundred and seventy-eight dollars and fifty cents (\$178.50) is paid.

CARRIED

159/05/21: Grant Writing Course

Made by: Councillor Dorrance

That Amber Rittaler is authorized to register and attend the Grant Writing Course held on by and that the registration fee of fifty-four dollars and six cents (\$54.06) is paid.

CARRIED

160/05/21: Mentor Administrator's Report

Made by: Councillor Cobham

That Council approves the Mentor Administrator's verbal report for the month of May 2021.

CARRIED

Jeremy Burness attending the meeting at 8:02 pm to give the Public Works Report

10. PUBLIC WORKS:

161/05/21: Waterworks Reports

Made by: Councillor Copeland

That Council acknowledges and signs the Waterworks Daily report for the month of April 2021.

CARRIED

162/05/21: Public Works Report

Made by: Councillor Copeland

That the Public Works Foreman's Verbal Report for the month of May 2021 is hereby approved as presented.

CARRIED

Saskatchewan Health Authority –Water Meter Request

A discussion was held about the request by the Saskatchewan Health Authority for a water meter to be installed at the campground and Jeremy will speak to the Saskatchewan Health Authority regarding this.

Jeremy Burness left the meeting at 9:14 p.m.

JR. PLK.

11. EMPLOYEE UNFINISHED BUSINESS

163/05/21: Rescind Motion Jeremy Burness Contract

Made by: Councillor Griffin

That motion 21/01/21 from January 20, 2021, Regular Meeting is now rescinded as a new agreement has been drawn up.

CARRIED

164/05/21: Rescind Motion Amber Rittaler Contract

Made by: Councillor Henderson

That motion 21/01/21 from February 17, 2021, Regular Meeting is now rescinded as a new agreement has been drawn up.

CARRIED

165/05/21: Jeremy Burness – Banked Holiday from 2020

Made by: Councillor Cobham

That the banked five (5) days holidays from 2020 for Jeremy Burness be paid out according to the agreements set in place, Jeremy however is authorized to utilize these 5 days (without pay) within the 2021 calendar year.

CARRIED

166/05/21: Jeremy Burness – Agreement

Made by: Councillor Copeland

That the Foreman Employment Agreement is accepted as presented and will take effect as of May 19, 2021, with his wage being twenty-eight dollars (\$28.00) per hour and furthermore this increase is retroactive to January 1, 2021.

CARRIED

167/05/21: Amber Rittaler – Agreement

Made by: Councillor Dorrance

That the Administrator Employment Agreement is accepted as presented and will take effect as of May 19, 2021.

CARRIED

12. NEW BUSINESS

168/05/21: SaskTel Grass Cutting 2021 – Service Agreement

Made by: Councillor Cobham

That we enter into a service agreement with SaskTel for the Town to cut grass on their property at 130 5th Street within the Town of Alameda at five hundred dollars (\$500.00) per year.

CARRIED

169/05/21: Campground – Policy

Made by: Councillor Cobham

That administration drafts a new policy for regulating the procedures for the campground. That this policy contains a no refund once booked policy regarding cancelling bookings.

CARRIED

Lot 13 Block 8 Plan B1763 Alternate No: 505009700

A discussion was held about property Lot 13 Block 8 Plan B1763 and that the Mentor Administrator will contact the Provincial Mediation Board regarding this property.

JR PLK

170/05/21: Water Clarity Issues at 332 6th Street

Made by: Councillor Cameron

That due to the ongoing water quality issues at 332 6th Street, going forward only the basic minimum of nine thousand gallons (9000) will be charged until such a time that these issues are resolved.

CARRIED

Ratepayers Request - Dust Control on Back Alleys

A discussion was held about the possibility of having dust control placed on back alleys. Due to back alleys being less heavily travelled and the size constraints of alleys placing dust control on the alley is not feasible at this time.

Paying for Fire Practice Meetings

A discussion was held regarding the possibility of paying volunteer firefighters to attend practices and meetings. This idea will be discussed with the R.M. of Moose Creek No. 33.

13. COMMITTEE REPORTS

171/04/21: Committee Reports for the month of May 2021

Made by: Councillor Cameron

That council acknowledge the following verbal committee reports:

Councillor Cobham – Library Board

Councillor Dorrance – Friends of the Park

Councillor Cameron – Moose Creek Regional Park

Councillor Copeland – Moose Creek Regional Park

CARRIED

Mayor Kinder declared a conflict of interest on the next agenda item. This being the last item of the agenda the Mayor left the meeting at 10:36 p.m. and did not return.

172/05/21: Donation in Kind – Rak's Plumbing & Heating

Made by: Councillor Griffin

That a donation-in-kind receipt is issued in the amount of three thousand, nine hundred and ninety-two dollars and fifty cents (\$3992.50) be given to Rak's Plumbing & Heating for work done for the Alameda Recreation Board at the rink.

CARRIED


173/05/21: Adjournment

Made by: Councillor Cameron Henderson

That the next regular meeting of the council is held on June 16, 2021, at 7:00 p.m.

That the meeting is adjourned at 10:37 pm.

CARRIED



Mayor



Administrator