

Montrose Borough

Resolution No. 2020-04

OBJECTIVE: To enforce the Zoning and Code Ordinance of the Borough, eliminating the time and cost associated with writing citations and to alleviate the court system of handling minor infractions.

Procedure:

- **IPMC 302.4: Weeds:** Code Enforcement Officer for grass cutting, the Officer will send out Notice of Violation; after 10 days if grass is not cut, a nontraffic violation ticket will be mailed. If the payment is not received in this office within fifteen (15) days, and the grass is not cut another nontraffic violation ticket will be sent noting 2nd offence and the grass is not cut another nontraffic violation ticket will be sent noting 3rd offence. If payment is not received in this office within fifteen (15) days of the 3rd ticket and the grass is not cut a citation will be delivered to the Magistrate's office noting the offence and fine due to the Montrose Borough.
- **IPMC 302.3: Sidewalks and driveways:** Code Enforcement Officer will immediately issue nontraffic violation ticket for snow/ice violation (**Snow Removal Notice** will be delivered to all property owners who have contiguous sidewalks before a nontraffic ticket is issued as a warning. This is a courtesy not a requirement for implementation and new ownership.) Once snow and ice have fallen and sidewalks are not cleared within twenty-four (24) hours, a nontraffic violation ticket will be sent. If within twenty-four (24) hours after ticket is sent and snow and ice have not been removed a 2nd nontraffic violation ticket will be sent. If within twenty-four (24) hours after ticket is sent and snow and ice have not been removed a 3rd nontraffic violation ticket will be sent. Within twenty-four (24) hours of the 3rd nontraffic violation ticket a citation will be delivered to the Magistrate's office noting the offence and fine due to Borough.
 - (Borough Secretary will have all details of snow event listed: date, time snow stopped falling, how much snow/ice etc.) Code Enforcement Officer will have pictures documenting date and the infraction.
- **IPMC 308.1 Accumulation of rubbish or garbage:** Code Enforcement Officer regarding, including but not limited to the accumulation of garbage

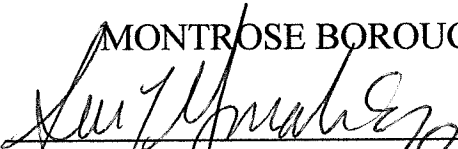
and rubbish and junk and the keeping or storage of abandoned or junked automobiles and the maintenance of dangerous structure will send out Notice of Violation. After 30 days if violation is not corrected a nontraffic violation ticket will be mailed. If payment is not received in this office within fifteen (15) days, and the violation is not corrected another nontraffic violation ticket will be sent noting 2nd offence. If payment is not received in this office within fifteen (15) days of the 2nd ticket, and the violation is not corrected another nontraffic violation ticket will be sent noting 3rd offence. If payment is not received in this office within fifteen (15) days of the 3rd ticket and the violation is not corrected a citation will be delivered to the Magistrate's office noting the offence and fine due to the Montrose Borough.

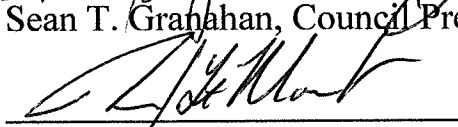
- **Open Burning:** This offence does not require a Notice of Violation. Code Enforcement Officer will immediately issue nontraffic violation ticket either by hand delivery or by mail.

- **§112-606 Prohibited Signs:** The Zoning Officer will send out Notice of Violation; after ten (10) days if sign(s) are not taken down a nontraffic violation ticket will be mailed. If the payment is not received in this office within fifteen (15) days and the sign(s) are not taken down, another nontraffic violation ticket will be sent noting 2nd offence. If payment is not received in this office within fifteen (15) days of the 2nd ticket and the sign is not taken down another nontraffic violation ticket will be sent noting 3rd offence. If payment is not received in this office within fifteen (15) days of the 3rd ticket, and the sign is not taken down a citation will be delivered to the Magistrate's office noting the offence and fine due to the Montrose Borough.

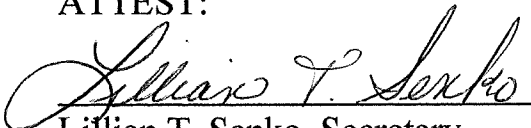
RESOLVED and ADOPTED this 2nd day of November 2020.

MONTROSE BOROUGH


Sean T. Granahan, Council President


Thomas J. LaMont, Mayor

ATTEST:


Lillian T. Senko, Secretary

MONTROSE BOROUGH
Susquehanna County, Pennsylvania
RESOLUTION NO. 2020-04

Fee Schedule

Administration

Copies (per page)	\$ 00.25
Returned Check	\$ 30.00

IPMC Section 302.3

Shovel Sidewalk (1 st offence)	\$ 25.00
Shovel Sidewalk (2 nd offence)	\$ 50.00
Shovel Sidewalk (3 rd + offence)	\$ 100.00

IPMC Section 302.4

Grass Cutting (1 st offence)	\$ 25.00
Grass Cutting (2 nd offence)	\$ 50.00
Grass Cutting (3 rd + offence)	\$ 100.00

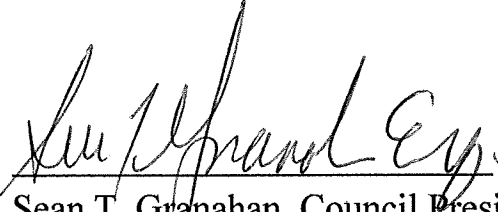
IPMC Section 308.1


Rubbish or Garbage (1 st offence)	\$ 25.00
Rubbish or Garbage (2 nd offence)	\$ 50.00
Rubbish or Garbage (3 rd offence)	\$ 100.00

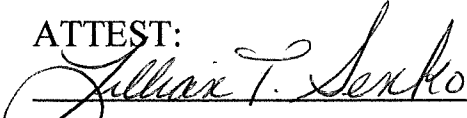
Zoning Code: Article VI, 112-606

Prohibited Signs (1 st offence)	\$ 25.00
Prohibited Signs (2 nd offence)	\$ 50.00
Prohibited Signs (3 rd offence)	\$ 100.00

Resolved by the Council of the Borough of Montrose, Susquehanna County on the
2nd day of November 2020.


Sean T. Granahan, Council President


Thomas J. LaMont, Mayor

ATTEST:

Lillian T. Senko, Secretary