



LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA



NALS Paralegal Certification Recognized by Supreme Court of South Carolina

By Allison Streepey, B.A., CRS, PLS

The discussion of the difference between a legal assistant and a paralegal has been going on for a long time. The definition was adopted by the NALS Board of Directors in 2002 and later adopted by the American Bar Association (ABA):

A legal assistant or paralegal is a person, qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity and who performs specifically delegated substantive legal work for which a lawyer is responsible.

Soon, being a paralegal will be a state-certified profession. Therefore, it is inevitable that the distinction between a legal assistant and paralegal will become more clear with the emergence of “the paralegal of the future”—the limited licensed legal document preparers (LLLPs) and limited license legal technicians (LLLTs)—already certified by many U.S. states. For state-certified paralegals, LLLPs, and LLLTs, the difference is very clear in that these paralegals, by law, and like an attorney, have to be educated, certified with continuing education requirements, licensed by the state, and insured.

On April 19, 2017, the Supreme Court of South Carolina signed an order to include the NALS Professional Paralegal (PP) examination as an accepted examination for application to the South Carolina Certification Board for

(Continued on page 2)

SPOTLIGHT

(Continued from page 1)

Paralegals. In January 2016, Honorable Costa M. Pliecones ordered that a Board of Paralegal Certifications be assembled and he nominated five attorneys and four paralegals to serve staggered terms for one and two years. Karen M. Cummins, M.P.S., PP, PLS, was instrumental in serving on this inaugural Board and the only paralegal serving on the Board for three years.

Originally, NALS paralegal examinations were not a part of the criteria to be certified as a paralegal in the state of South Carolina. Although the ABA recognizes many paralegal training courses, NALS, NALA, and NFPA have the only recognized paralegal certification examinations given outside of the classroom. Ms. Cummins worked tirelessly for the past few years to demonstrate to the Certification Board that NALS belonged there alongside NALA and NFPA. Certification of paralegals is now a reality in South Carolina and NALS is a part of that. This action will have a ripple effect across the states that certify paralegals and NALS members may still have to commit and work to be included in their states. The Winter @Law will feature an article by Karen Cummins on how this change for paralegals took place in South Carolina and what it means for the paralegal profession.

A very special thanks to our Industry Certification Task Force Chair **Tara Jean Brown, PP, PLS** and committee members, NALS Board Director **Carl Morrison, PP-SC, RP, AACP**, and NALS members **Karen M. Cummins, MPS, CPP, PLS** and **Jamie Early, PP PLS-SC** for their efforts to make this happen.

Original article printed May 1, 2017 @ www.nals.org.



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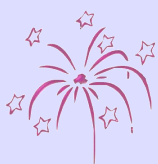
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Spotlight

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Yvonne Fortner, PP, PLS
Post Office Box 10208
Greenville, SC 29603



President's Report

by **Sonia L. Hunt**
2017-2018 President

Thank you Hilton Head LSP for a great weekend and annual meeting. I believe we have gotten off to a great start based on the discussions during Sunday's Spring Meeting. As I mentioned, my theme for the year is "Past, Present, Future-You Are the Key to Unlocking the Future. We have seen many changes over the years, but I believe the best is yet to come for LSPSC.

This year we will be continuing with the cash incentives and we are bringing back a remote membership meeting which will be held in Santee, SC. I will definitely put in an order for them to have the rocking chairs available. The officers will be finalizing the details of this meeting during our retreat. We will be doing a Friday night social with seminars and membership meeting on Saturday. During the breaks on Saturday August 19th, give me a slip of paper with your name on it to be entered into a drawing for a special President's Prize.

I am also offering the chance for three individuals to take the ALP, PLS/CLP or PP certification exams in March 2018 or any retake of an exam. Just send your name to Ann Marie Minerva, PP, Functional Director of Education and Certification by November 15th along with which exam you wish to take. Giving someone a chance to take a certification exam is a way for our association to give back to the membership.

My final incentive pertains to membership and marketing. Jan W. Berger, ALP, as Functional Director of Marketing and Membership and I will be working out all the details for a way to market our association and recruit and retain members. What I can tell you now is that we will be giving away a \$100.00 Visa gift card.

(Continued on page 4)

My hope for the year is that we can use the fact that our national certification has been approved by the South Carolina Supreme Court to help market our association and grow our membership.

I am also hopeful that we can offer meetings and seminars to members who cannot attend the meetings through improving our technology. We were able to livestream portions of our annual meeting for those unable to attend. Members have expressed an interest in our association doing more of this and we certainly need to try to meet the needs of our members.

As I said during the installation ceremony and again on Sunday, it will take all of us working together to succeed and move LSPSC in the direction we need to go in order to grow our association. It is not something that I or the rest of your officers can do by ourselves. We need you as members to be involved and help in any way you can. We all have different talents and abilities that when combined can cause an explosion amongst the legal field.



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***Without positive attitude,
success is called Luck.***

***But with positive attitude,
success is called Achievement.***

Author Unknown



**OFFICER &
COMMITTEE
REPORTS**

**President-Elect
Kerry Ann Waldrop**

I would like to thank Hilton Head Legal Staff Professionals for an outstanding annual meeting. I would also like to thank Hilton Head and Spartanburg for an amazing luncheon.

As your President-Elect I have big shoes to fill. I have some ideas on what I would like to do in my term, however, this is your association and I want to know what you want to do. What direction you think we should go and how to get there. This is definitely not a one-man show. I would ask that members e-mail any suggestions to me at kerrywaldrop@butlermeans.com. I look forward to working with your Board and President Sonia this year and trust that we will make you proud.

I am coordinating officer visitation with the chapters which will be discussed during the officer retreat in June. As the state liaison for the chapters, please be sure to keep me apprised of events and community service projects in which your chapter participates.



**Functional Director of
Certification/Education
Ann Marie Minerva, PP**

The LSPSC Annual Meeting & Educational Conference in Hilton Head welcomed the new board and installed officers. Congratulations to all of our newly installed officers. We enjoyed terrific speakers and look forward to our Summer Membership Meeting in Santee, August 18 & 19th!!! Our speakers will be Honorable James B. Jackson Jr. and Attorney Taylor Ott.

We have had four members who have applied and received certification from the South Carolina Board of Paralegals since the signing of the Order! Congratulations to all.

Reminder that the application deadline for the certification exams is August 1st. The exam date is September 30th. Sonia Hunt of Orangeburg and CamiJo Gort of Hilton Head will be sitting for the exam. We are all so excited that you will soon be certified and possibly be eligible to apply for the SC Board of Paralegals certification as well.

REMINDER: IF YOU ARE CURRENTLY HOLD A PP CERTIFICATION YOU ARE ELIGIBLE TO APPLY FOR THE SOUTH CAROLINA BOARD OF PARALEGALS CERTIFICATION.

Recertifications:

Lois Belle, PLS - CLE Award (renewal)
Karen Cummings, PLS – recertified
Ann Marie Minerva, PP – recertified
A. Yvonne Fortner, PP, PLS – recertified

SC Board of Paralegal Certification:

Naomi Nation, PP PLS CLA
Meredith Lazarski, ACP
Jamie Early, PP, PLS-SC
Ann Marie Minerva, PP
Tara Jean Brown, PP, PLS

Next exam application deadlines & dates:

ALP, PLS/CLP, PP exam application due August 1st
ALP, PLS/CLP, PP exam September 30th
ALP, PLS/CLP, PP online mock exams available for purchase (30 or 60 day access)

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**Functional Director of
Marketing/Membership**
Jan W. Berger, ALP

First, let me begin with a thank you for the confidence you have bestowed in me by electing me as your Functional

Director of Membership and Marketing. This is a position that I have wanted to hold for many years and I now have the opportunity. I promise to do my best to rise to the challenge!

We all know what the “3 R’s” are: Reading, Writing, and Arithmetic. Well, how about the “3 B’s?”

We are coming off a wonderful HIGH of having the NALS PP exam certified by the South Carolina Supreme Court. This was made possible by a hard working group of people on our local, state, and national level and I am so grateful for all they did for this association. But there is still so much more work to be done. So what do we do with this new recognition? WE HAVE TO ACT ON IT AND USE OUR 3B’S”:

BELIEVE
BELONG
BECOME

We must market our association to **BELIEVE** in ourselves enough to seek opportunities to further ourselves professionally and personally. We must market that we should **BELONG** to organizations that can jumpstart our professional career with information, technology, education, and networking opportunities. We must **BECOME** certified in our field so we are always a leader in our work place. And NALS, LSPSC, and your local chapters is the place to do this! NOW IS OUR TIME to market ourselves with this great news. Use it to teach others, share with others, and educate others, network with others. This will

turn into **increased membership numbers**. If you didn't know . . . it's already started . . . now let's move forward with confidence in what we can offer legal professionals . . . more than we ever have done before!

We will be working on a marketing plan at the Officer Retreat in June and I look forward to talking with you about this at our Summer Meeting in August.

Think about it. Where are YOU in the “3B’s?” What can you do to invite/involve others in the “3B’s?”

We'll talk more in August! See you in Santee at the LSPSC Summer Meeting.



**Immediate Past President/
Parliamentarian**
Meredith Lazarski, ACP

First and foremost, I want to thank all of you for making my year as your LSPSC President an amazing and memorable one for me. Your support and guidance throughout the year has been invaluable. Your dedication to LSPSC is inspiring. Your friendship sincere. Thank you for making a change in me. A big shout out too to Hilton Head Legal Staff Professionals for making our annual meeting an exciting, fun-filled weekend for all. Job well done ladies.

Best wishes to President Sonia and her board. I am confident that LSPSC is in good hands with the 2017-2018 Board and Committee Chairpersons and that they will do an excellent job carrying on the fine leadership we have established over the last 50+ years.

As I reported during the Spring Membership Meeting, I will be reviewing the revisions Past President Camilla made to the standing rules, as well as adding some revisions the board discussed during this past year, prior to the board retreat in June. The Board is going to make every effort to

finalize the proposed changes in order submit notification to the membership prior to our Summer Meeting in August so we can discuss and approve the revisions.

Hope everyone has a happy, healthy and blessed summer and I look forward to seeing everyone in Santee on August 18th and 19th.



[Annual Meeting 2017 Report](#) [by Katherine R. Helms](#)

We all met on Friday late afternoon at the beautiful Holiday Inn Hilton Head Island where we enjoyed a welcome party with light appetizers and cocktails by the pool, then dinner on our own.

