



**CENTER FOR  
SUCCESS AND  
BEYOND**

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# STEPS TO ENROLLMENT

## ABA Therapy

After touring the facility and deciding you would like to enroll your child at Center for Success and Beyond (CSB/CSB Therapy), these are the required documents we will need and the steps we will follow to ensure a smooth transition to beginning therapy.

### Documents Needed:

- Insurance Card (Front/Back Side)
- Photo ID of parent(s)/caregiver(s)
- Completed Enrollment Packet - Digital (Can be accessed at [centerforsuccesstherapy.com](http://centerforsuccesstherapy.com)
  - ALL 4 Enrollment Documents MUST be completed to proceed with enrollment
- Complete Comprehensive ASD Diagnosis Report (Must include F84.0 Diagnosis, dated within 2 years, performed by a Pediatric Neurologist, Psychologist, etc.)

Upon receipt of these documents, we will verify your ABA coverage and let you know of your eligibility and insurance benefits. After discussing your insurance benefits with you, we will request an initial authorization from your insurance provider. Upon receiving the approval for the initial authorization, we will schedule your child for an ABA evaluation with our BCBA. Upon completion of the BCBA's evaluation report, we will request ongoing ABA therapy for the frequency that the BCBA recommends. Once we receive approval, we will contact you to schedule the official start date.