



Phone: 817-489-2201  
 Website: www.newarktexas.com

Address: 209 Hudson St.  
 PO Box 156  
 Newark, TX 76071

# Accessory Structure Permit Application

Building Permit Number: \_\_\_\_\_

**Application Type**

Shed   
  Garage   
  Roof/Re-roof   
  Storm Shelter   
  Arbor/ Pergola   
  Carport  
 Deck/ Patio Cover   
 Miscellaneous

**Applicants Name:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Home Owners Name (if different)** \_\_\_\_\_ **Total Valuation:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_ **Zoning:** \_\_\_\_\_

**Detailed Description of Work:** \_\_\_\_\_

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**Area Square Feet:** \_\_\_\_\_ **Number of Stories:** \_\_\_\_\_ **Total Lot Square Feet:** \_\_\_\_\_

**Square Ft. of Existing House (including porches, garage and patios):** \_\_\_\_\_ **Square Ft. of Accessory Building 1:** \_\_\_\_\_

**Square Ft of Drive way and Sidewalks (If concrete or asphalt):** \_\_\_\_\_ **Square Ft. of Accessory Building 2:** \_\_\_\_\_

Is this property in a floodplain? \_\_\_\_\_ If yes, provide Flood Plain Certificate

(Accessory Building include all roofed structures, well houses, swimming pools, etc.)

**Contractor Information:**

**Company:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

<i>Mechanical Contractor:</i>	<i>Contact Person:</i>	<i>Phone Number/Email:</i>	<i>Contractor License Number:</i>
<i>Electrical Contractor:</i>	<i>Contact Person:</i>	<i>Phone Number/Email:</i>	<i>Contractor License Number:</i>
<i>Plumbing/Irrigator:</i>	<i>Contact Person:</i>	<i>Phone Number/Email:</i>	<i>Contractor License Number:</i>

Application becomes null and void if all information is not provided within 30 days. If no inspection is made within 90 days of issuance the permit will expire.

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\*Office Use Only\*\*\*\*\*

Total Fees: _____	Payment Date: _____	Payment Type: _____	Receipt # _____	By: _____
Date Sent to PR: _____	Received from PR: _____	BV Project #: _____		
Approved By: _____	Permit Issued on: _____			

**Rules and Regulations Checklist:**

1. \_\_\_\_\_ Completed Application
2. \_\_\_\_\_ Contractor Registration with the City
3. \_\_\_\_\_ Site Plan – Survey showing location of home placement with front, side, and rear yard setbacks. (Must include property lines, existing structures and accurate measurements of placement of home in relation to both.)
4. \_\_\_\_\_ Drawing and dimensions of structure
5. \_\_\_\_\_ Permit and Inspection Fees Paid.

24-hour notice is required to set up inspection’s appointments. Contact Newark City Hall at 817.489.2201.

Fees are based off of total valuation of the project, plus a \$125 administrative fee.

**Fees:**

<b>Valuation</b>	<b>Fee</b>
\$1.00–\$10,000.00	\$153.84 for the first \$10,000.00
\$10,001.00–\$25,000.00	\$195.25 for the first \$10,000.00 plus \$14.00 for each additional \$1,000.00
\$25,001.00–\$50,000.00	\$401.35 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00
\$50,001.00–\$100,000.00	\$650.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00
\$100,001.00–\$500,000.00	\$999.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00
\$500,001.00–\$1,000,000.00	\$3,228.50 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00
\$1,000,001.00 and up	\$5,611.90 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00