On Saturday, we had breakfast at the hotel then on to two seminars for CLE Credit. The first seminar was entitled “South Carolina Guardianships & Conservatorships,” presented by the Honorable Heather Galvin, Beaufort County Probate Judge. The second seminar was entitled “A General Overview of Today’s Immigration Issues,” presented by Ashley Wissmiller of the Law Office of Mark Devine.

We had a wonderful lunch at It’s Greek to Me in honor of President-Elect Kerry Ann Waldrep. We also savored a beautiful cake for dessert.

That evening, we experienced the President’s Reception and Installation of Officers Dinner at The Beach House. Sonia Hunt, our new President, introduced her theme: “Past, Present, Future - You Are the Key to Unlocking the Future.”

After the new officers received their posts, some members went to watch Da Throwback Band at the Tiki Hut.

On Sunday, we again had breakfast at the hotel, then at the Spring Membership Meeting we were introduced to our new LSPSC Officers. We discussed new ways to incorporate different types of social media outlets and were informed of the change of venue for the Summer Membership meeting to the Clark’s Inn in Santee on August 18-19, due to the solar eclipse over the Columbia area. We also discussed the National Annual Education Conference that will be held October 4-7 in Norfolk, VA.

I’d like to, again, thank you all for the opportunity to attend this event and I look forward to many more.

[Annual Meeting 2017](#) [Susan L. Olmstead, PLS](#)

Hilton Head Legal Staff Professionals would like to thank the members for their participation in this year’s Annual Meeting and Educational Conference held on Hilton Head Island April 22-23, 2017. We enjoyed hosting this event and hope you had a good time visiting and soaking up some sunshine. Between registration, sponsors, and ads we covered all costs and LSPSC will receive \$947.47 and HHLSP will receive \$522.47 for their treasury.

It was my pleasure to serve as Annual Meeting chairperson this year and thank you for this honor.



Community Projects

Jimi L. Bullard, ALP

Members, thank you for your generous support of the Annual Meeting this past April. We know your checks and items will be appreciated so much. Our charity for the summer meeting is DAZZ - a free Pregnancy Center providing high quality and compassionate care for women including a free parenting program to help women get prepared for a baby-on-the-way (see pages 15-16). The DAZZ Wish List is listed below, and checks are always welcomed.

Baby Needs:

Clothes/Shoes: Newborn to 24 months

New Clothing (Sleepers, Onesies, Outfits)

Equipment New & Gently Used (Clean/Good condition)

Bassinets, Pack-N-Plays, Strollers, Swings,
Bouncy Seats & Car Seats
(for less than 6 years old)

New Feeding Equipment:

Bottles, Bowls, Spoons, Mesh Feeders

Sheets and Towels:

New and Gently Used (Clean & Stain Free)
Crib Sheets, Sheets, Blankets, Towels,
Wash Cloths

Diapers: All Sizes

Greatest need: Sizes 3, 4, 5, and 6

Toiletries:

Baby Wipes, Lotion, and Shampoo.
Baby Wash & Diaper Cream

Other Items:

All Formula

Greatly Needed: Gerber Good Start
Gentle, Similac Sensitive, Simlac
Alimentum.

Baby Food, Baby Cereal

Pacifiers, Pacifier Clips, Teethers

New & Gently Used Diaper Bags, Socks,
Bibs, Hats, and Books.



Employment

Patti Bacon &

Deb Reynolds, PP, PLS

We have had several employment opportunities and have passed those on to the chapter presidents to distribute to their members and also the members at large.

Please let Deb Reynolds or Patti Bacon know of any openings you may have and we will pass them on.

Deb Reynolds, PP, PLS

debbie.reynolds@nelsonmullins.com

Patti Bacon

mandpbacon@gmail.com



Finance

**Jamie I. Early, Certified PP,
PLS-SC and**

**Sharon K. Wotherspoon,
Certified PLS**

Past, Present, Future – YOU are the Key to Unlocking the Future! Wow, if that doesn't make you stop and think about what an impact you can make, then nothing will! Fun times ahead for LSPSC with President Sonia!! And in line with her theme, our finance auction theme for the Summer Meeting in Santee will be "Watch Us Grow" as we move into the future! Ideas could include indoor or outdoor items with gardening, plants, seeds.....and things with time like clocks, hourglasses, decorative art.....whatever has to do with Growth and Time. Use your imagination and come up with some unique ideas! We look forward to seeing you ALL in August with lots of great items for our theme auction and pockets full of money to spend as well! Thanks for your support, and remember, this is YOUR association!

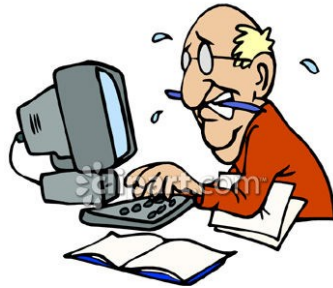


NALS Foundation
Stacy R. Russo, PP PLS

Decide on a Project for your Chapter and Complete the Online Grant Application. How easy is that! With NALS Paralegal Certification now being recognized by the South Carolina Supreme Court what a great start on funding ideas for certification and education for our chapters. There is no reason why all of chapters shouldn't jump on board for this opportunity to have our chapters increase in membership, but giving our members the opportunity to become Certified Paralegals.

Application Deadlines for Project are as follows:

- June 1, 2017
- September 1, 2017
- December 1, 2017



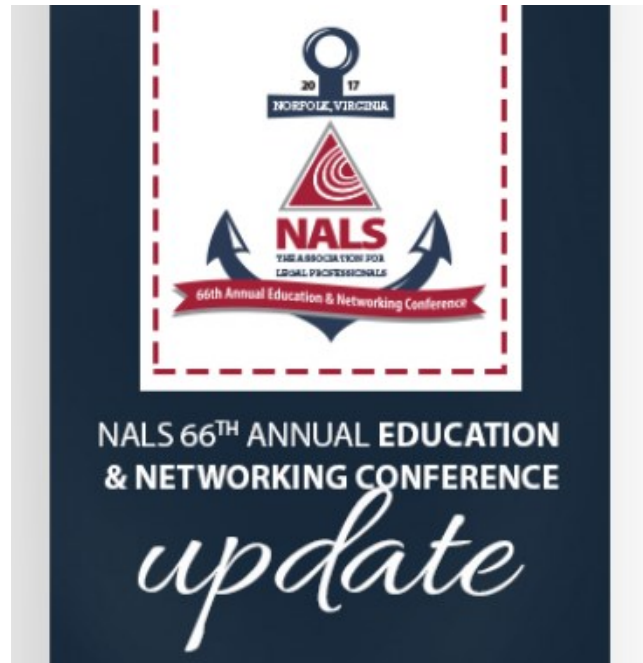
Way to give to the NALS Foundation

Monetary Contributions can be made at:
<http://www.nals.org/donations>

Gift in Kind Contributions can be made at:
<http://www.nals.org/?sweepstakesauktion>

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AmazonSmile is a simple and automatic way for you to support the NALS Foundation every time you shop, at no cost to you! When you shop at smile.amazon.com, you'll find the exact same low prices, vast selection, and convenient shopping experience as Amazon.com, with the added bonus that Amazon will donate a portion of the purchase price to your favorite charitable organization. On your first visit to AmazonSmile, select a charitable organization (NALS Foundation)



to receive donations from eligible purchases before you begin shopping. Amazon will donate 0.5% of the price of your eligible AmazonSmile purchase to the NALS Foundation. AmazonSmile will remember your selection, and then every eligible purchase you make at smile.amazon.com will result in a donation. Donations are made by the AmazonSmile Foundation and are not tax deductible by you.

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Scrapbook ~ Myriam Brown, Certified PLS

For this year's scrapbook, I need a photo of all the officers of each association, and photos of the LSPSC officers. I know there are shutterbugs out there who will be more than happy to submit their installation photos, or sometime during the year, sit your officers down and take a photo at one of your meetings! After taking these "glamour shots," you can either (1) download them to our LSPSC Snapfish+ account (www.snapfish.com - Email address: info@lspsc.org / Password: Hunt2017 (2) send me a disc with the photos on it; or just (3) print them and mail them to me. My email is myriam.brown@nelsonmullins.com; my address is 562 Kenal Rd., Ridgeway, SC 29130. Let's get this party started!!! Thanks for your help!



* Let me know if you need assistance with the website. I usually add my photos into a new 'folder' and tag it with my name in case someone needs to know whose photos they are.

NOTICE TO ALL MEMBERS OF LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA

NOTICE is hereby given that the 2017-2018 Summer Membership Meeting will be held on Saturday, August 19, 2017 at 1:30 p.m.

At:

Clark's Inn and Restaurant
114 Bradford Boulevard
I-95 exit 98, Hwy 6
Santee, South Carolina 29142
(Dress is business attire)

Exact meeting information is available on the meeting registration form

Legal Staff Professionals of South Carolina

/s/ *Lauritza S. Hill*

Lauritza S. Hill
Secretary



We just wanted to say
THANK YOU

to our LSPSC members,
our sponsors, and
our advertisers for an
enjoyable and successful meeting.



**Hilton Head
Legal Staff Professionals**



Meet Our Members!

Meet your LSPSC Functional Director of Certification/Education— Ann Marie Minerva, PP

Ann Marie joined Legal Staff Professionals of Greenville in 2010. She is a freelance/contract paralegal having obtained her PP Certification from NALS and just recently received her Paralegal Certificate from the South Carolina Bar. She also holds a Bachelor's Degree in Business Administration/Management with a minor in Psychology and an Associate's Degree in Accounting.

Ann Marie has served on the Award of Excellence Committee for LSPSC and was elected to serve as Functional Director of Certification and Education for LSPSC for the 2017-2018 year.

Ann Marie started her career in the legal field as the personal secretary to a small town attorney. She enjoys working with the elderly and children and being able to assist people with their problems. When not working, Ann Marie enjoys spending time with her husband, Paul, and their two sons, Paul and Anthony.

Meet your LSPSC Functional Director of Membership/Marketing – Jan Berger, ALP

Jan joined Legal Staff Professionals of the Midlands in 1994 as a newcomer to the legal field. She studied for and passed the ALP exam in 1996 to enhance her new legal skills. Jan has a B.S. in Office Administration and Psychology from Charleston Southern University. She is only “student teaching” short of her Secondary Education degree.

