**OUTINGS POLICY**

* Parental permission will always be sought before a child will be taken on an outing of any kind or transported to/from another setting.
* A Full risk assessment will be made before any outing or event away from Scallywags.
* A member of staff fully qualified in first aid will always be present.
* Staff ratios will consider the nature of the outing.
* A mobile phone with relevant telephone numbers will always be taken.
* Vehicles in which children are being transported and the driver of the vehicle will be adequately insured.

This policy was adopted at a meeting of the pre-school held on 08.10.18.

Signed on behalf of the pre-school Gary Cox

Reviewed 22.3.08, 2.6.09, 5.10.10, 22.08.11, 30.08.12, 13.08.13, 25.08.14, 31.08.15, 28.08.16, 30.08.17, 12.08.18, 19.07.20, 08.08.21, 17.08.22, 15.08.23