

## **NOTICE OF MEETING**

The Governing Board of the Highland Pines Domestic Water Improvement District will meet in regular session on Thursday, August 12, 2021, at 10:00 am. This will be a remote meeting; the conference call in number is 978-990-5000 and the access code is 283052. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL OF BOARD MEMBERS**

**3. APPROVAL OF MINUTES**

- A. Regular Session of July 12, 2021.
- B. Executive Session of July 12, 2021.

**4. CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public now or during topic related agenda item. Those wishing to address the Highland Pines Domestic Water Improvement District Board need not request permission in advance. The District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

**5. REPORTS AND CORRESPONDENCE**

**A. Chair Report – Celia Carr**

- 1. July 2021 Fann Monthly Operations Report
- 2. 7/15/2021 ARPA Funds Request/Meeting with Harry Oberg
- 3. Pump House Rodent/Snake Infestation
- 4. Administrative and Emergency Manuals
- 5. HPDWID Mission Statement and Strategy

**B. Administrative Report – Natalie Galgano-Pinkley**

- 1. Discussion and possible action re: July 2021 Bookkeeper Report/Financials

**6. BUSINESS**

- A. NFP Insurance Policy Presentation by Bill Weber.
- B. Discussion and possible action re: Pump House Rodent/Snake Infestation.
- C. Discussion and possible action re: Renewal of Fann Environmental Contract.
- D. Discussion and possible action re: Approve Call of Election.

- E. Discussion and possible action re: Selection of HPDWID Board Chair, Vice-chair, Treasurer and two members at large.
- F. Discussion and possible action re: HPDWID Administrative and Emergency Manuals; Mission Statement and Strategy.

**7. POSSIBLE VOTE TO G.O INTO EXECUTIVE SESSION**

- A. Possible vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice and instructions to legal counsel and pursuant to A.R.S. § 38-431.03(A)(4) re: Parcel 100-01-005 (Girl Scouts – Az Cactus Council Inc.) request to amend HPDWID boundaries and HPDWID Girl Scout Camp Agreement and Future Rate/Fee Schedule Methodology.

**8. BUSINESS**

- A. Discussion and possible action re: Parcel 100-01-005 (Girl Scouts – Az Cactus Council Inc.) request to amend boundaries of HPDWID and possible approval of Resolution relating to same.
- B. Discussion and possible action re: HPDWID Girl Scout Camp Agreement and Future Rate/Fee Schedule.

**9. FUTURE MEETING DATES**

- A. Date/Place/Time: The Highland Pines Domestic Water Improvement District Governing Board usually meets at 10:00 a.m. on the 2<sup>nd</sup> Thursday of the second month of every quarter. The HPDWID board meetings may be held at the Prescott Public Library, 215 E. Goodwin Street, Prescott, Arizona OR at Municipal Accounts and Consulting, 240 S. Montezuma, Suite 202B, Prescott, Arizona OR at the end of Rock Haven cul-de-sac (closest property address is 960 N. Rock Haven, Prescott) OR remotely by conference call 978-990-5000, access code 283052.
- B. 2021 Scheduled Meeting Dates
  - 11/16/21 at 10 am.
  - Discussion and possible action re: 2022 tentative HPDWID Board meeting dates.

**10. ADJOURNMENT**

Notice of Meeting (Agenda) dated and posted 8/\_\_\_\_\_/2021 at \_\_\_\_\_, local time by Sandy McClintock, Board member.

If any disabled person needs any type of accommodation, please notify the Highland Pines Domestic Water Improvement District at 928-800-5364 prior to the scheduled meeting time.