Jan has been employed at Nelson Mullins Riley & Scarborough LLP for 25 years. She started with Nelson Mullins as a legal secretary in their Development Program. She has worked in

Marketing, Recruiting, and currently works as the Firm's Benefits Supervisor. Jan considers her specialty to be “the transition to Medicare Benefits.” Call her if you need any advice!

Jan has served in all areas of leadership in her local chapter, having served in all elected offices and chaired many committees. On the State level, Jan has served in all elected offices as well . . . holding out for FD-Membership/Marketing this year under President Hunt. She has served on many State committees and chaired several. Jan is searching for the right opportunity to use her current HR experience in some capacity on the national level! NALS . . . I would find her a place to serve if I were you!

In her spare time, Jan enjoys cooking (if she doesn't have to clean up afterwards), teaching Youth Sunday School, floral designing, and reading. She and her husband Rocky have been married for 35 years. They have a daughter, Caroline, who is a teacher in Goose Creek, SC, and a precious canine little girl, Maddie, age 1

Meet Debra H. Bailey, CLP

Debra is employed by Nelson Mullins Riley & Scarborough, LLP as their Executive Committee Coordinator. She had no prior experience working in the legal field before joining Nelson Mullins 30 years ago. Debra indicates that it was “pure luck” on her becoming involved in the legal profession. Ask her and she will tell you that she answered an ad after being laid off from an administrative position for a company that went bankrupt. Debra became a member of Legal Staff Professionals of the Midlands in 1991 and has held all offices on the local level. She has chaired just about every committee on the local level over the years.

Debra served LSPSC as President in 1998-1999, President-Elect, Functional Director of

Membership, Functional Director of Education and has also served on numerous committees over the years. Debra also served as Region 4 Director from 2002 – 2004 and served on NALS certification committees during the late 2000's.

During her tenure with Nelson Mullins, Debra has been fortunate to work with some great lawyers. She describes the legal profession as “the ever changing landscape—as no two days are the same”.

Debra's best friend and greatest support for 30 years was her husband Beetle who many in LSPSC knew because of his love of the association (at least attending the social events)! Losing him in 2013 left a huge hole in Debra's life, but she has a great brother and sister-in-law, and an adult niece and nephew (and their spouses) who she loves spending time with, as well as many great friends.

In her spare time, Debra loves to read, go to movies and concerts. She is also very active in her church and was humbled to have been ordained as a deacon last year. Spending time with friends and family is very important to Debra.

When asked where she sees herself in five years, her response was “With any luck, RETIRED!!”



Happy Gram!

THANK YOU FOR YOUR KINDNESS

Thank you so much for your kind expressions of love received during and after the recent loss of my mother. I am overwhelmed by your kindness and my heart is full. Thank you for the calls, texts, messages, cards, food, visits, memorials, and especially the prayers. I am unable to put in words my gratitude.

God's blessing and peace to you.

Jan Berger and Family

Legal Staff Professionals of South Carolina
2017 SUMMER MEMBERSHIP MEETING & CLE REGISTRATION FORM
Saturday, August 19, 2017
 Clark's Inn & Restaurant
 114 Bradford Blvd., Santee, SC

Deadling for Registration: Wednesday, August 9, 2017 (Add \$10.00 after this date)
NO REFUNDS AFTER AUGUST 7, 2017

MEMBERSHIP MEETING (*FULL REGISTRATION DOES NOT INCLUDE CLE)

FRIDAY SCHEDULE

6:00 p.m. – 7:30 p.m. Friday Night Social

SATURDAY SCHEDULE

9:00 a.m. – 9:30 a.m. Registration ___ \$45 Meeting Registration & Lunch*
 9:30 a.m. – 10:30 a.m. Seminar ___ \$15 Membership Meeting Only
 10:30 a.m. – 10:45 a.m. Break
 10:45 a.m. – 12:15 p.m. Seminar
 12:30 p.m. to 1:30 p.m. Lunch
 1:30 p.m. to 3:30 p.m. Membership Meeting and Theme Auction

.....
CONTINUING LEGAL EDUCATION

9:30 a.m. – 10:30 a.m. TOPIC: TIPS FROM THE EQUITY COURT

Speaker: Hon. James B. Jackson, Jr., Master-in-Equity for Orangeburg County

The Hon. James B. Jackson, Jr., is the Master-in-Equity for Orangeburg County and a partner in the law firm of Nester & Jackson. Judge Jackson will be discussing tips for the legal assistant in handling matters that come before the Equity Court.

10:45 a.m. – 12:15 p.m. TOPIC: THE VOCA GRANT (Victims of Crime Act)

Speaker: Taylor Ott, Esquire

Taylor Ott is a staff attorney with South Carolina Legal Services. Taylor helps women who have been abused and are trying to get a divorce, she also helps with protective orders and other Family Court issues under The VOCA Grant (Victims of Crime Act).

Registration and attendance at the LSPSC seminars, meetings, events and other activities constitutes an agreement by the registrant and LSPSC to use and distribute (both now and in the future) the registrant's image or void in photographs, videotapes, electronic reproductions and audiotapes of such events and activities.

	<u>MEMBER</u>	<u>NON-MEMBER</u>
I will be attending the following seminars:		
___ Tips From the Equity Court	___ \$20 for one CLE	___ \$25 for one CLE
___ The VOCA Grant (Victims of Crime Act)	___ \$30 for both CLEs	___ \$40 for both CLEs

.....
 ___ \$10 LATE FEE

TOTAL AMOUNT: \$ _____

NAME: _____ EMAIL: _____

CHAPTER: _____ PHONE #: _____

Please make check payable to: **Legal Staff Professionals of South Carolina** and return completed form to:

Tara J. Brown, PP, PLS, Greene Law Firm, PA, 11 McGee Street, Greenville, SC 29601
 (864) 271-7940 – tara@davidgreeneattorney.com

Legal Staff Professionals of South Carolina is an affiliate of NALS...the association for legal professionals – dedicated to enhancing the competencies and contributions of members to the legal services profession.



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COMMUNITY OUTREACH PROGRAM

Baby Needs

Clothes and Shoes

Newborn to 24 Months

New Clothing: Sleepers, Onesies, Outfits

Gently Used Clothing (Clean & Stain Free)

Equipment

New & Gently Used (Clean & Good Condition)

Bassinets, Pack-N-Plays, Strollers, Swings,

Bouncy Seats & Car Seats (less than 6 years old)

New Feeding Equipment: Bottles, Bowls, Spoons,

Mesh Feeders

Sheets and Towels

New and Gently Used Crib Sheets, Sheets, Blankets,

Towels and Wash Cloths

Gently Used Items (Clean & Stain Free)

Diapers

All Sizes

Greatest needed: Sizes 3, 4, 5 and 6

Toiletries

Baby Wipes, Baby Lotion, Shampoo,

Baby Wash & Diaper Cream

NO Baby Powder

Other Items

All Formula

Greatly Needed: Gerber Good Start

Gentle, Similac Sensitive, Similac Alimentum,

Baby Food, Baby Cereal,

Pacifiers, Pacifier Clips, Teethers

New & Gently Used Diaper Bags, Socks

Bibs, Hats & Books

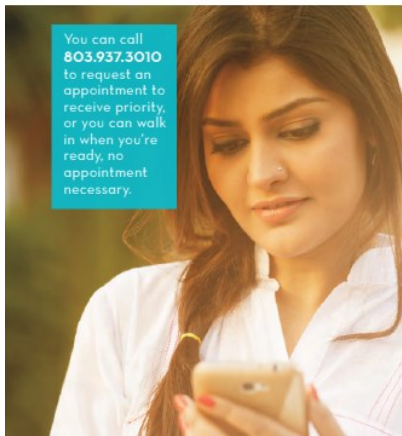
We **CANNOT ACCEPT** Bumby Seats, Cribs, Baby Gates, Bumper Pads, Walkers, Toys or Stuffed Animals, Diaper Genies, Humidifiers, Potty Seats or Car Seats older than 6 years. Thank you!



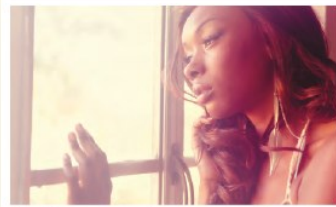
Orangeburg

Dazz is a modern sexual health and pregnancy center in Orangeburg, SC.

We offer **free medical services and health resources** to women facing an unplanned or difficult pregnancy and related issues. Our kind, compassionate staff is here for all women. **Remember, you are not alone!**



Dazz is here for you:



If you're not sure you're pregnant, or if you need to know how far along you are.



If you're pregnant and not sure what to do or where to get help, or you just need someone to talk to.



If you need STI/STD testing or other sexual health information.

Our Services

Because Dazz is funded by the community who believes in helping women, all services are offered at no cost to you.

Below are some of Dazz's **free services**:

Lab Quality Pregnancy Testing	Limited Obstetrical Ultrasounds	Pregnancy Options Counseling
STD/STI Testing	Nurse Consultations	Post Abortion Support
Parenting Classes	Adoption and Medical Referrals	Free Baby Items

Dazz Tip

Even if you're worried about being pregnant or having an STI (sexually transmitted infection), don't let that stop you from getting the help and information you deserve to make empowered decisions and lead a healthy life.

Appointments

At Dazz, we believe no woman should make a pregnancy decision out of fear. That's why we're flexible when it comes to appointments and your busy schedule.

To schedule an appointment, please call **803.937.3010**.

Appointments are the best way to ensure we can see you in a timely manner and you don't have to wait. However, you can always walk in to Dazz when you're ready and we will do our best to accommodate you that day.

Learn more online about appointments and our services at www.dazzorangeburg.com.

Classes

Becoming a parent can be a scary thought... but it doesn't have to be. Some of the biggest worries facing parents are knowing what to do and how to afford everything your baby may need.

At Dazz, we offer free, fun parenting classes to help you prepare to become a new parent. **The best part is that you can "earn while you learn" and use Baby Bucks to get free baby items like diapers, formula, clothes, strollers and more!**

If you are interested in parenting classes and free baby items, let the staff at Dazz know. They can hook you up!



Dazz Orangeburg
923 Chestnut Street,
Orangeburg, SC 29115

Call **803.937.3010** for help, questions and appointments.

