

NOTICE OF MEETING

The Governing Board of the Highland Pines Domestic Water Improvement District will meet in regular session on Tuesday, December 15, 2020 at 10:00 am. This will be a remote meeting; the conference call in number is 978-990-5000 and the access code is 283052. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. APPROVAL OF MINUTES

- A. Regular Session of November 12, 2020
- B. Executive Session of November 12, 2020

4. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public now or during topic related agenda item. Those wishing to address the Highland Pines Domestic Water Improvement District Board need not request permission in advance. The District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

5. REPORTS AND CORRESPONDENCE

- A. Chair Report – Celia Carr
 - 1. November 2020 Fann Monthly Operations Reports
- B. Administrative Report – Natalie Galgano-Pinkley
 - 1. Discussion and possible action re: November/December 2020 Bookkeeper Report/Financials

6. BUSINESS

- A. Discussion and possible action re: Main Transmission/Madizell Water Line Infrastructure Project and approval of Prescott National Forest SUP and Appendix B.
- B. Discussion and possible action re: approval of WIFA Debt Resolution Authorization.
- C. Discussion and possible action re: A request to Sunrise Engineering for a GIS modeling plan and a 10-20-year plan of anticipated HPDWID water line repairs/replacements costs (to include water tanks and lines that have finite lives and are large expenses to replace). The Board would like an estimated dollar amount for water line repair/replacement costs to be included in future annual budget and capital reserve amounts.
- D. Discussion and possible action re: Follow up on budget contingency line and how the additional expense of \$4K to Sunrise Engineering (for time/material related to Forest Service coordination relating to the main transmission line) approved by BOD on 11/12/2020 impacts the current budget.
- E. Discussion and possible action re: Emergency service call related to semi-truck hitting the District's fire hydrant on Skyline and High Point Roads and resultant insurance company claim.
- F. Discussion and possible action re: HPDWID customer newsletter and magnet distribution.

7. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION

- A. Possible vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice and pursuant to A.R.S. § 38-431.03(A)(4) on 1) Skibiski claim (parcel 100-01-009D) that placement of HPDWID water line under Double Eagle Road is illegal including a) QuitClaim Deeds that have been filed, b) Adult Protective Service Referral, c) Skibiski lawsuit with Arizona Public Service, d) Skibiski lawsuit(s) and harassment charges with homeowners on Double Eagle Road (Burkey, Crawford and Winslow) and 2) Girl Scout Camp Agreement with HPDWID beginning 2021-2022.

8. BUSINESS

- A. Discussion and possible action re: Skibiski claim (parcel 100-01-009D) that placement of HPDWID water line under Double Eagle Road is illegal.
- B. Discussion and possible action re: Girl Scout Camp Agreement for HPDWID services beginning FY 2021/2022.

9. FUTURE MEETING DATES

- A. Date/Place/Time: The Highland Pines Domestic Water Improvement District Governing Board usually meets at 10:00 a.m. on the 2nd Thursday of the second month of every quarter. The HPDWID board meetings will be held at the Prescott Public Library, 215 E. Goodwin Street, Prescott, Arizona OR at Municipal Accounts and Consulting, 240 S. Montezuma, Suite 202B, Prescott, Arizona OR at the end of Rock Haven cul-de-sac (closest property address is 960 N. Rock Haven, Prescott) OR remotely by conference call 978-990-5000, access code 283052.
- B. 2021 Scheduled Meeting Dates: 2/11/21, 3/9/21, 5/13/21, 6/10/21 (Public Hearing, 2021-2022 Budget/Rates & Fees), 8/12/21, 11/11/21

10. ADJOURNMENT

Notice of Meeting (Agenda) dated and posted 12/14/2020 at _____, local time by Bryan Crossley, Board member.

If any disabled person needs any type of accommodation, please notify the Highland Pines Domestic Water Improvement District at 928-800-5364 prior to the scheduled meeting time.