



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

December 18th, 2023, AT 12:00 P.M.

The Miami County Recycling District held a meeting of the Board of Directors on Monday November 20th, 2023, at 12:00 P.M. at the Recycling District Office

Attending in person: Brenda Weaver-Vice Chairman, Miami County Commissioner, Keith Musselman-Miami County Commissioner, Tom Gustin-City Council, Miles Hewitt-Major.

Absent: Mr. Steve Garber, Ms. Sandy Chittum, Mr. Alan Hunt

Staff Attending in person: Jenny Gatliff- Director, Carla Speth- Assistant Director, Bill Berkshire- Attorney

Absent: None

Public Attending: None

Call to Order: Mrs. Brenda Weaver called the meeting to order at 12:05 pm.

Approval of Minutes:

- Mr. Hunt waived the reading of the Board minutes. Board members received a copy of the minutes from the November 20th, 2023, Board of Directors meeting in their board packets. *Mr. Tom Gustin motioned to approve the meeting minutes; Mr. Miles Hewitt seconded. Roll Call No. 121723 -Motion to approve the MCRD Board Meeting Minutes from November 20th, 2023; motion carried (4-0).*

Approval of Financial Report and Claims:

- Board members reviewed claims and financial reports for November & December 2023. *Mr. Tom Gustin motioned to approve; Mr. Fred Musselman seconded. Roll Call No. 1121723A Approval of November & December financials and claims; motion carried (4-0).*

Director's Report: Total amount of invoices sent out was \$445,750. To date we have \$68,892.20 unpaid invoices and \$29,400.00 in unpaid late fees.

Approval of Voided/Dropped Invoices: Updated list of voided bills was reviewed by the board. Mr. Fred Musselman motioned to approve; Mr. Tom Gustin seconded. Roll Call No. 121723B Approval of voided bills; motion carried (4-0).

Lawyer's Report: Mr. Bill Berkshire informed the board a check in the amount of \$750 will be mailed to the district reflecting collection payments from Pat Roberts.

Director Notes: Year End Wrap-up: 2023 brought many changes to the district. January rung in with a new director and previous employees returned. It was a rough start with lots of challenges and struggles to overcome. We handled it with grace and positivity, we were able to overcome those challenges.

We had to let go of our warehouse manager in March and rehired Brad Harmon in April. Also, in April came an extremely busy billing season. Invoices and late notices went out smoothly. Overall, the billing process went as well as possible, considering the circumstances.

June was eventful as well, due to recycling issues with our previous contractor and county bins being removed, dealing with many concerns and questions from the community. We were able to hire a new contractor and replace a select few bins within the county.

The last quarter we hired Gabrielle Varnell. (what a blessing). She is working on updating our website and facebook page and pushing to educate the public on what benefits the district brings to the community and how to recycle correctly. Things are now running smoothly, until sickness hit us all. We worked through it and we're finishing 2023 off with positivity and look forward to opportunities of what the new year will bring.

Old Business: None.

New Business:

- **INPRS Authorized Agent State Form:** Approval and signature needed. Mr. Fred Musselman motioned to approve the authorization form; Mr. Miles seconded. Roll Call No. 121723C- Motion to approve the INPRS Authorized Agent State Form; motion carried (4-0).
- **2023 Refunds:** Approval included in December financials.
- **2024 Schedules:** 2024 board meetings, holiday closures, and open Saturdays. Mr. Tom Gustin motioned to approve the schedules; Mr. Miles Hewitt seconded. Roll Call No. 121723D- Motioned to approve 2024 schedules; motion carried (4-0).

Public Comment: None.

Next Meeting:

Board of Directors- Tuesday January 16th, 2023, 12 P.M.

MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN.

Adjournment: Adjournment was unanimous.

Jenny Gatliff, Director

Alan Hunt, Chairman