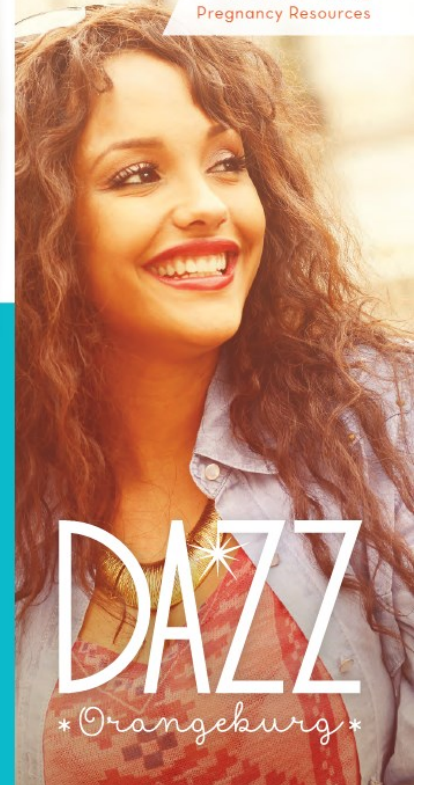
www.dazzorangeburg.com
hello@dazzorangeburg.com



Dr. Susan Connor is the Medical Director of Dazz Orangeburg.

Her practice, Connors Healthcare for Women, is located in Orangeburg. In addition to our pregnancy services, Dazz Orangeburg provides medical referrals for pregnancy care as well as adoption referrals.

Pregnancy Testing
Ultrasounds
STI / STD Testing
Pregnancy Resources



Special Community Service Report

LEGAL STAFF PROFESSIONALS OF THE MIDLANDS

Community Service Report

Jamie I. Early, Certified PP, PLS-SC

LSPM President 2017-2018

LSPM is always busy in our community, as a whole and as individuals. A small chapter, yes; but small in giving, no! Outreach to our community is a huge part of our chapter, and we feel giving of ourselves is a blessing back to us!

As always reported, LSPM continues to provide dozens of doughnuts to the elderly residents of The Finlay House each month, as our chapter has done this for decades.....and we get a “call” if we forget! J The residents look forward to it! We also have on our agenda, again as always, plans to serve Thanksgiving dinner to The Finlay House residents in November. Some of the residents like to “dress up” for the occasion, and we enjoy it just as much (if not more) than they do! We also continue our support of charitable organizations like Harvest Hope Food Bank, Epworth Children’s Home, SCCADVASA, and SisterCare (to name a few) in whatever way we can.

Our individual members of LSPM don’t stop short of the chapter community service either. Recent projects include Teacher Appreciation Week at a local church preschool, where a member volunteered in the infant room (rocking babies – tough job J) while the teachers enjoyed a relaxing lunch served by the church. Another member recently participated in the 10th annual Walk at Lunch Day at the State House sponsored by various organizations in the community. One member participated with a team in the National Brain Tumor Society walk in Charleston and also was a top fundraiser for its research foundation. Members also both raise and contribute funds to a number of community walks/races, such as the American Heart Association and the American Cancer Society’s Relay for Life.

Various services continue through our LSPM members with such programs as Backpack, Helping Hands, and Parents Helping Students. Our members also continue to give of their time to such shelters/homes as Palmetto Place, Chris Myers’ Children’s Home, and Epworth Children’s Home, in addition to participating in numerous activities in their own churches.

LSPM and its members take part in our community, trying to give back just a little of what we have been given. Try it sometimes in your community...the rewards are beyond words!!

Recipes!

VERY BRITISH SAUSAGE ROLLS by Kerry Waldrop

1 package of Pepperidge Farm Puff Pastry
1 lb. sage sausage
1 package of Pepperidge Farm savory stuffing
1 Egg
Flour

Thaw puff pastry, separate the 6 pre-cut strips

Mix sausage meat and half cup of stuffing, you can use more if necessary, this is mainly to soak up the grease from the sausage.

Roll out the strips of pastry onto flour, making them slightly longer and thinner.

Separate the meat mix into 6 portions

Roll each portion of the meat into a long sausage shape and place onto the middle of the pastry strip

Break egg and mix in cup, using a small brush, brush egg along the edge of the pastry and encase the sausage with the pastry using the egged side to hold the pastry together.

Then place onto baking trays and glaze the pastry with the egg wash. Cut into 3 to 4 inch pieces, slicing the tops twice to allow for breathing.

Bake on 350 until golden brown.

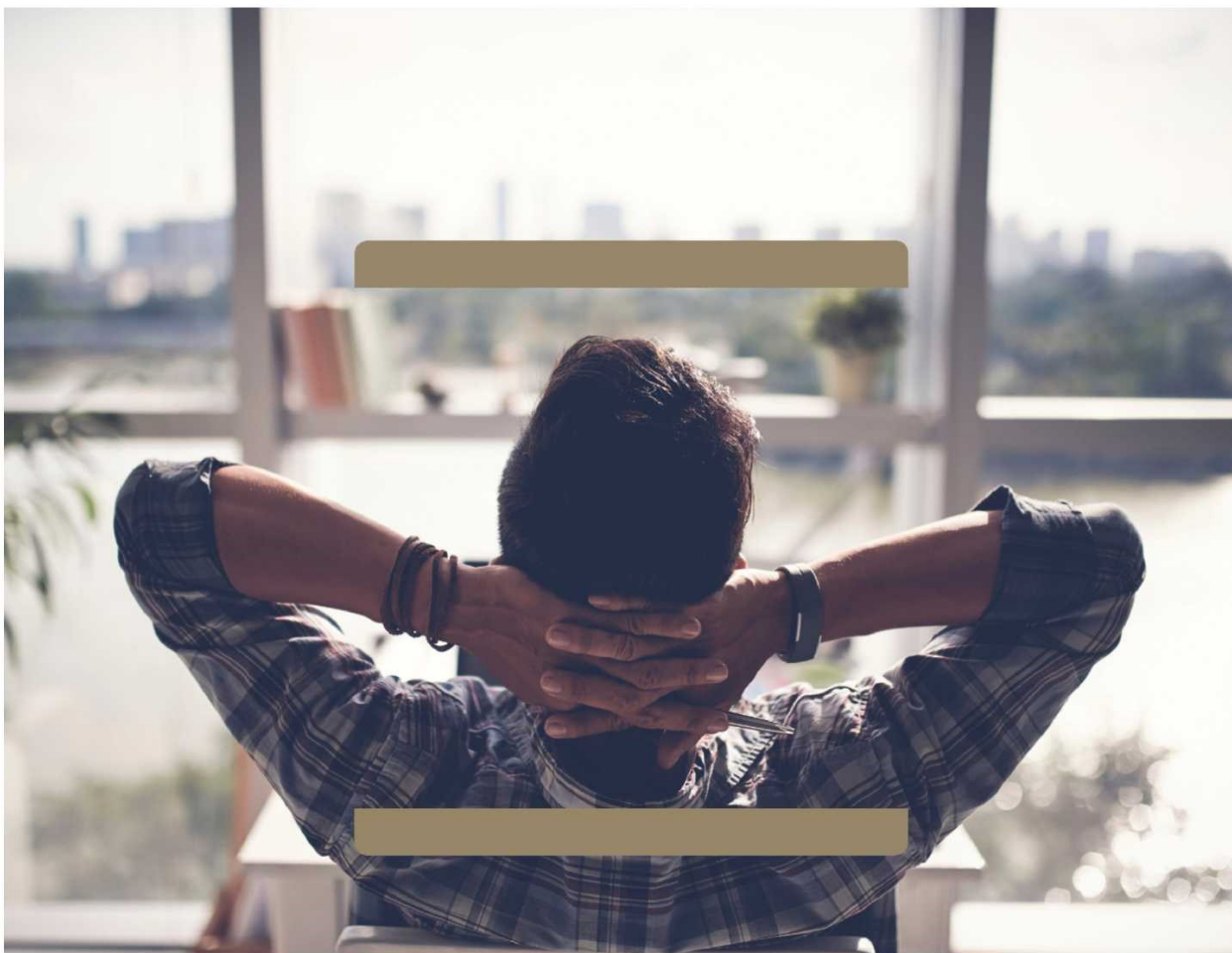


<http://www.myrecipes.com/recipe/beer-braised-pot-roast>

BEER-BRAISED POT ROAST by Susan Olmstead, PLS

1 pound small carrots with tops, peeled
1 (3- to 4-lb.) boneless chuck roast, trimmed
2 teaspoons kosher salt
1 teaspoon freshly ground black pepper
2 tablespoons instant dark roast coffee
2 tablespoons olive oil
3 tablespoons tomato paste
4 garlic cloves, chopped
2 (12-oz.) bottles stout beer
2 tablespoons fresh thyme leaves
2 (1-oz.) containers home-style concentrated beef stock (from a 4.66-oz. package)
2 pounds pearl onions
1 tablespoon balsamic vinegar
2 tablespoons cornstarch
Hot cooked grits
Garnish: fresh thyme sprigs

1. Cut tops from carrots, leaving 1 inch of greenery on each. Sprinkle roast with salt and pepper. Rub coffee over roast, and let stand at room temperature 10 minutes. Cook roast in hot oil in a large skillet over medium-high heat 3 to 5 minutes on each side or until browned, reserving drippings in skillet. Place roast in a 6-qt. slow cooker.
2. Add tomato paste and garlic to hot drippings, and sauté 1 minute. Slowly add beer, whisking constantly. Stir in thyme and concentrated beef stock; bring to a boil. Boil, stirring occasionally, 8 minutes or until mixture reduces to about 3 cups.
3. Pour beer mixture over roast. Top roast with onions and carrots. Cover and cook on LOW 8 to 10 hours or until roast is fork-tender. Transfer roast to a serving platter, and shred into large chunks, discarding any large pieces of fat. Spoon vegetables onto platter around roast.
4. Skim fat from cooking liquid; transfer cooking liquid to a large saucepan. Whisk in vinegar. Whisk together cornstarch and 2 Tbsp. water in a small bowl until smooth; add to mixture in pan, stirring until blended. Bring mixture to a boil, and boil, whisking often, 1 minute or until sauce reaches desired thickness. Serve sauce with roast, vegetables, and hot cooked grits.



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What would you do with more time in your day or more cash in your pocket? Whether it's grabbing coffee with a friend, taking that extra 10 minutes in the morning with the kids, or simply that much needed break – we understand the value of those moments. That's why we focus on you and your process.

