

MONTROSE BOROUGH COUNCIL

Public Hearing

6:00PM

Followed by Regular Meeting

7:00 PM

August 7, 2023

PUBLIC HEARING

A Public Hearing was called to order by Solicitor Michael Briechle at 6:00PM to amend Zoning Ordinance changes proposed to Council.

Attorney Briechle gave an introduction as to the content of the Amendment and provided a review of all documents and exhibits that he entered into the record for the Public Hearing.

Alyssa Sprout Brace was sworn in as the only witness to documentation presented by Solicitor Briechle.

People who attended this hearing Elaine Petrzala, Margit Walters, Dave Darrow, and Ruth Lynch, Transcriptionist.

Attorney Briechle asked if there were comments or questions to the Ordinance changes. Dave Darrow had questions regarding parking. No further questions.

Attorney Briechle closed the hearing 6:25PM and handed the process over to Council for comment or debate.

Regular Meeting

President Judith Kelly called the regular meeting to order at 7:00PM

Pledge of Allegiance was recited by all in attendance.

Mayor Tom LaMont said a prayer for guidance.

Adoption of Agenda: President Kelly questioned if anyone would like to make any changes or additions to the agenda. Motion was made by Councilman Sean Granahan to adopt agenda as presented; Councilman Ed Herd 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Kelly inquired if there were any changes or corrections to the June meeting minutes. Motion was made by Councilman Tom Follert to accept the minutes as presented; Councilman Herd 2nd the motion. All in favor, motion carried.

Present for Roll Call: Tom Follert, Judy Kelly, Sean Granahan, Randy Schuster, Ed Herd

Absent: Craig Reimel, Todd Chamberlain

Other Officials Present: Alyssa Sprout Brace, Secretary

Misc. Correspondence:

Kiwanis
RE: 4th of July Letter

PA American Water
RE: Service Line Repair Information

Montrose Borough Planning Commission
RE: Meeting Minutes

Montrose Borough Zoning Hearing Board
RE: Minutes

United Fire Company
RE: Housing Ceremony

President Kelly inquired if there were any questions or comments associated with the miscellaneous correspondence. No questions or comments.

Recognition of Attendees: Tanya Bevilacqua, Dave Darrow, Elaine Petrazala, Margit Walters, Dan Trivet, Robin Trivet, Kristina Rider

Speakers: Elaine Petrzala stated her concerns regarding parking tickets during the Blueberry Festival. She stated multiple tickets received tickets during the event and that they shouldn't have been issued tickets and those that received tickets should be refunded. Councilman Sean Granahan stated this was not done intentionally, it was an oversight with the new Parking Enforcement employees. No other questions or comments at this time.

Approval of A/P: President Kelly inquired if there were any questions or comments on submitted Accounts Payable. Councilman Sean Granahan, motioned to approve payment of outstanding bills; Councilman Randy Schuster 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Kelly inquired if there were any questions or comments on submitted Payroll report. Councilman Granahan motioned to accept the Payroll Report; Councilman Herd 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Kelly inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Reports:

Treasurer's Report: President Kelly asked if anyone had any questions or comments on the submitted Treasurer's Report. Motion was made to accept the Treasurer's Report by Councilman Granahan; Councilman Schuster 2nd the motion. All in favor, motion carried.

Budget Report: President Kelly inquired if anyone had any questions or comments on the presented material. Motion was made by Councilman Granahan to accept the Budget Report; Councilman Herd 2nd the motion. All in favor, motion carried.

Street Department: President Kelly inquired if anyone had any questions on the Street Department Report. Councilman Schuster stated there were items that Street Department manager Kenny DiPhillips was requesting. DiPhillips asked Council to purchase 4 catch basins at the cost of one thousand twenty- five dollars each, as well as 300 feet of pipe at ten dollars and fifty- six cents per foot for the Lake Avenue project. Councilman Schuster made the motion to purchase items requested by Street Department, Councilman Follert 2nd the motion. All in favor, motion carried.

