

**Special Called Meeting Minutes**  
**January 18, 2024**  
**7:00 p.m.**

**1. Call to order and announce quorum is present.**

Mayor Cardwell called the meeting to order at 7:00 pm, and announced a quorum was present. Those in attendance were: Mayor Crystal Cardwell, Councilmember Nathaniel Butler, Councilmember Melanie Payne, Councilmember Richard Sidebottom, Mayor Pro Tem Chris Raines, Public Works Director William Allen, City Admin Staff Michelle Peterson, Code Enforcement Officer Devon Kennedy and City Secretary Jenni Moore.

**2. Pledge of allegiance and invocation.**

Mayor Cardwell led the pledge and the invocation.

**3. Mayor Update.**

Mayor Cardwell updated about the library and the upcoming events and programs and stated this information would be posted on the city website. Mayor Cardwell also shared about the volunteer appreciation celebration on Monday, January 22, 2024 at 6:00pm.

**4. Public Comments.**

No public comments

**5. Consider and act on the following items:**

- A. Council Meeting Minutes for November 28, 2023.**
- B. Accounts Payables for November and December 2023.**
- C. Financial Statements for November and December 2023.**
- D. Staff Reports- Municipal Court, Building Permits, Code Enforcement, and Public Works for November and December 2023.**

Mayor Pro Tem Raines motioned to approve agenda item number 5 as a whole. Councilmember Sidebottom second the motion. All approved. Motion was passed.

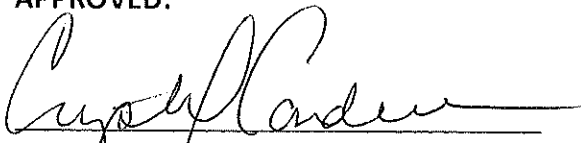
**6. Discuss and consider a request from Julie Pierce about water and sewer services at the property located at 912 FM 3433.**

Julie and Dale Pierce, owners of 912 FM 3433 spoke about buying the property and that they are having a building built to run their glass business out of. Mr. Pierce shared the building plans and blueprints with the council and discussed their overall business plan. Mr. and Mrs. Pierce shared they are looking for answers regarding the water and sewer situation for the property as they had intended to put in a well and septic system when they purchased the property as they were told that it was not in the city limits. They stated that they are ok with having city services, however they need an answer on what is going to happen so they can proceed with the project as it is time sensitive. Council and Public Works Director Allen informed them that they would need more time to research the cost and timeframe for putting city services on the West side of FM 3433. Council also informed Mr. and Mrs. Pierce that they will need to submit a permit application along with all supporting documents as required

for the City's permitting process to be sent to plan review. No action was taken, pending review.

7. **Discuss, consider and act on Ordinance No. A-551, an ordinance amending the Newark Code of Ordinances, Appendix A-Fee Schedule, Article A 7.000 Utility Fees, by providing for the increase in the garbage collection fees. Effective December 21, 2023, Republic Services raised the rates for each residential curbside pickup by .65 cents per month.**  
Mayor Pro Tem Raines made a motion to act on Ordinance No. A-551, an ordinance amending the Newark Code of Ordinances, Appendix A-Fee Schedule, Article A 7.000 Utility Fees, by providing for the increase in the garbage collection fees. Effective December 21, 2023, Republic Services raised the rates for each residential curbside pickup by .65 cents per month. Councilmember Butler second the motion. All approved. Motion was passed.
  
8. **Discuss, consider and act on Resolution No 367, a Resolution of the City Council of the City of Newark, Texas, approving the Bylaws of Newark Municipal Development District and providing an effective date.**  
Councilmember Melanie Payne made a motion to pass Resolution No 367, a Resolution of the City Council of the City of Newark, Texas, approving the Bylaws of Newark Municipal Development District and providing an effective date. Councilmember Sidebottom second the motion. All approved. Motion was passed.
  
9. **Discuss possible planning and zoning changes to accommodate growth in the city.**  
Code Enforcement Officer Devon Kennedy presented the concerns of planning and zoning concerns for the city and how these things need to be addressed before the growth comes to the city. Council decided that each member would work on ideas for the future of Newark and come together to start making some changes. No action was taken.
  
10. **Meeting Adjourn.**  
Mayor Cardwell closed the meeting at 8:17 p.m.

APPROVED:

  
\_\_\_\_\_  
Crystal Cardwell, Mayor

2-15-24  
Date

  
\_\_\_\_\_  
Jenni Moore, City Secretary