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E: cjyarborough@wfgnationaltitle.com

Matthew Powell
VP, South Carolina Agency Manager
P: 803.413.8331
E: mpowell@wfgnationaltitle.com

Tamara Brooks
Assistant Manager & GA Underwriting Counsel
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Kim Felder
WFG Agency Representative
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LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA

SPOTLIGHT
ADVERTISEMENT FORM



A publication of Legal Staff Professionals of South Carolina

COMPANY: _____

CONTACT: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE: _____

EMAIL: _____

WEBSITE: _____

Circle desired advertisement:

	Full Page *	Half Page	Quarter Page	Business Card
Three Issues	\$125	\$75	\$40	\$25
Two Issues	\$85	\$50	\$25	
One Issue	\$50	\$20	\$10	\$10

** Full Page advertisements include a web link to the business's webpage.*

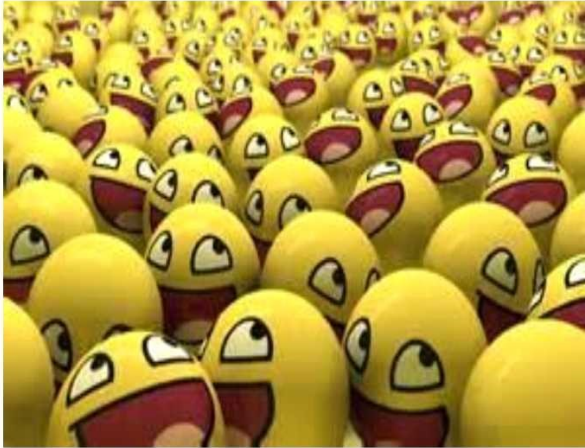
**The SPOTLIGHT is published three times per year: March, June and December.
Advertisements must be provided in camera ready format.**

Email advertisement and mail payment to: **Jan W. Berger, ALP**
LSPSC Functional Director of Marketing/Membership
Nelson Mullins Riley & Scarborough, LLP

P.O. Box 11070
Columbia, SC 29211
jan.berger@nelsonmullins.com

Payment Enclosed: \$ _____

Visit our website at www.lspsc.org.



HAPPY GRAMS

MAKE SOMEONE

HAPPY

BY PURCHASING A HAPPY GRAM

Congratulate, recognize, or encourage your fellow chapter members in the *Spotlight* and support Legal Staff Professionals of South Carolina while sending out good thoughts to those who deserve them.

Business Card	\$ 5.00
Half Page	\$15.00
Full Page	\$25.00

1. Submit Happy Gram camera ready to
Functional Director of Marketing at: jan.berger@nelsonmullins.com
2. Submit payment and this form by mail to: Functional Director of
Marketing/Membership
Jan W. Berger, ALP
Nelson Mullins Riley & Scarborough, LLP
Post Office Box 11070
Columbia, SC 29211
3. Deadline for Happy Grams: November 15, 2017 (December issue)

Thanks for making someone's day a happy one.

Name: _____

Chapter: _____

Email: _____

Size: _____

Enclosed Payment: \$ _____



HILTON HEAD | BLUFFTON | BEAUFORT | SAVANNAH

ALWAYS THERE FOR YOU...

ERA Evergreen Real Estate is a next-gen real estate brokerage providing results-focused solutions to forward thinking home sellers and buyers. Our tech savvy, performance oriented sales associates use tools specifically geared towards positive outcomes, and develop relationships based on trust and communication. Our mission is superior service, customer-first solutions, and community involvement in the Lowcountry of Coastal South Carolina including the Hilton Head Island, Bluffton, Beaufort & Savannah areas.

Chapter Reports

Legal Staff Professionals of Greenville

Michelle Dender

We are elated about our new board for the 2017-2018 year. We have two board members who have not served on the board before, Bobbie Schilder- Treasurer and Kim Hutchins – Vice President / Membership, as well as Holly Deitz our Secretary for a second year, Tara Jean Brown our President Elect and Katie Johnson our Immediate Past President. We know that their fresh ideas will be an added bonus to our board and membership. Bobbie has already brought our chapter a new fundraising idea. We will be selling Gold Canyon Candles in the summer and near Christmas as fundraisers for Greenville. In addition, the Greenville Chapter will be offering as many Live Webcasts for CLE as we can over the next several months. Please look for emails about these Live Webcasts.

More to come from the Greenville Chapter.

Hilton Head Legal Staff Professionals

Susan L. Olmstead, PLS

Can you guess what our members have been doing for the past several months? You got it! We have been planning and working on this year's Annual Meeting and Educational Conference. The members went above and beyond in securing sponsors and ads which kept the registration fee low and the fun factor high. It was our pleasure to host this event and want to thank all who participated. You 'al come back soon.



Legal Staff

Professionals of the Midlands

**Jamie I. Early, Certified PP, PLS-SC
Corporate, South Carolina Certified Paralegal**

LSPM has worked hard since the first of the year in planning a special meet-and-greet event in marketing our association to prospective members. We had our "Get REAL" evening on March 14 at the law firm of Nexsen Pruet and provided CLE education with an informative seminar on foreign divorce law presented by Columbia attorney Joe Underwood. Our promotional features included a Power Point presentation, membership packets and brochures, certification materials, and logo items. Our officers gave short presentations on Recognized certifications, Ethics, Association benefits, and Legal education. Everyone had a REAL(ly) enjoyable time!

It was great to see so many of you at the LSPSC Annual Meeting and Education Conference hosted by our Hilton Head chapter in April. LSPM was well represented and we had a wonderful time – excellent speakers, delicious food, great facilities, a beautiful banquet, super door prizes, and a gator to boot! You should have been there.....! J Thank you, HHLSM members, for all your hard work and a fabulous conference on your beautiful island!

We are especially excited about the South Carolina Supreme Court Order of April 19, 2017, approving our NALS Professional Paralegal certification as a qualified designation for South Carolina Certified Paralegal certification. What a milestone! LSPM has just gained a new member because of this Order and our recognized certification, so a key to our future is being realized!

At our membership meeting on April 27, we held officer elections. We congratulate our LSPM officers for 2017-2018!



always work hard and give 100% of themselves for our chapter – **Jan W. Berger, ALP, and Katherine R. Helms!** Congratulations to our LSPM sisters-in-law! We love you!!

We look forward to seeing you all in Santee at LSPSC's Summer Membership Meeting on Saturday, August 19 at Clark's Inn – the rockin' place to be – don't miss out! In the meantime, have a wonderful summer together with your family and friends. Cherish every moment!!

President

Jamie I. Early, Certified PP, PLS-SC

President Elect

Sharon K. Wotherspoon, Certified PLS

Secretary-Treasurer

Debra H. Bailey, CLP

Functional Director of Membership

Katherine R. Helms

Functional Director of Education

Linda W. Wilson, Certified PLS

Legal Staff Professionals of Orangeburg

Mary Kay Oliver

Thanks go out to all of the members of Hilton Head Legal Staff Professionals for an outstanding Annual Meeting. You all did a fantastic job. All of us in Orangeburg are so very proud to have two of our members installed on the Legal Staff Professionals of South Carolina Board at the Annual Meeting with Sonia Hunt serving as president and Lauritza Hill serving as secretary. Next year it is our turn to host the Annual Meeting which will be held at Clark's Inn and Restaurant, 114 Bradford Blvd., Santee, South Carolina, clarksinnandrestaurant.com. For those of you who are not familiar with Clark's Inn, go on line and check it out. When we had the Annual Meeting there in 2012 everyone loved all of the rocking chairs in front of the rooms. The Orangeburg group is looking forward to officers' visitation in August.

On this same evening after elections, we held our annual installation of these officers at Miyo's on Forest in downtown Columbia. We were honored to have as our installing officer Shauna R. Autry, Lead Paralegal of the Criminal Division in the U.S. Attorney's Office. We enjoyed delicious food and our time spent relaxing together.

LSPM held its first membership meeting of the new fiscal year in May. We enjoyed a NALS webinar entitled "Litigation and Use of Social Media." We were honored to have some visitors with us, including our newest member who presented her application for submission at that time – welcome, Cristy Bradley! With a "record crowd" of members at this meeting, we were excited to present our "Member of the Year" award..... to TWO very special members who



**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
MINUTES OF THE 2016-2017 ANNUAL MEMBERSHIP MEETING
APRIL 22, 2017
HILTON HEAD, SOUTH CAROLINA**

The Annual Membership Meeting of Legal Staff Professionals of South Carolina for the year 2016-2017 was held on Saturday, April 22, 2017, at the Holiday Inn Express, Hilton Head, South Carolina.

Call to Order. President Meredith Lazarski, ACP, called the meeting to order at 1:45 p.m. She reminded everyone to check in with Credentials Chairperson, Deborah League Brown, PLS. She asked members to turn off all cell phones and electronic devices. Each chairperson or officer giving a report was asked to give their report from the podium. She also requested members addressing the meeting to stand and give their name, chapter, and any certification they hold. President Meredith introduced herself to the membership as the 2016-2017 President.

Thought for the Day. Katherine R. Helms, Legal Staff Professionals of the Midlands, gave the Thought for the Day. Katherine shared the President's theme and shared comments regarding her work experiences and changing our comfort zone. Katherine commented on seeing the Annual Meeting registration forms and decided to change her comfort zone and attend her first meeting. Katherine encouraged the members to move out their comfort zone, if that's what it takes, to obtain their professional and personal goals.

Pledge of Allegiance and Code of Ethics. President Meredith asked members to rise for the Pledge of Allegiance and remain standing for the NALS Code of Ethics. The Pledge of Allegiance was led by Lauritza S. Hill, Functional Director of Membership/Marketing. The NALS Code of Ethics was then presented by Stacy R. Russo, PP, PLS, Functional Director of Education/Certification.

Welcome. President Meredith welcomed everyone to the Annual Membership Meeting. She expressed thanks to Hilton Head Legal Staff Professionals for hosting the meeting. She requested all members attending their first LSPSC membership meeting to stand and give their name, chapter, and any certification they hold. Katherine R. Helms (Columbia chapter) and Darlene Lewis (Greenville chapter) were recognized. President Meredith then asked if there were any members-at-large in attendance. There were none. President Meredith then individually recognized LSPSC Past Presidents in attendance.