Zoning Report: President Kelly inquired if anyone had any questions on the Zoning Report. No questions or comments.

Code Enforcement Report: President Kelly inquired if anyone had any questions or comments on the submitted Code Enforcement Report. Code Enforcement Officer Dave Darrow stated he took care of all complaints turned in to him. No questions or comments at this time.

Police Department: President Kelly asked if there were any questions or comments on the Police Report. No questions or comments at this time.

Municipal Authority: Kelly asked if there were any questions or comments on the Municipal Authority Report. No questions or comments.

Mayor's Report: Mayor Tom LaMont stated he would like to thank those who organized National Night Out and Go Joe 26. Both events were organized and successful. Nothing else to report at this time.

Action Items:

1. **Motion To Accept Zoning Ordinance Changes:** Council Granahan made the motion to accept the proposed Zoning Ordinance changes. Councilman Herd 2nd the motion. All in favor, motion carried.
2. **Approve Application for Change of Use for Rustic Roots Creative Styles:** Council President Judy Kelly stated we do not need any action on this matter, due to Code and Zoning Enforcement Officer signing Change of Use application. No other comments on this matter.
3. **Approve United Fire Company Firemen's Parade:** Councilman Herd made the motion to allow United Fire Company to hold their firemen's parade in town. Councilman Follert 2nd the motion. All in favor, motion carried.
4. **Accept Wodock Interior Fit Out Bid:** Councilman Schuster made the motion to accept the interior fit out bid from Wodock Construction contingent on the valued engineering credits received from Wodock with the approval from Project Manager Jim Barry and Project Engineer Chris Lynch. Councilman Granahan 2nd the motion. All in favor, motion carried.
5. **Move Funds From Tree Fund Account:** Councilman Granahan began discussion regarding new trees purchased for areas in Borough that need replacing. Discussion was left unfinished and this will be added to next months agenda.
6. **Review Autozone Permit:** Discussion was held between Council regarding Montrose Borough Planning Commission's comments to the application received from Autozone. Motion was made by Councilman Schuster to deny permit until further discussion is held between Autozone and Zoning Enforcement Officer Dave Darrow. Councilman Granahan 2nd the motion. All in favor, motion carried.
7. **Tree & Park Updates:** Councilman Granahan discussed replacement and addition of trees on Public Avenue, Veterans Memorial Park, and Borough Officer Building. He also stated that there are updates being made in the Borough parking lot area. Possible picnic tables or benches being placed. No other questions or comments at this time.

Discussion Items:

- 1. Brook Haven Senior Apartments:** Mayor Tom LaMont stated he received an email from project manager regarding Senior Living Apartments in Bridgewater Township. Project manager asked for Borough thoughts on the project. Councilman Granahan stated the project manager should contact the Township for their comment and review. Council has no other comments on this matter.
- 2. Parking Meter Updates:** Councilman Follert stated there are complaints regarding Borough parking meters. Some meters are not legible. Councilman Schuster stated Parking Enforcement should work with Borough Secretary on the updates. No other comments on this matter.
- 3. Side By Side Regulations Discussion:** Councilman Follert stated he would like to carry discussion regarding the possibly of allowing side by side UTV on designated Borough Streets. He stated this would make it so drivers can patronize our local businesses. Council President Judy Kelly stated we need further information on this matter. Councilman Granahan stated Councilman Follert should continue on with making a better plan. No other comments at this time.
- 4. Frontier Poles:** President Judy Kelly stated that she is working on a letter to Frontier regarding the pole issue within the Borough. She stated she wanted council aware that she is working with Solicitor Briechele on this matter. Council told her to move forward with this matter. No other discussion at this time.

Councilman Schuster made motion to adjourn meeting. Councilman Herd 2nd the motion.

Meeting adjourned at 7:58PM

Respectfully Submitted,

Alyssa Sprout Brace

Alyssa Sprout Brace
Borough Secretary

