

## Regular Meeting Minutes

September 21, 2023

7:00 p.m.

**1. Call to order and announce quorum is present.**

City Councilmember Payne called the meeting to order at 7:00pm, and announced a quorum was present. Those in attendance were: Councilmember Nathaniel Butler, Councilmember Jennifer Hill, Councilmember Melanie Payne Councilmember Richard Sidebottom, City Admin Michelle Peterson, Code Enforcement Officer Devon Kennedy, and City Secretary Jenni Moore.

**2. Pledge of allegiance and invocation.**

Councilmember Payne led the pledge and Councilmember Hill led the invocation.

**3. Mayor Update.**

There was no Mayor update.

**4. Public Comments**

There were no public comments.

**5. Consider and act on the following items:**

**A. Council Meeting Minutes for August 17, 2023.**

**B. Budget Meeting Minutes for August 9, 2023, August 23, 2023, September 13, 2023 and September 18, 2023.**

**C. Accounts Payables for August 2023**

**D. Financial Statements for August 2023**

**E. Staff Reports- Municipal Court, Building Permits, Code Enforcement, and Public Works for August 2023.**

Councilmember Hill motioned to approve agenda item number 5 as a whole. Councilmember Butler second the motion. All approved. Motion was passed.

**6. Discussion, consideration and action on Ordinance No. A-549, an ordinance approving the negotiated settlement between the Atmos Steering Committee and Atmos Energy.**

Pam Hughes Pak was in attendance on the behalf of Atmos Energy. Ms. Pak explained the rate increase for the average resident in Newark will be \$6.47, and average commercial increase will be \$24.72 per month. Councilmember Hill made a motion to approve Ordinance No. A-549, an ordinance approving the negotiated settlement between the Atmos Steering Committee and Atmos Energy. Councilmember Payne second the motion. All approved. The motion passed.

**7. Discuss and act on a Special Event Permit for Cruisin Days.**

President of the Heart for Park committee Laura Pixler was in attendance to discuss Cruisin Days event to be held on October 14<sup>th</sup>. She explained this was a new process with the Special Event permit and that she has been working closely with admin. Staff Michelle Peterson. Ms. Pixler explained that this event will be an all-day event that is the biggest yet. Councilmember Hill made a motion to approve the permit for Crusin Days. Councilmember Butler second the motion. All approved. The motion passed.

**8. Discuss, consider and act on the purchase of a new vehicle for the Public Works Department.**


The City Secretary explained that the Public Works Department was in the need of a new vehicle. The Chevrolet Colorado was not in good shape. She also stated that the first payment would not be due for the new vehicle until October of 2024, which will be in the next fiscal year. Councilmember Sidebottom made a motion to approve the purchase of a new vehicle for the Public Works Department. Councilmember Butler second the motion. All approved. The motion passed.

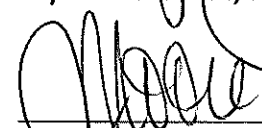
**9. Discuss, consider and act on Auditing Services and fees.**

The City Secretary explained that due to the declining health of their current auditor, the city will need to have the audit for 2021 done again. She also stated she had been waiting for the auditor send her the final audit, and he has not been able to do so. Audits are normally completed the summer after the fiscal year ends. The fees for the audits will be for the 2020/2021, 2021/2022, and 2022/2023 fiscal year. Councilmember Hill made a motion to approve the auditing services and fees. Councilmember Butler second the motion. All approved. The motion passed.

**10. Meeting Adjourn.**

Councilmember Payne adjourned the meeting at 7:32pm.

**APPROVED:**  
  
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Crystal Cardwell, Mayor

  
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Jenni Moore, City Secretary

10/19/23  
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Date