Introduction of LSPSC Officers for 2016-2017. President Meredith introduced the officers of LSPSC for 2016-2017:

Meredith Lazarski, ACP	President (Hilton Head)
Sonia L. Hunt	President-elect (Orangeburg)
Jan W. Berger, ALP	Secretary (Columbia)
Tara Jean Brown, PP, PLS	Treasurer (Greenville)
Lauritza S. Hill	Functional Director of Membership/Marketing (Orangeburg)
Stacy R. Russo, PP, PLS	Functional Director of Certification/Education (Charleston)
Camilla G. Pitman, MMC, PLS	Immediate Past President/Parliamentarian (Greenville)

President Meredith presented a door prize obtained by Hilton Head Legal Staff Professionals. Katherine Helms (Midlands Chapter) was the winner!

President's Remarks: President Meredith stated it is hard to believe it has already been a year. Meredith stated her first state meeting was in Hilton Head and now, here we are at her last meeting as LSPSC President. We have changed this year and offered opportunities by live streaming events on our Facebook page, which received positive comments. We provided funding for three individuals to pursue their certifications, including purchasing testing materials to be housed by LSPSC, and send a first-timer to the annual meeting. "The small caterpillar has crawled out and has started eating the plant." Meredith thanked everyone for their support and thanked everyone for making a change in her.

Business Meeting. President Meredith reminded everyone any member of LSPSC may make motions, second motions, and enter into discussions. All motions should be reduced to writing, and Camilla G. Pitman, MMC, PLS, Parliamentarian, has forms for this purpose.

Roll Call. Deborah League Brown, PLS, Credentials Chairperson, was asked to present the roll call. Deborah reported 25 members were present and 13 which was one member over one-half, represented a quorum. Two-thirds of the members present was 17.

Consent Agenda. President Meredith stated all members were provided with the consent agenda that was approved by the Board on April 21, 2017. The packet included the 2016-2017 Third Period Treasurer's Report. It was noted that the 2016-2017 Winter Membership Meeting Minutes were published in the March 2017 *Spotlight* and a copy placed on the LSPSC Website in the secure Members Only section and referenced in the Consent Agenda packet. The 2016-2017 Winter Board Meeting Minutes were made available through the Members Only page on the LSPSC website. A member questioned the wording in the Winter Meeting Minutes about the approval of 2017-2018 Board being approved individually or by acclamation. As Secretary Jan W. Berger, ALP was unable to attend the meeting, President Meredith will get with Jan and determine the approval process as noted in the handwritten minutes. Updates will be done if necessary. There being no other objections or corrections heard, President Meredith declared these items approved by consent.

The **first cash incentive drawing** was held and Camilla Pitman, MMC, PLS (Greenville Chapter) won \$50.

President Meredith presented a second door prize obtained by Hilton Head Legal Staff Professionals. Chrisanne Porter, PLS (Lowcountry Chapter) was the winner!

Reports from Elected Officers

President Meredith Lazariski, ACP. President Meredith reminded everyone to make sure NALS and LSPSC have your correct addresses to ensure you receive the @Law magazine, NALS E-News, NALS Docket, and the *Spotlight*. Addresses should be updated on the NALS website at www.NALS.org. In addition, make sure you use the NALS website features and upload your CLE hours on your member profile page of the NALS website.

President Meredith stated that the community service donation of \$100 from LSPSC will go to the charity chosen by Legal Staff Professionals of Greenville. In addition to all donations and monetary contributions from members. The chosen charity was Sheppard's Gate.

President-Elect Sonia L. Hunt. Sonia thanked the association for all the support, calls, cards, etc. received during the recent loss of her father.

Secretary Jan W. Berger, ALP. In Jan's absence, President Meredith reminded members all signed reports should be submitted to Jan for the Association's permanent records.

Treasurer Tara Jean Brown, PP, PLS. Tara informed the membership that the Certificate of Deposit with TD Bank was closed and transferred to the LSPSC savings account at TD Bank. It will remain there through a supplemental period and then the account will be moved to BB&T, under Sonia's term as President. This was approved so that all bank accounts would be at the same bank and eliminate undue administrative burden on the Treasurer to keep up with multiple accounts at multiple banks. In addition, with the move to BB&T, the Board is looking at a debit card, as well as exploring opportunities to pay for meeting registrations, including legal education seminars, by credit card.

Tara next updated the membership on the status of the TD Bank incentive program that began several years ago. After review, it's unclear who still has TD Bank accounts under the Incentive Program and the administrative burden under this program has been intense, both for the Treasurer and the member. We will discontinue working on this matter.

Immediate Past President/Parliamentarian Camilla G. Pitman, MMC, PLS.

Camilla thanked the membership for their support of her through her years of service on the Board. The By-Laws were completed this year. A draft of Standing Rules changes has been given to President Meredith and will be reviewed during the coming year.

The **second cash incentive drawing** was held and Jamie Early, PP, PLS-SC Corporate, Midlands Chapter, won \$75.

President Meredith presented a third door prize obtained by Hilton Head Legal Staff Professionals. Camilla Pitman, MMC, PLS (Greenville Chapter) was the winner.

Committee Reports

Annual Meeting 2017 (Hilton Head Legal Staff Professionals). *Susan L. Olmstead, PLS and Ashley Adams Brown, Attorney at Law.* Susan thanked everyone for attending the annual conference and provided information for parking and transportation in the area. She updated the members with information on the Installation Ceremony and Banquet that evening.

Award of Excellence. *Jimi L. Bullard, ALP, Lois J. Belle, PLS, and Ann Marie Minerva, PP.* Ann Marie advised that the Award of Excellence winner will be announced at the Installation Ceremonies and Banquet that evening.

Certification. *Stacy R. Russo, PP, PLS.* Stacy advised that there were no changes in the number of certifications for South Carolina. She recognized Karin, PP, PLS, on certifying her PP certification. Stacy noted that two SC members that were scheduled to take an Exam in March moved their testing date to September. Currently, there are 29 members who hold some certification.

Stacy gave an update on the South Carolina Board of Certification's approval of the NALS' PP exam. An Order was signed on April 19, 2017 by the Supreme Court amending the Order to include NALS's PP exam as a recognized Paralegal certification in the State of South Carolina. Stacy again thanked everyone for the time, effort, and energy put into this battle!

President Meredith added that the application to register your PP certification runs from July 1 through June 30. Jamie Early, PP, PLS-SC noted that her conversation with SC Bar Executive Director, Bob Wells, indicated that this was an "inaugural year" and no fee would be charged this year.

Continuing Legal Education. *Stacy R. Russo, PP, PLS.* Stacy reported the morning education seminars were informative. The first seminar was presented by The Honorable Heather Galvin, Beaufort County Probate Court Judge. Judge Galvin spoke on South Carolina Guardianships and Conservatorships. There were 21 attendees. The second seminar was presented by the Ashley Wissmiller, Esq., who spoke on Immigration. There were 21 attendees. Judge Galvin chose the Hilton Head Humane Association as her charity. Ms. Wissmiller chose The Mohawk Valley Resource Center for Refugees as her charity. A donation will be made in their honor. Stacy promoted on line webinars offered by NALS, as well as the CLE Award (60 hours of continuing education within a three-year period). She reminded members that the @law magazine offers quizzes for .5 hour of CLE credit.

Employment. Deborah J. Reynolds, PP, PLS; Cathy Boggs; Patti Bacon. Deborah asked that members continue to send any employment opportunities you are aware of and the Committee will distribute to all chapters accordingly.

Finance. *Carlene K. Kilgore, PLS and Betty Parks.* Carlene and Betty thanked everyone for their generous donations through this year.

Financial Review. *Jamie I. Early, PP, PLS-SC Corporate and Michelle Dender.* Jamie noted the audit reports were included in the Reports from Officers and Committee Chairperson's packet.

Marketing. *Lauritza S. Hill.* Lauritza stated that four embroidered LSPSC shirts are still available for sale. She encouraged members to secure ads and Happy Grams for Spotlight. Lauritza was happy to share that the March edition of the *Spotlight* contained five happy Grams and one ad!! Keep up the good work! She also encouraged members to continue to post updates on Facebook and continue learning as much as you can about other Social Media apps.

Membership. *Lauritza S. Hill.* Lauritza informed members of the current membership numbers for LSPSC. Lauritza thanked all members who completed questionnaires for submission in the *Spotlight*. In closing, Lauritza spoke from the heart stating that many LSPSC members have been dealing with emotional situations and death of loved ones and asked that we pray for our members. Lauritza thanked the association for their kind expressions of sympathy during the recent passing of her sister.

Publication. *A. Yvonne Fortner, PP, PLS.* Yvonne noted that the deadline for the next *Spotlight* edition is May 12, 2017.

Scrapbook. *Mary Kay Oliver and Mary Brant.* Mary stated that their report was in the Chairperson's Reports packet. At

this time, Past President Camilla G. Pitman, MMC, PLS, was asked to come forward. In the absence of former Chairperson Lois J. Belle, PLS, Yvonne Fortner, PP, PLS, presented Camilla with her President's Scrapbook. Everyone applauded Camilla for her hard work and was anxious to review her scrapbook!

The **third cash incentive drawing** was held and Carlene Kilgore, PLS (Hilton Head Chapter), won \$25.

Upcoming Meetings.

LSPSC 2017-2018 Summer Membership Meeting: August 19, 2017, at Clark's Inn, Santee, SC. Registration information will be provided in the June 2017 ***Spotlight***.

NALS 66th Annual Education Conference: October 4-7, 2017; Sheraton Norfolk Waterside, Norfolk, VA. Registration information will be available on the NALS' website.

Hosting Chapters for Annual Meetings:

- 2018 Legal Staff Professionals of Orangeburg
- 2019 Spartanburg County Legal Staff Professionals
- 2020 Legal Staff Professionals of the Lowcountry
- 2021 Legal Staff Professionals of the Midlands
- 2022 Legal Staff Professionals of Greenville

New Business:

The Premium Prize for the Annual Membership meeting was provided by Legal Staff Professionals of Greenville. The Premium Prize for the Summer Membership meeting will be provided by Legal Staff Professionals of Orangeburg.

President Meredith presented a fourth door prize obtained by Hilton Head Legal Staff Professionals. Michelle Dender (Greenville Chapter) was the winner.

