



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING**

**May 15, 2023, AT 12:00 P.M.**

The Miami County Recycling District held a meeting of the Board of Directors on Monday May 15, 2023, at 12:00 P.M. at the Recycling District Office

**Attending in person:** Brenda Weaver-Vice Chairman, Miami County Commissioner, Keith Musselman-Miami County Commissioner, Alan Hunt-Chairman, Tom Gustin-Peru City Council.

**Absent:** Mrs. Sandy Chittum

**Staff Attending in person:** Jenny Gatliff- Director, Carla Speth- Assistant Director

**Absent:** Bill Berkshire

**Public Attending:** None.

**Call to Order:** Mr. Hunt called the meeting to order at 12:04 P.M.

**Approval of Minutes:**

- Mr. Hunt waived the reading of the Board minutes. Board members received a copy of the minutes from the April 17, 2023, Board of Directors meeting in their board packets. *Mr. Keith Musselman motioned to approve the meeting minutes; Mrs. Brenda Weaver seconded. Roll Call No. 41723 -Motion to approve the MCRD Board Meeting Minutes from April 17, 2023; motion carried (4-0).*

**Approval of Financial Report and Claims:**

- Board members reviewed claims and financial reports for April & May 2023. *Mr. Tom Gustin motioned to approve; Mrs. Brenda Weaver seconded. Roll Call No. 41723A Approval of April & May financials and claims; motion carried (4-0).*

**Director's Report:** Discussed finalizing invoice format, information, and billing process. Along with information regarding Clean Up Week, proposals were sent out mid-March, no bids were received at this time.

Discussed our new employee, Bradley Harmon. He was hired for the full-time Warehouse position and was hired April 11, 2023. He worked for the district previously and resigned in October of 2020. So far he's doing great, familiarizing himself with procedures and the computer system.

**Approval of Voided/Dropped Invoices:** Updated list of voided bills was reviewed by board. Mr. Keith Musselman motioned to approve the voided bills; Mr. Tom Gustin, seconded. Roll Call No. 41723B Approval of voided bills; motion carried (4-0).

**Lawyer's Report:** None

**Old Business:**

- **Air Conditioning Quote/Installation:** Constable Contracting and Mechanical LLC, will have our HVAC unit installed within this month.

- **Banking Authorizations:** Since the last board meeting, Mr. Alan Hunt and I went to Beacon Credit Union with the signed banking resolution form and were able to remove previous account names and ours were added.
- **Approval of Nepotism Disclosure:** Board members reviewed the Nepotism Disclosure; Mr. Keith Musselman motioned to approve disclosure; Mr. Tom Gustin seconded. Roll call No. 41723C- Motion carried (4-0). Bring to the May 15<sup>th</sup>, 2023, meeting for board member signatures.
- **New Business:** None

**Public Comment:** There was no public comment.

**Next Meeting:**

**Board of Directors- Monday June 19, 2023, 12 P.M.**

**MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN.**

**Adjournment:** Adjournment was unanimous.

Jenny Gatliff, Director