President Meredith ended the meeting with an invitation for the evening's events: the President's Reception beginning at 6:00 p.m. at The Beach House with toasting to begin at 6:30 p.m. The Officer's Installation Ceremony and Banquet will begin at 7:00 p.m. as we install our new 2017-2018 LSPSC President, Sonia Hunt.

Adjournment. There being no further business to come before the meeting, and there being no objection, the 2016-2017 Annual Membership Meeting of Legal Staff Professionals of South Carolina was adjourned by President Meredith.

Respectfully submitted,

Jan W. Berger, ALP
2016-2017 Recording Secretary
Legal Staff Professionals of South Carolina

Approved:

Meredith Lazarski, ACP
2016-2017 President
Legal Staff Professionals of South Carolina

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
MINUTES OF THE
2017-2018 SPRING MEMBERSHIP MEETING
APRIL 23, 2017
HILTON HEAD, SC**

The Spring Membership Meeting of Legal Staff Professionals of South Carolina for the year 2017-2018 was held on Sunday, April 23, 2017, at The Holiday Inn Express, Hilton Head, South Carolina.

Call to Order. President Sonia L. Hunt called the meeting to order at 9:30 a.m. She reminded everyone to check in with the Credentials Chairperson, Deborah League Brown, PLS, who was filling in for Katie M. Johnson. She asked members to turn off all cell phones and electronic devices. Each chairperson or officer giving a report was asked to give their report from the lectern. She also requested members addressing the meeting to stand and give their name, chapter, and any certification they held. President Sonia introduced herself to the membership as the new 2017-2018 LSPSC President.

Thought for the Day. Debra H. Bailey, PLS, Midlands Chapter gave the Thought for the Day. Debra read a poem entitled, Attitude, by Charles Swindol, about the impact of our attitudes on life.

Pledge of Allegiance and Code of Ethics. President Sonia asked the members to rise for the Pledge of Allegiance and remain standing for the NALS Code of Ethics. The Pledge of Allegiance was led by Kerry Waldrop in the absence of Jan Berger, ALP, Functional Director of Membership/Marketing. The NALS Code of Ethics was then presented by Ann Marie Minerva, PP, Functional Director of Education/Certification.

Welcome. President Sonia welcomed everyone to the membership meeting. She expressed a special thank you to Legal Staff Professionals of Hilton Head for a wonderful weekend and asked them to stand and be recognized. She requested all members attending their first LSPSC membership meeting to stand and give their name, certification, and chapter. Katherine R. Helms (Midlands Chapter) and Darlene Lewis (Greenville Chapter) were recognized. President Sonia then asked if there were any members-at-large in attendance, and there were none. President Sonia then individually recognized fourteen LSPSC Past Presidents in attendance.

Introduction of LSPSC Officers for 2017-2018. President Sonia introduced the officers of LSPSC for 2017-2018:

Sonia L. Hunt	President (Orangeburg)
Kerry A. Waldrop	President-elect (Spartanburg)
Lauritza S. Hill	Secretary (Orangeburg)
Tara Jean Brown, PP, PLS	Treasurer (Greenville)
Jan W. Berger, ALP	Functional Director of Membership/Marketing (Midlands)
Ann Marie Minerva, PP	Functional Director of Certification/Education (Greenville)
Meredith Lazarski, ACP	Immediate Past President/Parliamentarian (Hilton Head)

Secretary, Jan W. Berger, ALP, was unable to attend due to family illness. Camilla G. Pitman, MMC, PLS, agreed to serve as secretary for the meeting.

President's Remarks.

President Sonia introduced her theme for the 2017-2018 year: "Past, Present, Future, You are the key to Unlocking the Future." Sonia talked about Dale Carnegie's 10 Keys for Success and how we should use them to move our Association forward.

Business Meeting. President Sonia reminded everyone that any member of LSPSC may make motions, second motions, and enter into discussions. All motions should be reduced to writing, and Meredith Lazarski, ACP, Parliamentarian, has forms for that purpose.

Roll Call. Deborah League Brown, PLS, Credentials Chairperson, was asked to present the roll call. Deborah reported 23 members were present and 12 which was one member over one-half, represented a quorum. Two-thirds of the members present were 16.

Consent Agenda. President Sonia stated that all members were provided with the consent agenda packet of items that were approved by the board on April 21, 2016. The packet included the 2017-18 Budget, 2017-18 Calendar,

and the list of 2017-18 LSPSC Committees. There was a date correction on the calendar wherein the Annual meeting weekend dates should be April 27, 28 & 29, 2018, and the spelling of a law firm name on the committee list needed to be corrected to Chace instead of Chase. There being no other comments or objections, President Sonia declared these items approved by consent with corrections.

Reports from Elected Officers

President Sonia L. Hunt. Sonia presented past President Meredith Lazarski with a plaque for her service. President Sonia then reminded members if they were not receiving their @Law, NALS Docket, NALS e-news, or Spotlight (if you have requested a hard copy by mail), make sure you have updated your address. Please visit www.NALS.org and update your profile address in the member log in the correct section of the website.

Sonia stated that the deadline for the June issue of the Spotlight is May 12, 2017. In addition to continuing with the new member spotlight, one member from each local chapter will be featured in every issue. The 2017-2018 officers' planning retreat is set for June 9-11, 2017, at Clark's Inn in Santee. The 2017-2018 LSPSC Handbook is scheduled to be completed by June, and copies on CD will be sent to each chapter president to be made available to the members. The nomination form for the NALS Award of Excellence is due May 1, 2017.

Sonia talked about Community Service and that the State would continue its contribution to each meeting's local charity. She also talked about the Member Incentive Program for the year which is a \$100 VISA Gift card for the member who gets new members to join. Sonia stated that for several years, members have been asking LSPSC do something different to try to attract more interest and attendance to state meetings. On April 21, 2017, the Board approved holding the Summer Membership meeting at Clark's Inn in Santee, SC on August 18-19, 2017. There will be a Friday night Social, and the Seminars, Luncheon, Membership Meeting and theme auction will be held on Saturday. There will be more information coming after the June retreat.

President-Elect Kerry A Waldrop. Kerry thanked the members for the opportunity to serve as President-elect. Kerry noted that she will not be able to attend the 2017 -2018 NALS Conference in Norfolk, VA because of a previous commitment. She reminded members that the deadline is May 12, 2017 for chapter rosters for LSPSC and NALS online roster forms. Kerry also stated that the Board would like to continue Officer Visitations this year and she has already started making contact with chapter presidents about the visitation. The schedule should be finalized after the officers' retreat in June.

Secretary Lauritza S. Hill. Lauritza reminded everyone that all signed and dated, original reports should be submitted to her for the Association's permanent records. She expressed appreciation to the members for allowing her to serve as secretary on the LSPSC Board.

Treasurer Tara Jean Brown, PP, PLS. Tara thanked the membership for the trust in her by electing her as Treasurer for the 2017-2018 year. Tara informed members that the cash incentive drawings would continue this year as approved in the budget.

Immediate Past President/Parliamentarian Meredith Lazarski, ACP. Meredith informed the members that she will review the proposed changes to the Bylaws and Standing Rules and continue where Camilla left off. As always, this is a continual process of review.

Committee Reports

President Sonia continued with the committee reports, asking each chairperson to stand and give a report.

Annual Meeting 2018 (Orangeburg). Mary Kay Oliver and Mary Brant. Mary Kay stated no report as of yet, but look for an exciting time. She will have more information at the Summer meeting.

Award of Excellence. Susan Olmstead, PLS/Carlene Kilgore, PLS. No report.

Certification/Continuing Legal Education. Ann Marie Minerva, PP. No report, but she promoted the CLE award and reminded members that in order to be eligible for the CLE award, you must have at least 60 hours within a three

year period. She also recognized members with certifications and re-certifications, and encouraged members who are considering sitting for the certification exam to submit an application for the state paid exams.

Ann Marie reminded members to contact her with any CLE topics of interest or the names of any speakers the membership would like to hear. She also reminded members to check the NALS website for webinars for the coming year.

Community Projects. Jimi Bullard. No report. *(Not present)*

Credentials. Katie M. Johnson. No report. (Not present)

Employment. Patti Bacon, and Deborah J. Reynolds, PP, PLS. No report.

Finance. Jamie I. Early, PP, PLS, SC-Corp/Sharon Wotherspoon, PLS. No report.

Financial Review. Roxanne Reynolds, Certified PLS/Deborah L. Brown, PLS. No report.

Handbook. Camilla G. Pitman, MMC, PLS. No report.

Historian. Meredith Lazarski, ACP. Meredith is writing the history of the president and it will be included in the 2017-2018 Handbook.

Membership/Marketing. In the absence of Jan, Meredith informed members of deadlines for Carolina Paralegal news and the Spotlight (May 12, 2017), and encouraged members and chapters to use social media and advertise in the Spotlight. Meredith also noted that LSPSC can offer monogrammed items and the vendor still requires at least four items for monogramming. She stated that there is a \$10 monogram charge for any items that members provide and she reminded members of the remaining promotional items. She also reminded members about the Belk fundraiser being held on April 29, 2017. Meredith also encouraged members to increase membership and that this year an incentive will be given for the year, a \$100 VISA gift card. President Sonia and Jan will be working out all the details of the plan.

NALS Foundation. Stacy Russo, PP, PLS/Michelle Dender. No report.

Nominations and Elections. Naomi Nation, PP, PLS, CLA. No report.

Publication. A. Yvonne Fortner, PP, PLS. Yvonne reiterated that the Spotlight deadline is May 12, 2017.

Scholarship. Debra H. Bailey, PLS/Katherine Helms. No report.

Scrapbook. Myriam W. Brown, PLS/Lois Belle, PLS. No report.

Standing Rules and Bylaws, Meredith Lazarski, ACP. Meredith noted to members that she will be reviewing the proposed draft changes to the By-Laws and Standing rules. She stated they will be discussed at the Board's June retreat. She will also update the president's history for the 2017-18 LSPSC Handbook.

Technology. A. Yvonne Fortner, PP, PLS and Cathi Tankersley. Yvonne reminded members that the password for the members section on the LSPSC website would be changing and Yvonne informed members of the password feature.

Upcoming Meetings.

President Sonia announced future meetings as follows:

LSPSC Summer Membership meeting: August 18-19, 2017,
Clark's Inn and Restaurant, Santee, SC

NALS 66TH Annual Education Conference: October 4-7, 2017
Sheraton Norfolk Waterside Hotel, 777 Waterside Dr., Norfolk, VA

Early registration is July 1, 2017. Hotel rates are \$119/night.

\$349 / \$50 NALS Foundation Event (Friday) / \$81 Spirit of Norfolk River Cruise (Saturday)

Registration after July 1, 2017

\$369 / \$50 NALS Foundation Event (Friday) / \$81 Spirit of Norfolk River Cruise (Saturday)

Hosting Chapters for Annual Meetings

2018 Legal Staff Professionals of Orangeburg
2019 Spartanburg County Legal Staff Professionals
2020 Legal Staff Professionals of the Low Country
2021 Legal Staff Professionals of the Midlands
2022 Legal Staff Professionals of Greenville
2023 Hilton Head Legal Staff Professionals

Adjournment. There being no further business to come before the meeting, and there being no objection, the 2017-2018 Spring Membership Meeting of Legal Staff Professionals of South Carolina was adjourned by President Sonia at 11:10 a.m.

Respectfully submitted,

Lauritza S. Hill,
2017-2018 Secretary
Legal Staff Professionals of South Carolina

Approved:

Sonia L. Hunt
2017-2018 President
Legal Staff Professionals of South Carolina



AVIS

We try harder.

FedEx

Hertz



Liberty Mutual



NALS AFFINITY PROVIDERS

Benefits For Members

Through outside sources NALS is able to provide our members with many discounted services that otherwise would be substantially more expensive. Below is an overview; to access pertinent member-only information required to take advantage of these benefits.

- **Aflac:** NALS is making Aflac's accident, cancer/specified-disease, and dental insurance policies available to its members. Aflac offers a distinct type of protection. Unlike major medical health insurance, Aflac pays you (unless otherwise assigned) not the doctor or hospital. You control the cash benefits and spend them as you like to help with financial challenges an accident or illness could have to your standard of living.
- **Avis Car Rental:** We are pleased to announce that Avis is now a supplier of rental car services for members of NALS. NALS members can enjoy special member rates, considerable value-added discounts and the latest in technology, products, and services to make your car rental experience better than ever. Some of Avis' programs include: Complimentary Preferred® Service Enrollment, Where2™ GPS, and Avis e-Receipt.
- **Email Marketing by Constant Contact®:** Are you looking for an easy, effective, and highly affordable way to get your message out to your members and build strong, successful, and lasting relationships with them? With Email Marketing by Constant Contact, you'll create high-impact email newsletters and promotions in minutes, no technical expertise necessary. With more than 400 easily-customized templates, a simple point-and-click tool, and award-winning free customer support, you can create professional, compelling messages your audience will act on. And we make it easy for you to manage your contact lists, sign up website visitors, track your clicks and open rates, and send automated communications to new subscribers.
- **FedEx® Advantage Program:** By participating in the FedEx® Advantage Program, NALS members are eligible for the following discounts:
 - Up to 16% off select FedEx Express® U.S. shipping
 - Up to 12% off select FedEx Ground® shipping
 - Up to 20% off select FedEx Office® services
- **Hertz Car Rental:** Take advantage of special discounts available through NALS Hertz Member Savings program.
- **Liberty Mutual Insurance:** Liberty Mutual has partnered with NALS to offer member-exclusive savings on quality auto and home insurance. (**Discounts and savings are available where state laws and regulations allow, and may vary by state. To the extent permitted by law, applicants are individually underwritten; not all applicants may qualify.*)
- **Hosted~FTP~:** Want more from FTP? Move to the Cloud! Hosted~FTP~ is an easy, secure way for businesses to share files and replace their FTP servers. Visit our website at hostedftp.com and take a Speed Test! Try it free for 21 Days. No credit card required, upgrade anytime.
- **UPS:** UPS was founded in 1907 as a messenger company in the United States. UPS has grown into a multi-billion-dollar corporation by clearly focusing on the goal of enabling commerce around the globe. Today, UPS serves more than 200 countries and territories, reaching 90% of the world's population. Whether you need a shipment to arrive the same day, the next day, or in a few days, UPS will get your package there on time – guaranteed. UPS is the newest partner with NALS and now offers NALS members a discount of up to 26%.

LSPSC OFFICERS 2017-2018

PresidentSonia L. Hunt (Orangeburg)
President-elect.....Kerry Ann Waldrop (Spartanburg)
SecretaryLauritza S. Hill (Orangeburg)
TreasurerTara J. Brown, PP, PLS (Greenville)
Functional Director – Certification/
EducationAnn Marie Minerva, PP (Greenville)
Functional Director – Marketing/
Membership.....Jan W. Berger, ALP (Midlands)
Immediate Past President.....Meredith Lazarski, ACP (Hilton Head)

LSPSC COMMITTEE CHAIRS 2017-2018

Annual Meeting	-	Mary Brant and Mary Kay Oliver
Award of Excellence	-	Susan L. Olmstead, PLS and Carlene Kilgore, PLS
Bar Liaison	-	Kerry Ann Waldrop
Community Projects	-	Jimi L. Bullard, ALP
Credentials	-	Katie M. Johnson
Employment	-	Deborah J. Reynolds, PP, PLS and Patti E. Bacon
Finance	-	Jamie I. Early, PP, PLS, SC-Corporate and Sharon K. Wotherspoon, PLS
Financial Review	-	Roxanne R. Reynolds, PLS and Deborah L. Brown, PLS
Handbook	-	Camilla G. Pitman, MMC, PLS
Historian/Standing Rules and ByLaws	-	Meredith Lazarski, ACP
NALS Foundation	-	Stacy Russo, PP, PLS and Michelle Dender
Nominations and Elections	-	Naomi W. Nation, PP, PLS, CLA
Publication	-	A. Yvonne Fortner, PP, PLS
Scholarship	-	Debra H. Bailey, PLS and Katherine R. Helms
Scrapbook	-	Myriam Brown, PLS, AIS and Lois J. Belle, PLS
Technology	-	A. Yvonne Fortner, PP, PLS and Cathi Tankersley

Legal Staff Professionals of South Carolina 2017-2018 Calendar

*subject to change

<p>May 2017</p> <ul style="list-style-type: none"> 1 Deadline – NALS Award of Excellence 1 Law Day 12 Deadline – LSPSC Chapter Rosters to NALS 12 Deadline – LSPSC Handbook 12 Deadline – LSPSC <i>Spotlight</i> (June) 17 Deadline – <i>Carolina Paralegal News</i> (May) 20 NALS Examination Date - ALP 29 NALS closed for Memorial Day 	<p>November 2017</p> <ul style="list-style-type: none"> 1 Call for Nominations – 2018-2019 LSPSC Officers 6 Deadline – <i>Carolina Paralegal News</i> (November) 15 Close of Nominations – 2018-2019 LSPSC Officers 15 Deadline – LSPSC <i>Spotlight</i> (December) 23-24 NALS closed for Thanksgiving 24 Acceptance and Qualification Forms for 2018-2019 LSPSC Officer Nominees distributed to local chapters
<p>June 2017</p> <ul style="list-style-type: none"> 1 Deadline – NALS Foundation Grant 9-11 LSPSC Officers Retreat in Santee 	<p>December 2017</p> <ul style="list-style-type: none"> 1 Deadline – NALS Foundation Grant 2 NALS Examination Date – ALP 4 Deadline to return Acceptance and Qualification Forms for 2018-2019 LSPSC Officer Nominees 18-29 NALS closed for holidays
<p>July 2017</p> <ul style="list-style-type: none"> 1 Deadline – Early Registration NALS Educational Conference and National Forum; Norfolk, VA (October 4-7) 4 NALS closed for Independence Day 10 Deadline – <i>Carolina Paralegal News</i> (July) 	<p>January 2018</p> <ul style="list-style-type: none"> 15 Deadline – NALS Examination Application ALP, PLS(CLP), PP (March 3) 15 Distribute – 2018-2019 LSPSC Scholarship Award Application 15 Distribute – 2018-2019 LSPSC Award of Excellence Application 19 Deadline – Registration for LSPSC CLE Seminars and Winter Membership Meeting in Columbia 26 LSPSC Winter Board Meeting in Columbia 27 LSPSC CLE Seminars and Winter Membership Meeting in Columbia
<p>August 2017</p> <ul style="list-style-type: none"> 1 Deadline – NALS Examination Application ALP, PLS(CLP), PP (September 30) 11 Deadline – Registration for LSPSC CLE Seminars and Summer Membership Meeting in Santee 18 LSPSC Summer Board Meeting in Santee 19 LSPSC CLE Seminars and Summer Membership Meeting in Santee 	<p>February 2018</p> <ul style="list-style-type: none"> 16 Deadline – LSPSC <i>Spotlight</i> (March)
<p>September 2017</p> <ul style="list-style-type: none"> 1 Deadline – NALS Foundation Grant 2 Deadline – Hotel Reservation for NALS Educational Conference and National Forum; Norfolk, VA (October 4-7) 4 NALS closed for Labor Day 11 Deadline – <i>Carolina Paralegal News</i> (September) 15 Deadline – File IRS Form 990N 30 NALS Examination Date - ALP, PLS(CLP), PP 	<p>March 2018</p> <ul style="list-style-type: none"> 1 Deadline – NALS Foundation Grant 3 NALS Examination Date - ALP, PLS(CLP), PP 15 Deadline – Submit 2018-2019 LSPSC Scholarship Award Application 15 Deadline – Submit 2018-2019 LSPSC Award of Excellence Application
<p>October 2017</p> <ul style="list-style-type: none"> 4-7 NALS Educational Conference and National Forum; Norfolk, VA 9-13 NALS Court Observation Week 15 Deadline – NALS Examination Application ALP (December 2) 	<p>April 2018</p> <ul style="list-style-type: none"> 9 Deadline – Registration for LSPSC Annual Meeting and Educational Conference in Santee (hosted by LSPO) 27 LSPSC Outgoing Board Meeting and Incoming Board Meeting in Santee 28 LSPSC Annual Meeting and Educational Conference and 2018-2019 Officer Installation in Santee 29 LSPSC Spring Membership Meeting in Santee

NALS Code of Ethics

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- ◆ Encourage respect for the law and the administration of justice;
- ◆ Observe rules governing privileged communications and confidential information;
- ◆ Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- ◆ Perform all duties of the profession with integrity and competence; and
- ◆ Pursue a high order of professional attainment.



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